

## CITY OF GREENWOOD Regular Council Meeting Council Chambers – Greenwood City Hall – 202 S. Government Ave. Monday, May 27, 2024 7:00 pm

We acknowledge that our gathering takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.

AGENDA 1. Call to Order	
2. Land Acknowledgement	
3. Adoption of Agenda: May 27, 2024 Regular Council Meeting Agenda	
RECOMMENDATION: THAT the Regular Council Meeting agenda be adopted.	
4. Adoption of the Minutes	
a. May 13, 2024 Regular Meeting Minutes	Page 4-7
RECOMMENDATION: THAT the Regular Council Meeting Minutes of April 22, 2024 be adopted.	
5. Delegation	
a. Allen Fischer & Board of Trade Executive Members	Page 8-9
6. Correspondence for Information	
<ul><li>a. LGMA Newsletter</li><li>b. Boundary Freshet Dashboard</li><li>c. Snow Survey and Water Supply Bulletin</li></ul>	Page 10-12 Page 13 Page 14
RECOMMENDATION: THAT Council accept items a. through c. as correspondence for information.	
7. Correspondence for Action	
a. Letter of Support – Proposed reform of the Local Government Act.	Page 15-24
RECOMMENDATION: THAT Council direct administration to send Letter of Support to the Regional Dist attached support Letter.	rict of Nanaimo as per the

b. ElectroRecycle - CESA Events – June 7<sup>th</sup>, 2024

#### RECOMMENDATION:

THAT Council partner with ElectroRecycle to hold a small collection event on Friday June 7<sup>th</sup>, 2024 to give the community an opportunity to recycle their goods without having to travel to the nearest depot.

c. Air Raid Siren – Tested May 22<sup>nd</sup>, 2024 – Non-Operational

#### **RECOMMENDATION:**

THAT Council direct administration to look into getting the Air Raid Siren on top of City Hall repaired with funds from the West Boundary Community Forest.

- 8. Councillor's Reports
- 9. Mayor's Report
- 10. Administrator's Report None.
- 11. Accounts Payable Report Process being revised.

#### **12.** New and Unfinished Business

a. Memo to Council – LGMA Attendance by CAO Trumbley

Page 26-27

#### **RECOMMENDATION:**

THAT The City of Greenwood's Mayor and Council Does not recommend for Chief Administrative Officer Dean Trumbley to attend the Local Government Management Association of British Columbia Conference located in Victoria, BC on June 11-13<sup>th</sup>, 2024.

b. Memo to Council – Mayor & Council Attendance at the AKBLG, UBCM And FCM Page 28-30

#### **RECOMMENDATION:**

THAT the City of Greenwood's Mayor and Council recommend the attendance of (1) one political official at the Association of Kootenay and Boundary Local Governments, Union of British Columbia Municipalities, and the Federation of Canadian Municipalities conferences annually. AND THAT the City of Greenwood's (1) one political official attendees are alternated, over the four-year elected term, to allow all officials a chance to attend each of the conferences. AND FURTHER THAT staff draft a policy, to be ratified by the Mayor and Council, to reflect this motion if supported.

d. Memo to Council – Benefits for Mayor and Council

Page 31-39

#### **RECOMMENDATION:**

THAT the City of Greenwood elected officials be added to the Manulife city benefit plan for the remainder of the elected term.

AND THAT the elected official portion of the benefit plan be charged to the Community Forest revenue. AND FURTHER THAT policy be added to have future elected officials opt into the UBCM Group Benefits Plan within 4-months of being elected or continued the City of Greenwood's Manulife plan, which ever option is deemed to be better.

Page 25

e.	Memo to Council – Greenwood Board of Trade – Service Discussion	Page 40-48
	RECOMMENDATION: THAT the City of Greenwood, currently, <u>does not</u> renew the Service Agreeme and supports the organization through the grant-in-aid application process o	
f.	Memo to Council – Reallocation of Tree Removal Surplus Funds – Fire Hydrant Repairs and Maintenace.	Page 49-50
	RECOMMENDATION: THAT twelve thousand dollars be reallocated from the costs saving of \$28,00 contract ( <b>budgeted for \$49,000.00</b> ) to purchase necessary fire hydrant upgr	

g. StellerVista – 20 Years in the Boundary – Street Closure Request Page 51

#### **RECOMMENDATION:**

Public Works.

THAT Council approve StellerVista to close part of Centre Street in Greenwood, BC from 11:00 am to 2:00 pm on June 8<sup>th</sup>, 2024 to celebrate 20 years in the Boundary and for City Public Works crew to provide the barricades for the street closure.

h. Setting Committee of the Whole Meeting date and discussion around Town Hall Meetings

#### 14. Notice of Motions

#### 15. Question Period

#### Excerpt from Council Procedures Bylaw 674 Section 14

- Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor, and will where possible and appropriate be answered by the Mayor or a member designated by the Mayor.
- 2. A maximum period of 15 minutes shall be provided for considering questions from members of the public; however that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.

#### 16. In-Camera

THAT: Pursuant to Section 90(1) of the Community Charter, this subject matter being considered relates to one or more of the following: 90(1)(c) labour relations or other employee relations; 90(1)(g) litigation or potential litigation affecting the municipality;

#### 17. Adjournment

#### **RECOMMENDATION:**

THAT the Regular Council Meeting be adjourned at XX:XX pm.

