



CITY OF GREENWOOD
Regular Council Meeting
Council Chambers – Greenwood City Hall – 202 S. Government Ave.
Monday, July 8, 2024
7:00 pm

We acknowledge that our gathering takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

AGENDA

1. Call to Order

2. Land Acknowledgement

3. Adoption of Agenda: July 8, 2024 Regular Council Meeting Agenda.

RECOMMENDATION:

THAT the Regular Council Meeting agenda be adopted.

4. Adoption of the Minutes

- | | |
|------------------------------------------|----------|
| a. June 24, 2024 Regular Meeting Minutes | Page 4-6 |
|------------------------------------------|----------|

RECOMMENDATION:

THAT the Regular Council Meeting Minutes of June 24, 2024 be adopted.

5. Correspondence for Information

- | | |
|------------------------------------------------|------------|
| a. LGMA Newsletter | Page 7-10 |
| b. Ombudsperson British Columbia | Page 11-13 |
| c. WBCF General Meeting Minutes – June 4, 2024 | Page 14-15 |

RECOMMENDATION:

THAT Council accept items a. through c. as correspondence for information.

6. Committee Reports

- | | |
|-------------------------------------------------------------------|------------|
| a. January 15 th , 2024 Committee of the Whole Minutes | Page 16 |
| b. June 27, 2024 Committee of the Whole Minutes | Page 17-18 |

RECOMMENDATION:

THAT the Committee of the Whole Minutes of January 15, 2024 be adopted.

THAT the Committee of the Whole Minutes of June 27, 2024 be adopted.

7. Councillor's Reports

8. Mayor's Report

9. Administrator's Report None.

RECOMMENDATION:

THAT Council accept the reports as information.

10. Accounts Payable Report Process being revised.

11. New and Unfinished Business

a. Temporary Use Permit (2024-01) – BCEHS

Page 19-38

RECOMMENDATION:

THAT Council approve the Temporary Use Permit (2024-01) for the BCEHS Ambulance to place a temporary CSA277 trailer at 198 S. Government Ave for approximately 3 years with an option to extend by 2 more years as The BCEHS awaits funding approval to determine a longer-term strategy at this location.

b. Memo to Council – Route 3 Racing – Fencing

Page 39-48

RECOMMENDATION:

Council direct the Corporate Officer to contact the chosen fencing contractor company by Mayor and Council and direct the Corporate Officer to schedule the work of installing a new chain-link fence along the 3 parcels on Copper Ave/ Highway 3 to help keep riders safe and off the major highway.

c. Signing Authority – CO, Brooke McCourt

RECOMMENDATION:

THAT Council give signing authority to Corporate Officer Brooke McCourt for the Corporation of the City of Greenwood.

12. Bylaws None.

13. Notice of Motions

14. Question Period

Excerpt from Council Procedures Bylaw 674 Section 14

1. Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor, and will where possible and appropriate be answered by the Mayor or a member designated by the Mayor.
2. A maximum period of 15 minutes shall be provided for considering questions from members of the public; however that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.

15. In-Camera

THAT: Pursuant to Section 90(1) of the Community Charter, this subject matter being considered relates to one or more of the following:

90(1)(g) litigation or potential litigation affecting the municipality;

16. Adjournment

RECOMMENDATION:

THAT the Regular Council Meeting be adjourned at XX:XX pm.



CITY OF GREENWOOD
Minutes of the Regular Meeting of Council held on June 24, 2024

PRESENT

Mayor J. Bolt
Councillors: C. Huisman, C. Rhodes, J. McLean, G. Shaw,
Chief Administrative Officer: Dean Trumbley
Acting Corporate Officer: Brooke McCourt

CALL TO ORDER

Mayor Bolt called the meeting to order at 7:00 pm.

Acknowledgment that our gathering Takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

ADOPTION OF AGENDA

Motion: C. Rhodes/ C. Huisman

THAT the June 24, 2024 regular council agenda be adopted as amended to add item c. Municipal Insurance Association under New and Unfinished business.

(141-24)

Carried

ADOPTION OF MINUTES

Motion: J. McLean/ C. Rhodes

THAT the minutes of June 10, 2024 Regular Council Meeting be adopted as amended to fix motion (128-24) for it to read "Recreation Association" not "Community Association".

(142-24)

Carried

**CORRESPONDENCE
FOR INFORMATION**

Motion: J. McLean/ C. Rhodes

THAT Council accept correspondence a. through c. as information.

(143-24)

Carried

**CORRESPONDENCE
FOR ACTION**

**Letter of Support – Community
Futures Central Kootenay's
Application to Deliver Rural
Community Immigration Pilot**

Motion: C. Rhodes/ C. Huisman

THAT Council direct the Corporate Officer to send out the attached Letter of Support to Community Futures Central Kootenay's.

(144-24)

Carried

COUNCILLOR'S REPORTS

Clint Huisman: Verbal report presented.

CJ Rhodes: Verbal report presented.

Jessica McLean: Verbal report presented.

Gerry Shaw: Verbal Report presented.

MAYOR'S REPORT: Verbal report presented.

ADMINISTRATION REPORT: None.

Motion: C. Huisman/ C. Rhodes

THAT Council accepts the reports as information.

(145-24)

Carried

**ACCOUNTS PAYABLE
REPORTS**

None.

**NEW AND UNFINISHED
BUSINESS**

- a. LUO – Board of Trade
Founders Day 2024

Motion: C. Huisman/ C. Rhodes

THAT Council approve the Greenwood Board of Trade's Licence to Use and Occupy for the Lions Park and Barbra Diane Colin Memorial Ball Park for Founder's Day 2024 dates of July 13th, 2024 to July 14th, 2024.

(146-24)

Carried

- b. LUO – Greenwood
Recreation Association

Councillor McLean withdrew the application for the Licence to Use and Occupy.

- c. **Late Item** – Municipal
Insurance Association

Motion: Mayor Bolt/ C. Huisman

THAT Council direct Councillor Gerry Shaw to being the Voting Delegate Email address: gerry.shaw@greenwoodcity.ca AND THAT Council direct Councillor CJ Rhodes to be the Alternate #1, Email address: cj.rhodes@greenwoodcity.ca and Councillor Jessica McLean to be the Alternate #2, Email address: jessica.mclean@greenwoodcity.ca for MIABC to vote interests at the 2024 AGM.

(147-24)

Carried

BYLAWS

- a. City of Greenwood
Business Licence Bylaw
No. 1016, 2024

Motion: C. Huisman/ J. McLean

THAT Council give Fourth and Final reading of City of Greenwood Business Licence Bylaw No. 1016, 2024.

(148-24)

Carried

- b. City of Greenwood
Municipal Ticketing
Bylaw No. 1017, 2024

Motion: C. Rhodes/ J. McLean

THAT Council give Fourth and final reading of City of Greenwood Municipal Ticketing Bylaw No. 1017, 2024.

(149-24)

Carried

NOTICE OF MOTIONS

None.

**QUESTION
PERIOD**

Resident spoke regarding new Business Licence Bylaw and asked if the City administration would keep Small Rental Units available in the future.

IN-CAMERA

Motion: J. McLean/ C. Rhodes

THAT Council move into in-camera at 7:33 pm pursuant to section 90(1) of the Community Charter, this subject matter being considered relates to one or more of the following:

90(1)(c) labour relations or other employee relations;

90(1)(g) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(150-24)

Carried

ADJOURNMENT

Motion: Mayor Bolt

THAT Council adjourn the Regular Council Meeting at 8:22 p.m.

(151-24)

Carried

Mayor

Certified Correct

Corporate Officer

Brooke McCourt

From: Local Government Management Association of BC <office@lgma.ca>
Sent: July 2, 2024 11:03 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: LGMA Job Circular, News, and Program Updates - Week of July 2, 2024

If you have trouble viewing this email, [click here](#)

Professional Development Partners:



LIDSTONE & COMPANY



STEWART McDANNOLD STUART
Barristers & Solicitors



YOUNG ANDERSON

Travel Grant Partner:

LIDSTONE & COMPANY

LGMA Newsletter:

Week of July 2, 2024

Announcing the Sustaining Education Alliance in support of BC Local Government Education

The LGMA is pleased to announce our participation in the Sustaining Education Alliance (SEA), a strategic partnership with the Municipal Finance Authority of BC (MFA) to ensure the sustainable delivery of, and ongoing access to meaningful educational opportunities for local government leaders

in British Columbia. To achieve these goals, the MFA will work collaboratively with the key providers of training and conference events in the province by sharing funding to augment their training and events. The LGMA is proud to be the MFA's first SEA partner.



The dedicated financial support afforded through this partnership will support LGMA's commitment to keep professional development and member services accessible. The LGMA recognizes and celebrates the opportunity to work collaboratively with fellow local government serving organizations to better meet the needs of the sector. This new Alliance recognizes the longstanding relationship between the LGMA and the MFA and demonstrates our shared commitment to the provision of education and professional development opportunities for local government professionals.

LGMA Training:

Peer Connection Lunch Opportunities

Corporate Officers – September 18

HR Practitioners – September 23

Connect with colleagues during UBCM Convention

CAO Dinner

September 15

Cultivate your skills as a trusted corporate officer

Corporate Officers Forum

October 2 - 4

Broaden your scope of knowledge!

