



**Regular Council Meeting
Monday, October 28, 2024
7:00 pm**

We acknowledge that our gathering takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

AGENDA

1. Call to Order

2. Land Acknowledgement

3. Adoption of Agenda: October 28, 2024 Regular Council Meeting Agenda.

RECOMMENDATION:

THAT the Regular Council Meeting agenda be adopted.

4. Adoption of the Minutes

- a. October 15, 2024 Regular Meeting Minutes

Page 4-8

RECOMMENDATION:

THAT the Regular Council Meeting Minutes of October 15, 2024 be adopted.

5. Correspondence for Information

- a. LGMA Newsletter

Page 9-11

RECOMMENDATION:

THAT Council accept item a. as correspondence for information.

6. Committee Reports

- a. October 8th, 2024 WBCF Meeting Minutes

Page 12-13

7. Councillor's Reports

8. Mayor's Report

9. Administrator's Report

RECOMMENDATION:

THAT Council accept the reports as information.

10. Accounts Payable Report Next report December.

11. New and Unfinished Business

- a. Pheonix Mountain Alpine Ski Society - Granit in Aid Page 14-24

RECOMMENDATION:

THAT the Mayor and Council approve the Pheonix Mountain Alpine Ski Society's 2024 Granit in Aid request for \$600.00.

- b. 2024 Christmas Card Discussion Page 25

RECOMMENDATION:

THAT Mayor and Council approve the 2024 Christmas Card.

- c. City Cellphone for Deputy Finance & City of Greenwood Fire Chief.

RECOMMENDATION:

THAT the Mayor and Council approve the Deputy Finance Clerk and Fire Chief to obtain City cellphones for communications outside of regular City Hall hours.

- d. 2025 Regular Council Meeting Schedule Page 26

RECOMMENDATION:

THAT the Mayor and Council approve the 2025 Regular Council Meeting Schedule.

- e. 2025 Schedule of Acting Mayor Page 27

RECOMMENDATION:

THAT the Mayor and Council approve the 2025 Schedule of Acting Mayor.

12. Bylaws

- a) **2025-2029 Permissive Tax Exemption Bylaw No. 1020, 2024** Page 28-29

RECOMMENDATION:

THAT Council give Fourth and Final reading of the City of Greenwood 2025-2029 Permissive Tax Exemption Bylaw No. 1020, 2024.

- b) **Council Procedures Bylaw No. 1018, 2024** Page 30-40

RECOMMENDATION:

THAT Council give Fourth and Final reading of the City of Greenwood Council Procedures Bylaw No. 1018, 2024.

- c) **Obsolete or Redundant Bylaws, Repeal Bylaw No. 1021, 2024** Page 41-42

RECOMMENDATION:

THAT Council give Fourth and Final reading of the City of Greenwood Obsolete or Redundant Bylaws, Repeal Bylaw No. 1021, 2024.

RECOMMENDATION:

THAT Council give First to Third reading of the City of Greenwood's Streets and Traffic Bylaw No. 1022, 2024.

13. Notice of Motions

14. Question Period

Excerpt from Council Procedures Bylaw 674 Section 14

1. Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor, and will where possible and appropriate be answered by the Mayor or a member designated by the Mayor.
2. A maximum period of 15 minutes shall be provided for considering questions from members of the public; however that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.

15. In-Camera

THAT: Pursuant to Section 90(1) of the Community Charter, this subject matter being considered relates to one or more of the following:

90(1)(c) labour relations or other employee relations;

90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

16. Adjournment

RECOMMENDATION:

THAT the Regular Council Meeting be adjourned at XX:XX pm.



CITY OF GREENWOOD
Minutes of the Regular Meeting of Council held October 15, 2024

PRESENT

Mayor J. Bolt
Councillors: C. Huisman, C. Rhodes, J. McLean, G. Shaw.
Chief Administrative Officer: Dean Trumbley
Corporate Officer: Brooke McCourt

CALL TO ORDER

Mayor Bolt called the meeting to order at 6:01 pm.

Acknowledgment that our gathering Takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

ADOPTION OF AGENDA

Motion: J. McLean/ C. Rhodes
THAT the October 15, 2024 regular council agenda be adopted.

(197-24)

Carried

ADOPTION OF MINUTES

Motion: C. Huisman/ C. Rhodes
THAT the minutes of September 23, 2024 Regular Council Meeting be adopted.

(198-24)

Carried

**CORRESPONDENCE
FOR INFORMATION**

Motion: C. Rhodes/ G. Shaw
THAT Council accept correspondence a. as information.

(199-24)

Carried

COMMITTEE REPORTS

Motion: J. McLean/ C. Rhodes
THAT Council accept the September 27, 2024 OCP/Zoning Advisory Committee Minutes as information.

(200-24)

Carried

COUNCILLOR'S REPORTS

Clint Huisman: Verbal report presented.

CJ Rhodes: Verbal report presented.

Jessica McLean: Verbal report presented.

Gerry Shaw: Verbal report presented.

MAYOR'S REPORT: Verbal report presented.

ADMINISTRATION REPORT: None.

Motion: C. Rhodes/ G. Shaw

THAT Council accepts the reports as information.

(201-24)

Carried

**THIRD QUARTER
FINANCIAL REPORT**

None.

**NEW AND UNFINISHED
BUSINESS**

- a. Asset Management
Implementation Support

Motion: J. Bolt/ C. Rhodes

THAT the Mayor and Council approves a maximum budget of \$51,480.00 (\$46,480.00 taxes included and \$5,000.00 contingency) to implement the LandInfo Technologies Asset Management Plan Proposal.

(202-24)

Carried

Motion: C. Rhodes/ C. Huisman

AND THAT the Mayor and Council approve the consultation, education and training support proposal submitted by Christina Benty – Strategic Leadership Solutions to a maximum amount of \$31,360.00.

(203-24)

Carried

Motion: G. Shaw/ C. Rhodes

AND FURTHER THAT Council approve the City of Greenwood Asset Management Policy 2024-13 for the City of Greenwood.

(204-24)

Carried

- b. Memo to Council –
Govstack Website
Proposal

Motion: C. Rhodes/ C. Huisman

THAT Council approve the GHD Digital proposal for \$32,446.00 and staff sign the Digital Solutions Agreement for the implementation of the GovStack CMS and proposed add-ons (Forms, Events and Business Directory).

(205-24)

Carried

Motion: J. McLean/ G. Shaw

AND THAT staff build the annual cost of \$9,190.00 into all future operational budgets.

(206-24)

Carried

- c. Signing Authority

Motion: C. Rhodes/ J. McLean

THAT Council remove Rhonda Shangraw from signing authority.

(207-24)

Carried

Motion: G. Shaw/ J. McLean

AND THAT Council give Jocelyn Nega Signing Authority for the City of Greenwood.

(208-24)

Carried

- | | | | |
|-----------------|---|---|----------------|
| d. | LUO – Greenwood
Board of Trade –
October 31, 2024 | Motion: J. McLean/ c. Rhodes
THAT Council approve the Board of Trade the use of the concession and washrooms located at the Barbra Diane Colin Memorial Park on October 31, 2024. | |
| (209-24) | | | Carried |
| e. | Strategic Plan | Motion: G. Shaw/ J. McLean
THAT Council approve the 2024 Corporate Strategic Plan for the city of Greenwood. | |
| (210-24) | | | Carried |
| f. | Communications
Strategy/ Brand
Standards | Motion: C. Rhodes/ C. Huisman
THAT Council approves the 2024 Communications Strategy for the City of Greenwood. | |
| (211-24) | | | Carried |
| | | Motion: J. McLean/ C. Huisman
AND THAT Council approves the Brand Standards for the City of Greenwood. | |
| (212-24) | | | Carried |
| | | Motion: J. McLean/ C. Rhodes
AND FURTHER THAT Council directs administration to register the City of Greenwood Coat of Arms with Governor General of Canada's Canadian Heraldic Authority. | |
| (213-24) | | | Carried |
| g. | Canoe Procurement | Motion: C. Rhodes/ C. Huisman
THAT Mayor and Council approve administration to enter into a membership agreement with Canoe Procurement and the City of Greenwood. | |
| (215-24) | | | Carried |
| | | Motion: J. McLean/ C. Rhodes
AND THAT Mayor and Council approve administration to put out a Notice of Participation for approximately two or more weeks to be trade complaint within Clause 7 of the Canadian Free Trade Agreement. | |
| (216-24) | | | Carried |
| h. | Credit Card Use Policy
2024-12 | Motion: G. Shaw/ C. Rhodes
THAT Mayor and Council approve the City of Greenwood Credit Card Use Policy 2024-12. | |
| (217-24) | | | Carried |

BYLAWS

- a. 2025–2029 Permissive
Tax Exemption Bylaw
No. 1020, 2024

(218-24)

Motion: C. Huisman/ C. Rhodes

THAT Council give First to Third reading of the City of Greenwood 2025-2029 Permissive Tax Exemption Bylaw No. 1020, 2024.

Carried

- b. Council Procedures
Bylaw No. 1018, 2024

Deferred until next Regular Council Meeting.

Councillor Rhodes discussed section 32.1 (Electronic Meetings), concerns were brought forward with the wording of this sub-section possibly being taken more than one way.

Council discussed getting administration to take the document back and clean-up the wording of sub-section 32.1 and bring the document back for the next meeting for approval.

- c. Obsolete or Redundant
Bylaws, Repeal Bylaw
No. 1021, 2024

(219-24)

Motion: J. McLean/ C. Rhodes

THAT Council give First to Third reading of the City of Greenwood Obsolete or Redundant Bylaws, Repeal Bylaw No. 1021, 2024.

Carried

- d. Signage Bylaw No.,
1019, 2024

Deferred until next Regular Council Meeting.

Council discussed sub-section 9.9 (Sandwich Boards) as there is no definite location defined within the bylaw. Discussion held over certainty over flexibility allows for interpretation on the location of sandwich boards.

Mayor and Council asked administration to explore options to have the bylaw have a more definite location for all Sandwich Boards within City Limits and bring it to the next Regular Council Meeting for discussion.

NOTICE OF MOTIONS

None.

DECLASSIFIED MOTIONS FOR PUBLIC RECORD

Motion: C. Rhodes/ J. McLean

THAT Council approve resolution Number (130-ICM-24) from October 15th, 2024 In-Camera Meeting to be declassified from In-Camera and made public in the Regular Meeting Minutes of October 15th, 2024.

(131-ICM-24)

Carried

Motion: G. Shaw/ C. Rhodes

THAT the Mayor and Council approve Option 2 of the Indixio proposal for \$44,125.00 to implement the M-Files Electronic Document and Records Management System for the City of Greenwood.

(130-ICM-24)

Carried

**QUESTION
PERIOD**

Resident discussed that Highways used to be the ones enforcing signs within the City at one point.

CAO Trumbley was able to give the resident more information when it comes to bylaw enforcement within City limits.

IN-CAMERA

Motion: J. Bolt/ J. McLean

THAT Council move into in-camera at 7:10 pm pursuant to section 90(1) of the Community Charter, this subject matter being considered relates to one or more of the following:

90(1)(c) labour relations or other employee relations;
90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
90(1)(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
90(1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

(220-24)

Carried

ADJOURNMENT

Motion: Mayor Bolt

THAT Council adjourn the Regular Council Meeting at 7:59 p.m.