GREENWOOD	CITY OF GREENWOOD Minutes of the Regular Meeting of Council held on May 13, 2024
PRESENT	Mayor J. Bolt Councillors: C. Huisman, C. Rhodes, J. McLean, G. Shaw. Chief Administrative Officer: Dean Trumbley Acting Corporate Officer: Brooke McCourt
CALL TO ORDER	Mayor Bolt called the meeting to order at 7:00 pm. Acknowledgment that our gathering Takes place on the unceded and traditional territory of the indigenous peoples of that region as well as the Metis people whose footprints have marked these lands.
ADOPTION OF AGENDA (104-24)	Motion: J. McLean/ C. Rhodes THAT the May 13, 2024 regular council agenda be adopted. Carried
ADOPTION OF MINUTES	Motion: J. McLean/ C. Rhodes THAT the minutes of April 22, 2024 Regular Council Meeting be adopted. Carried
(105-24)	Carneu
(105-24) DELEGATION	<ul> <li>Darin Mcbee – Boundary Invasive Species Society</li> <li>Presentation was presented to City Council about the BISS and what they plan on doing if they are able to obtain the Granit in Aid from the City of Greenwood.</li> <li>Mayor and Council thanked the delegate for their great presentation.</li> </ul>
	<b>Darin Mcbee – Boundary Invasive Species Society</b> Presentation was presented to City Council about the BISS and what they plan on doing if they are able to obtain the Granit in Aid from the City of Greenwood.

the City of Greenwood's 2024 noxious and invasive species herbicide spraying program.

AND that the City of Greenwood approve a maximum budget of \$3,900.00 to hire an assigned contractor for application of the herbicide on the Boundary Invasive Species Society's identified high-priority areas within city limits.

## Memo to Council – Building **Bylaw Contravention** – 628 Strathmore Ave.

#### Motion: C. Huisman/ J. McLean

THAT the City of Greenwood Mayor and Council invite the owners, Sofia Estrada and Jason Atkins, to appear before the Council to make a presentation relevant to the filling of a Notice in the Land Title Office pursuant to Section 302 of the Local Government Act and Section 57 of the Community Charter. This notice will refer to a building bylaw contravention on the above referenced property and does not limit further action being taken. Carried

(108-24)

### **COUNCILLOR'S REPORTS**

Clint Huisman: Verbal report presented.

CJ Rhodes: Verbal Report presented. – On File.

Jessica McLean: Verbal report presented. - On File.

Gerry Shaw: Verbal report presented. – On File.

MAYOR'S REPORT: Verbal report presented.

Verbal report presented. **ADMINISTRATION REPORT:** 

**ACCOUNTS PAYABLE** REPORTS

None.

### **NEW AND UNFINISHED** BUSINESS

а.	Delegation to Council Policy 2024-09.	Motion: C. Rhodes/ C. Huisman THAT Council accept the City of Greenwoods Delegation to Council Policy 2024-09.
(109-24)		Carried

Carried

## **BYLAWS**

City of Greenwood – Tax Rate Bylaw No. 1015, 2024 (110-24)	Motion: J. McLean/ C. Rhodes THAT Council give fourth to final reading of The City of Greenwood Tax Rate Bylaw No. 1015, 2024. Carried
City of Greenwood -	
Council Procedures Bylaw No. 1016, 2024.	Discussion was had that there is still some modifications that Councillor Shaw would like to discuss before the full adoption of the Bylaw.
	<b>C. Rhodes/ G. Shaw</b> THAT Council give first to third reading of the City of Greenwood Council Procedures Bylaw Bo. 1016, 2024.
(111-24)	Carried
NOTICE OF MOTIONS	None.
QUESTION PERIOD	Resident spoke regarding fire mitigation and how the City needs to get on it while everything is still fresh in everyone's minds. Get residents on cleaning up their properties and get the fire mitigation started to less potential risks around the community.
IN-CAMERA	<b>Motion: J. McLean/ C. Rhodes</b> THAT Council move into in-camera pursuant to section 90(1) of the Community Charter, this subject matter being considered relates to one or more of the following:
	90(1)(c) labour relations or other employee relations;
	<b>90(1)(g)</b> litigation or potential litigation affecting the municipality;
ADJOURNMENT	<b>Motion: Mayor Bolt</b> THAT Council adjourn the Regular Council Meeting at 10:10 p.m.
(112-24)	Carried

Mayor

Certified Correct

Corporate Officer

May 22, 2024 (date)

City Clerk, City of Greenwood, P.O. Box 129, GREENWOOD, B. C., V0H 1J0.