Administrative Professionals Conference

October 23-25

Take your leadership to the next level!

Advanced Supervisor Essentials Online
Course

October 29 - November 12

Practice essential coaching skills

New Coaching Essentials Online Course

November 6 - 27

On-Demand Fundamentals Training:

Freedom of Information

Protection of Privacy

Records and Information Management

LGMA Chapter Activities

Join your TOLGMA colleagues!

2024 TOLGMA Conference

October 23-25

Additional News and Training:

National Model Codes Public Review

Canadian Board for Harmonized
Construction Codes
Webinars

Input gathered until July 29

Celebrate outstanding OHS

BCMSA Annual Award Nominations

Deadline, August 9

Capilano U Fall 2024 and Spring 2025 PADM Courses

Local Government Administration
Programs

Fall courses start September 2024

Registration now open!

2024 UBCM Convention: Ride the Wave

September 16 to 20

Delegate registration for JAC2024

BC Municipal Safety Association & Public
Works Association of BC

October 7 - 9

Local Government Climate Action Dashboard

Government of British Columbia

Housing legislation resources

BC Ministry of Housing - Planning and
Land Use Management

Connection to Care: Pre-Emptive Mental Health and Wellness Program

BC Municipal Safety Association

LGMA Resources:

***Resource, tools, and other helpful
information***

Join your chapter today!

[LGMA Chapter Membership Renewal](#)

[See all Training & Workshops](#)

[Truth and Reconciliation Resources for](#)

[BC Local Governments](#)

Now Available!

[2024 Records and Information](#)

[Management Manual, Sixth Edition,](#)

[Electronic](#)

[See all News & Opportunities](#)

Minute-Taking Online Course

November 19 – December 3

Are you responsible for recording minutes at council, board, or organizational meetings?

The [LGMA Minute Taking Online Course](#) is a specialized training program designed to help you produce minutes that are legally compliant, concise, and operationally effective. Join Lisa Zwarn for three interactive webinars and receive coaching and direct feedback on how to improve your minute-taking skills. Hear what a previous participant had to say about the course:



“The comprehensive content and practical assignments equipped me with invaluable skills to capture crucial meeting details efficiently. Lisa's expertise and engaging teaching style made each session enjoyable and ensured that I gained confidence in my abilities. I highly recommend this course to anyone looking to enhance their note-taking skills and contribute meaningfully in professional settings.”

- Past Participant

Review the online [course brochure](#) and [register online](#) early as this program is popular and space is limited. Fees: \$640 + GST LGMA Member; \$735 + GST Non-Member

Connect with the LGMA





LGMA

LOCAL GOVERNMENT
MANAGEMENT ASSOCIATION
OF BRITISH COLUMBIA

This email was sent to frontdesk.greenwoodcity@shaw.ca when you signed up on www.lgma.ca Please add us to your contacts to ensure the newsletters land in your inbox.

Local Government Management Association of BC
710A - 880 Douglas Street , Victoria, British Columbia V8W 2B7

[Forward to a friend](#)

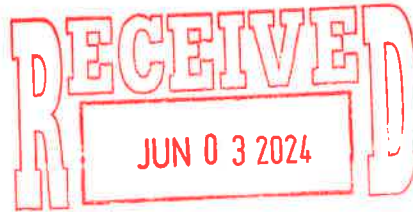
[Unsubscribe](#)

710A - 880 Douglas Street, Victoria, British Columbia V8W 2B7, Canada



OMBUDSPERSON
BRITISH COLUMBIA

The *Ombudsperson Act* requires that investigations be conducted in private. Ombudsperson investigation documents are not available through the *Freedom of Information and Protection of Privacy Act* and may be subject to rules preventing their use in court and tribunal proceedings. **Please contact the Office of the Ombudsperson before disclosing this document, or any responses, to any third parties.**



May 8, 2024

Dean Trumbley
Chief Administrative Officer
City of Greenwood
PO Box 129
GREENWOOD BC V0H 1J0

By: _____

Dear Dean Trumbley:

Re: Office of the Ombudsperson Quarterly Report: January 1 - March 31,
2024

This package of documents details the complaint files the Office of the Ombudsperson closed for City of Greenwood between January 1 and March 31, 2024. Though no action is required on your part, we hope that you will find this information useful and share it within your organization.

These reports provide information about the complaint files we closed regarding your organization within the last quarter, including both files we investigated and files we closed without investigation. Files currently open with the office are not included in these reports.

Enclosed you will find detailed reports containing the following:

- A one-page report listing the number of files closed and the category under which they were closed. The categories we use to close files are based on the sections of the *Ombudsperson Act*, which gives the Ombudsperson the authority to investigate complaints from the public regarding authorities under our jurisdiction. A more detailed description of our closing categories is available on our website at: <https://bcombudsperson.ca/assets/media/QR-Glossary.pdf>.



Type of complaint closure for Authority: City of Greenwood	# closed
Enquiries – Many people who contact us are not calling to make a complaint, but are seeking information or advice. These contacts are classified as <i>Enquiries</i> to distinguish them from <i>Complaints</i> , which are requests that our office conduct an investigation.	0
Complaints with No Investigation – Our office does not investigate every complaint it receives. First, we determine whether we have authority to investigate the complaint under the <i>Ombudsperson Act</i> . We also have discretion to decline to investigate for other reasons specified in the <i>Ombudsperson Act</i> .	1
Early Resolution Investigations – Early Resolution investigations provide an expedited process for dealing with complaints when it appears that an opportunity exists for the authority to take immediate action to resolve the issue. Typical issues that are addressed through Early Resolution include timeliness, communication, and opportunities for internal review.	0
Complaint Investigations – When we investigate a complaint we may conclude with a determination that a complaint is not substantiated, or with a negotiated settlement of the complaint, or with public findings and recommendations. We may also exercise discretion to cease investigation for a number of other reasons specified in the <i>Ombudsperson Act</i> .	0
Reason for closing an Investigation	
Pre-empted by existing statutory right of appeal, objection or review.	0
Investigation ceased with no formal findings under the <i>Ombudsperson Act</i> .	
More than one year between event and complaint	0
Insufficient personal interest	0
Available remedy	0
Frivolous/vexatious/trivial matter	0
Can consider without further investigation	0
No benefit to complainant or person aggrieved	0
Complaint abandoned	0



The tables below summarize the complaint topics we are tracking for your sector and/or authority and the number of times this topic was identified in the files (investigated and non-investigated complaints) that were closed in the most recent quarter.

If you would like more information on the types of complaints we receive, please contact our Public Authority Consultation and Training Team: email us at consult@bcombudsperson.ca or call us at 250-508-2950.

Sector-Specific Complaint Topics – All Local Government

Business Licensing	3	2%
Bylaw Enforcement	59	32%
Council Member Conduct (incl. Conflict of Interest)	18	10%
Fees/Charges (incl. Taxes)	22	12%
Official Community Plan/Zoning/Development	24	13%
Open Meetings	9	5%
Other	30	16%
Response to Damages Claim	4	2%
Services (incl. Garbage, Sewer, Water)	14	8%

General Complaint Topics – All Local Government

Accessibility	16	6%
Administrative Error	7	3%
Communication	35	13%
Delay	16	6%
Disagreement with Decision or Outcome	84	30%
Discrimination	6	2%
Employment or Labour Relations	5	2%
Other	8	3%

AGENDA
WBCF GM TUESDAY JUNE 4, 2024
MIDWAY COUNCIL CHAMBERS

Members present: John Bolt – chair, Heinz Kreuzer, Darrin Metcalf, Ross Elliott -secretary – Ginette Wheeler was absent woc.

Guests: Dan Macmaster WBCF Mgr., Doug McMynn Mayor of Midway, Judy Willsey – Midway council, C.J. Rhodes – Greenwood Council, and Martín, Fromme – Midway resident

1. Call to Order: 18:35
2. D Metcalf moved to adopt the agenda **carried**
3. H. Kreuzer, moved to adopt the minutes of April 30, 2024, **carried**

4.. Correspondence:

- a. BCCFA Newsletter
- b. Woodlot Almanac –

5. Finance:

- a. 2023 Annual report has been received from Grant Thornton and distributed to the directors for review and approval.

J. Bolt moved to approve the 2023 Annual Financial report as received. **carried**

b. Grant Thornton Invoice for 2023-year end financials and filing - \$8,051.56 – this is in error as we already paid an interim invoice of \$4,578.00. They will submit a correct invoice.

c. E. Macmaster submitted year to date invoices totalling \$3,145.02 for payment. J. Bolt moved to pay E. Macmaster invoices as submitted. **Carried**

d. GST rebate cheque received today - \$7,451.52 along with a request for WBCF to go to direct deposit. – R. Elliott and J. Bolt will set up direct deposit.

6. Operations Report: D. Macmaster

- Peter in Kelowna at a wildfire conference
- Meyers WRR update - D. Demchuk still raking and piling. John Lindquist Wet weather caused delays
- FESBC update: \$1.7 million. FESB staff will tour the Meyers creek project on July 4th. There is an opportunity to get funding for prescription preparation this year and operations in 2025. The board should decide whether to continue on with more projects.
- Lonestar: R. Wheeler will be starting on the remaining blocks.
- OEC update: Elly Macmaster provided a written report which is attached to these minutes.
- Grand Opening June 19th.
- SISCO conference – October in Whistler -
- BCCFA conference -Dan, Peter and Heinz attending next week
- D. Macmaster and Peter Flett sat in on a Worksafe BC workshop on May 17.
- P. Flett submitted a proposal for the board to consider buying a self-contained automatic weather station. Directors are to review this proposal.

