



We acknowledge that our gathering takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

AGENDA

1. Call to Order

2. Land Acknowledgement

3. Adoption of Agenda: November 12, 2024 Regular Council Meeting Agenda.

RECOMMENDATION:

THAT the Regular Council Meeting agenda be adopted.

4. Adoption of the Minutes

- a. October 28, 2024 Regular Meeting Minutes

Page 4-6

RECOMMENDATION:

THAT the Regular Council Meeting Minutes of October 28, 2024 be adopted.

5. Correspondence for Information

- a. LGMA Newsletter
- b. Email Resolution – October 29th, 2024

Page 7-9

Page 10-15

RECOMMENDATION:

THAT Council accept items a. to b. as correspondence for information.

6. Committee Reports

- a) WBCF November 5th, 2024 Meeting Minutes

Page 16-20

7. Councillor's Reports

8. Mayor's Report

9. Administrator's Report

RECOMMENDATION:

THAT Council accept the reports as information.

10. Accounts Payable Report Next report December.

11. New and Unfinished Business

a. Holiday Office Closure Discussion

RECOMMENDATION:

THAT Council approve the City of Greenwood's office closure on December 27th, 30th and 31st for the holiday season.

b. Grant in Aid Policy 2024-14

Page 21-25

RECOMMENDATION:

THAT Council approve the City of Greenwood's Grant in Aid Policy 2024-14.

c. Infrastructure Planning Grant Program

Page 26-29

RECOMMENDATION:

THAT Council approve the City of Greenwood to apply for the Infrastructure Planning Grant for \$15, 0000 and send the completed application form to the Local Government Information Systems (LGIS).

12. Bylaws

a) Streets and Traffic Bylaw No. 1022, 2024

Page 30-40

RECOMMENDATION:

THAT Council give Fourth and Final reading of the City of Greenwood's Streets and Traffic Bylaw No. 1022, 2024.

b) Credit Card Service Fee Bylaw No. 1023, 2024

Page 41

RECOMMENDATION:

THAT Council give First to Third reading of the City of Greenwood's Credit Card Service Bylaw No. 1023, 2024.

c) Fees and Charges Bylaw No. 1024, 2024

Page 42-45

RECOMMENDATION:

THAT Council give First to Third reading of the City of Greenwood's Fee and Charges Bylaw No. 1024, 2024.

13. Notice of Motions

14. Question Period

Excerpt from Council Procedures Bylaw 674 Section 14

- 1. Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor, and will where possible and appropriate be answered by the Mayor or a member designated by the Mayor.**
- 2. A maximum period of 15 minutes shall be provided for considering questions from members of the**

public; however that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.

15. In-Camera

THAT: Pursuant to Section 90(1) of the Community Charter, this subject matter being considered relates to one or more of the following:

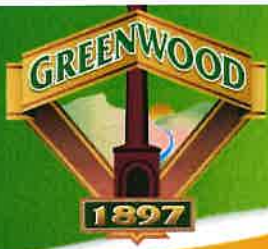
90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

90(1)(g) litigation or potential litigation affecting the municipality;

16. Adjournment

RECOMMENDATION:

THAT the Regular Council Meeting be adjourned at XX:XX pm.



CITY OF GREENWOOD

Minutes of the Regular Meeting of Council held October 28, 2024

PRESENT

Mayor J. Bolt
Councillors: C. Huisman, C. Rhodes, J. McLean.
Chief Administrative Officer: Dean Trumbley
Corporate Officer: Brooke McCourt

NOT PRESENT

Councillor: G. Shaw.

CALL TO ORDER

Mayor Bolt called the meeting to order at 7:00 pm.

Acknowledgment that our gathering Takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

ADOPTION OF AGENDA

Moved/Seconded
THAT the October 28, 2024 regular council agenda be adopted.

(222-24)

Carried

ADOPTION OF MINUTES

Moved/Seconded
THAT the minutes of October 15, 2024 Regular Council Meeting be adopted.

(223-24)

Carried

CORRESPONDENCE FOR INFORMATION

Moved/Seconded
THAT Council accept correspondence a. as information.

(224-24)

Carried

COMMITTEE REPORTS

October 8th, 2024 WBCF Meeting Minutes

COUNCILLOR'S REPORTS

Clint Huisman: Verbal report presented.

CJ Rhodes: Verbal report presented.

Jessica McLean: Verbal report presented.

MAYOR'S REPORT: Verbal report presented.

ADMINISTRATION REPORT: Verbal report presented.

Motion: Moved/Seconded
THAT Council accepts the reports as information.

(225-24)

Carried

**THIRD QUARTER
FINANCIAL REPORT**

None.

**NEW AND UNFINISHED
BUSINESS**

- a. Pheonix Mountain Alpine Ski Society – Grant in Aid Request **Deferred until November 25, 2024 Meeting due to review of policy.**
- b. 2024 Christmas Card Discussion **Moved/Seconded**
THAT Council approve the 2024 Christmas Card.

Mayor and Council discussed options of disbursement other than post office boxes for the cards, options included social media, etc.
Carried
(226-24)
Opposed: C. Rhodes
- c. City Cellphone for Deputy Finance & City of Greenwood Fire Chief **Moved/Seconded**
THAT the Mayor and Council approve the Deputy Finance Clerk and Fire Chief to obtain City cellphones for communications outside of regular City Hall hours.
Carried
(227-24)
- d. 2025 Regular Council Meeting Schedule **Moved/Seconded**
THAT Council approve the 2025 Regular Council Meeting Schedule as amended to fix the September 22, 2025 Meeting to September 15, 2025.
Carried
(228-24)
- e. 2025 Schedule of Acting Mayor **Moved/Seconded**
THAT Council approve the 2025 Schedule of Acting Mayor.
Carried
(229-24)

BYLAWS

- a. 2025–2029 Permissive Tax Exemption Bylaw No. 1020, 2024 **Deferred due to one Council member being absent.**
- b. Council Procedures Bylaw No. 1018, 2024 **Moved/Seconded**
THAT Council give Fourth and Final reading of the City of Greenwood Council Procedures Bylaw No. 1018, 2024.
Carried
(230-24)

Brooke McCourt

From: Local Government Management Association of BC <office@lgma.ca>
Sent: November 4, 2024 11:03 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: LGMA Job Circular, News, and Program Updates - Week of November 4, 2024

If you have trouble viewing this email, [click here](#) 

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LGMA Newsletter:

Week of November 4, 2024

2025 CAO Forum Open for Registration Invigorate Your Leadership!

The LGMA 2025 CAO Forum is officially open for registration! Join your colleagues February 18-20, 2025 in Victoria, BC at the beautiful Delta Ocean Pointe Resort. This annual forum is a dedicated event for BC local government chief administrative officers to connect, share experiences and in-depth discussions on key topics impacting their work. This year's theme, *Invigorate Your Leadership*, promises to offer a lineup of interactive sessions with expert speakers covering topics such as responsible conduct models, labour negotiations, self-compassion, Indigenous engagement, and emerging HR trends.



In addition, a valuable pre-forum workshop, "Your Employment as a CAO," will be available, focusing on the nuances of managing and negotiating your own employment contract.

LGMA members can take advantage of early bird pricing by registering before December 31, 2024. Be sure to review the full [forum brochure](#) for more details and [register online](#) to secure your spot.

LGMA Resources:

Resource, tools, and other helpful information

- Truth and Reconciliation Resources for BC Local Governments
- Mental Health Resources for Local and First Nations Government
- IDEA Resource Materials

LGMA Manuals Now Available!