(221-24)

Carried

Mayor

Certified Correct

Corporate Officer

Brooke McCourt

From: Local Government Management Association of BC <office@lgma.ca>
Sent: October 21, 2024 11:04 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: LGMA Job Circular, News, and Program Updates - Week of October 21, 2024

If you have trouble viewing this email, [click here](#)

Professional Development Partners:



LIDSTONE & COMPANY



STEWART McDANNOLD STUART
Barristers & Solicitors

YA YOUNG ANDERSON

Travel Grant Partner:

LIDSTONE & COMPANY

LGMA Newsletter:

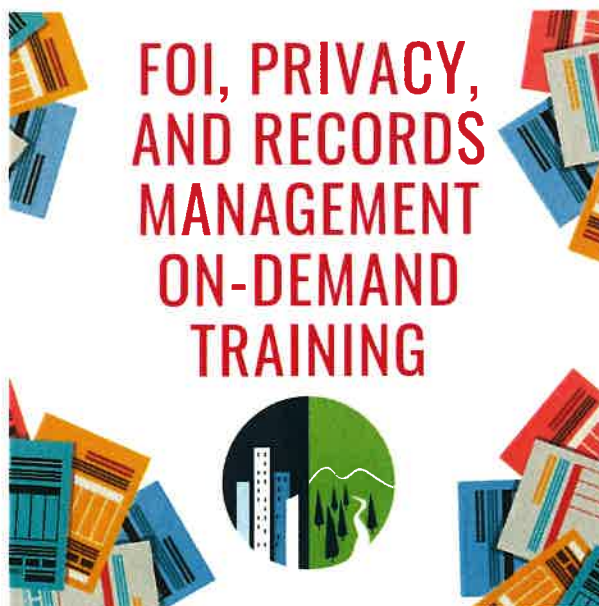
Week of October 21, 2024

Connect and Learn: FOI, Privacy, and Records and Information Management Ask the Expert Session

Join us for the FOI, Privacy, and Records and Information Management "Ask the Expert" session on November 5! This interactive event is the perfect opportunity for participants of LGMA's refreshed on-demand courses to engage directly with leading experts and peers in the field. Participants must be registered for at least one of the on-demand courses to attend. There's still time to complete one or all of these courses before the session, and come with your questions prepared!

Whether you're new to local government or a seasoned professional seeking a refresher, these courses—developed by the FIPPA – Records Management Advisory

Committee—cover the essential fundamentals of Freedom of Information, Privacy Protection, and



Records Management. Complete the courses at your own pace, then attend the live session to ask questions, share best practices, and deepen your understanding. Don't miss out—[register now!](#)

[CivicInfo BC & LGMA](#)

BC Local Government Job Board

CURRENT OPPORTUNITIES

[Job Postings](#)

LGMA Training:

Don't miss this learning opportunity

[First Nations & Local Government](#)

[Land Use Planning Regional Workshop](#)

November 12-14, Campbell River

SAVE THE DATE!

[CAO Forum](#)

February 18-20, 2025, Delta Hotels Victoria

Ocean Pointe Resort, Victoria, BC

LGMA Resources:

Resource, tools, and other helpful information

- [Truth and Reconciliation Resources for BC Local Governments](#)

- [Mental Health Resources for Local and First Nations Government](#)

- [IDEA Resource Materials](#)

LGMA Manuals Now Available!

- [2024 Records and Information](#)

[Management Manual, Sixth Edition](#)

- [2024 Guide for Approving Officers, Seventh Edition](#)

On-Demand Fundamentals Training:

[Freedom of Information](#)

[Protection of Privacy](#)

[Records and Information Management](#)

[See all Training & Workshops](#)

Additional News and Training:

Navigating Employment Agreements and Employment Law Updates

[CAMA and Lidstone & Company](#)

October 24

Apply to host an intern

[Local Government Internship Program](#)

[Host Applications](#)

Application deadline is October 29

[Nominations for Lieutenant Governor's Silver Medal Award](#)

Deadline is November 8

Capilano U Spring 2025 and Fall 2025

[PADM Courses](#)

[Local Government Administration Programs](#)

Spring courses start January 2025

New Municipal Succession Planning Toolkit

[Canadian Association of Municipal Administrators](#)

Connection to Care: Pre-Emptive Mental Health and Wellness Program

[BC Municipal Safety Association](#)

[See all News & Opportunities](#)

Last Chance to Apply: Host an Intern Through the Local Government Internship Program

The deadline to apply to host an intern in 2025/26 is fast approaching! Applications for host organizations in the Local Government Internship Program are due next week on October 29.

This program provides local governments in BC with populations of 25,000 or under the chance to receive funding to mentor young professionals while building organizational capacity. Interns bring fresh perspectives and innovative solutions, making this a fantastic opportunity for your organization to train future leaders in local government. Interns will begin their 12-month placements in May–June 2025. Don't miss out—visit the [LGMA website](#) for more information and apply now! Questions about the application process? Please contact [Teresa Johnson](#).



Thank you to the Ministry of Municipal Affairs for providing financial support for this project, and to the Northern Development Initiative Trust for partnering with the LGMA to deliver the Northern internship position.

Connect with the LGMA



LGMA

LOCAL GOVERNMENT
MANAGEMENT ASSOCIATION
OF BRITISH COLUMBIA

This email was sent to frontdesk.greenwoodcity@shaw.ca when you signed up on www.lgma.ca Please add us to your contacts to ensure the newsletters land in your inbox.

Local Government Management Association of BC
710A - 880 Douglas Street , Victoria, British Columbia V8W 2B7

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710A - 880 Douglas Street, Victoria, British Columbia V8W 2B7, Canada



**West Boundary Community Forest
Board of Directors Meeting Minutes**

Date: October 8, 2024

Time: 6:30 – 8PM

Location: Village of Midway Council Chambers

Attendees:

- John Bolt, Chair
- Heinz Kruezer, Director
- Darren Metcalf, Director
- Ginette Wheeler, Director
- Randy Trerise, Director
- Dan Macmaster and Peter Flett, Forest Managers
- Elly Macmaster, Administrative and OEC Coordinator

Guests:

- None

1. Welcome and Call to Order

- John Bolt, Chair, called the meeting to order at 6:40PM.

2. Adoption of the Agenda

- Heinz moved to adopt the agenda – **Carried.**

3. Approval of the August 20, 2024 Meeting Minutes

- Darren moved to approve the August meeting minutes – **Carried.**

4. Correspondence: Elly Macmaster

- Thank-you card from Greenwood Elementary and Borderline 4H Club

5. Finance Report:

- Term investment maturing on October 26, 2024; John will inquire with Steller Vista
- Bookkeeping – currently searching for a replacement
 - i) GST remittance due end of October – Dan will submit it until a new bookkeeper is confirmed

6. Forest Managers' Report: Dan Macmaster and Peter Flett

- Operations Update – report attached

7. OEC Coordinator's Report: Elly Macmaster

- Report attached

8. Old Business:

- Free to grow and plantation surveys – see update under Forest Manager's Operations Report

9. New Business:

- a) WBCF Block 9 USA/CAN Border Fence
 - Further inquiry and discussion required
- a) Fall Grant Intake
 - Next intake period will run from October 15-November 15, 2024
 - Elly to update application form, and website, and post on socials
 - Disbursement meeting to be scheduled for December to review applications
- b) Soccer League Displaced Cheque
 - Heinz will contact the league to inform of the Fall grant intake and advise them to re-apply

10. Announcements and Next Meeting:

- Next Board Meeting – November 5, 2024 in Greenwood

11. Open Questions:

- none

12. Adjournment

- John moved to adjourn the meeting at 8:20PM.

Next Meeting: November 5 2024, at 6:30PM at Greenwood City Hall.

Minutes Prepared by: Elly Macmaster, Administrative Assistant and OEC Coordinator

Date: October 8, 2024

Chair

Administrative Assistant

Phoenix Mountain Alpine Ski Society

Box 2428, Grand Forks, BC, V0H 1H0

P: 250-444-6565 C: 250-442-6928

E: skiphoenix@gmail.com

W: www.skiphoenix.ca

FB: [Phoenix Mountain | Facebook](#)

IG: [Phoenix Mountain | Instagram](#)



October 10, 2024

The City of Greenwood

Box 129

Greenwood, BC

V0H 1J0

Dear Mr. Trumbley and members of the Greenwood City Council:

Re: Request for Grant-in-Aid for Phoenix Mountain Alpine Ski Society

I am writing on behalf of the Phoenix Mountain Alpine Ski Society to request our annual grant of \$600.00 to support the operational expenses of our local community non-profit ski hill.

The Phoenix Mountain Alpine Ski Society operates our community ski hill from mid-December to the end of March, employing 25-30 full-time and part-time workers. Through our payroll alone, we contribute over \$160,000 to the local economy. Additionally, we prioritize purchasing supplies and equipment locally, further supporting regional businesses.

As a non-profit organization managed by a volunteer board, we are committed to operating a small ski area for the benefit of the Boundary community.

Our facility provides an affordable recreational option for families, located just 30 minutes from either Grand Forks or Greenwood, with approximately 7,500 skier visits annually. The ski hill appeals to a broad audience due to its proximity to cross-country skiing and snowshoeing facilities, as well as opportunities for spectators and casual visitors.

We greatly value the ongoing support from the City of Greenwood and hope for your favorable consideration of this request.

Please feel free to contact me if you need any additional information.

Sincerely,

Cathy Astoorff

Administrator

Phoenix Mountain Alpine Ski Society

C: 250-442-6928

The Corporation of the City of Greenwood

Policy – Grant in Aid

- 1.) DATE: October 10, 2024
 - 2.) NAME OF GROUP: Phoenix Mountain Alpine Ski Society
 - 3.) MAILING ADDRESS: Box 2428, Grand Forks, BC, V0H 1H0
 - 4.) CIVIC ADDRESS: 8000 Phoenix Ski Hill Road, Grand Forks, BC
 - 5.) LEGAL DESCRIPTION: DL 2555, SDYD / DL2701, SDYD, surface of pts w/i Lots 1811, 976, 977, 975 & 915 as shown on map attached to license, for operation & maintenance of ski hill purposes, lease/permit/license #340472
 - 6.) TAX FOLIO #: 02100.000 / 10431.000 TAX YEAR: 2024
 - 7.) CONTACT PERSON: Cathy Astofooroff, Administrator
 - 8.) PHONE # 250-442-6928
 - 9.) LIST OF EXECUTIVE MEMBERS: Sean Routley, Bryan Pankoff, Doug Huxter, Shannon Thorpe-Frederick, Dave Jorgensen
 - 10.) GROUPS AIMS AND OBJECTIVES: See Attached
 - 11.) OUTLINE SERVICES PROVIDED TO OUR COMMUNITY: See Attached
 - 12.) OUTLINE DETAILS OF EFFORTS MADE BY YOUR ORGANIZATION TO WORK TOWARDS SELF-SUFFICIENCY: Season Pass and Lift Ticket Sales, Rental Sales, Concession (Food and Beverage) Sales, Fundraising, Grant Opportunities, Donations, Sponsorships, Volunteer Programs
 - 13.) IS THE FUNCTION OF YOUR ORGANIZATION:
 - A. REGIONAL IN NATURE: Yes
 - B. TO SERVE THE GREENWOOD AND AREA: Yes
 - C. TO SERVE THE GREENWOOD AREA ONLY: No
 - 14.) HAS YOUR GROUP RECEIVED GRANTS AND /OR TAX EXEMPTIONS FROM THE City in the past two (2) years? ____Yes____ amount of grant/tax exemption \$600 - 2023/2024
 - 15.) HAS YOUR GROUP EVER RECEIVED SUPPORT IN ANY FORM FROM THE City of Greenwood (grant in aid, services in kind, free use of facilities etc.) ____Yes. Grant In Aid
-

16.)HAS YOUR GROUP RECEIVED GRANTS FROM OTHER SENIOR GOVERNMENTS
(FEDERAL/PROVINCIAL) LOCAL GOVERNMENT, CROWN AGENCIES, REGIONAL DISTRICTS,ETC.