7. Old Business:

- a. Bursaries – H. Kreuzer advised that two bursaries of \$2,500.00 each were approved and awarded to Sylvie Harpur and Elise Pryce.
- b. Disc golf course update: R. Elliott advised that the course is now functional and is being used. Total cost to date: materials and supplies: \$16,756.30. All equipment used was generously donated and added up to 19 hours. Labour was all donated and so far, we have put in 320 hours. The only remaining work is to complete maps and signs, move the kiosk and some minor fairway clearing along with construction of a couple of short trails. We may look at a couple of benches and tables. We should consider purchasing some discs for BCSS.
- c. Advertising space in the Arena – R. Elliott discussed this with Cam Kamigochi and Shad Tourcott at Alpine Signs in Christina lake. A 3' X 8" Board sign would be \$300.00 plus tax. An in ice mesh banner would run at \$10.50/sq.ft. They last approximately 5 years. If we went 2' x 20' it would roughly be \$420.00 plus taxes. J. Bolt moved that we go for the in ice 20 foot banner. **Carried.**

8. New Business:

There was no new business

9. Open Questions: D. McMynn was wondering why West Boundary students were not coming to the OEC Grand opening while Grand Forks students were attending. Appears that all of the West Boundary students are participating in a prearranged Indigenous Day.

D. McMynn felt that if we purchased the weather station that it could possibly be loaned out to other contractors when we were not using it.

Are we going to put a gate up on the disc golf course? Yes, it is needed to keep vehicle traffic out mainly for fire protection and to curb parties and garbage. A locked gate would be suitable with access for the fire department and maintenance people. D. Macmaster will check into this further.

10. Next Meeting: Tuesday July 9, 2024, Greenwood Council chambers.

Meeting adjourned: 19:35



CITY OF GREENWOOD
Minutes of the Committee of the Whole Meeting held on January 15, 2024

PRESENT

Mayor J. Bolt
Councillors: C. Rhodes, C. Huisman, J. McLean

NOT PRESENT

T. Thomas, CAO. Councillor: G. Shaw

CALL TO ORDER

Councillor Rhodes called the meeting to order at 10:10 am.

ADOPTION OF AGENDA

Motion: J. Bolt/ C. Huisman
THAT the January 15, 2024 Committee of the Whole meeting agenda be adopted.

(01-COTW-24)

Carried

ADOPTION OF MINUTES

Motion: J. Bolt/ C. Huisman
THAT the minutes of the December 4, 2023 Committee of the Whole Meeting be adopted.

(02-COTW-24)

Carried

COUNCIL PROCEDURES BYLAW NO. 997, 2022 – DISCUSSION

RESPONSIBLE CONDUCT GUIDING PRINCIPLES POLICY - DISCUSSION

**QUESTION
PERIOD**

None.

ADJOURNMENT

Motion: C. Rhodes
THAT Council adjourn the Committee of the whole Meeting at 10:35 am.

(03-COTW-24)

Carried

Chair

Certified Correct

Corporate Officer



CITY OF GREENWOOD
Minutes of the Committee of the Whole Meeting held on June 27, 2024

PRESENT

Mayor J. Bolt
Councillors: C. Rhodes, C. Huisman, J. McLean, G. Shaw
CAO Trumbley, CO McCourt, Contract CFO Sexton

CALL TO ORDER

Councillor Shaw called the meeting to order at 9:12 am.

ADOPTION OF AGENDA

Motion: C. Rhodes/ Mayor Bolt
THAT the June 27, 2024 Committee of the Whole meeting agenda be adopted.

(04-COTW-24)

Carried

ADOPTION OF MINUTES

Motion: Mayor Bolt/ C. Huisman
THAT the minutes of the January 15, 2024 Committee of the Whole Meeting be adopted.

(05-COTW-24)

Carried

**2024 BUDGET REPORTING TEMPLATES FOR REGULAR COUNCIL MEETINGS
DISCUSSION**

- a) QUARTERLY ANALYSIS
- b) MONTHLY HIGHLIGHTS REPORTS

2024 CAPITAL PLAN AND BUDGET UPDATES DISCUSSION

Break from 10:30 – 10:35 am.

2025 WATER AND WASTEWATER RATES DISCUSSION

Council requested a review of the Bylaw Connections Rates at the Next Committee of the Whole Meeting.

2025 BUDGET DISCUSSION

- a) OPERATING REQUESTS
- b) CAPITAL REQUESTS
 - I. EQUIPMENT
 - II. AMENITIES
 - III. OTHER

Lunch Break from 12:00 – 12:47 pm.

WEST BOUNDARY COMMUNITY FOREST EXPENDITURE POLICY DISCUSSION

Council discussed how it is not good governance or responsible to use the money for the Community Forest Reserve Fund for capital expenditures and how the bylaw currently is very vague and leaves it wide open. Members of Council want to get a review and updates made to make is more clear on how the City of Greenwood should be utilizing the reserve fund.

COUNCIL PROCEDURES BYLAW REVIEW DISCUSSION

ZONING AND OCP UPDATE DISCUSSION

PROCUREMENT POLICY REVIEW DISCUSSION

Council requested that the policy be added into the next Committee of the Whole Meeting Agenda for further review.

City administration and Council discussed the next possible date for the upcoming Committee of the Whole and have scheduled Thursday, September 26th, 2024 for the next COTW Meeting.

QUESTION PERIOD

None.

ADJOURNMENT

Motion: Mayor Bolt

THAT Council adjourn the Committee of the whole Meeting at 3:20 pm.

(06-COTW-24)

Carried

Chair

Certified Correct

Corporate Officer

MEMORANDUM TO COUNCIL - WEDNESDAY, JULY 3, 2024 – PAGE 1

Section 493 of the LGA includes the following regulations:

- (2) A temporary use permit may do one or more of the following:
- (a) allow a use not permitted by a zoning bylaw;
 - (b) specify conditions under which the temporary use may be carried on;
 - (c) allow and regulate the construction of buildings or structures in respect of the use for which the permit is issued.

Public Notice

A Public Hearing is not required prior to issuance of a TUP. The LGA's statutory public notice requirement is to publish at least one notice in a local newspaper at least three (3) days and not more than fourteen (14) days prior to Council's decision. A notice was published in the June 26th, 2024 edition of the local Grand Forks Gazette newspaper.

City of Greenwood's Development Procedures Bylaw No. 676, 1996 requires notification to adjacent property owners of the subject property. Notices were sent out to adjacent property owners on June 19th, 2024. A notice was published on Greenwood's social media platforms on June 19th, 2024. The City administration received one adjacent property owner's request for further information, all questions were answered, and adjacent property owner is satisfied.

Building Permit Application

submitted building permit application to the RDKB on June 19, 2024, included as Attachment 3 of this report. The proposed residence will be 2848 square feet in floor area (12' x 52'). Additional information is not available from the RDKB as they are dealing with a back-log of building permit applications. The approximate wait time for a building permit is currently around 3 months.

Municipal Utilities and Maintenance

The process of connecting to municipal water and sewer services have begun. Once connected, the BCEHS will be responsible for the payment of applicable municipal water and sewer utilities in accordance with Bylaw No. 1011, 2023 – utility Billing and Payment Schedule Bylaw.

The property must be maintained in compliance with the City of Greenwood Bylaw No. 1013, 2024 – Good Neighbour Bylaw.

Site Plan

The proposed site plan complies with the following regulations of Greenwood's Zoning Bylaw:

- Minimum setback requirements;
- Maximum lot coverage limit; and
- Maximum height limits.

Temporary Use permit Application Evaluation

When evaluating a TUP application, the following considerations must be made:

- Will the proposed use have a negative impact on adjacent properties?

If occupation of the Certified CSA277 trailer as a dwelling is temporary, negative impacts to adjacent properties will not be significant.

- Will the proposed use create a significant increase and/or demand for City services?

The use will not create a significant increase and/or demand for City services. Occupancy will result in a similar demand for municipal water/sewer services.

- Will the proposed use require significant or permanent alteration of the property?

The proposed use does not require significant or permanent alteration of the property and will not result in negative impacts to the surrounding environment if the unit is connected properly to water and sewer services.

- Is the proposed use anticipated to be permanent or semi-permanent (i.e. longer than six years)?

The proposed use is temporary only.

- Is the proposal significantly inconsistent with the policies the OCP and other municipal bylaws?

The OCP includes only single and two family dwellings as acceptable dwellings in residential areas. Single wide mobile homes are acceptable on properties with corresponding zoning.

4. Implications:

a. Budget:

N/A

b. Organizational Impact:

N/A

c. Policy:

N/A

d. Bylaws:

Zoning Bylaw No. 683, 1997.

Development Procedures Bylaw No. 676, 1996

5. Alternatives:

N/A

6. Communication Strategy:

N/A

7. Staff Review:

Prepared By:

Co, McCourt

Reviewed By:

CAO, Trumbley

CAO Recommendation:

That the recommendation of the staff be approved.