Dear Sir/Madam:

Re: Request to appear as a delegation before City Council

I (we) wish to appear before City Council as a delegation at the regular Council meeting to be held on  $\underbrace{MOY}_{(date of meeting)}$ . The subject to be dealt with by the delegation is:  $\underbrace{2^{ND}}_{Qate for Lion's} Park$ 

The proposal intended to be made to Council is: To add a second 16ft. vehicle gate (2-8ft swing gates) in Lion's Park The name(s) of the person(s) who will address Council is(are): Allen Fischer and Board of Trade Executive Members (Founder's Day Committee)

The contact persons for the delegation is

Name: <u>Allen Fischer</u> Mailing address: <u>POBox 153</u>, Greenwood Phone: <u>604-417-9235</u>

Yours sincerely,

#### TO: Greenwood City Council

The 2024 Founder's Day Committee would like to propose adding a 16 ft. vehicle gate (two 8 ft. swing gates) on the south fence approximately halfway between the highway and the existing vehicle gate. This location was suggested by City Works as it is the best location to facilitate traffic avoiding existing sprinkler heads. Apparently, this has been a concern for City Works at Founder's Day events. The proposed location would allow smooth traffic flow in and out of the event as each gate would be one way. In addition, we would provide traffic cones to cover the sprinkler heads and traffic control. This gate would also address safety issues caused by the congestion of the existing gates' proximity to the main public entrance.

I have requested quotes from various fence companies and the Greenwood Board of Trade would be willing to share costs. Also, we would like to propose using the leftover large timbers from the playground as hinge posts to create a grand entrance which we could then use for sponsorship signs.

Thank you for your consideration.

## **Brooke McCourt**

From: Sent: To: Subject: Local Government Management Association of BC <office@lgma.ca> May 21, 2024 11:05 AM frontdesk.greenwoodcity@shaw.ca LGMA Job Circular, News, and Program Updates - Week of May 21, 2024



# LGMA Newsletter: Week of May 21, 2024

# Records and Information Management Manual, Sixth Edition, Now Available for Pre-Order!

Records management is an essential component of all local government operations and business activities. The LGMA's Records and Information Management Manual is the definitive manual for records management for local governments in BC, setting the industry standards for records and information management so digital and physical records are managed according to legislated requirements.

All electronic and print orders will receive a link via email to access a PDF copy of the Guide after June 21. Orders for print versions received before June 21 will be included in the first print run. Members should expect to receive their printed copies around the last



week of July. Pre-Order your manual today, and find more information and an overview of the updates on our website.

## <u>CivicInfo BC</u> & <u>LGMA</u> BC Local Government Job Board CURRENT OPPORTUNITIES

## LGMA Training:

Peer Connection Lunch Opportunities HR Practitioners - May 27

Learn key skills for local government administration! Foundations of Local Government Learning Series September 5 - December 5

Connect with colleagues during UBCM Convention CAO Dinner September 15

Take your leadership to the next level! Advanced Supervisor Essentials Online Course October 29 - November 12

Learn essential coaching skills New Coaching Essentials Online Course November 6 - 27

2024 Annual Conference: Blooming Together June 11 - 13

Don't miss this great event! LGMA 2024 Annual Conference June 11 - 13

Four Pre-Conference Workshops to choose from, June 11: - Approving Officers Workshop - Communication & Engagement Professionals Forum - Two leadership development workshop options See all Training & Workshops

#### Job Postings

## **Additional News and Training:**

**Celebrate outstanding OHS** BCMSA Annual Award Nominations Deadline, August 9

Capilano U Fall 2024 and Spring 2025 PADM Courses Local Government Administration Programs Fall courses start September 2024

Delegate registration for JAC2024 BC Municipal Safety Association & Public Works Association of BC October 7 - 9

Local Government Climate Action Dashboard Government of British Columbia

Housing legislation resources BC Ministry of Housing - Planning and Land Use Management

Connection to Care: Pre-Emptive Mental Health and Wellness Program BC Municipal Safety Association

Resource, tools, and other helpful information Truth and Reconciliation Resources for BC Local Governments

## **LGMA** Chapter Activities

Join your chapter today! LGMA Chapter Membership Renewal

See all News & Opportunities

# LGMA Partnership with the Municipal Finance Authority

The LGMA will soon be announcing its participation in a partnership with the Municipal Finance Authority of BC (MFA). This new partnership recognizes the longstanding relationship between the LGMA and the MFA in advancing the sustainability of BC local governments through the provision of





in

education and professional development opportunities for local government professionals. The LGMA is proud to work collaboratively with local government-serving organizations to ensure local governments have the tools they need to manage the changing landscape. Stay tuned for more information on a new alliance that affirms our shared commitment to education and training designed exclusively for BC local governments and their staff.





## LOCAL GOVERNMENT MANAGEMENT ASSOCIATION OF BRITISH COLUMBIA

This email was sent to frontdesk.greenwoodcity@shaw.ca when you signed up on www.lgma.ca Please add us to your contacts to ensure the newsletters land in your inbox.

#### Local Government Management Association of BC

710A - 880 Douglas Street , Victoria, British Columbia V8W 2B7

VIVENUE HILDEN PR

710A - 880 Douglas Street, Victoria, British Columbia V8W 2B7, Canada



This dashboard is created for information purposes only and is not meant to be utilized as a forecasting tool. The information provided on this report is derived from real time data noted below. Data is current to the date of the report. Click on the blue hyperlinked text below to access source data.

