



CITY OF GREENWOOD
Regular Council Meeting
Council Chambers – Greenwood City Hall – 202 S. Government Ave.
Monday, June 24, 2024
7:00 pm

We acknowledge that our gathering takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

AGENDA

1. Call to Order

2. Land Acknowledgement

3. Adoption of Agenda: June 24, 2024 Regular Council Meeting Agenda.

RECOMMENDATION:

THAT the Regular Council Meeting agenda be adopted.

4. Adoption of the Minutes

- a. June 10, 2024 Regular Meeting Minutes Page 3-7

RECOMMENDATION:

THAT the Regular Council Meeting Minutes of June 10, 2024 be adopted.

6. Correspondence for Information

- | | |
|---|------------|
| a. Boundary Freshet Dashboard | Page 8 |
| b. LGMA Newsletter | Page 9-11 |
| c. Office of the Minister of Housing | Page 12-13 |
| d. City of Kamloops – Office of the Mayor | Page 14 |
| e. C3 Alliance Annual Resource Breakfast Series | Page 15 |

RECOMMENDATION:

THAT Council accept items a. through e. as correspondence for information.

7. Correspondence for Action

- | | |
|---|---------|
| a. Letter of Support – Community Futures Central Kootenay's
Application to Deliver Rural Community Immigration Pilot | Page 16 |
|---|---------|

RECOMMENDATION:

THAT Council direct the Corporate Officer to send out the attached Letter of Support to Community Futures Central Kootenay.

8. Councillor's Reports

9. Mayor's Report

10. Administrator's Report None.

11. Accounts Payable Report Process being revised.

12. New and Unfinished Business

- a. LUO - Board of Trade – Founders Day 2024

Page 17-21

RECOMMENDATION:

THAT Council approve the Greenwood Board of Trade's Licence to Use and Occupy for the Lions Park and Barbra Diane Colin Memorial Ball Park for Founder's Day 2024 dates of July 13th, 2024 to July 14th, 2024.

- b. LUO – Greenwood Recreation Association

Page 22-25

RECOMMENDATION:

THAT Council approve the Greenwood Recreation Association's License to Use and Occupy for the Tennis Court for June 30th, 2024 for the opening day of the Municipal Pool.

13. Bylaws

- a. Business Licence Bylaw No. 1016, 2024

Page 26-33

RECOMMENDATION:

THAT Council give Fourth and Final Reading of the City of Greenwood Business Licence Bylaw No. 1016, 2024.

- b. Municipal Ticketing Bylaw No. 1017, 2024

Page 34-38

RECOMMENDATION:

THAT Council give Fourth and Final Reading of the City of Greenwood Municipal Ticketing Bylaw No. 1017, 2024.

14. Notice of Motions

15. Question Period

Excerpt from Council Procedures Bylaw 674 Section 14

1. Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor, and will where possible and appropriate be answered by the Mayor or a member designated by the Mayor.
 2. A maximum period of 15 minutes shall be provided for considering questions from members of the public; however that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.
- 16. In-Camera**
THAT: Pursuant to Section 90(1) of the Community Charter, this subject matter being considered relates to one or more of the following:
90(1)(c) labour relations or other employee relations;
90(1)(g) litigation or potential litigation affecting the municipality;

17. Adjournment

RECOMMENDATION:

THAT the Regular Council Meeting be adjourned at XX:XX pm.



CITY OF GREENWOOD
Minutes of the Regular Meeting of Council held on June 10, 2024

PRESENT

Mayor J. Bolt
Councillors: C. Huisman, C. Rhodes, J. McLean, G. Shaw.
Chief Administrative Officer: Dean Trumbley
Acting Corporate Officer: Brooke McCourt

CALL TO ORDER

Mayor Bolt called the meeting to order at 7:00 pm.

Acknowledgment that our gathering Takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

ADOPTION OF AGENDA

Motion: J. McLean/ G. Shaw

THAT the June 10, 2024 regular council agenda be adopted as amended to add item F. Lions Park Gate. Item G. Licence to use and occupy for the Boundary Metis Community Association and item H. cemetery Gate under New and Unfinished business.

(125-24)

Carried

ADOPTION OF MINUTES

Motion: C. Rhodes/ C. Huisman

THAT the minutes of May 27, 2024 Regular Council Meeting be adopted.

(126-24)

Carried

**CORRESPONDENCE
FOR INFORMATION**

Motion: G. Shaw/ C. Huisman

THAT Council accept correspondence a. through c. as information.

(127-24)

Carried

**CORRESPONDENCE
FOR ACTION**

**Greenwood Recreation
Association – Equipment**

**Councillor McLean and Councillor Huisman were excused at 7:03
for report of conflict.**

Motion: G. Shaw/ C. Rhodes

THAT Council support the placement of the recreational equipment in the Municipal Tennis Courts Located beside the pool.

(128-24)

Carried

**Mayor bolt asked what the recreation association was thinking for
theft management for the equipment.**

**Councillor Shaw responded that the Community Association was
taking on the risk management themselves and that the City
would hold no responsibility.**

Councillor McLean and Councillor Huisman were asked to come back into Council Chambers at 7:06 pm.

COUNCILLOR'S REPORTS

Clint Huisman: Verbal report presented.

CJ Rhodes: Verbal report presented.

Jessica McLean: Verbal report presented.

Gerry Shaw: Verbal Report presented.

MAYOR'S REPORT: Verbal report presented.

ADMINISTRATION REPORT: Verbal report presented to Mayor and Council that the City of Greenwood has now successfully filled our two (2) summer student positions commencing work on June 17th and June 24th, 2024.

Motion: C. Rhodes / J. McLean

THAT Council accepts the reports as information.

(129-24)

Carried

ACCOUNTS PAYABLE REPORTS

None.

NEW AND UNFINISHED BUSINESS

- a. UBCM Cabinet Minister
Meeting Discussion

Motion: C. Rhodes/ Mayor Bolt

THAT the City of Greenwood's Mayor and Council send Councillor Shaw to the 2024 UBCM.

(130-24)

Carried

Discussion on possible action to get a submission put together for a meeting with the minister regarding Tourism and the financial disadvantages the City of Greenwood is in comparing to other municipalities.

CAO Trumbley spoke that administration will be putting together a submission with the topics talked about with Mayor and Council during tonight's meeting.

- b. Memo to Council –
Municipal Branding –
City Logo

Motion: C. Huisman/ G. Shaw

THAT Council direct staff to proceed with legal Council to trademark the City of Greenwood logo.
AND THAT staff develop a Visual Identity and Logo Use Policy.