Dean Trumbley, CAO

List of Attachments:

1. Temporary Use Permit Application
2. RDKB Mapping Excerpt – Location Map and Zoning
3. Application for Building Permit
4. Draft Temporary Use Permit TUP-2024-01



THE CORPORATION OF THE CITY OF GREENWOOD TEMPORARY USE PERMIT APPLICATION

PO Box 129
202 S. Government Avenue
Greenwood, BC V0H 1J0
Phone: 250-445-6644 Fax: 250-445-6441
Email: frontdesk.greenwoodcity@shaw.ca

APPLICANT'S INFORMATION:

Application Date: 2024-05-30

Applicant: Robin Ng

Mailing Address: 4500 Oak Street, S241, Vancouver, BC V6H 3N1

Telephone Number(s): 604-818-1835

Registered Property Owner: The Corporation of the City of Greenwood

Mailing Address: PO BOX 129 Greenwood
BC V0H 1J0

Telephone Number(s): 250-445-6644

Applicant's Status: ☐ Individual ☐ Municipality ☒ Company (attach Cert. of Incorporation)
☐ Other, specify: _____

Current Zoning: Residential 1

SUBJECT PROPERTY AND DEVELOPMENT INFORMATION:

Proposed Term of Use: 3 - 5 years
(ie: years / months / days)

Start Date: September 2, 2024 **End Date:** September 1, 2027 - with option to extend by 2 more years (Sept 1, 2029)

Civic Address (street): 198 S Government St, BC

Legal Description: Lot 9, Block 3, Plan Kap34, PART W1/2, District Lot 711, Similkameen Division of Yale Land District.
(lot / block / plan)

Property Identification #s: 012-873-586
(PIDs)

THE CORPORATION OF THE CITY OF GREENWOOD TEMPORARY USE PERMIT APPLICATION

Provide a description of the existing use / development of the property:

The BCEHS currently utilizes this location as a Parking bay for the ambulance staff.

Provide a description of the proposed temporary use of the land and buildings:

The proposal is to add a temporary CSA277 certified trailer to the site, no larger than 14X60ft² for staff to utilize while on shift. The trailer will include rest areas, shower, washroom and office area. Some examples of trailers along with the specification has been supplied in a separate report. This proposed use will also enable BCEHS staff to be in close proximity to the ambulance vehicle, should an emergency call come in.

Describe all potential impacts on adjacent landowners, the environment and local area:

Potential impact to landowner is an additional temporary accessory building on their land.

Environmentally there should not be no significant impact. The trailer is intended to connect into the sewer at the rear of the building in close proximity, it will be placed on skids and on a prepared compact level gravel pad.

For the local area the trailer will be visible to the neighbor on the west and in view to the public from S Government st.

Describe the steps that will be taken to restore the land or buildings to their original state after completion of the temporary use:

Once the temporary trailer has been removed all wiring and gravel pad will be made good or to an agreed standard with the city. It is understood BCEHS will be paying for water and sewer connection to both the existing building as well as the trailer and it is not envisioned the building would be disconnected once the trailer has been removed.

Please attach additional information, as required.

X

X

X

X

X

Robin Ng

Digitally signed by Robin
Ng
Date: 2024.05.30
17:28:33 -07'00'

APPENDIX A

Temporary Use Permit Application

THE CORPORATION OF THE CITY OF GREENWOOD TEMPORARY USE PERMIT APPLICATION

SITE PLAN

The Site Plan is a sketch describing the activities and improvements to the property. This sketch does not need to be to scale as it is meant to give a general overview of the developments.

Indicate by means of a sketch on the following page, the location of all the existing and planned activities and improvements.

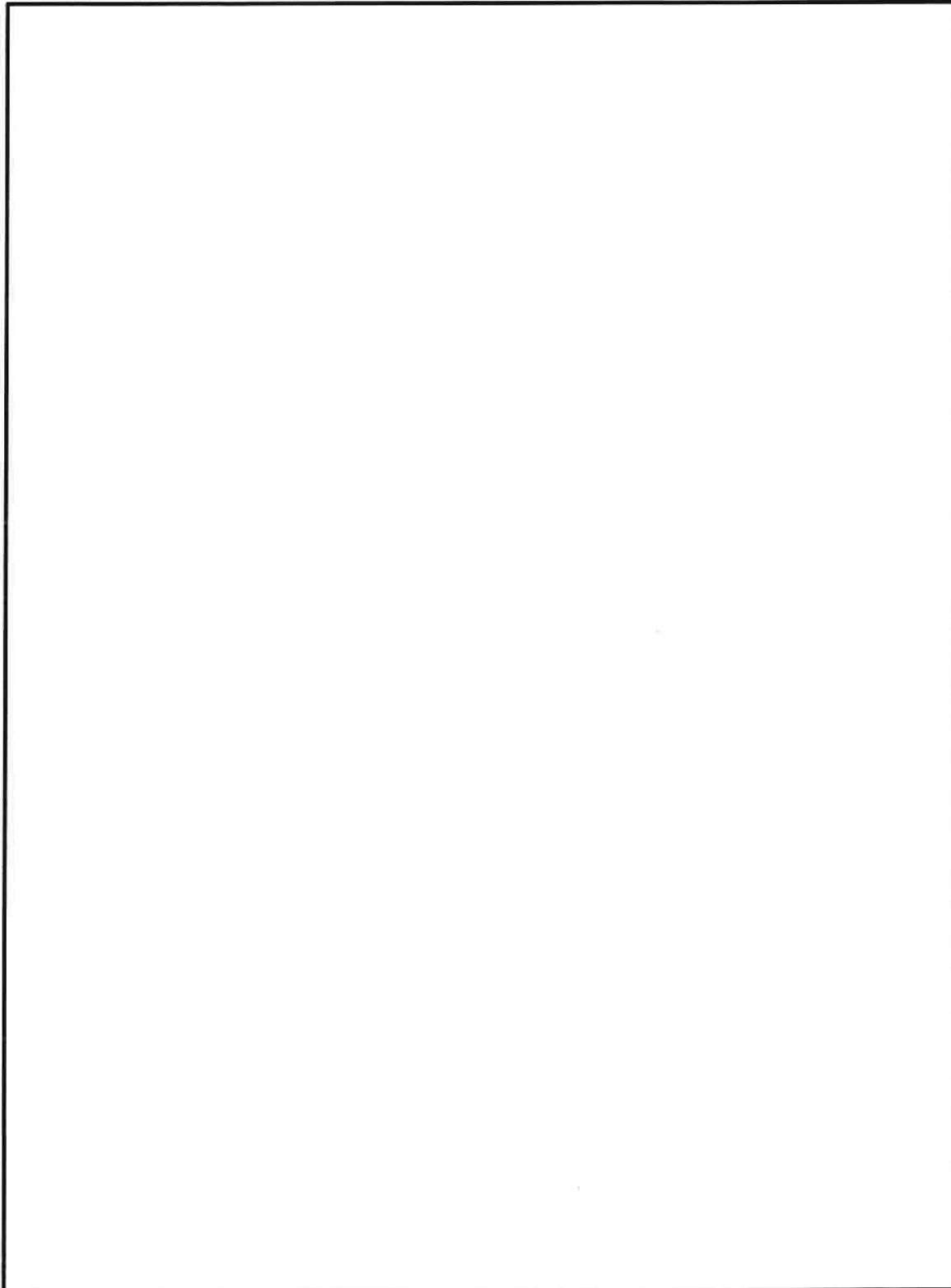
Please include the following information:

- north arrow
- property (parcel) boundaries
- anticipated construction layout (design / dimensions)
- all adjacent municipal roads (including highways and lanes)
- position of existing building, including civic (street) addresses
- position of proposed buildings, including setbacks
- position of proposed improvements, including setbacks
- proposed landscaping, fencing, berming
- location of proposed signage, including sign dimensions and setbacks from property boundaries
- location of existing and proposed parking areas, including the total number of available parking spaces

APPENDIX A

Temporary Use Permit Application

SITE PLAN

A large, empty rectangular box with a black border, intended for a site plan. It occupies the majority of the page below the 'SITE PLAN' header.

Please attach additional information as required.

SCHEDULE A

SITE LOCATION OF THE PREMISES



BCEHS Ambulance Trailer

Greenwood



198 S Government St, BC

Contents:

1.0 Background	5.0 Sample Trailer
2.0 Site Plan	5.1 Trailer Specification
3.0 Trailer Location P#1 & P#2	7.0 Recommendation
4.0 Scope of Works	

1.0 Background

BCEHS ambulance services is requesting approval to place a temporary trailer at the proposed location to enable their transition to a new operating model in this area, as part of a wider project to improve the ambulance services across BC.

The request is to place the trailer on site for approximately 1 – 3 years as the BCEHS awaits funding approval to determine a longer-term strategy at this location. Therefore, requesting to temporarily place a trailer at the site specified here within, with an option to return to the City and discuss a more permanent solution when funding has been secured.