## **SNOWPACK -** Grano Creek Station Data

Snow Water Equivalent	% of Normal		Max & Min T	Max & Min Temperatures	
441 mm 🍾	Current	Previous year *	<b>7 Day Max</b>	<b>7 Day Min</b>	
	80%	125%	20°C	-5 °C	

Boundary Basin % of Normal - May 1st Snow Survey and Water Supply Bulletin

	Jan 1	Feb 1	Mar 1	April 1	May 1	May 15	June 1	June 15
% of Normal	58(129)*	75(116)*	87(123)*	76(120)*	76(129)*			

\*Previous Year Data

## WEATHER

5 Day Forecast Temps (Alpine) - Grano Snow Pillow

5 Day Forecast Temps (Valley) - Grand Forks

	16 <sup>th</sup>	17 <sup>th</sup>	18 <sup>th</sup>	19 <sup>th</sup>	20 <sup>th</sup>
Max	11°C	6°C	5°C	9°C	12°C
Min	10°C	0°C	-2°C	-2°C	-1°C
Precp.	1mm	3cm	4cm/4mm	N/A	N/A

	16 <sup>th</sup>	17 <sup>th</sup>	18 <sup>th</sup>	19 <sup>th</sup>	20 <sup>th</sup>
Max	22°C	15°C	15°C	16°C	21°C
Min	9°C	6°C	6°C	6°C	7°C
Precp.	N/A	N/A	3mm	1mm	N/A

## STREAMS

Name	Prev. 7 Day Trend	Next 7 Day Trend	Avg. Discharge (3 Days)
W. Kettle River near McCullough	7	7	26.8 m3/s
W. Kettle River @ Westbridge	7		64.50 m3 /s
Kettle River near Westbridge	7	7	158.2 m3 /s
Kettle River near Ferry	7	7	205.23 m3/s
Granby River near Grand Forks	7	×	149.66 m3/s
Kettle River @ Laurier	7	×	230.78 m3 /s

## MORE INFORMATION

- Stream Flow Advisories No Current Advisories
- RDKB Flood Response Plan Stage Not activated
- The data being reported at Granno Creek seems to have a reliability issue stemming from pooling at the station, this is a known issue an done we account for in our planning.





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## Snow Survey and Water Supply Bulletin – May 15th, 2024

The May 15<sup>th</sup> snow survey is now complete. Data from 17 manual snow courses and 105 automated snow weather stations around the province (collected by the Ministry of Environment and Climate Change Strategy's Snow Survey Program, BC Hydro and partners), and climate data from Environment and Climate Change Canada (ECCC) and the provincial Climate Related Monitoring Program have been used to form the basis of the following report.

## **Executive Summary**

- As of May 15<sup>th</sup>, the provincial snowpack is below normal, averaging 57% across B.C. (May 1st: 66%)
- The May 15<sup>th</sup> Snow Bulletin provides a mid-month update on the seasonal snowmelt process. Typically, it highlights if snowmelt is earlier than normal, delayed or melting at seasonal rates.
- On average, by May 15th approximately 17% of the seasonal snowpack has melted. So far, 31% of peak snowpack has melted this year, driven by low elevation melt in April and the significant heat event on May 9-12. Last year, temperatures were much warmer and 43% of the snowpack melted by this time.
- Snowmelt-related flood hazard remains low. Despite significant heat on May 9-12, no flooding was experienced.
- The greatest flood risk over the upcoming six weeks is from widespread heavy rain events.
- Low snowpack, early snowmelt and lingering impacts from on-going drought are creating significantly elevated drought hazards for this upcoming spring and summer.



Figure 1. May 15<sup>th</sup>, 2024 Basin Snow Water Index Map of British Columbia. Larger and colour-friendly versions available in full report.

	% of		% of		% of
Basin	Normal	Basin	Normal	Basin	Normal
Upper Fraser West	N/A#	North Thompson	67	South Coast	45
Upper Fraser East	47	South Thompson	74	Vancouver Island	34
Nechako	62	Fraser River	60	Central Coast	62
Middle Fraser	42	Upper Columbia	56	Skagit	N/A#
Lower Thompson*	N/A <sup>#</sup>	West Kootenay	66	Peace	60
Bridge*	45	East Kootenay	44	Skeena-Nass	55
Chilcotin*	N/A <sup>#</sup>	Boundary	74	Liard	N/A#
Quesnel*	38	Okanagan	49	Stikine	101
Lower Fraser	63	Similkameen	46	Northwest	N/A#

Table 1. May 15th, 2024 Snow Basin Indices in B.C.

## British Columbia 57% of Normal

\* Sub-basin of Middle Fraser "Insufficient data to calculate a Snow Basin Index Normal Period (1991-2020) Next scheduled snow bulletin release: June 10<sup>th</sup>, 2024

Every effort is made to ensure that data reported on these pages are accurate. However, in order to update the graphs and indices as quickly as possible, some data may have been estimated. Please note that data provided on these pages are preliminary and subject to revision upon review.

#### LEGISLATIVE REFORM INITIATIVE: NEXT STEPS UBCM ANNUAL CONVENTION, September 21, 2023 Summary of Session and What We Heard

#### SUMMARY OF SESSION

On September 21, 2023, the Regional District of Nanaimo, Fraser Valley Regional District (City of Chilliwack), Alberni-Clayoquot Regional District, and Don Lidstone, K.C., hosted an interactive, discussionbased session on legislative reform. The session was intended for both municipal officials as well as regional district officials because many aspects of municipal operations are contained in the *Local Government Act*.