(131-24)

Carried

- c. Memo to Council - Benefits for Mayor and Council. **Motion: C. Huisman/ G. Shaw**
 THAT the City of Greenwood elected officials be added to the Manulife city benefit plan for the remainder of the elected term. AND THAT the elected officials portion of the benefit plan be added to the 2024 budget. AND FURTHER THAT policy be added to have future elected officials opt into the UBCM Group Benefits Plan within 4 months of being elected or continued the City of Greenwood Manulife Plan, whichever option is deemed to be more desirable.
- d. Grant in Aid Request – Greenwood Board of Trade **Motion: C. Rhodes/ C. Huisman**
 THAT Council approve the Board of Trade Grant in Aid request for \$6000.00 pending acquisition of financial documents as per the City’s Grant in Aid Policy.
Carried
- (132-24)
- e. Greenwood Heritage Society – Greenwood Courtroom **Motion: G. Shaw/ J. McLean**
 THAT the City of Greenwood enters into a partnership with the Greenwood Heritage society to move forward with reestablishing the courtroom upstairs. AND THAT the Council approve the removal of the old Opera/Theatre chairs currently located in the Public Gallery as it will allow the proper set up of the Gallery. AND FURTHER THAT the court registered desk located in the City Hall Office be moved upstairs and placed in front of the judge’s bench as illustrated in the courthouse plans.
Carried
- (133-24)
- f. Lions Park Gate – Board of Trade – Late Item **Motion: C. Rhodes/ G. Shaw**
 THAT Council direct administration to obtain 3 new quotes for the gate plus installation for the Lions Park as per Board of Trade’s request presented to Council during the May 27th, 2024 Regular Council Meeting.
Carried
- (134-24)
- g. Licence to Use and Occupy – Boundary Metis Community Association – Late Item **Motion: J. McLean/ C. Rhodes**
 THAT Council approve the Boundary Metis Community Association the use of the Barbra Diane Colin Memorial Ball field, Concession Building and Firepit to hold the Indigenous Peoples Day Celebration on June 21, 2024 from approximately 2pm-8pm.
Carried
- (135-24)
- h. City of Greenwood Cemetery Fencing - Late Item **Motion: G. Shaw/ J. McLean**
 THAT Council direct administration to look into what the cost would be to get the tops of the fencing around the Greenwood Cemetery located on Boundary Creek Road replaced as it poses a risk for wildlife.
Carried
- (136-24)

BYLAWS

- a. City of Greenwood Business Licence Bylaw No. 1016, 2024 **Motion: C. Rhodes/ C. Huisman**
THAT Council give First to Third reading of City of Greenwood Business Licence Bylaw No. 1016, 2024.
(137-24) **Carried**
- b. City of Greenwood Municipal Ticketing Bylaw No. 1017, 2024 **Motion: C. Rhodes/ C. Huisman**
THAT Council give First to Third reading of City of Greenwood Municipal Ticketing Bylaw No. 1017, 2024 as amended to change the fees in Schedule “A” to \$2500.00 for obstruction of an Officer.
(138-24) **Carried**

NOTICE OF MOTIONS

None.

QUESTION PERIOD

Resident spoke regarding new Business Licence Bylaw and thanked administration for the clarification on one of the sections pertaining to the City’s Zoning Bylaw.

Resident asked if the City has heard any news about the fire.

Mayor Bolt answered with “no, as of right now we have heard nothing.”

Last resident spoke regarding the City getting the logo trademarked and expressed his support and need for the City to get it done.

IN-CAMERA

Motion: J. McLean/ G. Shaw
THAT Council move into in-camera at 8:11 pm pursuant to section 90(1) of the Community Charter, this subject matter being considered relates to one or more of the following:

90(1)(c) labour relations or other employee relations;

90(1)(g) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(139-24) **Carried**

ADJOURNMENT

Motion: Mayor Bolt
THAT Council adjourn the Regular Council Meeting at 9:13 p.m.

(140-24) **Carried**

Mayor

Certified Correct

Corporate Officer

Boundary Freshet Dashboard

June 5th, 2024

This dashboard is created for information purposes only and is not meant to be utilized as a forecasting tool. The information provided on this report is derived from real time data noted below. Data is current to the date of the report. Click on the [blue hyperlinked text](#) below to access source data.

SNOWPACK - Grano Creek Station Data

Snow Water Equivalent

182 mm



% of Normal

Current
74%

Previous year *
88%

Max & Min Temperatures

7 Day Max
12°C

7 Day Min
-3 °C

Boundary Basin % of Normal - [May 1st Snow Survey and Water Supply Bulletin](#)

	Jan 1	Feb 1	Mar 1	April 1	May 1	May 15	June 10	June 20
% of Normal	58(129)*	75(116)*	87(123)*	76(120)*	76(129)*	74(88)*		

*Previous Year Data

WEATHER

5 Day Forecast Temps (Alpine) -Grano Snow Pillow

	6 th	7 th	8 th	9 th	10 th
Max	18°C	19°C	22°C	20°C	19°C
Min	3°C	5°C	6°C	11°C	8°C
Precp.	N/A	N/A	N/A	N/A	N/A

5 Day Forecast Temps (Valley) - Grand Forks

	6 th	7 th	8 th	9 th	10 th
Max	26°C	30°C	32°C	28°C	29°C
Min	10°C	11°C	16°C	14°C	12°C
Precp.	N/A	N/A	N/A	N/A	N/A

STREAMS

Name	Prev. 7 Day Trend	Next 7 Day Trend	Avg. Discharge (3 Days)
W. Kettle River near McCullough	↓	↗	18.53 m3 /s
W. Kettle River @ Westbridge	↓	↗	31.76 m3 /s
Kettle River near Westbridge	↓	↗	101.16 m3 /s
Kettle River near Ferry	↓	↗	137.05 m3 /s
Granby River near Grand Forks	↓	↗	75.30 m3 /s
Kettle River @ Laurier	↓	↗	231.49 m3 /s

MORE INFORMATION

- [Stream Flow Advisories](#) - No Current Advisories
- [RDKB Flood Response Plan Stage](#) - Not activated
- The new [Prepared BC Flood Preparedness Guide](#) is a must-read for anyone facing a potential flood.



Emergency
Management

Follow us



Brooke McCourt

From: Local Government Management Association of BC <office@lgma.ca>
Sent: June 17, 2024 11:04 AM
To: Brooke McCourt
Subject: LGMA Job Circular, News, and Program Updates - Week of June 17, 2024

If you have trouble viewing this email, [click here](#) 

Professional Development Partners:



LIDSTONE & COMPANY



STEWART McDANNOLD STUART
Barristers & Solicitors

 YOUNG ANDERSON

Travel Grant Partner:

LIDSTONE & COMPANY

LGMA Newsletter: Week of June 17, 2024

National Indigenous Peoples' Day

June 21 is **National Indigenous Peoples' Day**, a day for all Canadians to reflect on and celebrate the unique heritage, diverse cultures, and outstanding contributions of First Nations, Inuit and Métis peoples. We acknowledge that the LGMA office stands on the lands of the **ləkʷəŋən** (Lekwungen) Peoples, also known as the Esquimalt and Songhees Nations, and we are grateful to have the opportunity to work and learn on this land.