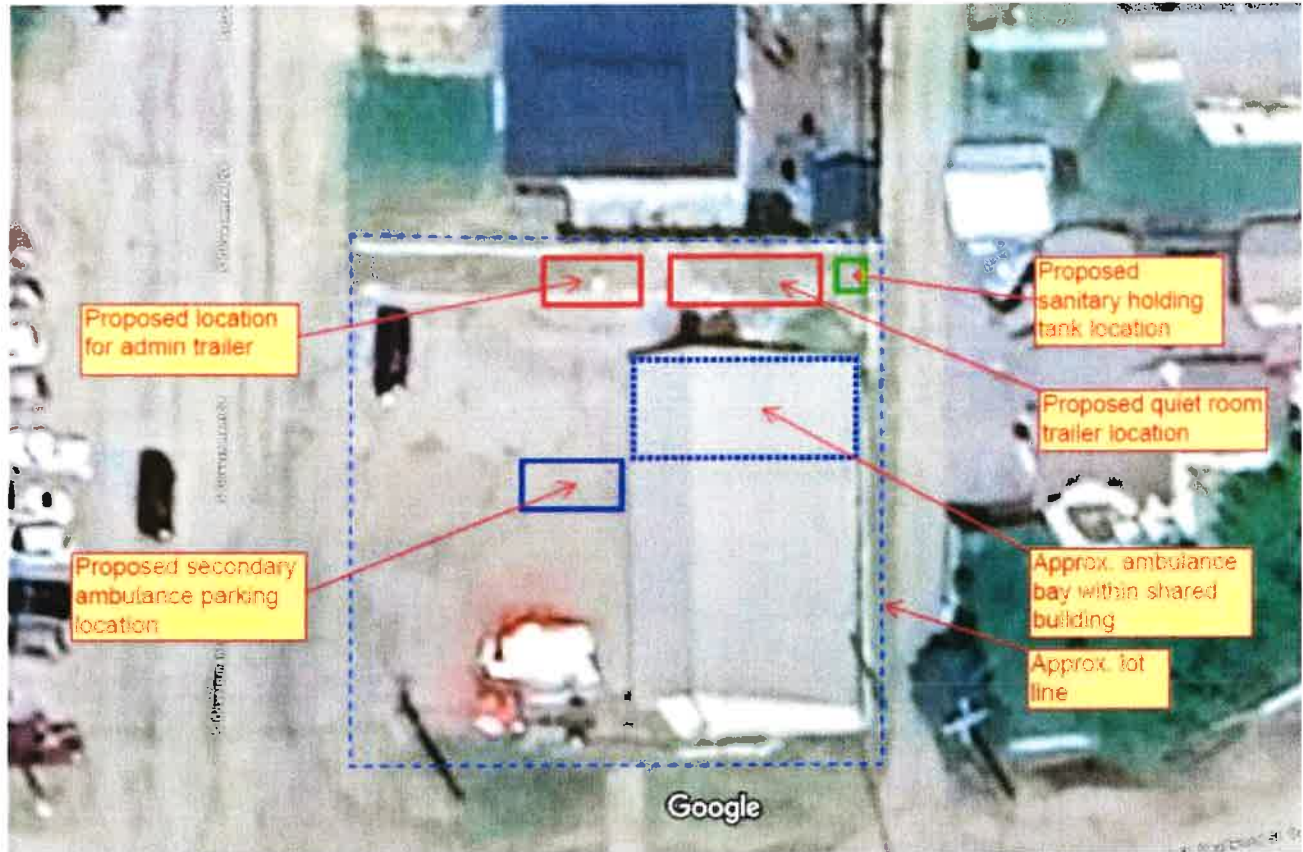
The trailer location proposed below was assessed by a consultant in discussion with a BCEHS representative. The trailer proposal here within suggests two separate trailers but this has been amended and the new proposal is for one larger trailer to accommodate both the quiet room and office requirements See section 5.0 and 5.1 for further information.

The proposed trailer location is shown on Site plan 2.0 and 3.0 Trailer Picture #1 & P#2. Details on service connections are provided in the scope of works 4.0 section. It has also been agreed with the city that the BCEHS will cover the fees required to restore water to the building and connect the trailer and the building to the sewer at the rear of the site.

BCEHS Ambulance Trailer

Greenwood

2.0 Site Plan



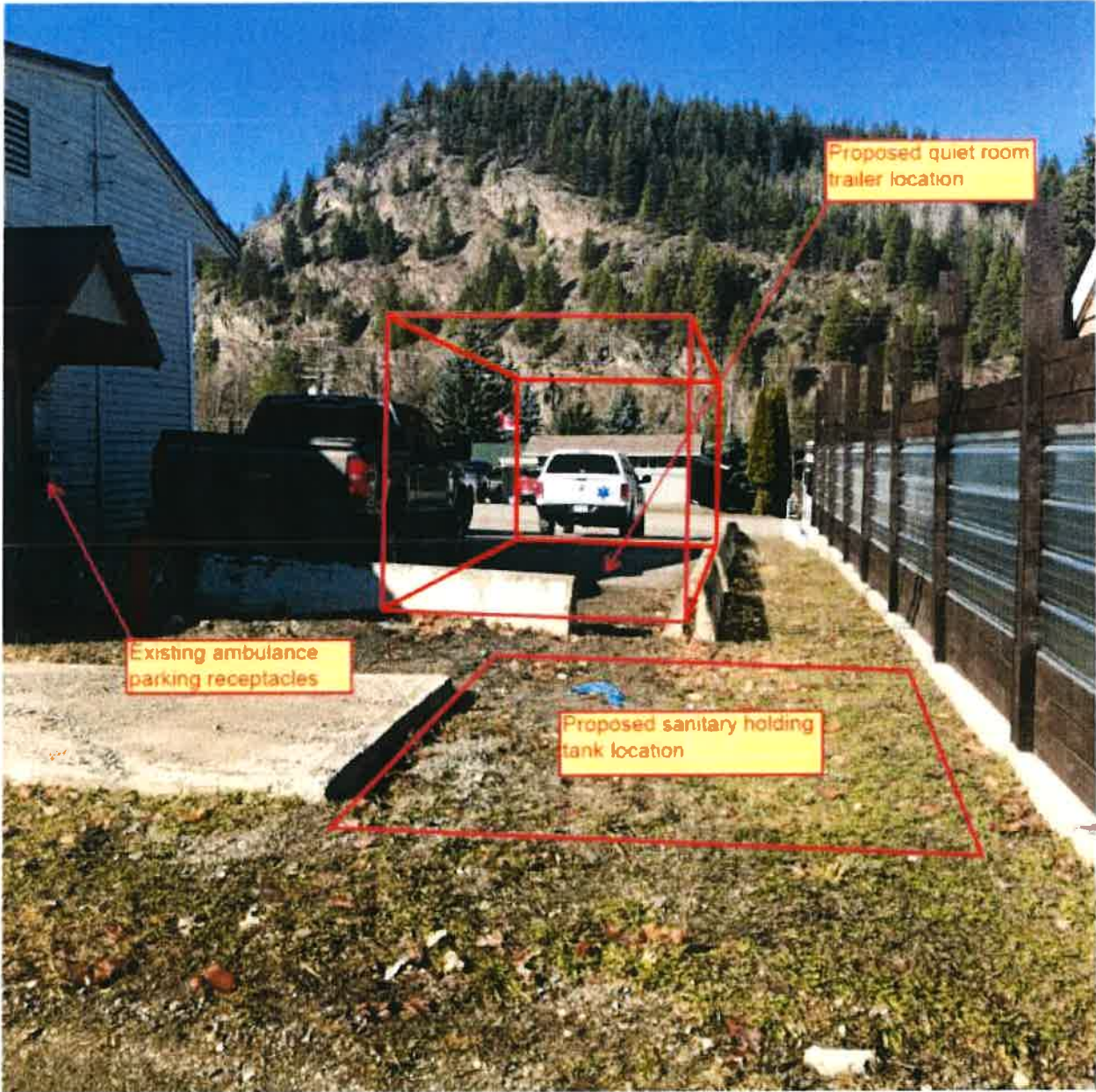
**Note: Initially 2 trailers were proposed to meet the needs of the BCEHS by the hired consultant but later determined that 1 longer trailer would better meet the needs of the staff.*

**Note: A sanitary holding tank was proposed as an option, but it has since been agreed with the city that sanitary will hook into the sewer in the lane to the rear of the existing building.*