- 2024 Records and Information Management Manual, Sixth Edition
- 2024 Guide for Approving Officers, Seventh Edition

On-Demand Fundamentals Training:

Freedom of Information
Protection of Privacy
Records and Information Management
See all Training & Workshops

Additional News and Training:

Nominations for Lieutenant Governor's Silver Medal Award

Deadline is November 8

Elected officials and senior administrators sought

LGLA Board Nominations

Due November 25

Capilano U Spring 2025 and Fall 2025 PADM Courses

Local Government Administration Programs

Spring courses start January 2025

Asset Management BC newsletter

Edition 44, Fall 2024

New Municipal Succession Planning Toolkit

Canadian Association of Municipal Administrators

Connection to Care: Pre-Emptive Mental Health and Wellness Program

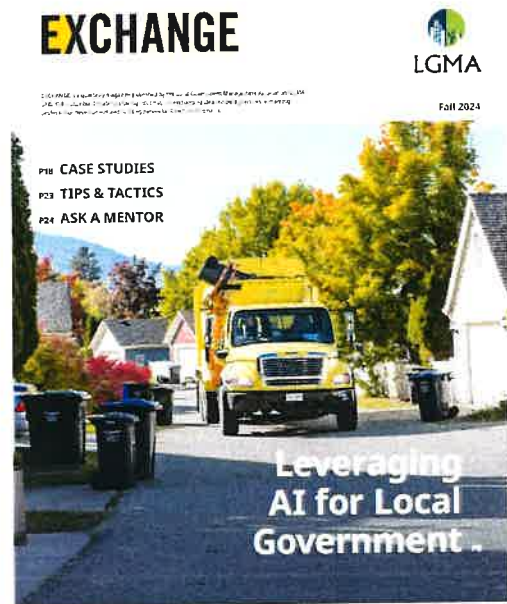
BC Municipal Safety Association

See all News & Opportunities

Fall 2024 Exchange Magazine
Leveraging Artificial Intelligence for Local Government

The fall 2024 issue of *Exchange Magazine* is available now, [Leveraging Artificial Intelligence for Local Government](#). The use of artificial intelligence (AI) continues to grow, influencing how we live and work. How can AI help local governments improve their processes, save money and better serve their communities? What issues or risks do local governments need to consider when using AI? In the fall edition of *Exchange*, we explore the possibilities of AI, speak to experts in the field, and showcase how AI is being used by local governments.

In this edition, the Cities of Kelowna and White Rock share how they are using AI to better serve their residents. On Vancouver Island, Indigenous-owned OneFeather Mobile Technologies developed an AI tool to simplify election planning for First Nation governments, while the case studies delve into how Vernon is using locally developed AI technology to track and predict wildfires, while the Regional District of Central Okanagan is using AI to help improve recycling in their community. Don't miss the full issue of LGMA's latest *Exchange Magazine*, and read all about other examples of the ways local governments in B.C. are using AI.



Connect with the LGMA



LGMA

LOCAL GOVERNMENT
MANAGEMENT ASSOCIATION
OF BRITISH COLUMBIA

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Local Government Management Association of BC
710A - 880 Douglas Street, Victoria, British Columbia V8W 2B7

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[Unsubscribe](#)

710A - 880 Douglas Street, Victoria, British Columbia V8W 2B7, Canada

Brooke McCourt

From: Gerry Shaw
Sent: October 29, 2024 6:31 PM
To: CJ Rhodes; Corporate; John Bolt; Jessica McLean; Clint Huisman
Cc: CAO
Subject: Re: URGENT: 2025 - 2029 Permissive Tax Exemption Bylaw No. 1020, 2024 - Email Resolution Response Requested

I approve

Gerry Shaw
City Councillor
Greenwood B.C. V0H1J0
Gerry.shaw@greenwoodcity.ca
250-605-9150



From: CJ Rhodes <cj.rhodes@greenwoodcity.ca>
Sent: Tuesday, October 29, 2024 12:02:32 PM
To: Corporate <corporate@greenwoodcity.ca>; John Bolt <john.bolt@greenwoodcity.ca>; Jessica McLean <jessica.mclean@greenwoodcity.ca>; Clint Huisman <clint.huisman@greenwoodcity.ca>; Gerry Shaw <gerry.shaw@greenwoodcity.ca>
Cc: CAO <cao@greenwoodcity.ca>
Subject: Re: URGENT: 2025 - 2029 Permissive Tax Exemption Bylaw No. 1020, 2024 - Email Resolution Response Requested

No, I do not approve.

CJ Rhodes
Councillor
City of Greenwood
202 S Government Ave.
P.O. Box 129
Greenwood, B.C.
Email: cj.rhodes@greenwoodcity.ca
Cell: 250-498-9686

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From: Corporate <corporate@greenwoodcity.ca>

Sent: October 29, 2024 10:55 AM

To: John Bolt <john.bolt@greenwoodcity.ca>; CJ Rhodes <cj.rhodes@greenwoodcity.ca>; Jessica McLean <jessica.mclean@greenwoodcity.ca>; Clint Huisman <clint.huisman@greenwoodcity.ca>; Gerry Shaw <gerry.shaw@greenwoodcity.ca>

Cc: CAO <cao@greenwoodcity.ca>

Subject: URGENT: 2025 - 2029 Permissive Tax Exemption Bylaw No. 1020, 2024 - Email Resolution Response Requested

Good morning,

Upon my research this morning, I was able to confirm that the Permissive Tax Exemption Bylaw does in fact need to be adopted **no later than October 31st in the year prior to the exemption coming into force.**

With that information I am requesting an email vote, please respond ASAP with either a “**yes I approve**” or “**no I do not approve**”. This was supposed to be handled last night, however due to a council member absent we were unable to address this time sensitive motion. We will attach the results with this agenda topic on the November 12th, 2024 Regular Meeting to get it on the record.

Thank you and please let me know if you have any questions or concerns.

Sincerely,

Brooke McCourt

Corporate Officer
The City of Greenwood
202 S Government Ave.
PO Box 129
Greenwood, BC V0H 1J0



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Brooke McCourt

From: Clint Huisman
Sent: October 29, 2024 7:49 PM
To: Jessica McLean
Cc: Corporate; John Bolt; CJ Rhodes; Gerry Shaw; CAO
Subject: Re: URGENT: 2025 - 2029 Permissive Tax Exemption Bylaw No. 1020, 2024 - Email Resolution Response Requested

Yes, I approve.

Clinton Huisman
Greenwood City Councillor



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On Oct 29, 2024, at 11:29 AM, Jessica McLean <jessica.mclean@greenwoodcity.ca> wrote:

Hi Brooke,
Yes I approve.

Jessica McLean
City Councillor
Greenwood B.C. V0H 1J0
jessica.mclean@greenwoodcity.ca
250-300-8931
<Image.jpeg>

From: Corporate <corporate@greenwoodcity.ca>
Sent: Tuesday, October 29, 2024 10:55:40 AM
To: John Bolt <john.bolt@greenwoodcity.ca>; CJ Rhodes <cj.rhodes@greenwoodcity.ca>; Jessica McLean <jessica.mclean@greenwoodcity.ca>; Clint Huisman <clint.huisman@greenwoodcity.ca>; Gerry Shaw <gerry.shaw@greenwoodcity.ca>
Cc: CAO <cao@greenwoodcity.ca>
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Corporate Officer

The City of Greenwood

202 S Government Ave.

PO Box 129

Greenwood, BC V0H 1J0

<image003.png>

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Brooke McCourt

From: John Bolt
Sent: October 29, 2024 11:35 AM
To: Jessica McLean
Cc: Corporate; CJ Rhodes; Clint Huisman; Gerry Shaw; CAO
Subject: Re: URGENT: 2025 - 2029 Permissive Tax Exemption Bylaw No. 1020, 2024 - Email Resolution Response Requested

Follow Up Flag: Follow up
Flag Status: Flagged

Yes I approve
Mayor John Bolt
City of Greenwood
250-449-8595
john.bolt@greenwoodcity.ca

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Hi Brooke,
Yes I approve.

Jessica McLean
City Councillor
Greenwood B.C. V0H 1J0
Jessica.mclean@greenwoodcity.ca
250-300-8931
<Image.jpeg>

From: Corporate <corporate@greenwoodcity.ca>
Sent: Tuesday, October 29, 2024 10:55:40 AM
To: John Bolt <john.bolt@greenwoodcity.ca>; CJ Rhodes <cj.rhodes@greenwoodcity.ca>; Jessica McLean <jessica.mclean@greenwoodcity.ca>; Clint Huisman <clint.huisman@greenwoodcity.ca>; Gerry Shaw <gerry.shaw@greenwoodcity.ca>

Cc: CAO <cao@greenwoodcity.ca>

Subject: URGENT: 2025 - 2029 Permissive Tax Exemption Bylaw No. 1020, 2024 - Email Resolution
Response Requested

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Brooke McCourt

Corporate Officer
The City of Greenwood
202 S Government Ave.
PO Box 129
Greenwood, BC V0H 1J0

<image003.png>

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**West Boundary Community Forest
Board of Directors Meeting Minutes**

Date: November 5, 2024

Time: 6:30 PM

Location: City of Greenwood Council Chambers

Attendees:

- John Bolt, Chair
- Heinz Kruezer, Director
- Darren Metcalf, Director
- Ginette Wheeler, Director
- Randy Trerise, Director
- Dan Macmaster, Forest Manager (non-voting)
- Elly Macmaster, Administrative and OEC Coordinator (non-voting)

Guests:

- Judy Willsey, Councillor, Village of Midway
- Dean Trembley, CAO, City of Greenwood