Over 80 local government employees have attended Indigenous Awareness training sessions this year, offered in partnership with **Indigenous Corporate Training Inc.** The LGMA is proud to celebrate Indigenous excellence, explore ongoing opportunities to learn from Indigenous leaders, and support local government learning as we continue the work necessary to advance **reconciliation**. Whether you commit to learning more through formalized training, reading historical and present-day narratives, working to learn more about Indigenous history in your **community**, or all of the above, we commend you for your efforts to honour National Indigenous Peoples' Day.

LGMA Training:

Peer Connection Lunch Opportunities

Corporate Officers – September 18

HR Practitioners – September 23

Learn key skills for local government administration!

Foundations of Local Government

Learning Series

September 5 - December 5

Connect with colleagues during UBCM Convention

CAO Dinner

September 15

Cultivate your skills as a trusted corporate officer

Corporate Officers Forum

October 2 - 4

Broaden your scope of knowledge!

Administrative Professionals Conference

October 23-25

Take your leadership to the next level!

Advanced Supervisor Essentials Online Course

October 29 - November 12

Learn essential coaching skills

New Coaching Essentials Online Course

November 6 - 27

On-Demand Fundamentals Training:

Freedom of Information

Protection of Privacy

Records and Information Management

See all Training & Workshops

Additional News and Training:

PlanH Grants Application

BC Healthy Communities

Applications due July 4

Celebrate outstanding OHS

BCMSA Annual Award Nominations

Deadline, August 9

Capilano U Fall 2024 and Spring 2025

PADM Courses

Local Government Administration

Programs

Fall courses start September 2024

Delegate registration for JAC2024

BC Municipal Safety Association & Public Works Association of BC

October 7 - 9

Local Government Climate Action

Dashboard

Government of British Columbia

Housing legislation resources

BC Ministry of Housing - Planning and Land Use Management

Connection to Care: Pre-Emptive Mental Health and Wellness Program

BC Municipal Safety Association

Resource, tools, and other helpful information

Truth and Reconciliation Resources for BC Local Governments

LGMA Chapter Activities

Join your chapter today!

LGMA Chapter Membership Renewal

See all News & Opportunities

LGMA Organizational Development Week

Thank you to all the members, delegates, presenters, sponsors, and exhibitors who attended the LGMA Annual Conference last week! Your contributions and efforts made this year's event a tremendous success. We hope you found the sessions valuable and took away new knowledge and connections to apply in your work.



This week, the LGMA Staff will be taking part in organizational development days, focusing on our professional growth so that we may better serve your needs in the future. As a professional development organization, we believe that investing in our own development and taking time to catch up, reflect, and look forward is essential for the LGMA's success in serving local government leaders in the best way possible. During this period, LGMA Staff may be slower to respond to requests or emails. We apologize for any inconvenience this may cause and appreciate your patience and understanding. We look forward to returning to our regular work schedule on June 24.

Connect with the LGMA



LGMA

LOCAL GOVERNMENT
MANAGEMENT ASSOCIATION
OF BRITISH COLUMBIA

This email was sent to brooke@greenwoodcity.ca when you signed up on www.lgma.ca Please add us to your contacts to ensure the newsletters land in your inbox.

Local Government Management Association of BC
710A - 880 Douglas Street , Victoria, British Columbia V8W 2B7

*For more information
contact us at*

710A - 880 Douglas Street, Victoria, British Columbia V8W 2B7, Canada



June 14, 2024

Ref. 68598

Dear Mayors and Chairs:

As you know, last fall, we passed legislation requiring local governments to update their zoning bylaws to make it easier to build Small Scale Multi-Unit Housing (SSMUH), like town homes, multiplexes, and laneway houses. These changes support our government's work to tackle the housing crisis and build more homes faster. We know local governments in BC have been working hard to comply.

I would like to remind you that the deadline for local governments to amend their zoning bylaws to comply with the new SSMUH requirements is fast approaching. All local governments are required to notify the Minister of Housing that they have amended their bylaws in accordance with the SSMUH requirements in Bill 44: *Housing Statutes (Residential Development) Amendment Act, 2023*, legislation by June 30, 2024. Direction on notification can be found on the Ministry website [here](#).

While the compliance date for zoning bylaw amendments is June 30, 2024, the requirements must be applied to all zones that met the definition in the legislation of a restricted zone on the date the legislation came into force, which was December 7, 2023. In preparing, amending, or adopting a zoning bylaw to permit the use and density required by the SSMUH legislation, a local government must consider any applicable guidelines for SSMUH, including the Provincial Policy Manual and Site Standards and any subsequent policy bulletins issued by the Province. These guidelines were developed to ensure that SSMU projects are viable so more homes will be available in our communities for people. Current and future resources can be found online at: [Local government housing initiatives - Province of British Columbia](#). Of note, the legislation also states that local governments must not unreasonably prohibit or restrict the use or density of use required by Bill 44 for SSMUH.

.../2

I would also like to remind you that the Province encourages local governments to allow for strata-titled SSMUH at every opportunity. This will increase opportunities for home ownership while still adding to the supply of rental housing in the secondary rental market.

Similarly, policy recommendations for parking contained in the [Provincial Policy Manual and Site Standards](#) highlight the influence of onsite vehicular parking requirements on the viability of SSMUH housing forms. Local governments should seek to minimize parking requirements when updating their zoning bylaws, and where appropriate, consider removing parking requirements for residential zones altogether.

Finally, if you have applied for an extension to the compliance date for the SSMUH requirements, please be assured the Ministry of Housing is processing applications, and decisions will be communicated as they are made. Local governments that have applied for an extension for part of their community are still required to adopt an amended zoning bylaw for all areas for which they have not requested an extension by June 30, 2024.

I look forward to our continued work together to ensure that all British Columbians have access to the homes that they need.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ravi Kahlon', with a stylized, flowing script.

Ravi Kahlon
Minister of Housing

pc: Chief Administrative Officers
City Managers



June 11, 2024

B.C. Municipalities and Regional Districts

CR-6871

RE: Support for Downloading Costs on Municipalities

Dear Municipalities of BC,

Kamloops City Council recently received a report titled "The Financial Impacts of Higher-Level Government Policy Change" at a May 28, 2024, Council meeting. The report highlighted a number of significant costs that have been downloaded to the municipality due to changes in policies or lack of Provincial action. It is attached for your reference.

Next steps are necessary in order to create a call to action for all provincial party leaders in British Columbia as the election approaches.

It is also crucial that we bring these costs to the attention of our constituents as they grapple with significant increases to taxation at the local level and seek to bring responsibilities and associated costs back into appropriate scope for all levels of Canadian government. We are therefore urging fellow municipalities in British Columbia to perform a similar evaluation of the costs of higher-level government policy changes on your communities so that we can effectively bolster the advocacy already happening through UBCM in concrete terms.

Through our collective strength, and as one unified voice committed to seeing positive change in our communities, we can make a difference for the citizens who have chosen to make British Columbia home.