BCEHS Ambulance Trailer

Greenwood

3.0 Proposed Trailer Location P#1



BCEHS Ambulance Trailer

Greenwood

Proposed Trailer Location P#2



4.0 Scope of Works

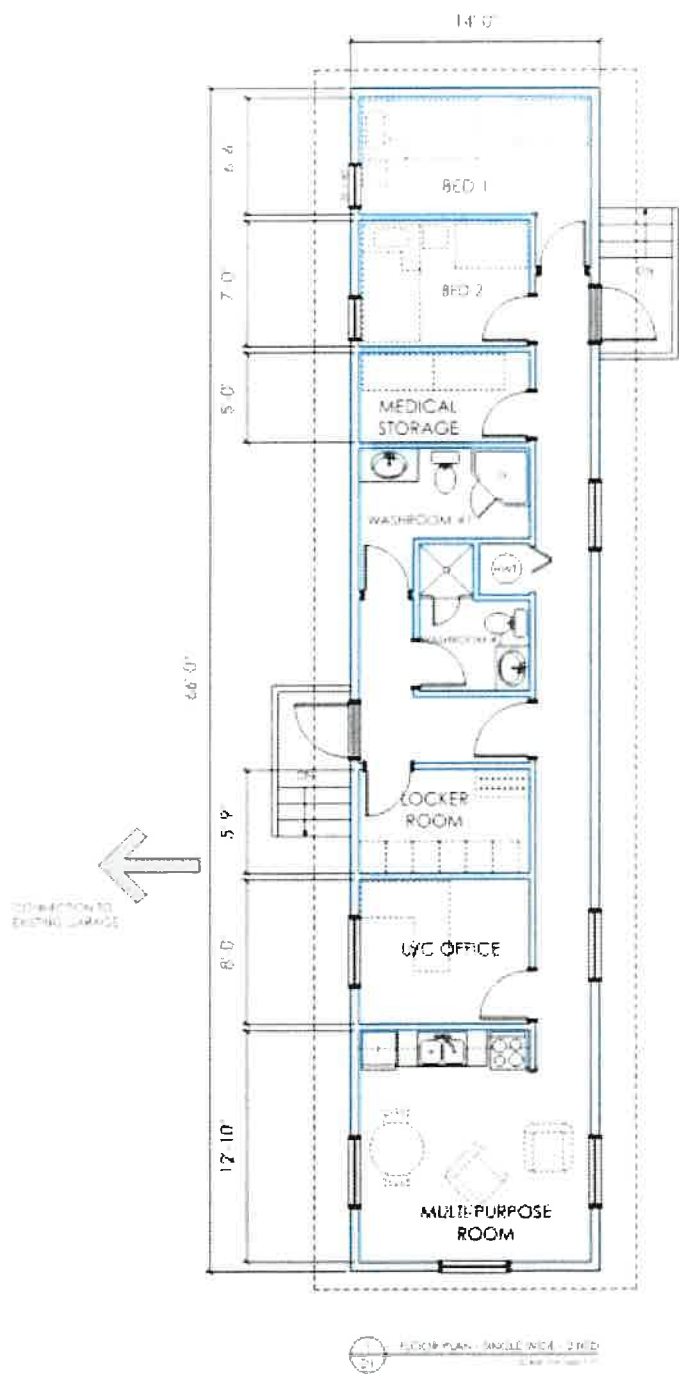
Electric	There is spare capacity to connect the proposed loads. A new 100A 24cct 120/240V sub panel located within the ambulance bay will be required to accommodate the new loads.
Water	Electrical and water connections would be along the ground via a trench to the trailer connection points. Water piping would require insulation and heat tracing for the exposed exterior portion.
Sanitary	Sanitary will be connected to the sewer in the lane at the rear of the property

BCEHS Ambulance Trailer

Greenwood

5.0 Sample trailer Plan:

The below drawing and specification are an example of the specification and layout of the trailer that will be located at the site. Once approval in principle is confirmed the BCEHS procurement team will run a bid for a trailer rental lease at this location. The request will be for a smaller trailer 12X52ft, as per the spec below and full details can be shared with the city as a condition of permit.



BCEHS Ambulance Trailer

Greenwood

5.1 Trailer Specification:

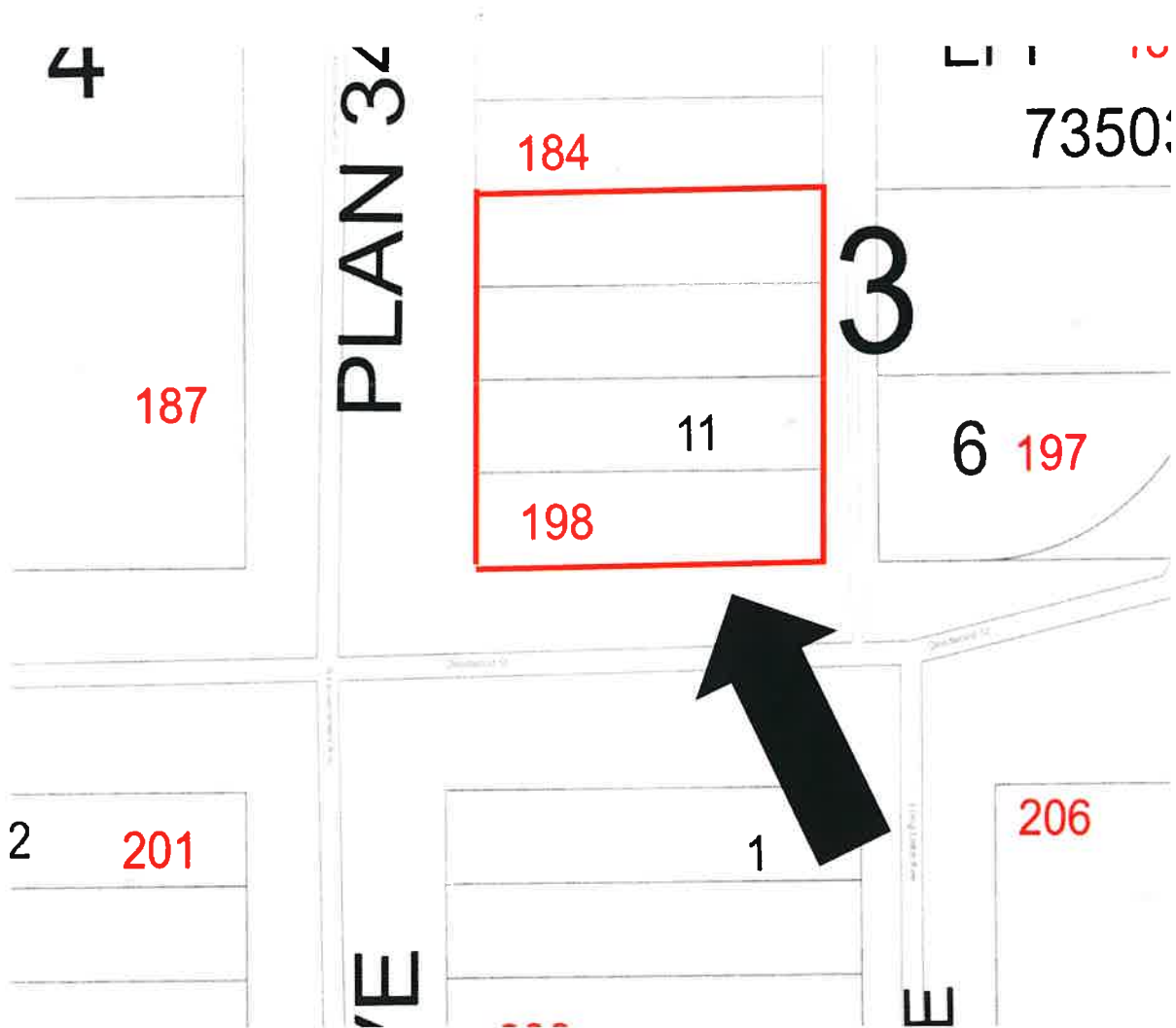
Trailer Description:	2 Bedroom Trailer with Twin Beds (plus bedside table, desk, chair), office, kitchenette and washroom including shower. (12X52ft)				
Trailer Specification:					
Bedroom Size:	7.8m2	Heating & Air Conditioning:	Baseboard and AC	Rental Term	3 years with an option to extend for 2years
Bedroom Furniture:	Twin Bed, Desk, Chair, Bedside table	Lighting	required	Delivery	Quote to include delivery to site
Washroom size:	4.5m2	Sanitary holding tank:	Rental option		Deliver Trailer to a prepared likely gravel site
Washroom components:	Toilet, Sink, shower	Water Storage Tank:	required	Site prep	Vendor will install trailer on level site prepared by the client
External:	Skids or wheels provided	40amp electrical hook up:	required	CSA A277 approved	
	Prefab Steel stairs, landing and handrail to			BCBC 2018 Fire & Safety code	

6.0 Recommendation

Seeking approval from the City of Greenwood to proceed with the supply and installation of the proposed trailer at the named location to enable the BCEHS ambulance service to provide a new operating model at this location.

**CORPORATION OF THE CITY OF GREENWOOD
TEMPORARY USE PERMIT APPLICATION 2024-01 (TUP-2024-01)
PROPERTY LOCATION MAP**

Owner / Applicant: BCEHS Ambulance
Location: 198 South Government Avenue, Greenwood, BC
Legal Desc: Lot 9, Block 3, Plan KAP34, PART W1/2, District Lot 711, SDYD
PID: 012-873-586
Development: Installation and usage of a Temporary Trailer.
TUP Term: 3 years (terminating September 2, 2027)



CITY OF GREENWOOD

APPLICATION FOR BUILDING PERMIT

Boundary Office – Building Official
Regional District of Kootenay Boundary, 2140 Central Avenue, Box 1965, Grand Forks, B.C. V0H 1H0
Telephone: (250) 442-2708/Fax: (250) 442-2688

DATE: 06-19-24

This form must be submitted for all new construction, alterations, additions, repairs, demolition, or moving a mobile home or building.