The goals of the session were:

- to provide context and background about the Legislative Reform Initiative
- to discuss whether to proceed with the Legislative Reform Initiative
- to discuss options for the best path forward to steer the process

The Ministry of Municipal Affairs provided background and several questions to consider during the group's discussion (Attachment 1).

Approximately 80-85 people attended the session, indicating a broad interest in this evolving topic.

Concerns with the dated *Local Government Act* include restrictions on taxation and revenue sources, complexities in establishing services, and the lack of provisions in comparison with Section 8 of the *Community Charter* which gives municipalities powers to regulate, prohibit, and impose requirements by bylaw without provincial approval or establishing bylaws. Regional districts are limited in their legislative authority in comparison with municipalities in several key areas such as business licensing authority (which the province is now addressing as part of its efforts around short-term rental housing), subdivision approval, regulation of fireworks discharge, parking enforcement, tree management, and taxation and funding models. Further, social, political, and economic environments that local governments operate within continue to evolve in areas such as climate change, environmental stewardship, and a recognition of the importance of First Nations' participation in regional governance. These realities should be reflected in a modernized legislative framework.

During the session, Slido polls were used to conduct two "straw polls" of the participants, on these questions: 1) whether or not to proceed with the Legislative Reform Initiative, and 2) whether a UBCM working group or a joint local government project is the best path forward to steer the process.

The majority of participants indicated support for the Legislative Reform Initiative, and indicated their preference would be for a UBCM working group to steer the initiative. These polls were conducted to gain a sense of the sentiments of the session participants only, and are not assumed to represent the views of the UBCM membership as a whole.

#### WHAT WE HEARD

#### WHY A COMPREHENSIVE MODERNIZATION EFFORT IS NEEDED

- The Ministry of Municipal Affairs has made important incremental changes in the legislation over time, but a more comprehensive modernization project is needed.
- Extensive downloading of responsibilities from the Province to local governments has exacerbated the problems local governments face; outdated legislation prevents local governments from addressing these issues effectively.
- Over 90% of the province is rural and is not under the *Community Charter;* these areas should not be governed by legislation that was drafted in 1966.
- Regional districts and municipalities have restricted powers where they have delegated authority only, are not constitutionally protected, and have few tools or resources to address local problems.
- Particular challenges with the *Local Government Act* (LGA) raised by participants at this session:
  - o responding effectively to emergencies and natural disasters
  - o taking measures to mitigate the effects of climate change
  - dealing with old infrastructure and the ability to fund these projects solely through property taxes
  - population growth and migration from cities during the pandemic is rapidly changing the character of rural areas; incoming residents have higher expectations for services
  - incorporation should not be the only other governance option for rural areas; there should be an intermediate step available
  - Electoral Areas lack power and resources
  - business licensing authority<sup>1</sup> and subdivision approval are difficult for regional districts
  - small municipalities and regional districts are unable to fund necessary projects costing millions, such as recycling, dikes, etc., to continue to provide the quality of life that residents cherish in these communities.

#### CONSIDERATIONS FOR PURSUING LEGISLATIVE REFORM RAISED AT THIS SESSION

- The background and questions provided by the Ministry of Municipal Affairs were very helpful in this discussion.
- Need to identify and list specific, concrete, local community issues and distill them from a 10,000foot level to provide the Ministry of Municipal Affairs with evidence for the need to modernize the Local Government Act.
- Legislative reform should be viewed as supporting the Province, not in conflict with the Province.
- The Ministry of Municipal Affairs should be involved from day one.
- The Ministry should provide funding for this initiative's research and policy work, as they have done for the Northwest Benefits Alliance.

<sup>&</sup>lt;sup>1</sup> The Province is addressing this as part of its efforts around short term rental housing. Amendments to the *Local Government Act* allow Regional Districts to regulate and licence short-term rentals and other businesses in similar ways to municipalities <u>see link</u>

- What is working well in the legislation should be left as is.
- If legislative reform is successful in providing new powers and tools for local governments, that does not mean all local governments must use them.
- Islands Trust has an even smaller toolbox than municipalities and regional districts.
- Metro Vancouver has excellent models and best practices, especially in the area of climate change; we can borrow good ideas.
- Local governments need a legislative framework that recognizes the importance of, and facilitates working together with, First Nations in a respectful, effective, and inclusive manner.
- When First Nations participate at the Board level, it changes the conversation and the votes. Local governments often are not well informed regarding Indigenous rights and title.
- The inclusive governance goals in UNDRIP legislation and provincial action plans can be reinforced and worked on concurrently with the Legislative Reform Initiative.
- Need to consider 7 generations into future when modernizing the LGA.
- Planning and land use issues should not be included in this initiative.
- Several participants stressed the need to draft a new charter rather than revise portions of the LGA in a continuation of the "band aid" approach.
- Area associations of UBCM should be included in the conversation.
- A retired CAO or Chair could be a primary resource person for this project, conducting research and policy work and keeping the project on track.