Sincerely,

Councillor Katie Neustaeter
Deputy Mayor, City of Kamloops

cc: Council
David Hallinan, Corporate Services Director, City of Kamloops



June 6, 2024

Mayor and Council
City of Greenwood
Box 129, 202 S Government Avenue,
Greenwood, BC, V0H 1J0

Dear Mayor and Council,

Re: Invitation to the 11th Annual Resource Breakfast Series – September 17, 18, 19, 2024

It is my pleasure to invite you to the 11th Annual Resource Breakfast Series scheduled for September 17, 18, and 19, 2024 at the Terminal City Club in Vancouver, BC. The Resource Breakfast Series promises an exceptional experience, bringing together Resource Ministers, Local Government Representatives, and natural resource sector leaders for insightful discussions on the latest news, advancements, and future strategies in BC's natural resource sectors.

Event Details:

Date:	September 17, 18, and 19	Location:	Terminal City Club, Vancouver
Time:	7:00 – 8:30 am	Dress Code:	Business Casual
Style:	Plated Breakfast	Price:	\$31.00 + tax per breakfast

Registration: <https://www.eventbrite.ca/e/11th-annual-resource-breakfast-series-tickets-866938184447>

Continuing its tradition of fostering a welcoming atmosphere, the annual Resource Breakfast Series remains a cornerstone event, facilitating meaningful exchanges. Through engaging presentations, attendees will gain valuable insights into the newest resource initiatives and developments. Speaker announcements to follow shortly.

This exclusive event is reserved for elected officials and sponsoring companies, ensuring a focused and intimate atmosphere for meaningful discussions. While the series operates independently from the UBCM convention, it provides a platform for Local Area Government, Provincial Government officials, and invited sponsors to engage in insightful conversations about BC's natural resource sector. General tickets are not available for purchase.

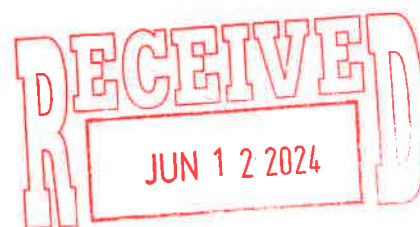
We look forward to seeing you at the 11th Annual Resource Breakfast Series. Please reach out to events@c3alliance.ca if you have any questions.

Sincerely,

Sarah Weber, P.Geo., MBA
President & CEO, C3 Alliance



580 – 688 West Hastings Street
Vancouver, British Columbia
V6B 1P1, Canada



By: _____ (604) 343-4847
info@c3alliance.ca
www.c3alliance.ca



CITY OF GREENWOOD

PO Box 129
Greenwood, BC V0H 1J0

Phone: (250) 445-6644 Fax: (250) 445-6441 Email: frontdesk@greenwoodcity.ca Website: www.greenwoodcity.com

June 24th, 2024

To Whom it May Concern,

RE: Community Futures Central Kootenay's Application to Deliver Rural Community Immigration Pilot

On behalf of The Corporation of the City of Greenwood, I am writing to express our strong support for Community Futures Central Kootenay's Expression of Interest to deliver the new Rural Community Immigration Pilot, the next phase of the Rural and Northern Immigration Pilot (RNIP), on behalf of the West Kootenay region.

As a representative of the City of Greenwood, we have witnessed firsthand the positive impact of the West Kootenay RNIP on our region. This pilot helped address workforce shortages, attracted and retained skilled individuals, and fostered sustainable economic growth in the West Kootenay area. We are grateful for the opportunity to continue this work through the Rural Community Immigration Pilot, which will build on the successes of the RNIP.

In conclusion, we are pleased to support the continuation of the RNIP through the Rural Community Immigration Pilot. We are confident that extending this program will bring ongoing benefits to our region.

Yours sincerely,

Brooke McCourt
Corporate Officer
City of Greenwood



THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

PO Box 129
202 S Government Avenue
Greenwood, BC V0H 1J0
Phone: 250-445-6644 Fax: 250-445-6441
Email: frontdesk.greenwoodcity@shaw.ca

APPLICANT'S INFORMATION:

Application Date: JUNE 16, 2024

Applicant's Name /
Company Name: BOARD OF TRADE
FOUNDER'S DAY - c/o JULIA K. TORGERSON

Mailing Address: 817 KIMBERLEY AVE
Box 430

Primary Contact Person: JULIA KNOPP TORGERSON

Telephone: 250-443-9303

Email Address: Julyaknopp@gmail.com

Applicant's Status: ☐ Individual ☐ Municipality ☐ Company (attach Cert. of Incorporation)
☒ Other, specify: _____

Charitable Registration #: _____
(if not for profit)

INTENDED USE OF LAND, BUILDING AND/OR IMPROVEMENTS

Proposed Term of Use: 48 HRS.
(ie: years / months / days)

Start Date: JULY 13/24 End Date: JULY 24/24

Civic Address (street): LIONS PARK & BALL PARK

Legal Description:
(lot / block / plan)

Property Identification #s:
(PIDs)

Commonly known as:
(facility name)

THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

Provide a detailed description of planned activities and/or anticipated construction:

CULTURAL & MUSICAL EVENT

If changes to the property are proposed, please provide specific details about the changes, including the equipment and materials that will be used:

N/A

Describe all potential effects on adjacent landowners, the environment or the local area:

N/A

Please attach additional information, as required.

By signing this application form, the signee confirms that the information disclosed on this form is accurate and complete. The signee warrants and represents that they have sufficient power, authority and capacity to sign on behalf of their company / corporation / community group.

JULIA KNOPP TORGERSON
Name (please print)

JES
Signature

Date: JUNE 16/24

THE CORPORATION OF THE CITY OF GREENWOOD

LICENCE TO USE AND OCCUPY APPLICATION

PROCESS

A Licence to Use and Occupy Agreement is a legal agreement authorizing non-exclusive occupy of municipally owned lands, buildings and/or improvements for a specific period of time under specific terms and conditions that the City of Greenwood determines to be appropriate.

Your application will be reviewed by the Council of the City of Greenwood in consultation with administration. The review process is expected to take between 2-6 weeks and may take longer depending on the type of application.

Compliance is required with all applicable municipal, provincial and federal laws and regulations, and may include obtaining additional permits and authorizations such as building permits, Work Safe BC and Participants Insurance, Ministry of Transportation and Infrastructure permits (signs or highway use), and Interior Health Authority permits.

IF YOUR APPLICATION IS APPROVED

Once the application is evaluated and approved, the City of Greenwood will inform the applicant of other requirements, including:

Requirements that WILL be requested upon approval of the application:

- Rental fee
- Proof of liability insurance listing the Corporation of the City of Greenwood as additional insured
- Proof of additional permits and authorizations

Requirements that MAY be requested upon approval of the application:

- Damage deposit / security fee
- A detailed site plan

Licence to Use and Occupy Terms and Conditions

Other terms and conditions may apply. These terms and conditions will be included in the Licence to Use and Occupy Agreement. These terms and conditions may include:

- Temporary Use Permit Application, including payment of the associated fee
- Permissive Tax Exemption Application
- Payment of municipal property taxes (for-profit businesses)
- Payment of municipal water and sewer utilities
- Payment of other utilities (ie: electricity, gas)

APPENDIX A
Licence of Use and Occupy Application

**THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION**

SITE PLAN

The Site Plan is a sketch describing the activities and improvements to the property. This sketch does not need to be to scale as it is meant to give a general overview of the developments.