To be completed by applicant:

The undersigned hereby applies for a Building Permit under all applicable bylaws, according to the following specifications and accompanying plans: (Please note reminders on back page)

1. Name of Owner City of Greenwood Mailing Address 202 S Government Ave.
Street Address of Project 198 S Government Ave.
Legal Description: Lot 9 Block 3 Plan KAP 34 PART 112 D.L. 711, S.D. YD.
2. Name of Contractor MAKE Projects Mailing Address 1541 W. Broadway Phone Number 604 813 3919
Vancouver
3. Name of Architect/Designer N/A Mailing Address N/A Phone Number N/A
4. Purpose of Building Ambulance staff use If dwelling, for how many families N/A
5. Type of Building: New Building ☐ Mobile Home ☒ Addition ☐ Repair ☐ Demolition ☐ Renovation ☐
Moving a Building ☐ Accessory Building ☐ Home Occupation or Home-Based Business Use ☐
Permit Renewal ☐
Provide Details of Project Additional space needed for staff as result of new D. model.
See report.
Dimensions of Building: Main floor area 12 x 52 sq. ft. Front 54 Depth 14
7. No. of storeys 1 Height from average grade to highest point of building 8ft
8. Estimated cost \$ 27,500 (total cost of material and labour, exclusive of land).
9. Pre 1990 Building: Yes ☐ No ☐ [If yes, please read the **New Requirements** page (attached)] ?

In consideration of the granting of this permit, the undersigned: (a) releases the City of Greenwood and those acting on behalf of the City of Greenwood from all claims and expenses which the undersigned may have or incur as a result of the issue of this permit or the enforcement or non-enforcement of the City of Greenwood Bylaws or of the British Columbia Building Code; (b) indemnifies the City of Greenwood from all such claims and expenses which may be made by any other person; and (c) acknowledges that the City of Greenwood owes no duty of care to the undersigned or any one else in respect of these matters. When requesting an inspection, the owner or contractor must give 72 hours notice upon completion of the work. I/We have read the above agreement, release and indemnity and understand it.

Signature of owner or authorized representative: [Signature]

Address: Robin Ng Suite 200, 1333 West Broadway, Vancouver, BC. V6H 1G9 Phone No. 604-818-1835

Fax No. _____ Cell No. _____ Email Robin.ng@MCC-CC

Coordinating Registered Professional

Print Name: _____ Signature: _____



CITY OF GREENWOOD

PO Box 129
Greenwood, BC V0H 1J0

Phone: (250) 445-6644 Fax: (250) 445-6441 Email: frontdesk.greenwoodcity@shaw.ca Website: www.greenwoodcity.com

TEMPORARY USE PERMIT NO. 2024-01 (TUP-2024-01)

1. This Temporary Use Permit is issued to:

Name: BCEHS Ambulance
(the "Occupier")
Mailing Address: 4500 Oak Street, S241
Vancouver, BC, V0H 1J0

2. This Temporary Use Permit applies to:

Address: 198 South Government Avenue
Greenwood, BC V0H 1J0

3. This Temporary Use Permit applies to that real property including land, improvements and other developments thereon located in the City of Greenwood, with the legal description and civic address as follows:

Lot 9, Block 3, Plan KAP34, Part W1/2, District Lot 711, SDYD
Parcel Identifier: 012-873-608
198 South Government Avenue
(the "Lands")

4. This Temporary Use Permit is issued subject to compliance with all statutes, bylaws, orders or agreements, except as specifically varied by this permit.
5. This Temporary Use Permit does not relieve an owner or occupier from obtaining any other approvals or from meeting any other applicable regulations.
6. This Temporary Use Permit authorizes the following uses on the Lands:

Installation and use of a Certified CSA277 trailer as a temporary dwelling.

7. The term of this Temporary Use Permit is three (3) years, commencing from the date of issuance.
8. The Lands shall be developed strictly in accordance with the terms, provisions and conditions of this Temporary Use Permit. The Owner(s), as a condition of issuance of this Temporary Use Permit, agree to comply with the following requirements and conditions:
- No additional modular homes/units are permitted on the Lands for use as a dwelling;
 - The placement of the Trailer on the property must meet the minimum setback requirements of the Zoning Bylaw;
 - Connection to municipal water and sewer services must be approved by the City, in accordance with Sewer Regulations Bylaw No. 911, 2016, Water Regulations Bylaw No. 912, 2016, Utilities Billing and Payment Schedule Bylaw No. 1011, 2024, and the *Public Health Act*;

- The Occupier must provide power (electricity) to the in a safe manner inspected by a registered electrician;
 - Propane tanks must be certified – the use of expired propane tanks is prohibited;
 - The Trailer must have functional life safety equipment including but not limited to a fire extinguisher, smoke and carbon monoxide detectors;
 - The Trailer must meet the regulations and provisions of the *Safety Standards Act*.
9. The activities associated with the temporary use must cease following the expiration of the Temporary Use Permit.
10. Development of the Lands must be in accordance with Good Neighbour Bylaw No. 1013, 2024 and Waste Disposal Bylaw No. 985, 2021;
11. If the activity permitted by this Temporary Use Permit is anticipated to continue beyond the term of this permit, the Occupier must apply for renewal at least two (2) months prior to the expiration of this permit.
12. This Temporary Use Permit is not a Building Permit.
13. This Temporary Use Permit is not a Development Permit.
14. This Temporary Use Permit is non-transferable and is valid only in the Occupier's name in which the permit was issued and to the Lands for which the permit was issued.

Authorizing resolution passed by Mayor and Council of the City of Greenwood on the 8th day of July, 2024.

Issuance date: _____ Authorizing Signature: _____
Dean Trumbley, CAO
City of Greenwood

MEMORANDUM TO COUNCIL – STAFF REPORT



REPORT TO:	Mayor and Council	DATE PRESENTED:	July 8, 2024
REPORT FROM:	CO, McCourt	MEETING TYPE:	Regular
SUBJECT:	Installation of Fencing along Highway – Route 3 Racing		

Recommendation:

That Council approve the following resolution:

THAT Council direct the Corporate Officer to contact the chosen fencing contractor company by Mayor and Council and direct the Corporate Officer to schedule the work of installing a new chain-link fence along the 3 parcels on Copper Ave/ Highway 3 to help keep riders safe and off the major highway.

1. Rationale:

The City of Greenwood owns the property that Route 3 Racing utilizes located at 1475 Deadwood Street, Greenwood, BC V0H 1J0, the City of Greenwood issued a Temporary Use Permit for Route 3 Racing to utilize City property for a motorcycle racetrack for a term of five (5) years, commencing on August 17th, 2023.

The City of Greenwood administration has been approached by the Directors of Route 3 racing as there was a near miss incident that happened this past weekend that could have resulted in a young rider going onto the highway due to control being lost and panic.

Fortunately, the rider was stopped just before hitting Highway 3, The directors of Route 3 Riding Club are very shaken up by the recent event and want to make sure safety is a top priority for all riders that want to come out and learn/participate. The Directors have approached the City as they are a non-profit organization and do not have surplus amount of funds, to see if the City would be interested in helping make it safer by the purchase and installation of a 150 foot long black chain-link that would be a divider from the track and the highway. The directors are hopeful

that they will be able to get fundraising done for the other sides of the property eventually but want to try and make it as safe as possible for this riding season.

2. Acronyms:

CoG	City of Greenwood
BC	Province of British Columbia
RDKB	Regional District Kootenay Boundary

3. Background:

With the request coming into administration before the last Council meeting before the first break for the summer months, and the summer months being the biggest in popularity for the racetrack for events/riders, the City administration took the time to get 3 quotes from local contractors to see what the cost of purchase and installation would be for a 150 ft long, 4 ft, high black chain-link fence with installation being held. All 3 quotes are attached with this report.

4. Implications:

a. Budget:

Purchase/installation of fencing

b. Organizational Impact:

N/A

c. Policy:

N/A

d. Bylaws:

N/A

5. Alternatives:

The City of Greenwood Council chooses not for the City of Greenwood to support the resolution and the City Council direct the Corporate Officer to send out correspondence to the directors that the City will not be supporting the request to purchase and install a 150 ft long chain-link fencing.

6. Staff Review:

Prepared By:

CO, McCourt

Reviewed By:

CAO, Trumbley

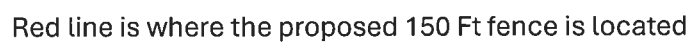
CAO Recommendation:

That the recommendation of the staff be approved.