#### DECIDING WHETHER TO PROCEED WITH THE LEGISLATIVE REFORM INITIATIVE

Slido poll #1: Is there an interest in proceeding with the Legislative Reform Initiative? (96% yes, 4% no)

#### OPTIONS FOR STEERING AND MANAGING THE LEGISLATIVE REFORM INITIATIVE

Option 1: UBCM Executive could form a working group on legislative reform, comprised of representatives from municipalities, regional districts, First Nations, UBCM, and ministerial staff

Option 2: This could be structured as a joint local government project, with local governments contributing funding to form a working group on legislative reform, comprised of representatives from municipalities, regional districts, First Nations, UBCM, and ministerial staff

#### Considerations for Option 1:

Pros:

- UBCM has an efficient network, broad reach, consistency, research capacity, and impact with the province.
- UBCM can be representative.
- UBCM has already been doing some work on legislative reform, and has experience.
- UBCM can allocate resources if legislative reform is identified as a priority.
- Reporting back will happen at UBCM.

Cons:

- Last UBCM working group report in 2010 did not meet expectations.
- Some uncertainty on the part of some participants as to how a UBCM working group functions.
- A UBCM working group may be more distant from local governments than is ideal.

#### Considerations for Option 2:

Pros:

- May insulate the project from getting sidetracked, if the Province does not assist with resources for UBCM.
- With a group of passionate people committed to working together on the project, the Legislative Reform Initiative may not need UBCM.

Cons:

- Challenges with resources and capacity: initiative will require significant buy-in and continued long-term commitment from local governments in terms of funding and staff time.
- Difficult to achieve forward momentum "off the side of the desk".
- The complex coordination required for the project will be a challenge.

#### Slido poll #2:

- Option 1: UBCM Executive forming a working group (85% in favour)
- Option 2: Joint local government project (15% in favour)

#### NEXT STEPS

- A "What We Heard" document summarizing the session will be distributed to UBCM members.
- It is noted that although there was significant enthusiasm for the initiative, including from areas outside the AVICC region, some representatives indicated they would like additional information on the initiative.

#### UPDATE: December 2023

Following the UBCM Annual Convention, Douglas Holmes, CAO of the Regional District of Nanaimo had the opportunity to discuss the Legislative Reform Initiative and the September 21, 2023, interactive panel session with Gary MacIsaac, Executive Director, UBCM. Mr. MacIsaac is in the process of seeking direction on this matter from the President's Committee.

Attachment 1: Ministry of Municipal Affairs background and discussion questions

# MEMORANDUM



## 

#### Background

The Legislative Reform Initiative began in 2021, led by the RDN, and envisions mobilizing a collective intergovernmental effort to update and modernize the *Local Government Act*.

Concerns with the dated *Local Government Act* include restrictions on taxation and revenue sources, complexities in establishing services, and the lack of provisions in comparison with Section 8 of the *Community Charter* which gives municipalities powers to regulate, prohibit, and impose requirements by bylaw without provincial approval or establishing bylaws. Regional districts are limited in their legislative authority in several areas such as business licensing authority (which the province is now addressing as part of its efforts around short-term rental housing), subdivision approval, regulation of fireworks discharge, parking enforcement, tree management, and taxation and funding models. Social, political, and economic environments that local governments operate within continue to evolve in areas such as climate change, environmental stewardship, and a recognition of the importance of First Nations' participation in governance. These realities should be reflected in a modernized legislative framework.

#### Actions Taken

Since 2021, discussions of the Legislative Reform Initiative have been held with three Ministers of Municipal Affairs. The RDN has hosted or co-hosted 8 panel sessions or presentations about this initiative at AVICC, UBCM, and several Chair/CAO Forums, including an upcoming session at the Regional District Chair/CAO Forum on March 26, 2024. Chair Vanessa Craig and CAO Douglas Holmes have been invited to present an update on the initiative at the Electoral Area Directors Forum at AVICC on April 12, 2024.

Most recently, at the panel session on legislative reform at UBCM in September 2023, co-hosted by the RDN, Fraser Valley Regional District (City of Chilliwack), Alberni-Clayoquot Regional District, and Don Lidstone, K.C., session attendees expressed support for asking UBCM to lead the initiative and establish a working group to steer the process. The proposed working group would include representatives from municipalities, regional districts, First Nations, UBCM, and ministerial staff, and would conduct research and policy work to develop a framework for reviewing and modernizing the *Local Government Act*.

Following the September 2023 UBCM panel session, the RDN drafted a "What We Heard" document (attached) and circulated it to UBCM members, summarizing the session discussion and next steps, and requesting letters of support for a UBCM working group on comprehensive legislative reform and modernization.

#### Current Status

Letters of support are being received from regional districts and municipalities and are being provided to directors in weekly Board correspondence. While UBCM has not come to a decision about including the legislative reform initiative in its work plan, UBCM leadership has held several discussions about the initiative and is gathering further information. This is long term project will likely take several years to unfold and come to fruition.