Indicate by means of a sketch on the following page, the location of all the existing and planned activities and improvements.

Please include the following information:

- north arrow
- property (parcel) boundaries
- anticipated construction layout (design / dimensions)
- all adjacent municipal roads (including highways and lanes)
- position of existing building, including civic (street) addresses
- position of proposed buildings, including setbacks
- position of proposed improvements, including setbacks
- proposed landscaping, fencing, berming
- location of proposed signage, including sign dimensions and setbacks from property boundaries
- location of existing and proposed parking areas, including the total number of available parking spaces



THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

PO Box 129
202 S. Government Avenue
Greenwood, BC V0H 1J0
Phone: 250-445-6644 Fax: 250-445-6441
Email: frontdesk.greenwoodcity@shaw.ca

APPLICANT'S INFORMATION:

Application Date: June 18/24

Applicant's Name /
Company Name: Greenwood Recreation Association

Mailing Address: PO Box 707
Greenwood BC
V0H 1J0

Primary Contact Person: Jessica McLean

Telephone: 250-300-8931

Email Address: jmclean0499@hotmail.com

Applicant's Status: ☒ Individual ☐ Municipality ☐ Company (attach Cert. of Incorporation)
☐ Other, specify: _____

Charitable Registration #: _____
(if not for profit)

INTENDED USE OF LAND, BUILDING AND/OR IMPROVEMENTS

Proposed Term of Use: June 30/24 (All-day)
(ie: years / months / days)

Start Date: June 30/24 End Date: _____

Civic Address (street): S Government Ave

Legal Description: _____
(lot / block / plan)

Property Identification #s: 106.000
(PIDs)

Commonly known as: Tennis Court
(facility name)

THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

Provide a detailed description of planned activities and/or anticipated construction:

Our outdoor equipment will be in, we are just wanting the community to come test it out and enjoy it and then go enjoy the first day of swimming we might sell hotdogs.

Tennis, basketball, badminton, ect.

If changes to the property are proposed, please provide specific details about the changes, including the equipment and materials that will be used:

No changes,

Describe all potential effects on adjacent landowners, the environment or the local area:

Noise

Please attach additional information, as required.

By signing this application form, the signee confirms that the information disclosed on this form is accurate and complete. The signee warrants and represents that they have sufficient power, authority and capacity to sign on behalf of their company / corporation / community group.

Jessica McLean
Name (please print)


Signature

Date: June 18/24

THE CORPORATION OF THE CITY OF GREENWOOD

LICENCE TO USE AND OCCUPY APPLICATION

PROCESS

A Licence to Use and Occupy Agreement is a legal agreement authorizing non-exclusive occupancy of municipally owned lands, buildings and/or improvements for a specific period of time under specific terms and conditions that the City of Greenwood determines to be appropriate.

Your application will be reviewed by the Council of the City of Greenwood in consultation with administration. The review process is expected to take between 2-6 weeks and may take longer depending on the type of application.

Compliance is required with all applicable municipal, provincial and federal laws and regulations, and may include obtaining additional permits and authorizations such as: building permits, Work Safe BC and Participants Insurance, Ministry of Transportation and Infrastructure permits (signs or highway use), and Interior Health Authority permits.

IF YOUR APPLICATION IS APPROVED

Once the application is evaluated and approved, the City of Greenwood will inform the applicant of other requirements, including:

Requirements that WILL be requested upon approval of the application:

- Rental fee
- Proof of liability insurance listing the Corporation of the City of Greenwood as additional insured
- Proof of additional permits and authorizations

Requirements that MAY be requested upon approval of the application:

- Damage deposit / security fee
- A detailed site plan

Licence to Use and Occupy Terms and Conditions

Other terms and conditions may apply. These terms and conditions will be included in the Licence to Use and Occupy Agreement. These terms and conditions may include:

- Temporary Use Permit Application, including payment of the associated fee
- Permissive Tax Exemption Application
- Payment of municipal property taxes (for-profit businesses)
- Payment of municipal water and sewer utilities
- Payment of other utilities (ie: electricity, gas)

APPENDIX A
Licence of Use and Occupy Application

THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

SITE PLAN

The Site Plan is a sketch describing the activities and improvements to the property. This sketch does not need to be to scale as it is meant to give a general overview of the developments.

Indicate by means of a sketch on the following page, the location of all the existing and planned activities and improvements.

Please include the following information:

- north arrow
- property (parcel) boundaries
- anticipated construction layout (design / dimensions)
- all adjacent municipal roads (including highways and lanes)
- position of existing building, including civic (street) addresses
- position of proposed buildings, including setbacks
- position of proposed improvements, including setbacks
- proposed landscaping, fencing, berming
- location of proposed signage, including sign dimensions and setbacks from property boundaries
- location of existing and proposed parking areas, including the total number of available parking spaces

CORPORATION OF THE CITY OF GREENWOOD

BUSINESS LICENCE BYLAW NO. 1016, 2024

A BYLAW TO PROVIDE FOR LICENCING & REGULATION OF BUSINESSES IN THE CITY OF GREENWOOD

WHEREAS, the Council of the City of Greenwood is empowered to provide for granting of business licenses, to fix and impose licence fee and regulate certain trades, occupations and businesses in the City of Greenwood;

WHEREAS, pursuant to Section 8(6) the *Community Charter*, regulate in relation to business;

THEREFORE, be it resolved that the Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

1. Title

This bylaw may be cited as the “City of Greenwood Business Licence Bylaw No. 1016, 2024”.

2. Repeal

- 2.1** “City of Greenwood Business Licence Bylaw No. 924, 2018” and all amendments thereto are hereby repealed.

3. Interpretation

- 3.1** Words or phrases defined in the *Community Charter*, *Local Government Act* or any successor legislation, shall have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.
- 3.2** If any part of this Bylaw is for any reason held invalid by any court of competent jurisdiction, the invalid portion shall be severed, and the severance shall not affect the validity of the remainder of this Bylaw.

4. General Regulations

- 4.1** No person shall obstruct or interfere with a Bylaw Enforcement Officer or Licence Inspector in the exercise of their duties.
- 4.2** A Bylaw Enforcement Officer or Licence Inspector shall have the right to enter upon the property of any owner or occupant at all reasonable times and in a reasonable manner for the purposes of inspecting to determine compliance with the provisions of this Bylaw.