NAME OF CONTRIBUTOR: Gaming Grant

YEAR : ____ 2023-2024

AMOUNT RECEIVED: \$ 16,000.00

NAME OF CONTRIBUTOR:____Regional District of Kootenay Boundary

YEAR: 2023-2024

AMOUNT RECEIVED: ____\$29,500_____

NAME OF CONTRIBUTOR:____City of Grand Forks

YEAR: 2023-2024

AMOUNT RECEIVED: \$ 10,000.00

NAME OF

CONTRIBUTOR:____Community Service Recovery Fund(through Phoenix Foundation) ____

YEAR: ____2023-202_____

AMOUNT RECEIVED: \$31,623.00 (one time grant)_____

17.)APPLICATIONS MUST BE ACCOMPANIED BY THE FOLLOWING INFORMATION:

A. THE GROUPS MOST RECENT FINANCIAL STATEMENT

Please forward application to: THE CITY OF GREENWOOD
PO BOX 129
202 GOVERNMENT AVE. S.
GREENWOOD, BC
V0H 1J0

Attach any additional information, which would assist in the evaluation of your request for
Grant in Aid.

ON BEHALF OF THE GROUP, I/WE HEREBY DECLARE THAT ALL THE INFORMATION
PRESENTED AND/OR PROVIDED WITH THIS APPLICATION IS TRUE & CORRECT.

Dated at the City of Greenwood, in the Province of British Columbia, the 10th day of
October, 2024

Signature:  _____

Name: Cathy Astooroff _____

Position: Administrator _____

Address: Box 2428, Grand Forks, BC, V0H 1H0__

Phone#: 250-442-6928_____

PHOENIX MOUNTAIN ALPINE SKI SOCIETY BENEFITS TO THE COMMUNITY

Phoenix Mountain Alpine Ski Society operates our local community non-profit ski hill from mid-December to the end of March, employing 25-30 full-time and part-time workers. Through our payroll alone, we contribute over \$160,000 to the local economy. Additionally, we prioritize purchasing our supplies and equipment locally, further supporting regional businesses.

As a non-profit organization managed by a volunteer board, the Phoenix Mountain Alpine Ski Society is dedicated to operating a small ski area for the benefit of the Boundary community. Our facility provides an affordable recreational option for families, located just 30 minutes from either Grand Forks or Greenwood, with approximately 7,500 skier visits annually. The ski hill appeals to a broad audience due to its proximity to cross-country skiing and snowshoeing facilities, as well as opportunities for spectators and casual visitors.

PROGRAMS

School Program

For over 25 years, our School Program has provided skiing opportunities to all Grade 4-7 students in the Boundary area, including those from:

- Christina Lake Elementary School
- Hutton Elementary School
- Perley Elementary School
- Fred Walker Development Centre
- Greenwood Elementary School
- Midway Elementary School
- Local home-school groups and indigenous communities.

We also extend this program to local Special Olympic and special needs secondary students.

In the 2023-2024 season, we engaged 247 students from 7 schools, providing 494 lift tickets, 307 rental packages, and 560 lessons over a total of 20 days.

Junior Racer Program

Our Jr Racer Program has successfully operated for over 25 years under the BC Alpine entry-level racing program (Nancy Greene Ski League). It is designed to train coaches, volunteers, and young athletes, aligning with the Long-Term Athlete Development model.

- Open to children aged 4 to 13, the 2024 season saw 19 athletes participate, along with 4 certified coaches and 2 parent volunteers per athlete.
- Parents are encouraged to volunteer to ensure the program's success. In February, we hosted a Zone Race, attracting 107 participants.
- The Jr Racer Program offers a cost-effective, high-quality training environment where young athletes can develop competitive skills in a fun and safe setting.

Snow School Learn to Ski Program

Our Snow School provides a safe environment for individuals of all ages to learn skiing or snowboarding and improve their skills.

Rental Shop

Our Rental Shop offers a complete range of equipment, including skis, snowboards, boots, poles, and helmets of all sizes. Our rental fleet was updated with new equipment for the 2021-2022 season, ensuring quality and safety for all users.

Ski Patrol Program

Our Ski Patrol Program, staffed by fully certified professional ski patrol members and volunteers, ensures safety on the slopes.

Free Night Ski

Our free Night Ski events, sponsored by local businesses, attract hundreds of skiers and boarders each season. These events often draw newcomers to the sport or those returning after a long absence, showcasing strong community support.

Seasonal Programs and Events

Throughout the season, we offer various programs and events, including:

- Open Race Day (Phoenix Open)
- Spring Fling (featuring the Dummy Downhill)
- Ladies Days
- Masters Days
- Parent and Tot Days
- Toboggan Parties
- Customer Appreciation Days

Community Support

We actively support community programs and events by donating lift tickets and passes. Additionally, we assist other local non-profit organizations in delivering their activities, such as Founders Day in Greenwood, The Big Swim at Christina Lake.

"Feeder Hill" Role

We serve as a vital "Feeder Hill" for larger resorts, encouraging newcomers and seasoned skiers alike to explore the broader skiing opportunities in the region through our extensive Reciprocal Pass Program.

Phoenix Mountain Alpine Ski Society
Income Statement
May 1, 2024 to April 30, 2024

REVENUE

Concession - Food Sales	26,211.99	
Concession - Snack Sales	5,374.57	
Concession - Liquor Sales (Bar)	18,122.97	
Concession - Drinks (non-alcohol)	8,960.01	
Events	1,005.00	
Lodge Rent	1,600.00	
Gift Certificates	822.20	
Lift Tickets - Day Tickets	34,550.98	
Lift Tickets - Punch Passes	1,845.06	
PST Commission	200.36	
Racer Program Fees	3,809.02	
Rental Equipment	10,018.68	
Retail Sales	3,145.15	
Season Passes	72,674.97	
Ski School Lessons	7,984.78	
Operating Revenue Total		196,325.74
Donations	10,180.23	
Funding - Gaming	16,000.00	
Funding and Grants	91,521.43	
Fundraising	13,170.00	
Fundraising - Bottle Returns	6,309.31	
Non-Operating Revenue Total		137,180.97
TOTAL REVENUE		333,506.71

TOTAL REVENUE

333,506.71

EXPENSE

Advertising/Promo		524.88
Bank Charges		1,021.30
Building Maintenance		6,312.38
Coach Honorarium		1,550.00
Clothing and Retail Product		3,543.13
Employee Expense: EI	2,881.79	
Employee Expense: CPP	5,322.81	
Employee Expense: WCB	3,712.56	
Employee Wages	124,664.37	
Total Wages and Expenses		136,581.53
Equipment Purchases		29,568.39

Equipment Rentals	1,548.93
Event expense	1,029.63
Filing Fees	40.00
Food Purchases	17,998.01
Fortis (Utilities)	10,810.30
Fuel	9,707.41
Fundraising Expense	7,313.85
Insurance	33,783.00
Interest	1,418.94
Lift Maintenance	6,817.05
Liquor Purchases	6,257.57
Meeting Expenses	10.00
Membership/Dues	2,906.74
Office Expenses	1,828.15
Operational Expenses	1,279.05
Permits, Fees, Licenses	2,367.32
Postage and Freight	406.19
Prizing	65.23
Processing Fees (CC and Dr Card)	1,483.85
Royalty Payments	2,680.60
SnowCat	13,364.71
Supplies	2,959.83
Telephone	387.34
Tools	69.50
Training Expenses	1,656.09
Travel	249.24
Vehicle Maintenance	1,109.03
Website Expenses	2,981.32
TOTAL EXPENSES	311,630.49
 TOTAL EXPENSE	 311,630.49
 NET INCOME	 21,876.22 *

*Used to repay Promissory Note and Summer Hill Maintenance

Phoenix Mountain Alpine Ski Society
Balance Sheet As at April 30, 2024

ASSET

CURRENT ASSETS

CIBC Chequing Account	13,885.65
CIBC Gaming Account	20.84
CU Savings Account	101.37
CU Shares Account	25.00
Accounts Receivable	1,713.65
Prepaid Expenses	11,899.02
Inventory	2,018.42
TOTAL ASSETS	29,663.95

FIXED ASSETS

Land	8,657.79
Terrain Upgrades	8,373.30
Road and Parking Lot	3,000.00
Accumm Dep: Road and Parking Lot	-3,000.00
Power Line	2,280.00
Accumm Dep: Power Line	-2,280.00
Buildings	221,917.84
Accumm Dep: Buildings	-121,719.39
Equipment	75,960.34
Accumm Dep: Equipment	-66,637.73
Auto Equipment	120,048.50
Accumm Dep: Auto Equipment	-117,298.50
Kitchen Equipment	18,791.41
Accumm Dep: Kitchen Equipment	-14,070.74
Rental Equipment	15,632.25
Accumm Dep: Rental Equipment	-15,632.25
Well 1990	4,022.79
Accumm Dep: Well 1990	-4,022.79
Miscellaneous Equipment	14,308.33
Accumm Dep: Miscellaneous Equipment	-10,625.82
Computer Equipment	1,190.88
Accumm Dep: Computer Equipment	-868.82
Snow Cat 2021-2022	105,395.00
TOTAL FIXED ASSETS	243,422.39

TOTAL ASSET	273,086.34
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LIABILITY**CURRENT LIABILITIES**

Accounts Payable		2,486.70
EI Payable	119.50	
CPP Payable	199.56	
Income Tax Payable	23.40	
CRA Penalty and Interest	-173.65	
Receiver General Payable		168.81
WCB Payable		82.26
GST Collected	38,523.24	
GST Paid on Purchases	-37,172.55	
GST Payable		1,350.69
Deferred ElectricUpgrade Donation		4,031.00
Deferred FirstAid Building Donation		25,556.00
Deferred Lodge Insulation Project		57,941.33
Deferred Contribution Tractor		2,750.00
TOTAL CURRENT LIABILITIES		94,366.79

LONG TERM LIABILITIES

Promissory Note		14,679.89
TOTAL LONG TERM LIABILITIES		14,679.89

TOTAL LIABILITY	109,046.68
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EQUITY**RETAINED EARNINGS**

Retained Earnings	142,163.44
Current Earnings	21,876.22
TOTAL RETAINED EARNINGS	164,039.66

TOTAL EQUITY	164,039.66
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LIABILITIES AND EQUITY	273,086.34
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Phoenix Mountain Alpine Ski Society