January 19, 2024

#### Re: Legislative Reform Initiative Update

Dear Local Government Colleagues:

On September 21, 2023, the Regional District of Nanaimo (RDN), Alberni-Clayoquot Regional District, Fraser Valley Regional District (City of Chilliwack), and Don Lidstone, K.C., hosted an interactive, discussion-based panel session (Legislative Reform Initiative) focused on reform of the *Local Government Act* (*LGA*) at the UBCM Annual Convention in Vancouver. While the lack of powers for regional districts in the *Act* was a major spark for this initiative, the session was intended for both municipal and regional district officials because many aspects of municipal operations are contained in the *LGA* and municipal issues with the *Act* have been the subject of numerous UBCM resolutions over the years. Similar workshops have been held previously at the Association of Vancouver Island and Coastal Communities' Annual Conventions in 2022 and 2023. Approximately 80-85 people attended the September 2023 UBCM session, indicating a broad interest in this evolving topic.

Concerns about the dated *Local Government Act* have been widespread for some time among local governments. Although the Ministry of Municipal Affairs has made significant incremental changes in the legislation over time, without a comprehensive modernization of the *LGA* regional districts are left without sufficient tools or authority to meet expanding responsibilities or to legislate in key areas in comparison with municipalities. Moreover, the evolving social, political, and economic environments that both municipalities and regional districts operate within, such as climate change, environmental stewardship, and a recognition of the importance of First Nations' participation in regional governance, should be reflected in updated and modernized legislation. A key component of our discussions is that any additional powers or tools granted to local government are opt-in so that local governments can choose to implement tools based on what is best for their area.

The goals of the September 2023 UBCM interactive panel session were:

- to provide context and background about the Legislative Reform Initiative
- to discuss whether to proceed with the Legislative Reform Initiative
- to discuss options for the best path forward to steer the process

Prior to the session, the Ministry of Municipal Affairs provided some background information and several questions to consider during the group's discussion. This material was useful and very much appreciated.

The RDN committed to sending UBCM members a "What We Heard" document summarizing discussion at the session and next steps. We are attaching that document to this letter for your information, as well as the material provided by the Ministry of Municipal Affairs that was considered as part of the September 2023 panel discussion at UBCM. In addition, we are attaching the slide deck presented at the UBCM session.

We encourage other local governments to participate in this important initiative. As indicated in the "What We Heard" document, the RDN is currently following up with UBCM on the possibility of requesting that the UBCM Executive form a working group on this topic. Having letters of support from local governments across the province would be helpful in demonstrating interest. Should you wish to send a letter of support, have any questions, or wish to share examples of legislative challenges stemming from the *Local Government Act*, please contact RDN Chief Administrative Officer Douglas Holmes at dholmes@rdn.bc.ca.

Sincerely,

Vamme (

Vanessa Craig Chair, Regional District of Nanaimo

Encl.

#### Background and Discussion Questions

The Ministry of Municipal Affairs (MUNI) is committed to listening to local governments about their evolving needs and how the existing legislated framework accommodates new responsibilities and challenges. Much of the legislative agenda sponsored by MUNI in recent years has responded to critical local government needs uncovered as a result of the pandemic and in response to UBCM resolutions. The development of legislative change is a lengthy, complex, and resource intensive process. Therefore, it must be rooted in and supported by a clear gap in existing tools and authorities to fix an identified problem that the current legislation or other tools don't resolve. The mere desire for regional district (RD) legislation alone needs to be tested against a real need, with a clear path on policy development for the province to consider.

#### Government Priorities

The province has been clear in its priorities and focus on pressing issues of affordability and housing supply – allocating significant resources from both the Ministry of Housing and MUNI to initiatives in this space. That scarce allocation is determined by elected decision makers. The priority on affordability and housing supply also presents an opportunity and recognizes that issues of housing availability and affordability are not just urban issues – and that there is a role for regional approaches to support this work that may require new thinking of how RDs are better able to participate in solutions that will have direct implications for RD regulatory authorities.

In addition, MUNI along with other agencies and ministries, are working on other initiatives that have a direct impact on RD authorities, these include:

- The local government financial review working group, made up of staff from the province and UBCM, where work has been underway to review the local government finance system in B.C., analyzing the recommendations in the 2021 UBCM report, and discussing matters of mutual interest;
- Inclusive regional governance to explore First Nations' interests on RD boards (explore issues such as geographic implications/boundaries of the current RD system and alignment with First Nation territories, election mechanics, and service provision);
- Consideration of business licensing and enforcement authorities for RDs, as previously requested by RDs.

Discussion questions – Are there specific RD challenges and legislative concerns that align with the current provincial priorities? What are the clearly defined problem statements/lack of authority for RDs not already accommodated for?

#### Other Approaches and Tools

In the past, RD officials have expressed a range of concerns such as lack of regulatory authority – in some cases the authorities in question may exist or it may be facilitated through regulation (recent examples include fireworks and source separation regulations). Other identified concerns relate to some of the fundamental foundations of RD structures and principles – such as the principle that cost-recovery for services being matched with the beneficiaries of the service, or the unique ability of RDs to balance rural and urban interests. Any changes contemplated need to be evidence-based and targeted

and not be change for "a nice to have" versus a particular business or governance need for which a policy rationale exists and no other tools exist.

Discussion questions – given the inherent flexibility in the RD system, are there other tools or approaches that may address challenges that could support RDs in the absence of legislative changes?