Absent: Peter Flett, Forest Manager

-
1. **Welcome and Call to Order** – John Bolt, Chair, called the meeting to order at 6:39 PM.
 2. **Adoption of the Agenda**
 - Motion by Randy to adopt the agenda - **Carried**.
 - **ACTION:** Elly to post upcoming meeting notices to the WBCF Facebook page and send upcoming meeting agendas to Midway and Greenwood councillors, CJ Rhodes and Judy Willsey
 3. **Approval of the Oct 20, 2024 Meeting Minutes**
 - Motion by Heinz to approve the October meeting minutes; seconded by Randy - **Carried**.
 4. **Correspondence:**
 - Invitation to attend Christina Lake Watershed Annual Review, Wed Nov 20, 2024, 9am – 3pm
 - i. **ACTION:** Elly will email the invitation and registration info to WBCF board.
 5. **Finance Report:** Dan Macmaster, Forest Manager
 - Dan presented the GST Remittance Tracking Sheet and confirmed that the quarterly GST remittance (for July, Aug, Sep) has been submitted
 - All financials are up to date; Dan will continue to send out the monthly banking statement to the board and monitor the account
 - FES Funding for silviculture is on track
 - Bookkeeping - Dan is reviewing the scope of our bookkeeping needs in preparation for securing bookkeeping services
 - Term Deposit update – John Bolt reported that Steller Vista Credit Union is offering a rate of 3.75%; board recommends reinvesting at this rate
 6. **Forest Managers' Report:** Dan Macmaster
 - Operations Update - attached
 7. **OEC Coordinator's Report:** Elly Macmaster
 - attached
 8. **Old Business:**
 - **WBCF Block 9 USA/CAN Border Fence update:** Heinz shared an email update from Ross Elliott outlining the issues and a request from range holder, Jamie Haynes, for financial support from WBCF for fencing repair. Heinz to report back to Ross that the WBCF board is requesting an estimate of the associated costs and supplies required for the fencing.

9. **New Business:**

- WBCF Public Meeting:
 - John to inquire about availability of McArthur Centre Hall for Wednesday, December 4th; alternative/second choice is December 11th; Darrin to arrange refreshments
- Grant Disbursement Meeting:
 - Scheduled for Monday, Nov 18th, 5PM at Greenwood City Hall; Randy to attend via Zoom. **ACTION** – Elly to send Zoom invite to Randy and bring current and previous disbursement tracking spreadsheets, and all applications received by the deadline.
- 2025 Budget meeting:
 - Scheduled for Tuesday, November 19, 2024 at 3:30PM
 - Dan to Chair the Budget Committee and prepare draft budget;
 - Randy and Ginette will attend via Zoom
 - **ACTION:** John to inquire about availability of Greenwood City Hall for the meeting; Dan to email Zoom link to Randy and Ginette
- WBCF Board/Staff Christmas Dinner:
 - Elly to inquire with Keg and Kettle Grill for availability of December 18th (not 3rd or 10th) and report back to board via email
 - **Motion:** To invite all past directors; moved by John, seconded by Ginette – **Carried.**
 - **ACTION:** Elly to extend invitation to Ross Elliott and Randy Kappas once date is confirmed

10. **Announcements and Next Meeting:**

- December Board Meeting – WBCF Public Meeting to take the place of regular December board meeting

11. **Open Questions:**

- Questions from the gallery – none
- Darrin – provided an update and request from Midway Disc Golf course: gate to be installed; inquiry for WBCF to fund the purchase or arrange for fence posts; Darrin to dig the holes and Ross Elliott has secured volunteers to do the work; Darrin to inquire about posts and report back
- Dan shared drone footage of Myers Creek from Wheeler Contracting

12. **Adjournment**

- John moved to adjourn the meeting at 8:20PM.

Next Meeting: January board meeting date to be determined at December Public Meeting

Minutes Prepared by: Elly Macmaster, Administrative and OEC Coordinator

Date: November 5, 2024

John Bolt, Chair

Elly Macmaster, Administrative Assistant



WBCF Managers Report

Date: November 5, 2024

Time: 6:30PM

Location: Greenwood City Hall

1. **Active Operations Updates** – Myers Road WRR & Lone Star WRR

- Wheeler Contracting is wrapping up his blocks shortly in Myers and Dean is completing additional piling in those areas. Dean will move the machine back up the road to continue working behind John once he finishes these areas. John will continue working through to the end of year in his blocks. All FESBC funds must be spent by March 15. We are on track to utilize the full allocation.
- Lone Star burning is underway by Owen Stewart, both in Dean's treatment areas and in the CP areas. Waste survey is completed in two of the Myers blocks so we will burn what we can in those and get to the rest next year.

2. **New FESBC Fuel Mitigation Prescription** – Iron Clad

FESBC approved

- 332 ha of survey area (total prescription/treatment area may be adjusted)
- \$119,857.76 (\$361.02 /ha)
- Includes admin funds = \$9,425.00 for WBCF
- **Progress:** Plot & transect data all collected
GIS Analysis of LiDAR data, fine-tune polygons of treatment areas (to be used for PFR)
- **Next week:** Stream tracking & classification, boundary and riparian.
- Dec:** Prescription details/targets, harvest strategy



3. Victoria Meetings with BCCFA Board at the end of November are most likely being moved to March to ensure we have a Minister in place and senior bureaucrats in the right positions. Stand by.

4. Community Forest Reforestation Status on Harvested Blocks

2024 Survey Results

- 470.55ha surveyed total
- 389.7ha SR (Sufficiently Restocked)
- 19.25ha need fill planting (over 5 blocks)
- 61.6ha Free Growing!

96% well stocked or FG from 2024 surveys

Planting 2025

77.2ha of fill planting scheduled for Spring 2025 (small areas in 15 blocks - Deadwood/Ingram)

117.1ha of new planting scheduled for Spring 2025 (Lone Star recent blocks)

Area Planted by Year:

2017: 173ha; **2018:** 0ha; **2019:** 288ha; **2020:** 211ha; **2021:** 174ha; **2022:** 201ha; **2023:** 100ha;

2024: 80ha; **2025:** 194ha

Total Area Planted to Date: 1,229.10ha Total Area Fill-Planted/Re-Planted to Date: 184.7ha

Approx. 15% of areas have been fill-planted or replanted. 135.4ha (of 184.7ha) of that area is from two permits: K4E001 - Myers Creek & K4E007 - Ingram Creek

- hot, dry, low elevation areas that are at higher risk of failure due to drought, grass competition, and cattle
- 49.9ha of Myers Creek is now FG
- 42.7ha of Myers Creek is now SR
- only 7.4ha of Myers Creek is NSR and requires fill-planting

Aspen/brush component in Coltern, Wallace, and Athelston that we will monitor. Brushing may be needed but we will balance this with the values provided by deciduous components.

5. Myers Road – Issues on Myers road with sloughing.

- We brought in a Geotech to look at the road situation who provided professional guidance.
- Recommended to fix immediately to ensure stability of the grade and avoid major problems in the future. The bank is falling out and will eventually undercut Myers road.
- Darrin and Dean located gravel sites along Myers road we will use (Peter confirmed 3 areas fall on WBCF private land). This will save significant money rather than buying from gravel pit.

Outdoor Education Centre Coordinator's Report – Elly Macmaster
November 5, 2024 WBCF Board Meeting

1. Field Trips:

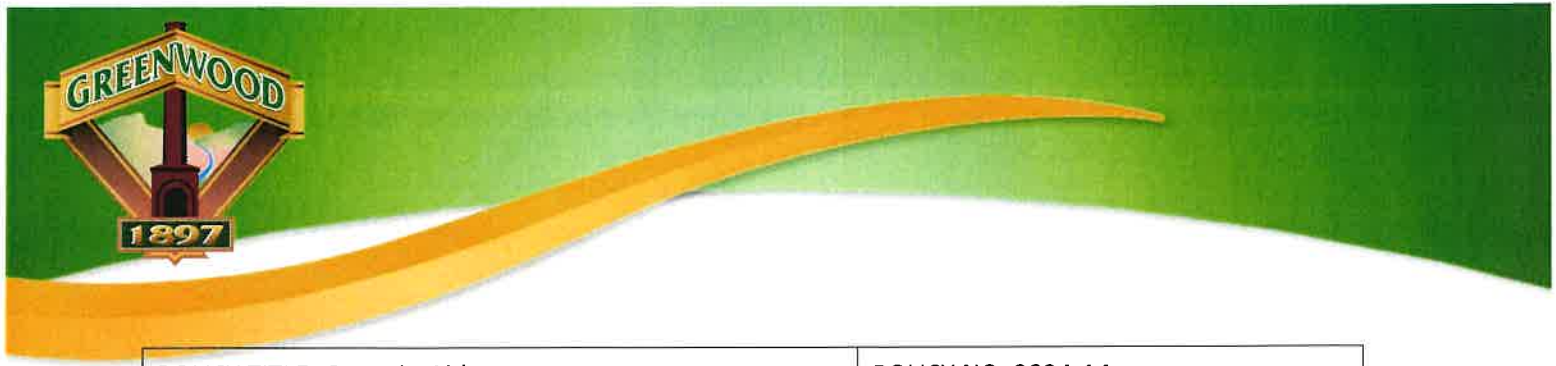
- i. WBES at the OEC for Take Me Outside Day October 17th
 - Excellent event – once again we had Indigenous special guest, Amanda Beaudry, who led a story and helped with the Bannock station with Ginette Wheeler, along with additional help from parent-helper, Cassamia Birkedal
 - special thanks also to Heinz Kruezer, who arrived early to start a campfire, and who lead an interpretive nature hike
 - students and teachers greatly enjoyed the event; post and photos on our FB about the event were very well received
- ii. BCCFA shared our September WBES event at the OEC celebrating Truth and Reconciliation/Orange Shirt Day event but accidentally included the photos from the October 17th event instead; they will reshare in their next newsletter along with a correction notice.
- iii. Two Perley grades 3/4 classes at OEC October 30th with Jamie Stewart and Elly Macmaster; Jamie also planning a winter trip once Wilgress lake is frozen and they can safely hok ski to the OEC for a campfire