Box 2428, Grand Forks, BC, V0H 1H0

P: 250-444-6565

E: skiphoenix@gmail.com

W: www.skiphoenix.ca

FB: [Phoenix Mountain | Facebook](#)

IG: [Phoenix Mountain | Instagram](#)



Aerial View of Phoenix Ski Hill



Map of Phoenix Ski Hill



Spring Fling and Dummy Downhill



Phoenix Open Awards



Rope Tow at Phoenix



A Powder Day at Phoenix



T-Bar at Phoenix



Phoenix Day Lodge



Live Entertainment at Spring Fling



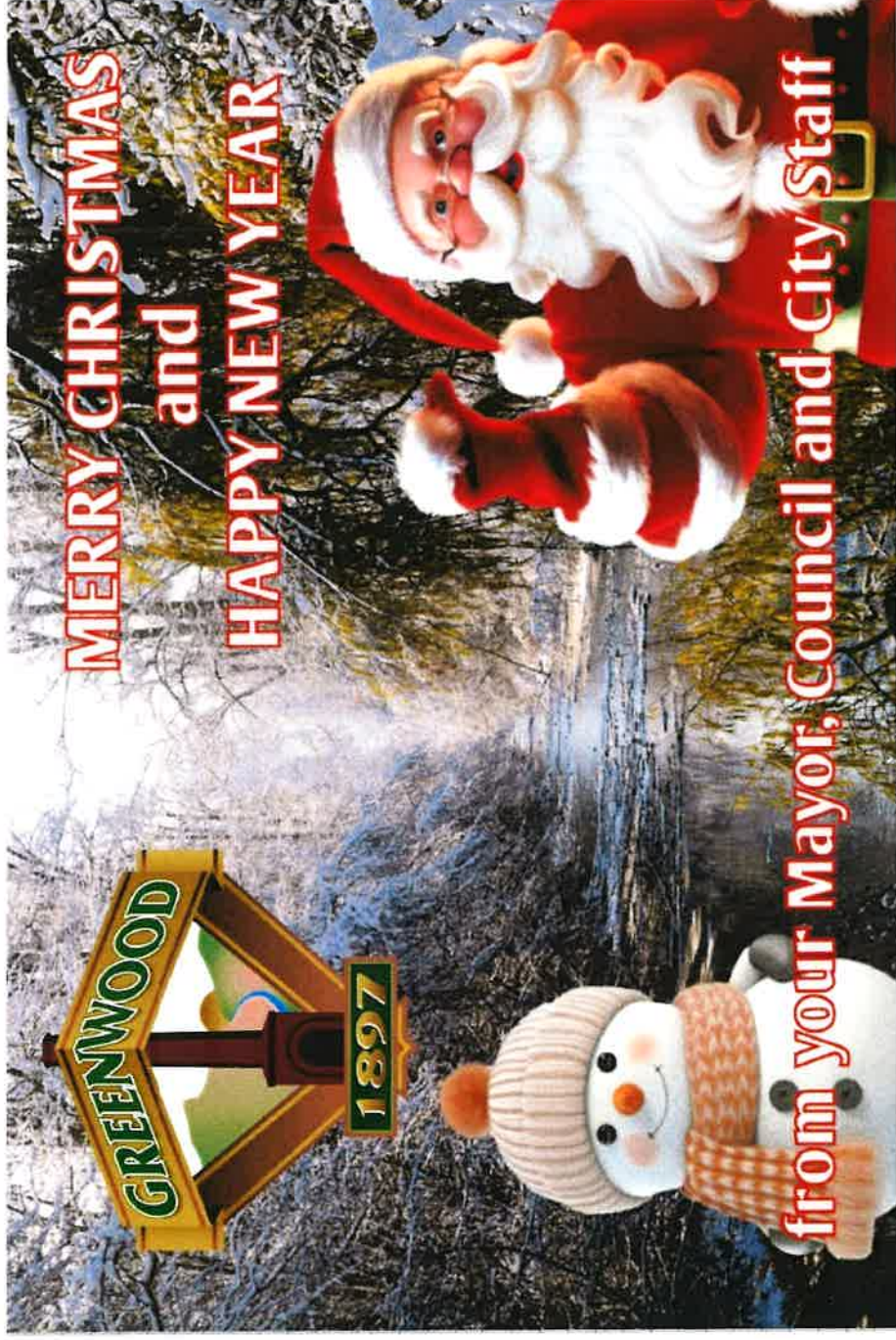
Boxing Day Toboggan Party



Lift Maintenance



A School Program Lesson



4 inch

6 inch

500 Postcards—\$133.67 delivered (*good for 2-years*)

200 Post Office Boxes - \$100.00 (*estimate on past mailouts*)

VIP Mailing - \$64.50 (*based on 50 VIP*)(RDKB, Village of Midway, etc.)

Total ask....\$298.17



2025 Regular Council Meeting Schedule

Monday, January 13, 2025

Monday, January 27, 2025

Monday, February 10, 2025

Monday, February 24, 2025

Monday, March 10, 2025

Monday, March 24, 2025

Monday, April 14, 2025

Monday, April 28, 2025

Monday, May 12, 2025

Monday, May 26, 2025

Monday, June 9, 2025

Monday, June 23, 2025

Monday, July 14, 2025

SUMMER BREAK

Monday, August 11, 2025

SUMMER BREAK

UBCM – September 22-26, 2025

Monday, September 22, 2025

Tuesday, October 14, 2025

Monday, October 27, 2025

Monday, November 10, 2025

Monday, November 24, 2025

Monday, December 8, 2025

CHRISTMAS AND NEW YEAR'S BREAK



2025 Schedule of Acting Mayor

Councillor CJ Rhodes: **November, December, January**

Councillor Clint Huisman: **February, March, April**

Councillor Gerry Shaw: **May, June, July**

Councillor Jessica McLean: **August, September, October**

Community Charter – Part 5 – Municipal Government Procedures

Division 1 – Council Roles and Responsibilities

Section 130 Designation of member to act in place of mayor

(1) The council must, in accordance with its applicable procedure bylaw, provide for the designation of a councillor as the member responsible for acting in the place of the mayor when the mayor is absent or otherwise unable to act or when the office of mayor is vacant.

(2) If both the mayor and member designated under subsection (1) are absent from a council meeting, the members present must choose a member to preside.

(3) The member designated under subsection (1) or chosen under subsection (2) has the same powers and duties as the mayor in relation to the applicable matter.

CORPORATION OF THE CITY OF GREENWOOD
2025-2029 PERMISSIVE TAX EXEMPTION BYLAW NO. 1020, 2024
A BYLAW TO EXEMPT CERTAIN PROPERTIES FROM MUNICIPAL PROPERTY TAXATION

WHEREAS Section 224 of the Community Charter permits Council to exempt certain lands or improvements or both from municipal property taxes for a period of up to ten years;

AND WHEREAS Council also desires to exempt from taxation all church halls and land surrounding buildings of public worship and church halls, and including any minor improvements on lands surrounding principal buildings;

AND WHEREAS Council also desires to exempt from taxation certain other lands or improvements or both, as permitted by Section 224 of the *Community Charter*.

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

1. Citation

This Bylaw may be cited as the **“2025-2029 Permissive Tax Exemption Bylaw No. 1020, 2024”**.

2. Repeal

2.1 THAT Bylaw No. 980, 2021 cited, for all purposes, as the “Permissive Tax Exemption Bylaw 980, 2021” and any amendments thereto, be hereby repealed.

3. Effective Date

This Bylaw shall come into full force and effect upon adoption.

Read a First Time this	15	day of	October , 2024.
Read a Second Time this	15	day of	October , 2024.
Read a Third Time this	15	day of	October, 2024.
Adopted by Council this	28	day of	October, 2024.

Mayor

Certified a true copy of Bylaw No. 1020, 2024
On the 28 day of October, 2024.

Corporate Officer

SCHEDULE A



City of Greenwood - Permissive Tax Exemptions

PO Box 129 Greenwood, BC
Telephone: 250-445-6644
250-445-6441
www.greenwoodcity.ca

VOH 1J0
Fax:

The following land and/or improvements are exempt from taxation under Section 224 of the
Community Charter by "2025-2029 Permissive Tax Exemption Bylaw No. 1020, 2024" and
amendments thereto.

Folio	Property Description	Owner/Lessee	Description of Exemption	Estimate of Taxes Exempted:				
				2025	2026	2027	2028	2029
00026.010	LOT 2, PLAN 2806, DL 711, SDYD	Roman Catholic Church	All class 8 land and improvements	315	331	347	365	383
00026.005	PARCELA, BLK 36, PLAN 34, DL 711	Evangel church	All class 8 land and improvements	1453	1526	1602	1682	1766
00026.000	LOT 1&2, BLK 6, PLAN KAP21, DL 597	City of Greenwood Lessee	All class 6 land and improvements	500	525	551	579	608
00026.020	LOT 3&4, BLK 6, PLAN KAP21, DL 597	City of Greenwood Lessee	All class 6 land and improvements	455	478	502	527	553
00026.040	LOT 5-7, BLK 6, PLAN KAP21, DL 597	City of Greenwood Lessee	All class 6 land and improvements	602	632	664	697	732
00027.000	LOT 8, BLK 6, PLAN KAP21, DL 597	City of Greenwood Lessee	All class 6 land and improvements	231	243	255	267	281
00028.000	LOT 9, BLK 6, PLAN KAP21, DL 597	City of Greenwood Lessee	All class 6 land and improvements	54	57	60	63	66
00028.025	LOT A, PLAN KAP22200, DL 597	City of Greenwood Lessee	All class 6 land and improvements	846	888	933	979	1028
00101.025	PARCELA, (DD83911), BLK 14, PLAN 21, DL 597	Greenwood Heritage Society	All class 8 land and improvements	660	693	728	764	802
00101.025	PARCELA, (DD83911), BLK 14, PLAN 21, DL 597	Greenwood Heritage Society	All class 6 land and improvements	3765	3953	4151	4358	4576
00380.005	PARCELA, BLK 97, PLAN KAP70 DL 711	Route 3 Racing Club	All class 6 land and improvements	965	1013	1064	1117	1173
00380.010	PARCEL B BLK 97, PLAN KAP70 DL 711	Route 3 Racing Club	All class 6 land and improvements	965	1013	1064	1117	1173
00380.015	PARCEL C, BLK 97, PLAN KAP70 DL 711	Route 3 Racing Club	All class 6 land and improvements	965	1013	1064	1117	1173
00381.000	LOT 13-24, BLK 97, PLAN KAP70	Route 3 Racing Club	All class 8 land and improvements	927	973	1022	1073	1127
00381.000	LOT 13-24, BLK 97, PLAN KAP70	Route 3 Racing Club	All class 6 land and improvements	1422	1493	1568	1646	1728
00021.001	LOTS 10 & 11, BLK S, PLAN 21, DL 597	Royal Canadian Legion	All class 6 land and improvements	2115	2221	2332	2449	2571
				16240	17052	17905	18800	19740

CORPORATION OF THE CITY OF GREENWOOD
COUNCIL PROCEDURES BYLAW NO. 1018, 2024
A BYLAW TO REGULATE THE MEETINGS OF COUNCIL AND COMMITTEES IN THE CITY OF GREENWOOD

WHEREAS pursuant to the *Community Charter*, Council must, by bylaw, establish general procedures to be followed by Council and committees in conducting their business;

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

1. Title

This bylaw may be cited as the City of Greenwood “Council Procedures Bylaw No. 1018, 2024”.