4. Definitions

In this Bylaw:

“applicant” means any person who makes an application for a Business Licence under the provisions of this Bylaw;

“Building Inspector” means any person appointed from time to time as the Building Inspector for the City and any person acting lawfully in that capacity;

“Business” means the carrying on of a commercial or industrial undertaking of any kind or nature, or the providing of professional, personal, or other service for the purpose of gain or profit, or carrying on a home occupation pursuant to the bylaws of the City of Greenwood, but does not include any activity carried on by the government, its agencies or government-owned corporations;

“Business Licence” means carrying on a commercial or industrial undertaking of any kind or nature or the providing of a professional, personal or other services for the purpose of gain or profit, but does not include an activity carried on by the government, its agencies or government owned corporations, or registered non-profit societies for the purposes of fundraising;

“Business Licence” means a licence issued pursuant to this Bylaw and includes Regular Business Licences, Short-term Business Licences and Temporary Business Licences.

“City” means the Corporation of The City of Greenwood;

“Council” means the council of the City of Greenwood;

“Home Based Business” means any occupation or profession that is carried out in a dwelling unit or accessory building to a dwelling unit, by a person who is permanently resident in the dwelling unit, where such occupation or profession, excluding a bed and breakfast use, is clearly incidental or secondary to the use of the dwelling unit for residential purposes;

“Licence Inspector” means a person appointed from time to time as Licence Inspector by the City and includes any person lawfully acting in that capacity, including the Corporate Officer and Bylaw Services Officer;

“Mobile Vendor” means any person who, from a motor vehicle, trailer or cycle, as defined and licensed under the Motor Vehicle Act, or thing, sells, or offers for sale food or merchandise or who advertise, takes orders for goods or services, but does not include special event mobile vendors;

“Non-Resident Business” means a business, other than a resident business, carried on in the City or with respect to which any work or service is performed in the City;

“Public Market” means groups of resident and non-resident businesses offering new and used goods, crafts or produce for sale directly to the public.

“Regular Business Licence” means a Business Licence issued to run from the first day of January to the last day of December annually.

“Seasonal Business Licence” means a Business Licence issued for a one (1) to four (4) month(s) period;

“Special Event Mobile Vendor(s)” means any person who, from a motor vehicle, trailer or cycle, as defined and licensed under the Motor Vehicle Act, or thing, sells, or offers for sale food or merchandise or who advertise, takes orders for goods or services at a “Special Event” or “Public

Market” being held within the City of Greenwood for a duration not exceeding five (5) days.

5. Licence Required

5.1 Unless otherwise permitted in this Bylaw, no person shall carry on, maintain, own or operate within the City, a trade, business, profession, occupation or calling without holding a valid and subsisting Business Licence issued under this Bylaw.

5.2 Any person who,

- a. Advertises through any medium, whether digital, physical, or otherwise as being open for business of any kind within the City of Greenwood shall be deemed to be carrying on, engaged in, or practicing their respective profession, business, trade, occupation, employment, calling or purpose within the City and requires a Business Licence pursuant to section 5.1.

5.3 A holder of a licence shall apply for renewal of the Business Licence prior to the beginning of each licensing period as long as the business, for which the Business Licence is held is carried on, and shall pay to the City the annual Business Licence fee in Schedule “A”.

5.4 Persons holding (4) or less garage or yard sales per calendar year on their residential property are exempt for the Business Licensing requirement set out in section 5.1 of this Bylaw.

5.5 Persons making the occasional sale of personal/or handmade good are exempt from the Business Licensing requirement set out in section 5.1 of this Bylaw.

6. Location, Hours, Numbers of Places of Business

6.1 No person shall sell, offer for sale, or display goods or canvass or solicit business of any kind whatsoever on any highway, street, lane, sidewalk, or public parking lot within the City except as allowed by this Bylaw.

6.2 Any person wishing to sell, offer for sale, or display good or solicit business of any kind whatsoever on any highway, street, lane or public parking within the City must obtain the written permission of the Licence Inspector.

6.3 Any retailer with a valid Business Licence may exhibit, offer for sale, or display goods on sidewalks immediately abutting and within one (1) meter of their retail premises, provided that such display does not impede pedestrian traffic and or daily City functions.

6.4 A person who carries on more than one business from any one premise shall obtain a separate Business Licence for each business.

6.5 Where a business is carried on from more than one premise in the City, the business carried on from each premises will be deemed a separate business and requires a separate Business Licence.

6.6 No person may call at any residence between the hours of 8:00 p.m. and 9:00 a.m. for the purpose of selling, soliciting or taking orders for goods, materials, publications, or services of any kind, unless a previous appointment has been made for such call.

7. Public Markets /Special Events

- 7.1** Any organization(s) holding a Business Licence may make an application through the City, to host a Public Market/ Special Event, in accordance with the provisions with this Bylaw.
- 7.2** If the Public Market/ Special Event is being hosted on real property belonging to the City of Greenwood, the hosting organization shall:
- a) Obtain a Licence to Use Permit through the City of Greenwood.
 - b) Maintain comprehensive general liability insurance in the minimal amount of Two Million Dollars (\$2,000,000). The City shall be included as additional named insured and the organization shall hold the City harmless against any claims, actions for injury, damage, loss or death arising out of the operation of the Public Market/Special Event.
 - c) Provide proof of comprehensive liability insurance and a signed liability waiver form shall be submitted to the City and be in a form acceptable to the City, prior to the issuance of a Business Licence.
 - d) Any Mobile Vendor(s) participating in the Public market/Special Event will be required to obtain their own Special Event Mobile Vendor Business Licence through the City of Greenwood.
- 7.3** Any organization(s) hosting a Public Market/ Special Event shall be responsible for any businesses within the Public Market/Special Event, including ensuring that all regulations and requirements of the City of Greenwood bylaws are adhered to.

8. Mobile Vendors

- 8.1** No mobile vendor shall operate within the City without first having obtained a City of Greenwood Business Licence.
- 8.2** No mobile vendor shall operate within the City of Greenwood, except for the following conditions:
- a) When the zoning on privately owned property allows for a mobile vendor;
 - b) By first obtaining written consent of the Council for the City owned property, boulevards, and highways;
 - c) By first obtaining written consent from the School District for government owned school grounds.
- 8.3** No mobile vendor shall operate on or from any municipally owned property, boulevards or highways unless and until the applicant has provided evidence of:
- a) Motor Vehicle Liability Insurance with a minimum coverage of \$2,000,000;
 - b) Comprehensive Public Liability and Property Damage Insurance for a minimum of \$2,000,000 inclusive, with the City as an additionally named insured; and,