2. Maintenance:

- Did a thorough cleaning of the outhouse on October 30th and tidied away any remaining items from outside the cabin (shovels, firepit grate, etc.); will visit the property and check all facilities again this week or early next ahead of snowfall; once winter/snow arrives the road in is impassable until the spring melt; will resume maintenance check-ups in the spring.
- Question from Dan – gate open or closed
- Heinz will treat the outhouse with bacteria solution before snow comes

3. Grant Intake:

- Received a total of seven submissions to date via email, and additional two hand delivered to Midway Village office; Tamara to scan and email and Elly will pick up the originals
- Will post a reminder on Facebook re: the November 15th deadline to apply
- Board confirmed that all applications must be received by the deadline to be considered – any received after the deadline will be invited to re-apply next grant intake period
- All submissions to date have been shared to the board and entered into a Fall 2024 Grant Disbursement spreadsheet with a hyperlink to each application; Elly to bring originals to the Grant Disbursement Meeting



POLICY TITLE: Grant in Aid	POLICY NO: 2024-14
AUTHORITY: Council for the Corporation of the City of Greenwood	CLASSIFICATION: Finance
EFFECTIVE DATE: November 12, 2024	MOTION:
SUPERSEDES: 1850-01	

1. Purpose

The purpose of this policy is to provide a global amount for grants in the City's annual budget for disbursement by Council on a first come-first served basis. The submission of an application is required in support off all requests, regardless of the circumstance, including Council's approval of a grant for the same purpose in previous years. The information on the application will be used by the Council to adjudicate and decide on the allocation of the limited budget and therefore should be completed as comprehensively as practical.

2. Scope

Council shall establish a budget account entitled "Grants-In-Aid Fund" and an amount shall be approved annually by Council in the Budget for such requests.

Grants are issued on an annual basis and are subject to the availability of funds in Council's current year's operating budget.

Ongoing annual major support grants to the following organizations and groups shall be excluded from this policy and be considered annually for funding:

- Greenwood Board of Trade
- Greenwood Museum
- Greenwood Library

3. General

- 3.1 All groups and organizations are required to complete an Application for Grant-in-Aid in the form prescribed by the City (attached). In the absence of completing the required application, the grant request will not be forwarded to City Council for consideration.
- 3.2 Only local non-profit community organizations will be eligible for consideration.
- 3.3 All requests for a grant will be referred to the Council of the Corporation of the City of Greenwood for review and decision. Criteria to be considered by the Council include:

- I. Is the recipient a local, non-profit community organization?
 - II. Does the grant or funds raised remain local and/or benefit the Greater Greenwood area exclusively?
 - III. Does the organization or its event contribute to or encourage:
 - Economic wellbeing and spinoffs?
 - Community creation through arts, sports and culture?
 - Health, wellness and social benefits?
 - IV. Has the recipient demonstrated financial need through the provision of recent financial statements or the event budget?
 - V. Has the organization applied for other assistance from neighbouring local governments or other funding bodies?
- 3.4 All grant requests exceeding \$500 must demonstrate extenuating circumstances and/or clearly demonstrate a need through the provision of financial information contained in the grant application form.
- 3.5 Once the approved budget has been fully allocated, the Committee will not be authorized to approve any further grants unless Council amends the budget.
- 3.6 Any Grants-In-Aid Funds unexpended at year end shall be reported as general surplus.

Application for a Grant-In-Aid

Instructions

Council may provide a grant in aid or other form of financial assistance to any organization or group pursuant to the *Community Charter*. Grants are issued on an annual basis and are subject to the availability of funds in Council's current year's operating budget. Approval of a grant application in any year does not imply or suggest that approval will be received in any subsequent year.

Grants will be evaluated in accordance with Council's Grant In Aid Policy.

In the absence of completing the required application, the grant request will not be forwarded to Council for consideration. The submission of an application is required in support of all requests, regardless of the circumstance, including Council's approval of a grant for the same purpose in previous years. The information on the application will be used by the Committee to adjudicate and decide on the allocation of the limited budget and therefore should be completed as comprehensively as practical.

Please complete this application form and submit it, with supporting documentation, to:

**Mayor and Council
City of Greenwood
202 S. Government Ave
Greenwood, BC V0H 1J0
Email: corporate@greenwoodcity.ca**

Application Information

Date of Application: _____

Name and address of organization: _____

Contact Person: _____

Phone: _____

E-mail: _____

Amount of grant requested: \$ _____

Financial Information

All grant applications must be accompanied by the organization's most recent financial statements.

Please provide a summary of any other grants your organization has applied for in the past 12 months for general operating purposes.

Supporting Information

Please provide a brief summary of your organization's mandate and activities and the benefits it provides to the residents of Greenwood (may be on a separate page).

Please indicate the reasons why your organization requires the funding being requested (may be on a separate page).

Provide any other information you feel Council should consider when evaluating your application and detail how Council's contribution will be recognized, if applicable.

On behalf of _____, I/we hereby declare that all the information presented and/or provided with this application is true and correct.

Authorized Signatory

Authorized Signatory

FOR OFFICE USE ONLY:

1. STATUS:

Is the recipient a local, non-profit community organization?

2. RETENTION OF FUNDS:

Does the grant or funds raised remain local and/or benefit the Greater Greenwood area exclusively?

3. COMMUNITY IMPACT:

Does the organization or its event contribute to or encourage:

- ☐ Economic wellbeing and spinoffs?
- ☐ Community creation through arts, sports and culture?
- ☐ Health, wellness and social benefits?

4. FINANCIAL NEED:

Has the recipient demonstrated financial need through the provision of recent financial statements or the event budget?

5. OTHER FUNDING SOURCES:

Has the organization applied for other assistance from neighbouring local governments or other funding bodies?



PLEASE READ THE PROGRAM GUIDE before completing this Application Supplementary Form. An application for each project must be completed using the Local Government Information System (LGIS). The Application Supplementary Form and all other relevant documentation must be uploaded to the "Attachment" tab of the online application form in LGIS.

Applicants should be aware that information collected is subject to *Freedom of Information and Protection of Privacy Act* (FOIPPA).

This Application Supplementary Form is designed to be filled in electronically using word processing software. If you have any questions, please contact the Local Government Infrastructure and Finance Branch by phone at: 250 387-4060 or by email at: Infra@gov.bc.ca.

For Administrative Use Only

A. Applicant Information

Legal Name of Local Government: City of Greenwood

Project Title: Asset Management Planning Strategies

B. Project Information

1. What are the main objectives of the project?

The City of Greenwood has recently started its Asset Management planning initiative by following a three-step implementation approach. The first step involved creating an asset inventory, followed by prioritizing and identifying high-risk assets in the second step. The final step will focus on developing capital and operational strategies. As part of this process, we aim to raise awareness and build capacity around asset management. Initially, the focus will be on training staff and council, with public awareness initiatives to follow.

The goal is to capture, prioritize and develop a financial strategy for the following asset groups:

- Water treatment and distribution
- Wastewater treatment and collection
- Road network
- Municipal buildings and parks
- Fleet and equipment

Once completed, Council will have a sound knowledge of Asset Management concepts and how it will benefit staff and council to make more informed asset management planning decisions.