2. Definitions

- 2.1 In this bylaw, unless the context otherwise requires:
- 2.2 “Act” means the *Community Charter*;
- 2.3 “Chairperson” means the individual presiding at a meeting of a Statutory, Standing or Select committee or Commission of Council;
- 2.4 “Corporate Administrator” means the individual appointed by Council as the Chief Administrative Officer or Corporate Officer for the City of Greenwood, or their lawful deputy;
- 2.5 “City” means the Corporation of the City of Greenwood;
- 2.6 “Code of Conduct” means the standards applicable to members of Council of the City of Greenwood, as set out in the Responsible Conduct Guiding Principles Policy, as may be amended or replaced from time to time;
- 2.7 “Committee” means a select or standing committee, or any committee composed of Council members and other individuals appointed by Council and acting in that capacity;
- 2.8 “Council” means the Council of the Corporation of the City of Greenwood;
- 2.9 “Member” means the Mayor or a Councillor;
- 2.10 “Municipal Hall” means the location at which the city has its usual business address and offices;
- 2.11 “Public Notice Posting Place” means the notice board at the City of Greenwood municipal office and/or the City website found online at <https://www.greenwoodcity.com/>;

3. Interpretation

- 3.1 Unless otherwise defined in this bylaw, words used herein shall have the meanings defined in the *Community Charter* or the *Local Government Act*, as applicable.

4. Inaugural Meeting

- 4.1 Following a general local election, the first Council meeting must be held on the first Monday in November in the year of the election.
- 4.2 If a quorum of Council members elected at the general election has not taken office by the date of the meeting referred to in subsection (4.1), the first Council meeting must be called by the Corporate Administrator and held as soon as reasonably possible after a quorum has taken office.

5. Time and Location

- 5.1 All Council meetings must take place at the City Council Chambers except when Council resolves to hold meetings elsewhere.
- 5.2 Regular Council meetings must:
 - a) Be held on the second and fourth Monday of each month, and
 - b) Begin at 7:00 p.m.
 - c) Adjourn at 9:00 p.m. on the day scheduled for the meeting unless Council resolves to proceed beyond that time, and
 - d) When such meeting falls on a statutory holiday, the meeting shall be held on the next day the City Office is open following which is not a statutory holiday.

6. Notice of Regular Council Meetings

- 6.1 In accordance with section 127 of the *Community Charter*, the Council must prepare annually on or before December 31st, a schedule of the dates, times and places of regular Council meetings and must make the schedule available to the public by posting it at the Public Notice Posting Place.
- 6.2 In accordance with section 127 of the *Community Charter*, the Council must give notice annually on or before December 31st, of the availability of the schedule of regular Council meetings in accordance with section 94 of the *Community Charter*.
- 6.3 Where revisions are necessary to the annual schedule of regular Council meetings, the Corporate Administrator must, as soon as possible, post as notice at the Public Notice Posting Place which indicates any revisions to the date, time and place or cancellation of a regular Council meeting.

7. Notice of Special Council Meetings

- 7.1 Except where notice of a special meeting is waived by unanimous vote of all Council members under section 127 (4) of the *Community Charter*, a notice of the date, hour, and place of a special Council meeting must be given at least 24 hours before the time of meeting, by
 - a) Posting a copy of the notice on the municipal website, and

- b) Posting a copy of the notice at the Public Notice Posting Place.
- 7.2 The notice under subsection (7.1) must describe in general terms the purpose of the meeting and be signed by the Mayor or the Corporate Administrator.

8. Designation of Member to Act in place of Mayor

- 8.1 Annually in December, Council must, from amongst its members, designate Councillors to serve on a rotating basis as the member responsible for acting in the place of the Mayor when the Mayor is absent or otherwise unable to act or when the office of the mayor is vacant.
- 8.2 Each Councillor designated under section 8.1 must fulfill the responsibilities of the Mayor in his or her absence.
- 8.3 If both the Mayor and the member designated under section 8.1 are absent from the Council meeting, the Council members present must choose a Councillor to preside at the Council meeting.
- 8.4 The member designated under section 8.1 or chosen under section 8.3 has the same powers and duties as the Mayor in relation to the applicable matter.

9. Public Attendance at Meetings

- 9.1 Except where the provisions of Section 90 of the *Community Charter* apply, all meetings must be open to the public.
- 9.2 Where Council wishes to close a meeting to the public, it may do so by adoption of a resolution in accordance with Section 92 of the *Community Charter*.
- 9.3 This section applies to meetings of bodies referred to in Section 93 of the *Community Charter*, including without limitation, Committees, the Board of Variance, the court of revision, and the advisory planning commission.

10. Minutes of Meetings

- 10.1 Minutes of Council and Committee meetings must be kept in accordance with Section 97 of the *Community Charter*.
- 10.2 Minutes of Proceedings of Council must be open for public inspection at the Municipal Hall during its regular office hours.
- 10.3 Sub-section 10.2 does not apply to minutes of a Council meeting or that part of a Council meeting that was closed to the public under Section 90 of the *Community Charter*.

11. Mayor to Open Meetings

- 11.1 If a quorum is present, the Mayor must call the meeting to order. If a quorum is present but the Mayor is not present within fifteen minutes after the time at which the meeting is scheduled to begin, the acting Mayor must take the chair and call the meeting to order. If a quorum is present but neither the Mayor nor the acting Mayor are present within fifteen minutes after the time at

which the meeting is scheduled to begin, the Corporate Administrator or delegate must call the meeting to order and by resolution the Council must appoint a Councilor to act as chair for that meeting until the Mayor or acting Mayor arrives. The chair of a meeting has the powers and duties of the Mayor in respect of that meeting.

12. Quorum

- 12.1 A quorum of the Council is three (3) Members present and, of a Committee, is a majority of the members present and entitled to vote.

13. Adjournment if no Quorum

- 13.1 If there is no quorum of Members at the location for a meeting within 15 minutes after the scheduled time for a Council meeting, the Corporate Officer must:
- a) Record the names of the Members present and those absent; and
 - b) Adjourn the meeting until the next scheduled meeting.

14. Agenda

- 14.1 Prior to each Council meeting, the Corporate Administrator must prepare an agenda setting out all the items for consideration at that meeting.
- 14.2 The deadline for submission by the public/ Council to the Corporate Administrator of items for inclusion on the Council meeting Agenda is 12:00 noon on the Wednesday prior to the meeting.
- 14.3 The Corporate Administrator must make the Agenda available to the members of Council and the public on the Friday afternoon prior to the meeting.
- 14.4 Council must not consider any matter not listed on the agenda unless a new matter for consideration is properly introduced as a late item before the adoption of the agenda.

15. Order of Business at Regular Meetings

- 15.1 Unless the Council otherwise resolves, business must be dealt with at every regular meeting in the following order:
- 1) Call to Order,
 - 2) Introduction of late items,
 - 3) Adoption of Agenda,
 - 4) Delegations/ presentations,
 - 5) Question period (If Mayor and Council have questions for Delegation),
 - 6) Adoption of the minutes of the previous meetings,
 - 7) Business arising from the minutes as adopted and In-Camera declassified resolutions brought forward for ratification and information,
 - 8) New and unfinished business,
 - 9) Correspondence
 - 10) Staff reports,
 - 11) Mayor and Councilor's reports,
 - 12) Committee Reports (Council Members Reports from Committee Meetings),
 - 13) Bylaws/ planning,

- 14) Budget/accounts,
- 15) Correspondence for information
- 16) Correspondence for information – held two weeks only,
- 17) Question period,
- 18) In-Camera (if needed),
- 19) Adjournment.

16. Late Items

- 16.1 An item of business not included on the agenda must not be considered at a Council meeting unless introduction of the late item is approved by Council at the time allocated on the Agenda for such matters or at any other time as introduced and approved by a majority of Council.
- 16.2 If Council makes a resolution under Section 16.1, information pertaining to late items must be distributed to the members.

17. Petitions and Delegations

- 17.1 Any person wishing to present a petition to a regular meeting shall inform the Corporate Officer or delegate of the subject of the petition, no later than 12:00 noon on the Wednesday preceding the date on which the next meeting is to take place.
- 17.2 Any delegation wishing to appear at a regular meeting shall inform the Corporate Officer or delegate of the subject of the delegation and the name and address of the speaker for the delegation, on the prescribed form attached to City of Greenwood Delegation Policy 2024-09, no later than noon on the Wednesday prior to the date on which the next meeting is to take place.
- 17.3 Council may limit the number of delegations per meeting to two.

18. Time Allowed for Petitions and Delegations

- 18.1 Unless the Council otherwise resolves, the maximum time for presentation of a petition or a delegation before Council is ten (10) minutes. This section does not apply to public hearings conducted by the Council under the Local Government Act.

19. Question Period

- 19.1 Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor and will where possible and appropriate be answered by the Mayor or a member designated by the Mayor.
- 19.2 The Mayor may refer any question or enquiry to the Chief Administrative Officer to look into at a future time.
- 19.3 A maximum period of 15 minutes shall be provided for considering questions from members of the public, however that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.

20. Voting

20.1 The following procedures apply to voting at Council meetings:

- a) When debate on a matter is closed, the presiding member must put the matter to a vote of Council members;
- b) When the Council is ready to vote, the presiding member must put the matter to a vote by stating: "Those in favor raise your hands." And then "Those opposed raise your hands";
- c) Each Council member has one vote on any question;
- d) Each Council member present at the time of a vote must vote on the matter;
- e) When the presiding member is putting the matter to a vote under paragraphs (a) and (b) a member must not
 - I. Cross or leave the room,
 - II. Make a noise or other disturbance, or
 - III. Interrupt the voting procedure under paragraph (b) unless the interrupting member is raising a point of order;
- f) After the presiding member puts the question to a vote under paragraph (b), a member must not speak to the question or make a motion concerning it;
- g) If a Council member does not indicate how he or she votes, the member is deemed to have voted in the affirmative;
- h) If the votes of the members present at a Council meeting at the time of the vote are equal for and against a motion, the motion is defeated;

21. Conduct and Debate

21.1 When any Member wishes to speak in debate, he or she shall wait until no other Member is speaking and shall raise their hand and address the chair.

21.2 Except as otherwise resolved by the Council, a Member may:

- a) Speak only to a matter being debated by the Council;
- b) Speak only twice to a matter, but a Member may speak more than twice to a matter to:
 - I. Explain a material part of their speech which may have been misunderstood; or
 - II. Ask a question;
- c) speak for no more than five minutes at a time, except that Council may resolve by a simple

majority vote to permit a Member to speak longer;

- d) not speak to a matter already dealt with by the Council;
- e) not speak when called to order by the Mayor;
- f) not speak to a motion unless a motion has been moved and seconded;
- g) speak in a regular meeting of Council after the Member has raised their hand and the Mayor has recognized the Member.

21.3 If two or more Members raise their hands at the same time, the Mayor may designate the order in which each is to speak.