- c) Operate within (30) meters of a business selling comparable goods or services from a City owned property, boulevard or highway unless written consent/permission from the owner of the business is first obtained.
- 8.4** Where food is being sold, the mobile vending unit (vehicle/trailer/cycle) must have a valid permit as issued by the Medical Health Officer of the Province of British Columbia.
- 8.5** Every person who operates a mobile vending unit shall be responsible to provide suitable garbage collection containers, and to keep the area around the vending location free of any waste material originating from the vendor's business.
- 8.6** Mobile vending units must be attended (staffed) at all times when on site and must be removed from the location when not staffed unless approved by the City.
- 8.7** A mobile vendor must state on the business licence application those public places where the mobile concession will be operated.
- 8.8** Where a mobile vendor wishes to operate in a Municipal Park it may be subject to certain restrictions if a Licence to Use Permit has been issued to a specific organizer of an event in that Park.
- 8.9** Where a mobile vendor is catering to or delivering to a residential site, business or construction site, such units shall not park or stop on the traveled portion of a highway and shall not be stopped at one location longer than fifteen (15) minutes at any one location.
- 9. Licence Application and Fee**
- 9.1** An Applicant shall complete the application form supplied by the City for the purpose of issuing Business Licences. The application shall be signed by the owner of the business or their duly authorized agent. In the case of a partnership or multiple owners, any one of such partners or owners may apply and such partner or owner applying shall be deemed to be the duly authorized agent of all the partners or owners.
- 9.2** The City will commence processing of an application upon delivery of the application form and the applicable Business Licence application fee set out in Schedule "A". Where the proposed Business requires approval by the Public Health Inspector, or other non-municipal inspector, the Applicant is responsible for acquiring these approvals and supplying them to the City in support of the Business Licence application. Incomplete applications will not be processed.
- 9.3** At the time of issuance of a Business Licence, the Applicant shall pay for the Business Licence Fee in accordance with Schedule "A".
- 9.4** Licence application fees paid pursuant to this Bylaw are not refundable.
- 10. Issuing of Licences**
- 10.1** The Licence Inspector is hereby authorized to grant, issue or transfer Business Licences where the Applicant has complied with all City and provincial legislation pertaining to the Business.

- 10.2** Where approvals are required, the Licence Inspector shall not issue a Business Licence until written approval is obtained from the Building Inspector, Fire Prevention Officer, Medical Health Officer, Technical Safety BC Inspector, or any other official concerned with the administration and enforcement of the laws referred to in section 10.1.

11. Changes Affecting a Licence

- 11.1** A person granted a Business Licence under this Bylaw shall:

1. Notify the Licence Inspector within ten days of any change in the Business phone number, mailing address or other contact information; and
2. Notify the Licence Inspector when the Business Licence is no longer required.

- 11.2** No person shall transfer a Business to another person without first obtaining a transfer of the Business Licence by the License Inspector. The proposed new owner must supply to the City a completed Business Licence Application form as though they were registering a new business. The fee for a transfer shall be as listed in Schedule "A".

- 11.3** A Business Licence cannot be transferred to a new premise.

12. Licence to be Displayed

- 12.1** The applicant shall at all times keep their Business Licence(s) prominently displayed within the view of the public at the place of Business, or on their person where the Business has no fixed premises.

13. Inspection, Suspension and Cancellation

- 13.1** The Licence Inspector is authorized to enter, at all reasonable times, upon any property subject to this Bylaw in order to ascertain whether this Bylaw is being observed.

- 13.2** The Licence Inspector may suspend a Business Licence for such period as they may determine, subject to the business licence authority provisions of the Community Charter.

- 13.3** The Licence Inspector may cancel a business licence for reasonable cause, subject to the business licence authority provisions of the Community Charter.

14. Appeal Procedure

- 14.1** Any person whose Business Licence has been suspended or cancelled, or has been refused a licence, may appeal to Council by giving notice of intention to appeal to the Licence Inspector. The appeal shall be made in writing and shall state in a concise manner the grounds upon which the appeal is made. Council shall appoint a time and place for the hearing of the appeal, which shall be within one month of the request being made and may confirm or set aside the decision made by the Licence Inspector as it deems fit.

15. Violations and Penalties

- 15.1** Every person who offends against any of the provisions of this Bylaw, or permits any act or thing

to be done in contravention or violation of any provisions of this Bylaw, or neglects to do or refrains from doing anything required to be done by this Bylaw, shall be deemed to have committed an offence under this Bylaw and shall be liable on conviction of a fine of not more than Two Thousand Dollars (\$2,000.00) and the costs of prosecution. Each day on which an offence continues shall constitute a separate offence.

- 15.2** Schedules “A” and any regulations they set out form a part of and are enforceable in the same manner as this Bylaw.

16. Repeal

“City of Greenwood Business Licence Bylaw No. 924, 2018”, and all associated amendments are hereby repealed.

17. Effective Date

This Bylaw shall come into full force and effect and be binding on all persons upon adoption.

Read a First Time this	10 th	day of June, 2024.
Read a Second Time this	10 th	day of June, 2024.
Read a Third Time this	10 th	day of June, 2024.
Adopted by Council this	24 th	day of June, 2024.

Mayor

I hereby certify this to be a true and correct copy of “City of Greenwood business Licence Bylaw No. 1016, 2024”

On the ____ day of June, 2024.

Chief Administrative Officer

**Schedule “A”
Application Fees**

1. All Applicants, except those listed in section 2 of this schedule A, shall pay \$50 at the time of application.
2. The following business types shall pay the fee as indicated in the table:

Non-Profit Organizations	\$0
Special Event Mobile Vendor	\$150
Retail Cannabis stores & Liquor Store(s)	\$350

3. The Regular Business Licence Fee in the City of Greenwood shall be \$100.00.
 - a) For Regular Business Licence renewals, the Regular Business Licence fee will be modified as follows:
 - I. Where the Applicant renews their Business Licence prior to expiry, the Regular Business Licence Fee will be \$90.00 (10% discount).
 - II. Where a Business has continued to operate but the Applicant has failed to renew their Regular Business Licence by March 1 of each year, the Regular Business Licence fee will be \$120.00 (a 20% penalty).
4. Licence Fees are pro-rated 50% for new businesses who apply after October 1st.
5. A Seasonal Business Licence fee shall be \$75.00.
6. The fee to transfer a licence to a new person shall be \$25.00.
7. Non-profit organizations will not be charged a licence fee.

CORPORATION OF THE CITY OF GREENWOOD
MUNICIPAL TICKETING BYLAW NO. 1017, 2024
A BYLAW TO PROVIDE FOR BYLAW ENFORCEMENT OF DESIGNATED BYLAWS BY MEANS OF A
TICKETING SYSTEM (MTI)

WHEREAS the *Community Charter* authorizes Council, by bylaw, to:

- (1) Designate those bylaws which may be enforced by means of a form of ticket prescribed by regulation;
- (2) Designate Bylaw Enforcement Officers for the purpose of enforcing bylaws by means of a prescribed form of ticket;
- (3) Designate an offence against a bylaw by means of a word or expression on a ticket; and,
- (4) Set fines not greater than the amount prescribed by regulation;

THEREFORE be it resolved that the Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

1. Title

This bylaw may be cited as the “City of Greenwood Municipal Ticketing Bylaw No. 1017, 2024”.

2. Repeal

- 2.1** “City of Greenwood Municipal Ticketing Bylaw No. 960, 2020” and all amendments thereto are hereby repealed.