The City recently applied for an Asset Management grant under the UBCM LGPS program. It is anticipated that we will be able to complete Step 1 (Asset Inventory) and Step 2 (Prioritization) with the UBCM grant contribution. It is the intention to use the funding for the IPGP application for Step 3 (Development of Capital and Operational Strategies).



2. What is the deliverable that will result from this project?

Deliverables will include:

- Examples of risk “heat maps” showing high priority assets
- Summary graphs and tables for renewal costs, maintenance costs, annual average infrastructure demand, risk, remaining years
- A summary report that includes operational and strategies

3. If multiple applications are being submitted, this project is ranked as priority ___ out of ___ applications.

Not applicable

4. Explain how this project integrates ecological services, resources recovery, and/or other initiatives to manage climate change in the community.

This project supports the City's sustainability goals by ensuring the efficient management, maintenance, and replacement of critical infrastructure, which are key to promoting long-term environmental, social, and economic resilience. It also aligns with the City's long-term planning through several strategic elements:

- **Environmental Stewardship:** By prioritizing the sustainability of water, wastewater, and stormwater systems, the project reduces resource waste, minimizes pollution, and promotes the protection of natural ecosystems.
- **Economic Efficiency:** Through careful asset management and financial projections, it helps ensure that infrastructure investments are cost-effective, reducing the long-term financial burden on the City while ensuring continued service delivery.
- **Social Equity:** The project ensures that all communities have access to reliable infrastructure, supporting social sustainability by improving quality of life and fostering inclusive development.
- **Alignment with Long-Term Plans:** The integration of this project into the City's asset management strategy and urban development plans ensures it supports future growth, resilience to climate risks, and strategic infrastructure upgrades for sustainable urban expansion.

5. Explain how this project will improve public health and safety / community wellness.

This project will improve public health and safety by ensuring the reliable delivery of clean water, proper wastewater treatment, and effective stormwater management, reducing the risk of waterborne diseases and flooding. It enhances community wellness by upgrading transportation networks and public spaces, promoting safer roads, better access to parks, and more efficient public services, all contributing to a healthier and more resilient community.

6. Explain how this project supports community sustainability goals and indicate how this project is integrated into the development or implementation of any long-term plans.

This project supports community sustainability goals by ensuring efficient management and upgrades of critical infrastructure, promoting resource conservation, reducing environmental impacts, and enhancing social equity. It integrates into long-term plans by aligning with the City's asset management strategy, climate resilience initiatives, and urban growth plans, ensuring that infrastructure is sustainable, adaptable, and capable of supporting future community needs



7. a) Will the project be developed in partnership or collaboration with any First Nations, organizations or/and local governments?

☐ Yes ☐ No

No

b) If yes, list the partners and describe their role in this project:

Not applicable

8. a) Will (has) this project receive(d) any funding or in-kind contributions from a third party?

☐ Yes ☐ No

No

b) If yes, list the parties and describe their contributions:

Not applicable

9. a) Will there be any public consultation and/or participation?

☐ Yes ☐ No

No

b) What consultation will occur, if any?

Not applicable

c) If consultation has occurred what was the outcome?

Not applicable

10. a) What is the population of the community?

Approximately 700

b) What is the estimated population that will be served by this project?

Approximately 700

The Supplementary Application Form must be completed and submitted online using the [Local Government Information System](#) (LGIS). You must have a BCeID account to access the online application form. To set up your BCeID account, for assistance with completing the application form and program details, please refer to the [Program Website](#).

Full and Accurate Information: applicants are responsible for ensuring that full and accurate information is submitted to the Ministry of Municipal Affairs and any applicable supporting information has also been submitted. If a question in the Application Supplementary Form is not applicable to the project, provide a brief explanation of why it is not applicable.



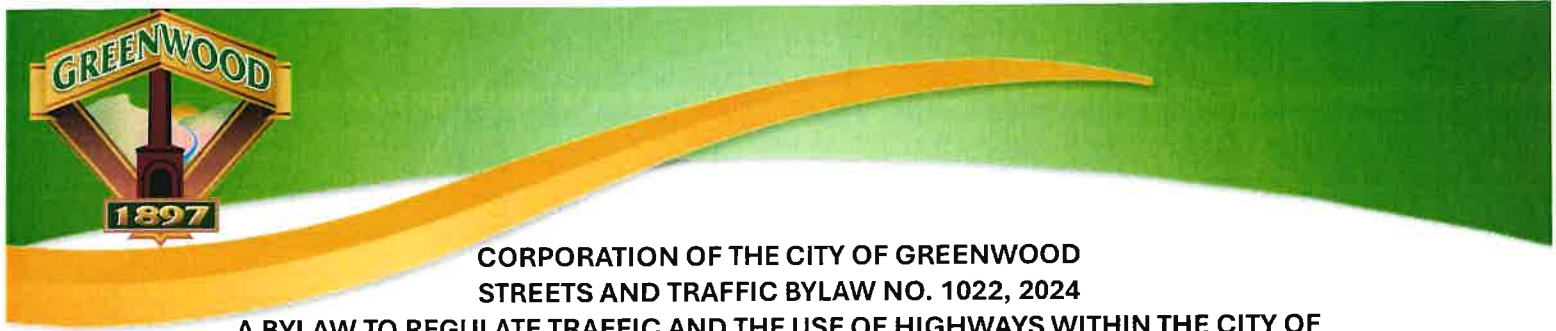
Ministry of
Municipal Affairs

INFRASTRUCTURE PLANNING GRANT PROGRAM

APPLICATION SUPPLEMENTARY FORM

Please ensure to upload all the required materials (refer to section 3.1.1 of the Infrastructure Planning Grant Program) under the “Attachment” tab of the online application in LGIS **prior to submission as the form (including the attachment section) will be locked by the system post submission.** Applications will not be assessed until the Application Supplementary Form is received by the Ministry of Municipal Affairs.

If you have any questions, please contact the Local Government Infrastructure and Finance Branch by phone at: 250 387-4060 or email at: Infra@gov.bc.ca



**CORPORATION OF THE CITY OF GREENWOOD
STREETS AND TRAFFIC BYLAW NO. 1022, 2024
A BYLAW TO REGULATE TRAFFIC AND THE USE OF HIGHWAYS WITHIN THE CITY OF
GREENWOOD**

WHEREAS the Council of the City of Greenwood may by bylaw, pursuant to the *Community Charter*, regulate, prohibit and impose requirements in relation to public places.

NOW THEREFORE the Council of the City of Greenwood, in open meeting assembled, enacts as follows:

1. Title

- 1.1. This bylaw may be cited as the “City of Greenwood Streets and Traffic Bylaw No. 1022, 2024”.

2. Application

- 2.1. Lands within City. Except as otherwise indicated, this Bylaw applies to all lands owned by the City of Greenwood within the area incorporated as the City of Greenwood.
- 2.2. Provincial Arterial Highways. This Bylaw does not apply to the regulation, control or prohibition of traffic on a Provincial Arterial Highway.
- 2.3. Unless otherwise indicated, this Bylaw shall not apply in respect of the driving or operation by a person with disabilities of mechanically propelled power chair or scooter, the use of which is confined to the purposes for which it was designed.
- 2.4. Exemptions. This Bylaw does not apply to:
- a) Persons lawfully engaged in highway or public utility construction or maintenance work, upon a highway while they are at the site of work, but does apply to them while traveling to or from the site of work;
 - b) Persons operating emergency vehicles during an emergency.
- 2.5. The provisions of this bylaw regulating or prohibiting stopping and parking do not apply to the operators of:
- a) Utility service vehicles owned by the City, by the governments of Canada or the Province of British Columbia;
 - b) Service vehicles owned by a public utility corporation; or

- c) Vehicles which are specifically designed for the purpose of towing another vehicle; while the operators of the vehicles are engaged in work requiring them to be stopped or parked in contravention of the provisions.

3. **Interpretation**

- 3.1. Words or phrases defined in the *British Columbia Interpretation Act*, *Motor Vehicle Act*, *Transportation Act*, *Commercial Transportation Act*, *Community Charter* or any other successor legislation, shall have the same meaning when used in this bylaw, unless otherwise defined in this Bylaw.
- 3.2. **Severability.** If any Sections or phrases of this Bylaw is for any reason held to be invalid by the decision of a Court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Bylaw.