21.4 If the Mayor wishes to speak in a regular meeting of Council, the Mayor may do so.

21.5 If a Member has raised their hand at the same time the Mayor begins to speak, the Mayor may speak first.

21.6 A Member shall address the Mayor as "Your Worship", or "Mayor_____" and a Member shall address a Member by that Member's surname preceded by "Councillor".

22. Resolutions and Bylaws

22.1 A Council shall deal with resolutions, the reading of bylaws, and the adoption of bylaws on a motion put by a member and seconded by another Member.

23. Proposing Bylaws

23.1 Unless the Council otherwise resolves, the Council shall not consider a proposed bylaw unless:

- a) The Corporate Officer has given a copy of it to each Member, and
- b) It is on the agenda for the meeting.

24. Reading and Adoption

24.1 The presiding member of a Council meeting may

- a) Have the Corporate Officer/Chief Administrative Officer read a synopsis of each proposed bylaw or group of proposed bylaws, and then;
- b) Request a motion that the proposed bylaw or group of bylaws be read;

24.2 The reading of the bylaw may be given by stating its title and object.

24.3 A proposed bylaw may be debated and amended at any time during the first three readings unless prohibited by the *Community Charter*.

24.4 In accordance with *Community Charter*, Council may give up to three readings to a proposed bylaw at the same Council meeting.

- 24.5 Despite the *Community Charter*, and in accordance with section 890(9) of the Local Government Act Council may adopt a proposed official community plan or zoning bylaw at the same meeting at which the plan or bylaw passed third reading.

25. Bylaws Must be Signed

- 25.1 After a bylaw is adopted and signed by the Corporate Officer and the presiding member of the Council meeting at which it was adopted, the Corporate Administrator must have it placed in the City's records for safekeeping.

26. Procedures Apply

- 26.1 The provisions of this bylaw governing meetings of Council apply, with the necessary changes, to all Committees meetings.

27. Appointment of Chair

- 27.1 Every Committee shall have a chair, appointed by the Mayor, to preside over its meetings, to the extent necessary, a Committee may by resolution create its own rules of procedure, but the provisions of this Bylaw prevail over any such rule of procedure to the extent of any conflict.

28. Participation in Committees

- 28.1 A Member may attend any Committee meeting and may participate in any debate at the Committee meeting.
- 28.2 Only a person appointed to a Committee may move or second motions or vote at a Committee meeting.

29. Meetings of Committees

A Committee shall meet when:

- a) its chairperson so directs;
- b) the Mayor so directs;
- c) directed to meet by resolutions of the Council; or
- d) a majority of the members of a Committee resolve.

And Notice of such meeting shall be given in accordance with Section 30.

30. Report to Council

- 30.1 A Committee may report to the Council as a delegation at any regular meeting of Council.
- 30.2 A Committee shall report to the Council when directed by resolution of the Council.
- 30.3 If a Committee wishes to present a written report to the Council, its chairperson shall deliver the report to the Clerk on or before noon on the Wednesday before the next regular meeting and the Clerk shall deliver the report to the Members in typewritten form at least 48 hours before the date of the regular meeting.

31. Notice of Committee Meetings

- 31.1 At least 24 hours before a meeting of a Committee, the Corporate Administrator must give public notice of the time, place and date of the meeting by way of a notice posted on the Public Notice Posting Place.
- 31.2 At least 24 hours before a regular meeting of a Committee, the Corporate Administrator must give further public notice of the meeting by:
- a) posting a copy of the agenda on the Public Notice Posting Place; and
 - b) Leaving copies of the agenda at the reception counter at Municipal Hall for the purpose of making them available to members of the public.

32. Electronic Meetings

- 32.1 Members of Council or Council Committee may participate electronically in Council meetings, in accordance with Section 128(2) of the *Community Charter*, and provided that the Corporate Administrator is able to secure the electronic equipment to facilitate the meeting.
- 32.2 The Mayor or Chair of the meeting must not participate electronically.
- 32.3 No more than two members of Council or a Council Committee at one time may participate at a meeting by means of electronic or other communication facilities.

33. Conflict of Interest

33.1 Disclosure of Conflict

- 1) In accordance with Section 100 of the *Community Charter*, if a Council member or Council Committee member attending a council meeting or council committee meeting or any meetings of any other body referred to in Section of the *Community Charter*, considers that he or she is not entitled to participate in the discussion of a matter, or to vote on a question in respect of a matter, because the member has
- a) A direct or indirect pecuniary interest in the matter, or
 - b) Another interest in the matter that constitutes a conflict of interest,

The member must declare this and state in general terms the reason why the member considers this to be the case.

- 2) After making a declaration under subsection (1), the Council member must not
- a) Remain or attend at any part of the meeting, during which the matter is under consideration,
 - b) Participate in any discussion of the matter at such a meeting,
 - c) Vote on a question in respect of the matter at such a meeting, or
 - d) Attempt in any way, whether before, during or after such a meeting, to influence the voting on any question in respect of matter.

34. Improper Conduct

- 34.1 No member or person attending the meeting may interrupt a member who is speaking, except that a Councillor may raise a point of order.
- 34.2 No member or person attending the meeting may cause a disturbance, disrupt or in any manner delay the conduct of business at a meeting.
- 34.3 No member or person permitted or invited to speak on any matter coming before the Council or a committee may use rude or offensive language or, by tone or manner of speaking, express a point of view or opinion or make an allegation which, directly or indirectly, reflects upon the public conduct or private character of any person.
- 34.4 All cell phones must be turned off or on vibrate and there will be no answering of cellphones while in Council Chambers during a meeting.

35. Removal of Those Behaving Improperly

- 35.1 The Mayor or other person presiding may expel from a meeting of Council any person he or she considers guilty of improper conduct.
- 35.2 If a person resists or disobeys an order of the Mayor or other person presiding to leave a meeting of Council, that person may be removed by the Corporate Administrator, or, if necessary, by a peace officer at the direction of the Mayor or other person presiding.
- 35.3 In addition to its application to Council meetings, the ability of the person presiding to expel persons he or she considers guilty of improper conduct also applies to primary, select or standing committees of Council.

36. General

- 36.1 If any section, subsection, clause or other provision of this bylaw is held to be invalid by a decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.
- 36.2 This bylaw may not be amended or repealed and submitted unless Council first gives notice in accordance with Section 94 of the *Community Charter*.

37. Repeal

Bylaw No. 997, 2022, cited as “(City of Greenwood Council Procedures Bylaw)” is repealed.

38. Effective Date

This Bylaw shall come into full force and effect (upon adoption / specific date).

Read a First Time this	19	day of	August , 2024.
Read a Second Time this	19	day of	August , 2024.
Read a Third Time this	19	day of	August , 2024.
Adopted by Council this	28	day of	October, 2024.

Mayor

Certified a true copy of Bylaw No. 1018, 2024
On the 28 day of October, 2024.

Corporate Officer

CORPORATION OF THE CITY OF GREENWOOD
OBSOLETE OR REDUNDANT BYLAWS, REPEAL BYLAW NO. 1021, 2024
A BYLAW TO REPEAL OBSOLETE OR REDUNDANT BYLAWS

WHEREAS Section 137 (b) of the *Community Charter* states the included power to amend or repeal must be exercised by bylaw and is subject to the same approval and other requirements, if any, as the power to adopt a new bylaw under that authority.

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

1. Citation

This Bylaw may be cited as the **“Obsolete or Redundant Bylaws, Repeal Bylaw No. 1021, 2024”**.

2. Repeal

Bylaw No. 865 - Recreation Commission Bylaw
Bylaw No. 741, 1982 - Council Indemnity Bylaw
Bylaw No. 710, 1997 - City of Greenwood Emergency Measures Bylaw
Bylaw No. 161, 1946 city of Greenwood Shops Bylaw
Bylaw No. 121, 1934 Trades Licences
Bylaw No. 122, 1934 The Milk Vendors Bylaw
Bylaw No. 135, 1976 Regional District of Kootenay Boundary - Grand Forks, Greenwood and Electoral Area D Pound Bylaw
Bylaw No. 160, 1946 Copper Street sidewalk improvement Construction Bylaw
Bylaw No. 163, 1947 City of Greenwood Road Tax Bylaw
Bylaw No. 171, 1948 Greenwood School Loan Bylaw
Bylaw No. 173, 1949 Cattle Regulations and Pound Bylaw
Bylaw No. 200, 1959 Automobile Service - Stations and Automobile Service Garages Permit Bylaw
Bylaw No. 201, 1957 Shops Regulating and Closing Bylaw
Bylaw No. 222, 1961 Health Unit Confirmation Bylaw
Bylaw No. 233, 1963 - The City of Greenwood Traffic Regulation Bylaw.
Bylaw No. 241, 1963 - The Corporation of the City of Greenwood Mayor and Aldermen Renumeration Bylaw
Bylaw No. 242, 1963 - The Corporation of the City of Greenwood Auto-trailer Tax Bylaw
Bylaw No. 243, 1963 - Commercial Vehicle Licensing Bylaw
Bylaw No. 247, 1964 - Commercial Vehicle Licensing Amendment Bylaw
Bylaw No. 266, 1966 - To Prohibit the Sale and Exploding of Firecrackers and Fireworks
Bylaw No. 279, 1968 - The Corporation of the City of Greenwood Auto-Trailer Amendment Bylaw No. 279
Bylaw No. 307, 1972 - The corporation of the City of Greenwood Dog Licence and Regulation Bylaw
Bylaw No. 332, 1974 - City of Greenwood Landlord and Tenant Advisory Bureau Bylaw
Bylaw No. 371, 1976 - Dog Licence and Regulation Amendment Bylaw
Bylaw No. 399, 1977 - The Corporation of The City of Greenwood Assessment Base Bylaw
Bylaw No. 422, 1979 - N.I.P. Occupancy and Building Maintenance Standards Bylaw
Bylaw No. 449, 1980 - Greenwood Holiday Shopping Regulation Bylaw
Bylaw No. 450, 1980 - The Corporation of The City of Greenwood Assessment Base Bylaw

Bylaw No. 461, 1981 - The Parks Reservation Bylaw
Bylaw No. 469, 1982 - Greenwood Noise Control Bylaw
Bylaw No. 486, 1983 - Greenwood Volunteer Fire Department
Bylaw No. 511, 1984 - Central Kootenay Union Board of Health Confirmation Bylaw
Bylaw No. 522, 1984 - Street Paving Referendum Bylaw
Bylaw No. 526, 1984 - City of Greenwood Zoning Amendment Bylaw
Bylaw No. 537, 1985 - Street Light conversion Referendum Bylaw
Bylaw No. 559, 1986 - Emergency Program Bylaw
Bylaw No. 560, 1987 - Procedures and Fees Bylaw
Bylaw No. 577, 1988 - Reduction of the Number of Members of Council Bylaw
Bylaw No. 587, 1989 - Street Upgrading Bylaw
Bylaw No. 616, 1991 - City of Greenwood Transit Service Referendum Bylaw
Bylaw No. 664, 1994 - Freedom of Information and Protection of Privacy
Bylaw No. 694, 1997 - Deadwood Street Bridge Replacement Appropriation Bylaw
Bylaw No. 695, 1997 - Louisa Street Bridge Replacement Appropriation Bylaw
Bylaw No. 705, 1997 - City of Greenwood Bridge Closure Bylaw
Bylaw No. 710, 1997 - City of Greenwood Emergency Measures Bylaw
Bylaw No. 741, 1982 - Council Indemnity Bylaw
Bylaw No. 807, 2007 - A Bylaw in respect of the indemnification of Council, officers & employees
Bylaw No. 841, 2010 - The City of Greenwood Recreation Commission Repealing Bylaw
Bylaw No. 854 - Mail Ballot Authorization and Procedure Bylaw
Bylaw No. 878, 2013 - Fees and Charges Amendment Bylaw
Bylaw No. 910, 2016 - Garbage Collection Regulation
Bylaw No. 920, 2017 - Utilities Billing and Payment Schedule
Bylaw No. 985, 2021 - Waste Disposal Regulation Bylaw

3. Effective Date

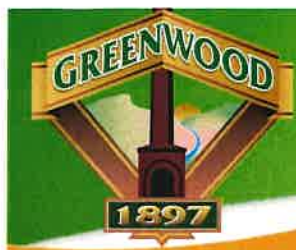
This Bylaw shall come into full force and effect upon adoption.