3. Enforcement

- 3.1** The bylaws, which shall include any amendment thereto, as listed in Column 1 of Schedule A to this Bylaw may be enforced by means of a ticket in the form prescribed.
- 3.2** The persons appointed to the job positions or titles listed in Column 2 of Schedule A to this Bylaw are designated as Bylaw Enforcement Officers for the purpose of enforcing the bylaws listed in Column 1 of Schedule A opposite the respective job positions.
- 3.3** The words or expressions set forth in Column 1 of the Appendices to Schedule A of this bylaw designate the offence committed under the bylaw section number appearing in Column 2 opposite the respective words or expressions.
- 3.4** The amounts appearing in Column 3 of the Appendices to Schedule A of this Bylaw are the fines set pursuant to the Community Charter for the corresponding offences designated in Column 1.

4. Effective Date

This Bylaw shall come into full force and effect and be binding on all persons upon adoption.

Read a First Time this	10th	day of June, 2024.
Read a Second Time this	10th	day of June, 2024.
Read a Third Time this	10th	day of June, 2024.
Adopted by Council this	24th	day of June, 2024.

Mayor

I hereby certify this to be a true and correct copy of "City of Greenwood Municipal Ticketing Bylaw No. 1017, 2024"

On the ____ day of June, 2024.

Chief Administrative Officer

SCHEDULE A

<u>Column 1</u>	<u>Column 2</u>
<u>Bylaws including amendments thereto</u>	<u>Designated Bylaw Enforcement Officers</u>
1. Good Neighbour Bylaw No. 1013, 2024	<ul style="list-style-type: none"> ❖ Bylaw Services Officer/ Animal Control Officer ❖ Members of the RCMP ❖ Chief Administrative Officer or Corporate Officer
2. Business Licence Bylaw No. 924, 2018	<ul style="list-style-type: none"> ❖ Bylaw Services Officer ❖ Members of the RCMP ❖ Chief Administrative O ❖ Officer or Corporate Officer
3. Building Bylaw No. 707, 1997	<ul style="list-style-type: none"> ❖ City Building Inspector ❖ Bylaw Service Officer ❖ Chief Administrative Officer or Corporate Officer
4. Zoning Bylaw No. 683, 1997	<ul style="list-style-type: none"> ❖ Bylaw Services Officer ❖ Chief Administrative Officer or Corporate Officer
5. Sewer Regulation Bylaw No. 911, 2016	<ul style="list-style-type: none"> ❖ Bylaw Services Officer ❖ City Building Inspector ❖ Members of the RCMP ❖ Chief Administrative Officer or Corporate Officer ❖ Public Works Foreman
6. Water Regulation Bylaw No. 912, 2016	<ul style="list-style-type: none"> ❖ Bylaw Services Officer ❖ City Building Inspector ❖ Members of the RCMP ❖ Chief Administrative Officer or Corporate Officer
7. Greenwood Cemetery Bylaw No. 945, 2019	<ul style="list-style-type: none"> ❖ Bylaw Services Officer ❖ Members of the RCMP ❖ Chief Administrative Officer or Corporate Officer

APPENDICES

Good Neighbour Bylaw No. 1013, 2024	Column 2	Column 3
• Obstruct an Officer	3.1	\$ 2,500.00
• Obstruct Entry to Property	3.2	\$ 500.00
• Cause a nuisance	5.1 (a)	\$ 500.00
• Permit nuisance from property	5.1 (b)	\$ 500.00
• Apply graffiti on property	5.2	\$ 500.00
• Disturbing noise from highway or public place	6.1 (a)	\$ 500.00
• Disturbing noise from property	6.1 (b)	\$ 500.00
• Apparatus producing noise	6.2 (a)	\$ 500.00
• Apparatus producing noise	6.2 (b)	\$ 500.00
• Accumulation of matter	7.1 (a)	\$ 100.00
• Accumulation of rubbish around container	7.1 (b)	\$ 100.00
• Unsightly property	7.1 (c)	\$ 500.00
• Accumulation of vegetation	7.1 (d)	\$ 100.00
• Accumulation of construction or demolition waste	7.1 (e)	\$ 100.00
• Storing of derelict vehicle(s)	7.1 (f)	\$ 100.00 per vehicle
• Insufficient maintenance	7.3 (abcde)	\$ 100.00
• Obstructed fire hydrant	7.3 (f)	\$ 250.00
• Failure to remove snow or ice	7.5 (a)	\$ 100.00
• Damage to boulevard or sidewalk from equipment	7.5 (b)	\$ 100.00
• Failure to remove snow or ice from the roof	7.5 (c)	\$ 100.00
• Deposit snow on highway	7.5 (d)	\$ 100.00
Business Licence Bylaw No. 1016, 2024		
• Obstruct an Officer or Inspector	4.1	\$ 2,500.00
• Obstruct Entry to property	4.2	\$ 500.00
• No Business Licence	5.1	\$ 100.00
• Carrying on more than one business from one premises without separate licence	6.4	\$ 100.00
• Mobile Vendor(s) operating within city limits without valid business licence	8.1	\$ 100.00
• Fail to display business licence	13.1	\$ 100.00
Building Bylaw No. 707, 1997		
• Building without a permit	4(1)	\$ 100.00
• Occupancy/ use contrary to permit/notice/certificate	4(2)	\$ 100.00
• Occupancy before final inspection	4(3)	\$ 100.00
• Tampering with posted notices	4(4)	\$ 50.00

• Construction at variance with plans	4(5)	\$ 100.00
• Obstruct the Building Inspector	4(6)	\$ 150.00
• Failure to obey Stop Work Order	6(d)	\$ 150.00
• Failure to obtain proper permits	9(b), (f)	\$ 100.00
• Failure to post Permit in a conspicuous place	10(a)	\$ 50.00
• Failure to keep drawings and specifications on the property	10(b)	\$ 100.00
• No Moving Permit	12 (a)	\$ 100.00
Zoning Bylaw No. 683, 1997		
• Obstruct Building Inspector/ Authorized person	201(1)	\$ 150.00
• Unauthorized sign	313(2)	\$ 100.00
Sewer Regulation Bylaw No. 911, 2016		
• First Offence	Schedule "B"	\$ 200.00
• Second Offence	Schedule "B"	\$ 500.00
• Third Offence	Schedule "B"	\$ 1,000.00
Water Regulation Bylaw No. 912, 2016		
• First Offence	Schedule "B"	\$ 200.00
• Second Offence	Schedule "B"	\$ 500.00
• Third Offence	Schedule "B"	\$ 1,000.00
Greenwood Cemetery Bylaw No. 945, 2019		
• Memorial markers not put on a plot within six months	10.03	\$ 500.00
• Constructing a fence, hedge, railing, or concrete slab	8.05 (l)	\$ 500.00
• Planting or removing trees, shrubs, plants, flowers, or putting rocks in the cemetery without proper authority.	8.05 (o)	\$ 200.00
• Damaging or defacing any memorial, headstone, marker, fence, gate, or structure in the cemetery	14.1	\$ 5,000.00
• Disturbs person(s) assembled for the purpose of an interment or commits a nuisance.	14.1	\$ 1,000.00