4. **Definitions**

- 4.1. In this Bylaw, unless the context otherwise requires:

“Administrator” means the Administrator appointed by the Council for the City of Greenwood;

“Boulevard” means the portion of a highway between the curb lines or the lateral lines of a roadway and the adjoining property or roadway, and includes curbs, sidewalks and ditches;

“Bylaw Enforcement Officer” means any person(s) appointed by the Council of the City of Greenwood for the enforcement of City Bylaws;

“Chattel” means a moveable item of personal property except for, but not limited to; wet or soiled clothing/bedding, plastics, metals, perishable food, footwear, cardboard/paper, wooden items, glass, personal hygiene items;

“City” means the corporation of the City of Greenwood;

“Commercial Loading Zone” means the area or space on a roadway established for the loading or unloading of materials or passengers;

“Commercial Vehicle” as defined in the *Commercial Transportation Act*, or a vehicle with a licenced gross weight greater than 5000 kilograms (11, 022.93 pounds);

“Council” means the Council of the Corporation of the City of Greenwood;

“Curb” means the line of demarcation between the roadway and the boulevard, or the sidewalk;

“Derelict Vehicle” means any vehicle or part thereof, propelled other than by muscle power which:

- a) Is physically wrecked or disabled;
- b) Is not capable of operating under its own power; and
- c) Does not have attached licence plates for the current year pursuant to the regulations of the *Motor Vehicle Act*;

“Driveway” means vehicular access to a public parking facility of private parking lots and residences;

“Easement” means a right held by others to make use of the land of another for a limited purpose as right of passage for the City or a utility provider;

“Fire Chief” means the Fire Chief of the City of Greenwood;

“Greenwood Detachment” means any police force having jurisdiction in the City of Greenwood or the Boundary area;

“General Manager” means the General Manager of Engineering and Public Works, or the City employee authorized to act on their behalf;

“Highway” includes a street, road, lane, bridge, viaduct and any other way open to public use, other than a private right of way, private property, or Provincial Arterial Highway;

“Lane” means any highway abutting the rear or sidelines of parcels of land and intended primarily to give access to the rear of residences or business establishments;

“Median” means the portion of highway constructed to separate traffic travelling in one direction from traffic travelling in the opposite direction by a physical barrier or a raised or depressed paved or unpaved separate area that is not intended to allow crossing vehicular movements;

“One Way Street” means a highway upon which vehicles are allowed to move only in one direction, as indicated by traffic control devices placed on or adjacent to the highway;

“Owner” in relation to a vehicle, means the owner as defined in the *Motor Vehicle Act*; and in relation to real property means the owner as defined in the *Community Charter*;

“Parade” means the procession of a group of pedestrians numbering more than twenty, standing marching, or walking on any highway or sidewalk, or any group of vehicles numbering ten or more standing or moving in a procession on any highway, except for a funeral procession or members or vehicles of His Majesty’s Armed Forces;

“Park” means the standing of a vehicle, whether occupied or not, except when standing temporarily for the purpose of, and while actually engaged in, loading or unloading;

“Parking Stall” means an area on a highway designated as a parking place for one vehicle;

“Peace Officer” means any member of a police force or other provincial/federal enforcement agency serving the City of Greenwood or Boundary area;

“Provincial Arterial Highway” has the same meaning as ‘arterial highway’ in the *Transportation Act*;

“Recreational Vehicle” means

- a) a transportable conveyance intended as a temporary accommodation for recreational or travel use and includes, travel trailers, motorized homes, slide-in campers, and chassis-mounted campers, but not including manufactured homes;

- b) a motorized or non-motorized recreational watercraft, including a trailer designed for the hauling and storage of the recreational watercraft;

“Rubbish”, in addition to its common dictionary meaning, shall include decaying non-decaying solid or semi-solid wastes, including, but not limited to, both combustible and non-combustible wastes, such as paper, trash, refuse, cardboard, waste material, cans, glass, bedding, mattresses, crates, rages, barrels, boxes, lumber not neatly piled, scrap iron, tin and other metal, scrap paving material, construction and demolition waste, vessels, tires, machinery, mechanical or metal parts, discarded or dilapidated appliances, discarded or dilapidated furniture, ashes from fireplace, yard clippings and brush, wood, dry vegetation, dirt, weeds, dead trees and branches, stumps and piles of earth mixed with any of the above;

“Standing” means the halting of a vehicle, whether occupied or not and whether the engine is running or not, expect when necessary to avoid conflict with other traffic or to comply with the directions of a peace officer or traffic control device;

“Traffic Control Device” means a regulatory or warning sign, signal, line, meter, marking, space, barrier, or device placed or erected by authority of the Council or person duly authorized by the Council to exercise such authority;

“Truck “means a motor vehicle, other than a bus, station wagon, purpose-built recreational vehicle used for sleeping, passenger van or car, that is either permanently fitted with special equipment, or is designed to, and normally used to, carry a load, and that may operate as a single unit or may pull a full trailer or pony trailer;

5. Delegated Powers

Removal of vehicles/recreational vehicles

- 5.1. The General Manager or Bylaw Enforcement Officer may remove, detain, or impound a vehicle/recreational vehicle that unlawfully occupies a portion of the highway or a public place.
- 5.2. If the General Manager or Bylaw Enforcement Officer removes, detains or impounds a vehicle/recreational vehicle, the owner must be given written notice to the last known address of the owner as shown in the records maintained by the Insurance Corporation of British Columbia.
- 5.3. The written notice must advise the owner of the impoundment and the amount payable to the City, its contractor or authorized agent for the release of the vehicle. If the owner fails to pay the required sum to the City, its contractor, or authorized agent within 30 days of the delivery of the notice; and the 30 days have expired then:
 - a) The costs incurred under 5.1 may be recovered by the City, its contractor or authorized agent as follows:
 - i. From the owner of the vehicle;
 - ii. By sale of the vehicle at public auction;

iii. By action in a court of competent jurisdiction;

Removal of vehicles/recreational vehicles due to inclement weather

- 5.4. If a vehicle/recreational vehicle is standing or parking on a highway in a position that causes the vehicle to interfere with the removal of snow or ice, the General Manager or Bylaw Enforcement Officer may, by public notice or by placing signs on the highway, require the owner of the vehicle to move the vehicle by no later than 7:00 a.m. on the day after the accumulation of snow or ice.
- 5.5. The General Manager or Bylaw Enforcement Officer may move the vehicle/recreational vehicle referred to in 5.4:
 - a) To a position determined by the general manager, or
 - b) To a safe and suitable place for storage.
- 5.6. The costs incurred under 5.5 may be recovered by the City from the owner of the vehicle/recreational vehicle referred to in 5.4.

Removal, Impoundment, and Sale/Auction of Chattel, Obstructions, and/or Abandoned Derelict Vehicle/Recreational Vehicle

- 5.7. The General Manager or Bylaw Enforcement Officer may remove, detain or impound immediately any chattel, obstruction, earth, mud, rocks, stones, logs, stumps, branches, garden clippings, abandoned or derelict vehicle/recreational vehicle or other things unlawfully occupying any portion of a highway or public place if it constitutes a danger to persons using the highway or public place, or when it does not constitute a danger, within 24 hours.
- 5.8. Any chattel or obstruction, abandoned or derelict vehicle/recreational vehicle removed, detained or impounded may be recovered by the owner upon presenting proof of ownership and upon payment in full of any fees, costs and expenses which may be levied under the provisions of this bylaw to the City, its contractors or authorized agents.
- 5.9. Any chattel, obstruction, abandoned or derelict vehicle/recreational vehicle not claimed by its owner within 30 days of its impoundment or detention may be sold at public auction and such action shall be advertised under the provisions of the *Community Charter* pertaining to the requirements of public notice.
- 5.10. The proceeds of the auction sale shall be applied firstly to the cost of the sale, secondly to the fees, costs and expenses of the City or its contractors or authorized agents, and thirdly the balance, if any, shall be held by the City for one (1) year from the date of the sale for the owner. If unclaimed at the end of the year, the sum shall be paid into the General Revenues of the City.
- 5.11. Should any chattel or obstruction, derelict vehicle/recreational vehicle not be purchased at public auction then the chattel or obstruction, abandoned derelict

vehicle/recreational vehicle shall be disposed of in a manner approved by the General Manager, and the expenses incurred to remove or dispose of chattel or obstruction, less the proceeds (if any) of the disposal, are recoverable as a debt due the City from the owner.

- 5.12. Despite the preceding provisions, where any abandoned or derelict vehicle/recreational vehicle, garbage, rubbish, chattel, obstruction, earth, mud, rocks, stones, logs, stumps, branches, garden clippings or other things with an apparent market value of less than One Hundred Dollars (\$100.00) is left on any highway, such articles may be removed and disposed of by any person authorized to do so by the General Manager or Bylaw Enforcement Officer. The full costs of removal and disposal shall be charged to the owner of the garbage, rubbish, abandoned or unlicensed motor vehicle or the owner of the property or contractor or any other person responsible for which the earth, mud, rocks, stones, logs, stumps, branches, garden clippings or other things originated from. The General Manager shall determine the apparent market value.