Read a First Time this	15	day of	October, 2024.
Read a Second Time this	15	day of	October, 2024.
Read a Third Time this	15	day of	October, 2024.
Adopted by Council this	28	day of	October, 2024.

Mayor

Certified a true copy of Bylaw No. 1021, 2024
On the 28 day of October, 2024.

Corporate Officer



**CORPORATION OF THE CITY OF GREENWOOD
STREETS AND TRAFFIC BYLAW NO. 1022, 2024
A BYLAW TO REGULATE TRAFFIC AND THE USE OF HIGHWAYS WITHIN THE CITY OF
GREENWOOD**

WHEREAS the Council of the City of Greenwood may by bylaw, pursuant to the *Community Charter*, regulate, prohibit and impose requirements in relation to public places.

NOW THEREFORE the Council of the City of Greenwood, in open meeting assembled, enacts as follows:

1. Title

- 1.1. This bylaw may be cited as the “City of Greenwood Streets and Traffic Bylaw No. XXXX, 2024”.

2. Application

- 2.1. Lands within City. Except as otherwise indicated, this Bylaw applies to all lands owned by the City of Greenwood within the area incorporated as the City of Greenwood.
- 2.2. Provincial Arterial Highways. This Bylaw does not apply to the regulation, control or prohibition of traffic on a Provincial Arterial Highway.
- 2.3. Unless otherwise indicated, this Bylaw shall not apply in respect of the driving or operation by a person with disabilities of mechanically propelled power chair or scooter, the use of which is confined to the purposes for which it was designed.
- 2.4. Exemptions. This Bylaw does not apply to:
- a) Persons lawfully engaged in highway or public utility construction or maintenance work, upon a highway while they are at the site of work, but does apply to them while traveling to or from the site of work;
 - b) Persons operating emergency vehicles during an emergency.
- 2.5. The provisions of this bylaw regulating or prohibiting stopping and parking do not apply to the operators of:
- a) Utility service vehicles owned by the City, by the governments of Canada or the Province of British Columbia;
 - b) Service vehicles owned by a public utility corporation; or

- c) Vehicles which are specifically designed for the purpose of towing another vehicle; while the operators of the vehicles are engaged in work requiring them to be stopped or parked in contravention of the provisions.

3. **Interpretation**

- 3.1. Words or phrases defined in the *British Columbia Interpretation Act*, *Motor Vehicle Act*, *Transportation Act*, *Commercial Transportation Act*, *Community Charter* or any other successor legislation, shall have the same meaning when used in this bylaw, unless otherwise defined in this Bylaw.
- 3.2. **Severability**. If any Sections or phrases of this Bylaw is for any reason held to be invalid by the decision of a Court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Bylaw.

4. **Definitions**

- 4.1. In this Bylaw, unless the context otherwise requires:

“Administrator” means the Administrator appointed by the Council for the City of Greenwood;

“Boulevard” means the portion of a highway between the curb lines or the lateral lines of a roadway and the adjoining property or roadway, and includes curbs, sidewalks and ditches;

“Bylaw Enforcement Officer” means any person(s) appointed by the Council of the City of Greenwood for the enforcement of City Bylaws;

“Chattel” means a moveable item of personal property except for, but not limited to; wet or soiled clothing/bedding, plastics, metals, perishable food, footwear, cardboard/paper, wooden items, glass, personal hygiene items;

“City” means the corporation of the City of Greenwood;

“Commercial Loading Zone” means the area or space on a roadway established for the loading or unloading of materials or passengers;

“Commercial Vehicle” as defined in the *Commercial Transportation Act*, or a vehicle with a licenced gross weight greater than 5000 kilograms (11, 022.93 pounds);

“Council” means the Council of the Corporation of the City of Greenwood;

“Curb” means the line of demarcation between the roadway and the boulevard, or the sidewalk;

“Derelict Vehicle” means any vehicle or part thereof, propelled other than by muscle power which:

- a) Is physically wrecked or disabled;
- b) Is not capable of operating under its own power; and
- c) Does not have attached licence plates for the current year pursuant to the regulations of the *Motor Vehicle Act*;

“Driveway” means vehicular access to a public parking facility or private parking lots and residences;

“Easement” means a right held by others to make use of the land of another for a limited purpose as right of passage for the City or a utility provider;

“Fire Chief” means the Fire Chief of the City of Greenwood;

“Greenwood Detachment” means any police force having jurisdiction in the City of Greenwood or the Boundary area;

“General Manager” means the General Manager of Engineering and Public Works, or the City employee authorized to act on their behalf;

“Highway” includes a street, road, lane, bridge, viaduct and any other way open to public use, other than a private right of way, private property, or Provincial Arterial Highway;

“Lane” means any highway abutting the rear or sidelines of parcels of land and intended primarily to give access to the rear of residences or business establishments;

“Median” means the portion of highway constructed to separate traffic travelling in one direction from traffic travelling in the opposite direction by a physical barrier or a raised or depressed paved or unpaved separate area that is not intended to allow crossing vehicular movements;

“One Way Street” means a highway upon which vehicles are allowed to move only in one direction, as indicated by traffic control devices placed on or adjacent to the highway;

“Owner” in relation to a vehicle, means the owner as defined in the *Motor Vehicle Act*; and in relation to real property means the owner as defined in the *Community Charter*;

“Parade” means the procession of a group of pedestrians numbering more than twenty, standing marching, or walking on any highway or sidewalk, or any group of vehicles numbering ten or more standing or moving in a procession on any highway, except for a funeral procession or members or vehicles of His Majesty’s Armed Forces;

“Park” means the standing of a vehicle, whether occupied or not, except when standing temporarily for the purpose of, and while actually engaged in, loading or unloading;

“Parking Stall” means an area on a highway designated as a parking place for one vehicle;

“Peace Officer” means any member of a police force or other provincial/federal enforcement agency serving the City of Greenwood or Boundary area;

“Provincial Arterial Highway” has the same meaning as ‘arterial highway’ in the *Transportation Act*;

“Recreational Vehicle” means

- a) a transportable conveyance intended as a temporary accommodation for recreational or travel use and includes, travel trailers, motorized homes, slide-in campers, and chassis-mounted campers, but not including manufactured homes;

- b) a motorized or non-motorized recreational watercraft, including a trailer designed for the hauling and storage of the recreational watercraft;

“Rubbish”, in addition to its common dictionary meaning, shall include decaying non-decaying solid or semi-solid wastes, including, but not limited to, both combustible and non-combustible wastes, such as paper, trash, refuse, cardboard, waste material, cans, glass, bedding, mattresses, crates, rages, barrels, boxes, lumber not neatly piled, scrap iron, tin and other metal, scrap paving material, construction and demolition waste, vessels, tires, machinery, mechanical or metal parts, discarded or dilapidated appliances, discarded or dilapidated furniture, ashes from fireplace, yard clippings and brush, wood, dry vegetation, dirt, weeds, dead trees and branches, stumps and piles of earth mixed with any of the above;

“Standing” means the halting of a vehicle, whether occupied or not and whether the engine is running or not, expect when necessary to avoid conflict with other traffic or to comply with the directions of a peace officer or traffic control device;

“Traffic Control Device” means a regulatory or warning sign, signal, line, meter, marking, space, barrier, or device placed or erected by authority of the Council or person duly authorized by the Council to exercise such authority;

“Truck “means a motor vehicle, other than a bus, station wagon, purpose-built recreational vehicle used for sleeping, passenger van or car, that is either permanently fitted with special equipment, or is designed to, and normally used to, carry a load, and that may operate as a single unit or may pull a full trailer or pony trailer;

5. **Delegated Powers**

Removal of vehicles/recreational vehicles

- 5.1. The General Manager or Bylaw Enforcement Officer may remove, detain, or impound a vehicle/recreational vehicle that unlawfully occupies a portion of the highway or a public place.
- 5.2. If the General Manager or Bylaw Enforcement Officer removes, detains or impounds a vehicle/recreational vehicle, the owner must be given written notice to the last known address of the owner as shown in the records maintained by the Insurance Corporation of British Columbia.
- 5.3. The written notice must advise the owner of the impoundment and the amount payable to the City, its contractor or authorized agent for the release of the vehicle. If the owner fails to pay the required sum to the City, its contractor, or authorized agent within 30 days of the delivery of the notice; and the 30 days have expired then:
 - a) The costs incurred under 5.1 may be recovered by the City, its contractor or authorized agent as follows:
 - i. From the owner of the vehicle;
 - ii. By sale of the vehicle at public auction;

iii. By action in a court of competent jurisdiction;

Removal of vehicles/recreational vehicles due to inclement weather

- 5.4. If a vehicle/recreational vehicle is standing or parking on a highway in a position that causes the vehicle to interfere with the removal of snow or ice, the General Manager or Bylaw Enforcement Officer may, by public notice or by placing signs on the highway, require the owner of the vehicle to move the vehicle by no later than 7:00 a.m. on the day after the accumulation of snow or ice.
- 5.5. The General Manager or Bylaw Enforcement Officer may move the vehicle/recreational vehicle referred to in 5.4:
 - a) To a position determined by the general manager, or
 - b) To a safe and suitable place for storage.
- 5.6. The costs incurred under 5.5 may be recovered by the City from the owner of the vehicle/recreational vehicle referred to in 5.4.

Removal, Impoundment, and Sale/Auction of Chattel, Obstructions, and/or Abandoned Derelict Vehicle/Recreational Vehicle

- 5.7. The General Manager or Bylaw Enforcement Officer may remove, detain or impound immediately any chattel, obstruction, earth, mud, rocks, stones, logs, stumps, branches, garden clippings, abandoned or derelict vehicle/recreational vehicle or other things unlawfully occupying any portion of a highway or public place if it constitutes a danger to persons using the highway or public place, or when it does not constitute a danger, within 24 hours.
- 5.8. Any chattel or obstruction, abandoned or derelict vehicle/recreational vehicle removed, detained or impounded may be recovered by the owner upon presenting proof of ownership and upon payment in full of any fees, costs and expenses which may be levied under the provisions of this bylaw to the City, its contractors or authorized agents.
- 5.9. Any chattel, obstruction, abandoned or derelict vehicle/recreational vehicle not claimed by its owner within 30 days of its impoundment or detention may be sold at public auction and such action shall be advertised under the provisions of the *Community Charter* pertaining to the requirements of public notice.
- 5.10. The proceeds of the auction sale shall be applied firstly to the cost of the sale, secondly to the fees, costs and expenses of the City or its contractors or authorized agents, and thirdly the balance, if any, shall be held by the City for one (1) year from the date of the sale for the owner. If unclaimed at the end of the year, the sum shall be paid into the General Revenues of the City.
- 5.11. Should any chattel or obstruction, derelict vehicle/recreational vehicle not be purchased at public auction then the chattel or obstruction, abandoned derelict

vehicle/recreational vehicle shall be disposed of in a manner approved by the General Manager, and the expenses incurred to remove or dispose of chattel or obstruction, less the proceeds (if any) of the disposal, are recoverable as a debt due the City from the owner.