Dean Trumbley, CAO

List of Attachments:

1. Copy of the parcel in question and where the chain-link is being proposed on the site.
2. 3 Quotes from:
 - i. OK Vinyl Products
 - ii. Tri West Fence & Gate LTD.
 - iii. Quality Chain Link Fencing





107 Spruce Avenue
 Oliver BC V0H 1T0
 250-498-3996
 sales@okvinyl.com
 www.okvinyl.com
 GST Registration No.: 884267386RT0001

Estimate

ADDRESS

City of Greenwood
 C: Brooke McCourt
 Corporate Officer
 A: 202 S Government Ave., PO Box 129, Greenwood, BC
 V0H 1J0
 E: corporate@greenwoodcity.ca

SHIP TO

City of Greenwood
 C: Brooke McCourt
 Corporate Officer
 A: 202 S Government Ave., PO Box 129, Greenwood, BC
 V0H 1J0
 E: corporate@greenwoodcity.ca

ESTIMATE

15281

DATE

07-03-2024

P O NUMBER

Route 3 Racing Club

QTY	ACTIVITY	DESCRIPTION
		Route 3 Racing Club 150' of 4' High Black Chain-link Fencing (supply & Install)
2	03584BLR	2 3/8" x 7' black commercial weight pipe
15	03562BLR	1 7/8" x 6' black commercial weight pipe
8	03505BLR	1 5/8" x 21' black commercial weight pipe SE
160	01002BLR	48" black mesh 2" x 9 ga
200	06052BLR	9 gauge black bottom wire
300	06000BLR	6 1/2" black tie wires
1	06030BLR	9 gauge black hog rings (220)
100	06090BLR	5/16" x 1 1/4" black carriage bolt
6	04004BLR	2 3/8" black tension band
2	04023BLR	2 3/8" black brace band
2	04051BLR	1 5/8" black rail end
2	04033BLR	2 3/8" black dome cap
15	04043BLR	1 7/8" x 1 5/8" black line post top
2	04212BLR	46" black tension bar (3/16" x 5/8")
55	6291R	Concrete
21	Installation of Fence	Install of Fence
2	Travel	Reimbursed travel costs
3	Living Out Allowance	Living Costs when Traveling
this quote is based on 1 straight line with no gates 150'		

QUOTE IS ONLY VALID FOR 30 DAYS

A 50% deposit is required for production to begin.

This may be done via cheque, e-Transfer, Visa, MC or Amex.

e-Transfer to stephanie@okvinyl.com

Mail cheques to PO Box 1427 Oliver, BC V0H 1T0

Please read your estimate carefully to ensure accuracy.
Please note the homeowner is responsible for clearly marking any underground services as we will not be responsible for repairs within 2' of fence removal or installation unless they have been clearly marked.

SUBTOTAL	7,986.20
GST @ 5%	399.29
TOTAL	CAD 8,385.49

Accepted By _____

Accepted Date _____

-5% for Reg.
Steeling color
\$7,966.22



Telephone (250) 491-4445

email: triwestfencing@shaw.ca

3440 SEXSMITH ROAD, KELOWNA, B.C. V1X 7S5

DATE: JULY 3/24

FENCE QUOTATION

TO: CITY OF GREENWOOD
 PH: corporate@greenwoodcity.ca
 ATTN: PROJECT:

CHAIN LINK FENCE X 150' X 4' HIGH - BLACK

WE ARE PLEASED TO SUBMIT OUR FENCING PROPOSAL AS FOLLOWS:

TERMS & CONDITIONS ☒

SUPPLY ONLY ☐

SUPPLY AND INSTALL ☒

REPAIR ☐

TYPE OF FENCE CHAIN LINK	CHAIN LINK WIRE 9G. BLACK	HEIGHT 4'	LINE POSTS 2 3/8	TOP RAIL 1 5/8	
QUANTITY	DESCRIPTION			UNIT PRICE	TOTAL PRICE
150'	LIN.FT CHAIN LINK FENCE C/W LINE POSTS, TOP RAIL & FITTINGS.				
2	END POSTS	2 7/8 O.D.	POWDER COATED - BLACK		
DELIVERY AS REQ.		GST EXTRA		TOTAL MATERIAL	INCL.
F.O.B. JOB SITE - GREENWOOD		TERMS DEPOSIT REQUIRED		INSTALLATION	INCL.
Due to high steel & product costs that are out of our control, pricing is subject to change at anytime.				TOTAL CONTRACT:	\$6500.00

ACCEPTED BY

DATE

THANK YOU for this opportunity to quote and we look forward to working with you.

I HAVE READ THE CONDITIONS WHICH FORM A
 BINDING PART OF THIS CONTRACT

Yours Truly, Cam West, President



Terms and Conditions

1. Installation price does not include clearing, grubbing or leveling unless noted in contract.
2. Surveying or locating of property lines is purchaser's responsibility. Gate, end and corner post locations to be established with stakes by the purchaser prior to start of fence erection.
3. The fence will follow the general contour of the ground when erected by the seller unless advised to the contrary by the purchaser in writing. Ground irregularities or pockets below fence will have to be filled or remedied by customer. The fence will be installed to Canadian Fence Industry Standards (CFIA) with a tolerance clearance of 2" above the natural ground or grade level.
4. Fence line shall be free of brush, debris or other obstructions prior to start of fence installation. This includes rocks, pavement, sidewalks, foundations, brush, bushes, trees, garbage and debris. Excavated soil & rock from post holes to remain on customer's property unless directed to remove from the property. Removal and disposal if required will be an extra of \$135.00 /hr. + materials + disposal fees + taxes.
5. When rocks, pavement, sidewalks, foundations, or bedrock is encountered, an extra charge will apply.
6. **Underground services: customer's responsibility.** Owner must stake out prior to digging of post holes or be responsible for his own repair. Locates of underground services must be done by purchaser.
"Call before you dig" 1-800-474-6886 or <http://www.bclc.ca>
7. Fence erection prices are based on the assumption that the purchaser agrees to indemnify the seller against any claim arising from damage caused to underground services of any kind unless the purchaser has staked and informed the seller of the location prior to digging post holes.
8. Irrigation lines must be exposed or flagged. If an irrigation line is broken that has not been exposed or flagged, we will repair the irrigation line at a cost of \$135.00/ hour + materials.
9. Quotations are based on frost-free ground conditions.
10. After completion and an accurate measurement, if greater or lesser footage is found to have been supplied and erected than calculated, same will be charged for or credited, at unit price for material and the charge for erection.
11. All permits are the responsibility of the contractor or owner.
12. Deposits: If requested on the contract, a deposit must be received before any work commences. Deposits can be made by Cheque, Visa, Mastercard or can go into trust. If deposit goes into trust the customer will pay additional fees incurred.
13. **IMPORTANT NOTE:** As a result of steel and product prices rising without any notice, quotations are subject to change at anytime.
14. Where block walls & top caps on block wall are encountered, Tri-West Fence & Gate Ltd is not responsible for broken blocks or top caps when installing anchors, this will be the responsibility of the customer to replace the broken blocks or top caps at their own cost.



Quote

Name / Address
City of Greenwood 202 S. Government Avenue P.O. Box 129 Greenwood, BC V0H 1J0 reception@greenwoodcity.ca

Date	Quote #
7/3/2024	5524

Quality Chain Link Fencing Ltd.

5631 Rittich Road
Kelowna, B.C. V1X 7V5
250-765-1913
admin@qualitychainlinkfencing.ca

Item	Description	Qty						
Description of Fencing -	4' high 2" x 9 Gauge Black Vinyl Coated Chain Link c/w Black Powder Coated Pipe and Fittings							
4' High Chain Link Fencing	Linear feet of fence including 2 3/8 OD line posts c/w tops and 1 5/8 OD top rail (excluding gate footage)	150						
Description of Gates.	none	0						
End Posts.	2 7/8 OD	2						
Line Posts	2 3/8 OD	14						
Bottom Wire	9 Gauge Black Vinyl Coated							
Total Footage including Gates. Labour and Concrete Included		150						
QUOTE REQUESTED BY: Jocelyn Nega PROJECT LOCATION: Route 3 Racing, Greenwood B.C BLACK OPTION								
Installers Covered by Work Safe BC & Liability Insurance Terms: All prices are firm for 30 days Payment due on completion or net 30 days on approved credit 50% deposit required at the time of booking unless otherwise arranged Please see second attachment for contract and complete list of terms and conditions		<table><tr><td>Subtotal</td><td>\$5,308.41</td></tr><tr><td>GST/HST</td><td>\$265.42</td></tr><tr><td>Total</td><td>\$5,573.83</td></tr></table>	Subtotal	\$5,308.41	GST/HST	\$265.42	Total	\$5,573.83
Subtotal	\$5,308.41							
GST/HST	\$265.42							
Total	\$5,573.83							



Quote

Name / Address
City of Greenwood 202 S. Government Avenue P.O. Box 129 Greenwood, BC V0H 1J0 reception@greenwoodcity.ca

Date	Quote #
7/3/2024	5523

Quality Chain Link Fencing Ltd.

5631 Rittich Road
Kelowna, B.C. V1X 7V5
250-765-1913
admin@qualitychainlinkfencing.ca

Item	Description	Qty
Description of Fencing >	4' high 2" x 9 Gauge Galvanized Chain Link c/w Galvanized Pipe and Fittings	
4' High Chain Link Fencing	Linear feet of fence including 2 3/8 OD line posts c/w tops and 1 5/8 OD top rail (excluding gate footage)	150
Description of Gates.	none	0
End Posts.	2 7/8 OD	2
Line Posts	2 3/8 OD	14
Bottom Wire	9 Gauge Galvanized	150
Total Footage including Gates. Labour and Concrete Included		150
<p>QUOTE REQUESTED BY: Jocelyn Nega PROJECT LOCATION: Route 3 Racing, Greenwood B.C</p> <p>GALVANIZED OPTION</p>		

Installers Covered by Work Safe BC & Liability Insurance Terms: All prices are firm for 30 days Payment due on completion or net 30 days on approved credit 50% deposit required at the time of booking unless otherwise arranged Please see second attachment for contract and complete list of terms and conditions	Subtotal	\$4,835.04
	GST/HST	\$241.75
	Total	\$5,076.79