Traffic Control

The General Manager may:

- 5.13. Order the placement, replacement or alteration of traffic control devices for the regulation, control or prohibition of traffic;
- 5.14. Regulate or prohibit parking on a highway during construction, repair, maintenance, Christmas decorating, banner placement, or snow removal operation;
- 5.15. Order the placement of traffic signs prohibiting parking:
- a) At the entrance to any place of public assembly;
 - b) Upon either or both sides of any highway along the route of any parade or in the vicinity of public gatherings;
 - c) At any location where, in special circumstances, it is necessary to facilitate or safeguard traffic; or
 - d) Adjacent to any buildings or structures under construction, alteration, repair or demolition;
 - e)
- 5.16. Designate portions of highways as:
- a) Commercial vehicle loading zones
 - b) Passenger zones
 - c) Bicycle path, or
 - d) School zones;
- 5.17. Designate boulevards, sidewalks and walkways for the use of persons riding animals, or where the riding of animals is prohibited, and for that purpose to make regulations restricting the direction of travel and hours or use, and to locate and post signs or other traffic control devices as may be necessary;

Closure of highways

- 5.18. The General Manager may close a highway to traffic, or other use, at any time and for any period of time for traffic or a use if in the opinion of the General Manager, the closure is necessary for any of the following reasons:
- a) The construction of a highway or other works;
 - b) The protection of a highway or other works;
 - c) The protection of person using the highway;
 - d) The safe and expeditious handling of traffic.

The General Manager shall not:

- 5.19. Make orders that would vary any prohibitions in this Bylaw; or
- 5.20. Make an order that would vary a provision of this Bylaw with regard to speed limits, except under Section 5.16 (d) of this Bylaw.

6. General Regulations

- 6.1. Except where otherwise directed by a Peace Officer, a Bylaw Enforcement Officer or a person authorized by a Peace Officer to direct traffic, every person shall obey all directions, regulations and prohibitions contained in or upon any traffic control device which is erected or placed under the provisions of this bylaw.
- 6.2. No person shall mark or imprint on, or deface, damage or interfere with, any traffic control device which is erected or placed under the provisions of this Bylaw.
- 6.3. No person other than the owner or operator of a vehicle shall remove any notice placed or affixed on the vehicle by a Peace Officer or Bylaw Enforcement Officer under this Bylaw.
- 6.4. Every person shall at all times comply with any lawful order, direction, signal, command made or given by a Peace Officer, Bylaw Enforcement Officer, Fireman, Traffic Control Person, Ambulance Attendant or School Patrol.
- 6.5. No person shall excavate in, cause a nuisance on, or obstruct, foul or damage a part of the highway.
- 6.6. No person shall obstruct or interfere with, impede, hinder or prevent a Peace Officer, a Bylaw Enforcement Officer, employee of the City or any other person engaged by the City from performing any duties or exercising any authority under this bylaw.

7. **Prohibitions**

7.1. No person shall:

- a) Throw or cause to be deposited or tracked from a vehicle or to flow upon a highway, any water, oil, gasoline, grease, soil, sand, gravel or rock or any other substance, article or thing;
- b) Leave any excavation or other obstruction on a highway without placing barricades and warning lights;
- c) Interfere with any barricade, sign, warning lamp or other device which is lawfully occupying any highway.
- d) Engage in any occupation on a highway except in an area designated for that purpose;
- e) Engage in any sport, amusement, exercise, or occupation on a highway, stand or loiter in such a manner as to obstruct, impede or interfere with the passage of vehicles, cyclists or pedestrians on a highway;
- f) Drive or operate a vehicle on a highway between the persons or vehicles compromising a parade or funeral procession;
- g) Occupy a vehicle/recreational vehicle as living quarters while it is parked upon any highway;
- h) Make any repairs to a vehicle while it is upon any highway, other than the temporary repairs as are necessary for the removal of the vehicle from the highway;
- i) Except with lawful authority, drive or operate a motor vehicle so as to leave a highway and enter a place where a sign indicates that such motorized vehicle is prohibited;
- j) Drive or operate any motor vehicle or motorcycle on any graveled or grassed area on any trail within City boundaries.

7.2. Except as authorized by written permission issued by the Chief Administrative Officer or General Manager pursuant to this bylaw, no person shall:

- a) Place any fuel, lumber, merchandise or chattel of any nature on any highway;
- b) Deposit, throw, or leave any earth, refuse, debris or any other thing on a highway;
- c) Cause or permit any earth, rocks, stones, liquids, logs or stumps or other things to cave, fall, crumble, slide or accumulate from any property onto a highway or to remain thereon;
- d) Drag or skid anything along or over a highway;
- e) Dig up, break up or remove any part of a highway, cut down or remove trees or timber growing on a highway, or excavate in or under a highway;
- f) Change the level of a highway; stop the flow of water through any drain, sewer or culvert on or through a highway;
- g) Place, construct, install, maintain, demolish, remove or alter any works, structures or things of any kind, or perform any work of any kind on a highway;
- h) Construct or maintain a ditch, sewer or drain, the effluent from which causes damage, fouling, nuisance or injury on any portion of a highway;

- i) Mark or imprint or deface in any manner whatsoever a highway or structure thereon;
- j) Ride, drive, lead, move or propel any animal or vehicle over or across a boulevard, including any curb, sidewalk or ditch, except within a crossing;
- k) Cause damage to, cut down or remove trees, shrubs, plants, bushes and hedges, fences or other things erected or maintained on a boulevard.
- l) Operate a vehicle on a highway with dimensions or load in contravention of the *Motor Vehicle Act*, or where such dimensions or loads may cause damage.

8. **Debris Removal**

- 8.1. Every person who removes a wrecked or damaged vehicle from the scene of an accident on a highway shall remove all glass and other debris or substance caused by the accident from the highway.

9. **Speed Limits**

- 9.1. No person shall drive or operate a motor vehicle on any highway within the City (other than a lane) at a rate of speed greater than 50 kilometers per hour, unless otherwise posted.

10. **Speed Limits on Lanes**

- 10.1. No person shall drive or operate a motor vehicle on a lane at a rate of speed greater than 20 kilometers per hour, unless otherwise posted.

11. **Stopping/Parking Prohibitions**

- 11.1. Except as directed by a Peace Officer or Bylaw Enforcement Officer or as permitted by a traffic control device, no person shall stop or park a vehicle:

(a)	48 Hours	On a highway for a continuous period of time for more than 48 hours within the same block.
(b)	Bridge	On a bridge or other elevated structure on a highway.
(c)	Bus Loading Zone	In any designated bus loading zone.
(d)	Crosswalk	On a crosswalk or within 6 meters of the approach side of a crosswalk.
(e)	Distance from Curb	On a roadway more than 30 centimeters from the curb of such roadway if a curb has been constructed.
(f)	Double Parking	On the roadway side of a vehicle that is stopped or parked at the edge or curb or roadway.

(g)	Driveway	In front of or within 3 meters of a public or private driveway.
(h)	Hydrant	Within 5 meters of fire hydrant measured from a point in the curb or edge of the roadway which is closest to the fire hydrant to the nearest wheel of the vehicle
(i)	Intersection	In an intersection
(j)	Lanes	In any lane for more than 24hrs in such a manner or under such conditions as to leave available less than 3 meters of the usable traveled portion of such lane for the free movement of vehicular traffic.
(k)	Long Vehicles	On a highway or public place where the vehicle or combination of attached vehicles is in excess of 18 meters in length.
(l)	Obstruction	Alongside or opposite a street excavation or obstruction when stopping, standing or parking obstructs traffic.
(m)	Overtime Parking	On a highway where the length of time allowed for parking is controlled by a traffic control device, in contravention of the length of time indicated on the applicable traffic control device; and where a vehicle has been parked at a time-controlled parking space for the maximum period of time, the owner or operator of such vehicle shall not permit the parking space on either side of the same block within the same twenty-four hour period.
(n)	Parking Prohibitions	In a place that contravenes a traffic control device that gives notice that stopping, standing or parking there is prohibited.
(o)	Parking Stalls	In contravention of painted lines or markers indicating single parking stalls parallel to the highway or angled from the highway.
(p)	Paths	On a bicycle path, pedestrian walkway or equestrian trail.
(q)	Sales	On a highway for the purpose of <ul style="list-style-type: none"> I. Displaying a vehicle for sale; II. Advertising, greasing, painting, wrecking, storing or repairing a vehicle, except where repairs are necessitated by an emergency; III. Displaying signs; or IV. Selling flowers, fruit, vegetables, or other commodities or articles.
(r)	Sidewalk	On a sidewalk, either completely or partially
(s)	Sign	Within 6 meters of the approach to a flashing beacon, stop sign or traffic control sign located at the side of a roadway.
(t)	Visibility	In a manner that obstructs the visibility of a traffic control device
(u)	Impede City	In a manner that impedes, prohibits, or obstructs a city maintenance

	Maintenance	function including but not limited to snow removal and street sweeping.
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12. **Enforcement and Penalty**

- 12.1. The provisions of this Bylaw may be enforced by the General Manager, Bylaw Enforcement Officer, Fire Chief, Peace Officer, or any other person(s) or authorized agents appointed by Council.
- 12.2. Where the offence is a continuing one, each day of the offence continues shall be a separate offence.
- 12.3. Any person who violates any of the provisions of this Bylaw is, upon summary conviction, liable to the maximum fine provided in the *Offence Act*, plus the cost of prosecution for each offence and any other penalty or order imposed pursuant to the *Community Charter and Local Government Act*.
- 12.4. The penalties imposed under this section are as a supplement and not a substitution for any other remedy to an infraction of this Bylaw.