- 5.12. Despite the preceding provisions, where any abandoned or derelict vehicle/recreational vehicle, garbage, rubbish, chattel, obstruction, earth, mud, rocks, stones, logs, stumps, branches, garden clippings or other things with an apparent market value of less than One Hundred Dollars (\$100.00) is left on any highway, such articles may be removed and disposed of by any person authorized to do so by the General Manager or Bylaw Enforcement Officer. The full costs of removal and disposal shall be charged to the owner of the garbage, rubbish, abandoned or unlicensed motor vehicle or the owner of the property or contractor or any other person responsible for which the earth, mud, rocks, stones, logs, stumps, branches, garden clippings or other things originated from. The General Manager shall determine the apparent market value.

Traffic Control

The General Manager may:

- 5.13. Order the placement, replacement or alteration of traffic control devices for the regulation, control or prohibition of traffic;
- 5.14. Regulate or prohibit parking on a highway during construction, repair, maintenance, Christmas decorating, banner placement, or snow removal operation;
- 5.15. Order the placement of traffic signs prohibiting parking:
- a) At the entrance to any place of public assembly;
 - b) Upon either or both sides of any highway along the route of any parade or in the vicinity of public gatherings;
 - c) At any location where, in special circumstances, it is necessary to facilitate or safeguard traffic; or
 - d) Adjacent to any buildings or structures under construction, alteration, repair or demolition;
- 5.16. Designate portions of highways as:
- a) Commercial vehicle loading zones
 - b) Passenger zones
 - c) Bicycle path, or
 - d) School zones;
- 5.17. Designate boulevards, sidewalks and walkways for the use of persons riding animals, or where the riding of animals is prohibited, and for that purpose to make regulations restricting the direction of travel and hours or use, and to locate and post signs or other traffic control devices as may be necessary;

Closure of highways

- 5.18. The General Manager may close a highway to traffic, or other use, at any time and for any period of time for traffic or a use if in the opinion of the General Manager, the closure is necessary for any of the following reasons:
- a) The construction of a highway or other works;
 - b) The protection of a highway or other works;
 - c) The protection of person using the highway;
 - d) The safe and expeditious handling of traffic.

The General Manager shall not:

- 5.19. Make orders that would vary any prohibitions in this Bylaw; or
- 5.20. Make an order that would vary a provision of this Bylaw with regard to speed limits, except under Section 5.16 (d) of this Bylaw.

6. General Regulations

- 6.1. Except where otherwise directed by a Peace Officer, a Bylaw Enforcement Officer or a person authorized by a Peace Officer to direct traffic, every person shall obey all directions, regulations and prohibitions contained in or upon any traffic control device which is erected or placed under the provisions of this bylaw.
- 6.2. No person shall mark or imprint on, or deface, damage or interfere with, any traffic control device which is erected or placed under the provisions of this Bylaw.
- 6.3. No person other than the owner or operator of a vehicle shall remove any notice placed or affixed on the vehicle by a Peace Officer or Bylaw Enforcement Officer under this Bylaw.
- 6.4. Every person shall at all times comply with any lawful order, direction, signal, command made or given by a Peace Officer, Bylaw Enforcement Officer, Fireman, Traffic Control Person, Ambulance Attendant or School Patrol.
- 6.5. No person shall excavate in, cause a nuisance on, or obstruct, foul or damage a part of the highway.
- 6.6. No person shall obstruct or interfere with, impede, hinder or prevent a Peace Officer, a Bylaw Enforcement Officer, employee of the City or any other person engaged by the City from performing any duties or exercising any authority under this bylaw.

7. Prohibitions

7.1. No person shall:

- a) Throw or cause to be deposited or tracked from a vehicle or to flow upon a highway, any water, oil, gasoline, grease, soil, sand, gravel or rock or any other substance, article or thing;
- b) Leave any excavation or other obstruction on a highway without placing barricades and warning lights;
- c) Interfere with any barricade, sign, warning lamp or other device which is lawfully occupying any highway.
- d) Engage in any occupation on a highway except in an area designated for that purpose;
- e) Engage in any sport, amusement, exercise, or occupation on a highway, stand or loiter in such a manner as to obstruct, impede or interfere with the passage of vehicles, cyclists or pedestrians on a highway;
- f) Drive or operate a vehicle on a highway between the persons or vehicles compromising a parade or funeral procession;
- g) Occupy a vehicle/recreational vehicle as living quarters while it is parked upon any highway;
- h) Make any repairs to a vehicle while it is upon any highway, other than the temporary repairs as are necessary for the removal of the vehicle from the highway;
- i) Except with lawful authority, drive or operate a motor vehicle so as to leave a highway and enter a place where a sign indicates that such motorized vehicle is prohibited;
- j) Drive or operate any motor vehicle or motorcycle on any graveled or grassed area on any trail within City boundaries.

7.2. Except as authorized by written permission issued by the Chief Administrative Officer or General Manager pursuant to this bylaw, no person shall:

- a) Place any fuel, lumber, merchandise or chattel of any nature on any highway;
- b) Deposit, throw, or leave any earth, refuse, debris or any other thing on a highway;
- c) Cause or permit any earth, rocks, stones, liquids, logs or stumps or other things to cave, fall, crumble, slide or accumulate from any property onto a highway or to remain thereon;
- d) Drag or skid anything along or over a highway;
- e) Dig up, break up or remove any part of a highway, cut down or remove trees or timber growing on a highway, or excavate in or under a highway;
- f) Change the level of a highway; stop the flow of water through any drain, sewer or culvert on or through a highway;
- g) Place, construct, install, maintain, demolish, remove or alter any works, structures or things of any kind, or perform any work of any kind on a highway;
- h) Construct or maintain a ditch, sewer or drain, the effluent from which causes damage, fouling, nuisance or injury on any portion of a highway;

- i) Mark or imprint or deface in any manner whatsoever a highway or structure thereon;
- j) Ride, drive, lead, move or propel any animal or vehicle over or across a boulevard, including any curb, sidewalk or ditch, except within a crossing;
- k) Cause damage to, cut down or remove trees, shrubs, plants, bushes and hedges, fences or other things erected or maintained on a boulevard.
- l) Operate a vehicle on a highway with dimensions or load in contravention of the *Motor Vehicle Act*, or where such dimensions or loads may cause damage.

8. **Debris Removal**

- 8.1. Every person who removes a wrecked or damaged vehicle from the scene of an accident on a highway shall remove all glass and other debris or substance caused by the accident from the highway.

9. **Speed Limits**

- 9.1. No person shall drive or operate a motor vehicle on any highway within the City (other than a lane) at a rate of speed greater than 50 kilometers per hour, unless otherwise posted.

10. **Speed Limits on Lanes**

- 10.1. No person shall drive or operate a motor vehicle on a lane at a rate of speed greater than 20 kilometers per hour, unless otherwise posted.

11. **Stopping/Parking Prohibitions**

- 11.1. Except as directed by a Peace Officer or Bylaw Enforcement Officer or as permitted by a traffic control device, no person shall stop or park a vehicle:

(a)	48 Hours	On a highway for a continuous period of time for more than 48 hours within the same block.
(b)	Bridge	On a bridge or other elevated structure on a highway.
(c)	Bus Loading Zone	In any designated bus loading zone.
(d)	Crosswalk	On a crosswalk or within 6 meters of the approach side of a crosswalk.
(e)	Distance from Curb	On a roadway more than 30 centimeters from the curb of such roadway if a curb has been constructed.
(f)	Double Parking	On the roadway side of a vehicle that is stopped or parked at the edge or curb or roadway.

(g)	Driveway	In front of or within 3 meters of a public or private driveway.
(h)	Hydrant	Within 5 meters of fire hydrant measured from a point in the curb or edge of the roadway which is closest to the fire hydrant to the nearest wheel of the vehicle
(i)	Intersection	In an intersection
(j)	Lanes	In any lane for more than 24hrs in such a manner or under such conditions as to leave available less than 3 meters of the usable traveled portion of such lane for the free movement of vehicular traffic.
(k)	Long Vehicles	On a highway or public place where the vehicle or combination of attached vehicles is in excess of 18 meters in length.
(l)	Obstruction	Alongside or opposite a street excavation or obstruction when stopping, standing or parking obstructs traffic.
(m)	Overtime Parking	On a highway where the length of time allowed for parking is controlled by a traffic control device, in contravention of the length of time indicated on the applicable traffic control device; and where a vehicle has been parked at a time-controlled parking space for the maximum period of time, the owner or operator of such vehicle shall not permit the parking space on either side of the same block within the same twenty-four hour period.
(n)	Parking Prohibitions	In a place that contravenes a traffic control device that gives notice that stopping, standing or parking there is prohibited.
(o)	Parking Stalls	In contravention of painted lines or markers indicating single parking stalls parallel to the highway or angled from the highway.
(p)	Paths	On a bicycle path, pedestrian walkway or equestrian trail.
(q)	Sales	On a highway for the purpose of <ul style="list-style-type: none"> I. Displaying a vehicle for sale; II. Advertising, greasing, painting, wrecking, storing or repairing a vehicle, except where repairs are necessitated by an emergency; III. Displaying signs; or IV. Selling flowers, fruit, vegetables, or other commodities or articles.
(r)	Sidewalk	On a sidewalk, either completely or partially
(s)	Sign	Within 6 meters of the approach to a flashing beacon, stop sign or traffic control sign located at the side of a roadway.
(t)	Visibility	In a manner that obstructs the visibility of a traffic control device
(u)	Impede City	In a manner that impedes, prohibits, or obstructs a city maintenance

	Maintenance	function including but not limited to snow removal and street sweeping.
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12. **Enforcement and Penalty**

- 12.1. The provisions of this Bylaw may be enforced by the General Manager, Bylaw Enforcement Officer, Fire Chief, Peace Officer, or any other person(s) or authorized agents appointed by Council.
- 12.2. Where the offence is a continuing one, each day of the offence continues shall be a separate offence.
- 12.3. Any person who violates any of the provisions of this Bylaw is, upon summary conviction, liable to the maximum fine provided in the *Offence Act*, plus the cost of prosecution for each offence and any other penalty or order imposed pursuant to the *Community Charter* and *Local Government Act*.
- 12.4. The penalties imposed under this section are as a supplement and not a substitution for any other remedy to an infraction of this Bylaw.

13. **Repeal**

- 13.1. "The City of Greenwood Traffic Regulation Bylaw No. 233, 1963" is hereby repealed.

14. **Effective Date**

This Bylaw shall come into full force and effect (upon adoption/specific date).