13. **Repeal**

- 13.1. "The City of Greenwood Traffic Regulation Bylaw No. 233, 1963" is hereby repealed.

14. **Effective Date**

This Bylaw shall come into full force and effect upon adoption.

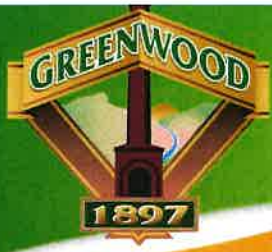
This Bylaw shall come into full force and effect upon adoption.

Read a First Time this	28	day of	October, 2024.
Read a Second Time this	28	day of	October, 2024.
Read a Third Time this	28	day of	October, 2024.
Adopted by Council this	12	day of	November, 2024.

Mayor

Certified a true copy of Bylaw No. 1022, 2024
On the 12 day of November, 2024.

Corporate Officer



**CORPORATION OF THE CITY OF GREENWOOD
CREDIT CARD SERVICE FEE BYLAW NO. 1023, 2024
A BYLAW TO ESTABLISH A FEE FOR RECOVERY OF CREDIT CARD MERCHANT FEES**

The Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

1. Citation

This Bylaw may be cited as the “**Credit Card Service Fee Bylaw No. 1023, 2024**”.

2. General

- 2.1 Where a credit card is used to pay for property taxes or utilities through any of the City of Greenwood’s payment platforms, a service charge of 2% of the final transaction amount, net of all discounts and rebates, shall be assessed and charged to the payor in addition to the final transaction amount.
- 2.2 The credit card service charges assessed and charged under this Bylaw are non-refundable.

2. Repeal

“Credit Card Service Fee Bylaw No. 984, 2021” is hereby repealed.

4. Effective Date

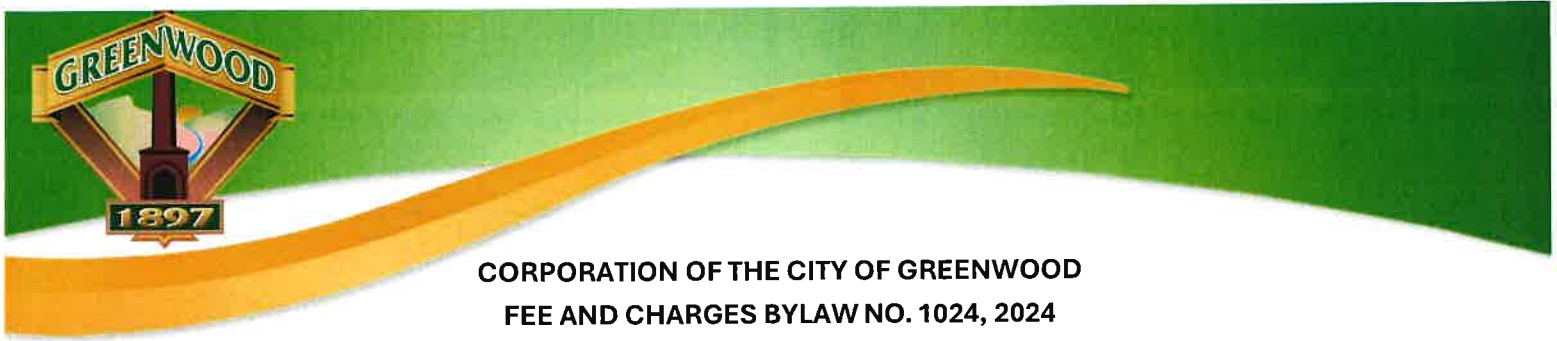
This Bylaw shall come into full force and effect upon adoption.

Read a First Time this	12	day of	November, 2024.
Read a Second Time this	12	day of	November, 2024.
Read a Third Time this	12	day of	November, 2024.
Adopted by Council this	25	day of	November, 2024.

Mayor

Certified a true copy of Bylaw No. 1023, 2024
On the 25 day of November, 2024.

Corporate Officer



WHEREAS the Community Charter authorizes Council to impose, by bylaw, fees and charges payable in respect of any service of the municipality;

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

Citation

1. This Bylaw is cited as “Fees and Charges Bylaw No. 1024, 2024”.

Administration

2. The Corporation of the City of Greenwood imposes fees and charges for the provision of services and information as specified in the Schedule “A” attached to and forming part of this Bylaw.
3. Where this Bylaw sets out fees and charges with respect to other City of Greenwood bylaws and other such bylaws contain similar fees and charges, this Bylaw is deemed to prevail.

Discretionary Waiver for Public Sector Agencies

4. The fees and charges set out in Schedule “A” may be waived for public sector agencies at the discretion of an officer of the municipality.

Severability

5. If any part of this Bylaw is for any reason held invalid by a Court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this Bylaw.

Repeal

6. Bylaw No. 987, 2022, cited as “Fees and Charges Amendment Bylaw” is repealed.

Effective Date

7. This Bylaw shall come into force and effect upon its adoption.

Read a First Time this 12th day of November, 2024.

Read a Second Time this 12th day of November, 2024.

Read a Third Time this 12th day of November, 2024.

Adopted by Council this 25th day of November, 2024.

Mayor

Certified a true copy of Bylaw No. 1024, 2024
On the 25th day of November, 2024.

Corporate Officer

CORPORATION OF THE CITY OF GREENWOOD
BYLAW NO. 1024, 2024
SCHEDULE "A"

ITEM	FEE	TAX	TOTAL
Scanning and Email (per page)	\$0.33	\$0.02	\$0.35
Photocopies (per page)	\$0.33	\$0.02	\$0.35
Double-sided (per page)	\$0.38	\$0.02	\$0.40
Photocopies – 11 x 17 (per page)	\$1.00	\$0.05	\$1.05
Double-sided – 11 x 17 (per page)	\$1.10	\$0.05	\$1.15
Copies of Minutes, Agendas or Bylaws (per page)	\$0.33	\$0.02	\$0.35
Copy of Zoning Bylaw	\$10.00	\$0.50	\$10.50
Copy of Zoning Map	\$7.00	\$0.35	\$7.35
Faxes – long distance (per page)	\$0.76	\$0.04	\$0.80
City Lapel Pins	\$4.76	\$0.24	\$5.00
City Sticker	\$1.90	\$0.10	\$2.00
City Hat	\$23.81	\$1.19	\$26.00
City Water Bottle	\$14.29	\$0.71	\$15.00
City Clock	\$61.90	3.10	65.00
City Mug	\$19.05	\$0.95	20.00
City Fridge Magnet	\$4.76	\$0.24	\$5.00
City Car Flag	\$13.33	\$0.67	\$14.00
Tax / Utility Certificates	\$105.00		\$105.00
Water – Turn Off	\$50.00	\$3.50	\$53.50
Water – Turn On	\$50.00	\$3.50	\$53.50

NSF Charge	\$50.00		\$50.00
RDKB Garbage Stickers (per sticker)	\$3.00		\$3.00
Information Searches (per hour – 1 hour minimum charge)	\$30.00	\$2.10	\$32.10
Title Search / Retrieval	\$15.00		\$15.00
Dog Licences – from January 1 st to January 31 st			
Neutered Male / Spayed Female	\$15.00		\$15.00
Intact Male / Intact Female	\$25.00		\$25.00
Dog Licences – from February 1 st to December 31 st			
Neutered Male / Spayed Female	\$30.00		\$30.00
Intact Male / Intact Female	\$40.00		\$40.00
Dog Licences – Guide Dogs / Policing Service Dogs	\$0.00		\$0.00
Dog Licences – Replacement Tags	\$2.00		\$2.00