#### Process for further engagement

Given the key and pressing priorities that the province is currently engaged on (e.g., housing and homelessness, climate change and emergency planning, health, and the opioid crisis) there are practical considerations about how the local government system (including municipalities and RDs) will partner and collaborate with the province to address these issues. MUNI remains committed to understanding the broad views and perspectives of local government officials (both regional and municipal) across BC on the issues facing their regions and communities including the need for legislative change. We will take under consideration the results of this session.

Discussion questions – Have inclusive, broad meaningful conversations about RD outcomes and authorities occurred across all RDs? And have those been shared with MUNI? How will RDs organize themselves to ensure that all voices will be heard?



Phone: (250) 445-6644 Fax: (250) 445-6441 Email: frontdesk@greenwoodcity.ca Website: www.greenwoodcity.com

Sent via email

May 28th, 2024

Dear the Regional District of Nanaimo Board

#### **Re: Legislative Reform Initiative**

I am writing to you on behalf of the Corporation of the City of Greenwood regarding the proposed reform of the *Local Government Act* (LGA), a topic that was considered in a panel discussion at the 2023 Union of BC Municipalities (UBCM) Annual Convention. I understand that the Regional District of Nanaimo is exploring the potential formation of a working group through the UBCM. This letter serves to express our support and encouragement for this.

A comprehensive review and reform of the *Local Government Act* has long been needed. Although the Ministry of Municipal Affairs has made significant incremental changes to the legislation, more substantial modernization of the LGA is required to provide municipalities and regional districts with sufficient tools and/or authority to meet their expanding responsibilities and challenges. In addition, the social, political, and economic environments that local governments operate within continue to evolve in areas such as climate change, environmental stewardship, and a recognition of the importance of First Nations' participation in regional governance. These changes should be reflected in modernized legislation.

The Corporation of the City of Greenwood supports the Regional District of Nanaimo's request that the UBCM Executive form a working group to steer this important initiative. We are eager to see this initiative continue momentum and support the creation of a process to organize and enable broad and inclusive consultation to work toward a modernized legislative scheme.

Sincerely,

Dean Trumbley Chief Administrative Officer

Cc: The Regional District of Nanaimo The City of Greenwood Council From: CESA Events <<u>events@cesarecycling.ca</u>> Sent: Monday, May 13, 2024 11:36 AM To: CAO <<u>cao@greenwoodcity.ca</u>> Subject: ElectroRecycle Collection Pop-Up

Hi Dean,

I hope this email finds you well. My name is Chris Pidlisecky, I work for ElectroRecycle, BC's nonprofit dedicated to recycling small home appliances and power tools.

This summer, my teammate and I are travelling the province and visiting communities without depots (that accept our products) to hold small pop-up collection booths. We setup in communities for 3-4 hours to give residents an opportunity to conveniently recycle their small home appliances and power tools, while also providing information on recycling programs and initiatives in the province.

I'm reaching out because I'm wondering if the City of Greenwood would be interested in partnering with us to hold a small collection event on **Friday**, **June 7**<sup>th</sup>. The event is completely <u>free-of-charge</u> and gives the community an opportunity to recycle their goods without having to travel to the nearest depot. Our setup consists of our ElectroRecycle Van (basically a sprinter van), and a 10'x10' tent, so all we would require is a location to setup at (preferably somewhere that is accessible for residents, parking lot etc.)

If this is something that the City would be interested in doing, or if you have any questions or require further information, please do not hesitate to contact me at your earliest convenience. As well, we are more that happy to provide event insurance with the City listed and an additionally insured if needed. I look forward to connecting soon.

Best regards,



## Chris Pidlisecky (he/him)

Events Ambassador Direct: (778)-551-1027 events@cesarecycling.ca

electrorecycle.ca



## MEMORANDUM TO COUNCIL – STAFF REPORT



REPORT TO:	Mayor and Council	DATE PRESENTED:	May 27, 2024
REPORT FROM:	CAO Dean Trumbley	MEETING TYPE:	Regular
SUBJECT: LG	MA Attendance by CAO Trumbley		

#### Recommendation:

**THAT** the City of Greenwood's Mayor and Council <u>does not recommend</u> for Chief Administrative Officer Dean Trumbley to attend the Local Government Management Association of British Columbia Conference located in Victoria, BC on June 11-13, 2024.

#### 1. Rationale:

To provide a summary of the provincial legislative requirements for small-scale, multi-unit housing and identify the next steps required for the CoG to become compliant with the legislation.

#### 2. Acronyms:

CoG	City of Greenwood
LGMA	Local Government Management Association
CAO	Chief Administrative Officer
CO	Corporate Officer

#### 3. Background:

The March 11, 2024, Council meeting had discussion around sending CAO Trumbley to the 2024 LGMA. The Mayor and Council requested a cost breakdown for the CAO's attendance at the 2024 Local Government Management Association of British Columbia Conference held in Victoria, BC. to assist in the decision-making process.

A Staff Report was presented to Mayor and Council at the March 25, 2024, meeting and the following was presented:

Conference Fee \$818.55, 700KM round trip \$490.00, Ferry \$191.75, Accommodation avg. \$250.00/night 4-nights \$1,070.00 TOTAL ESTIMATED COST \$2,570.30 (*there is a \$500.00 travel grant* we would be applicable for offered by Lidstone & Company Law Corporation) if successful on grant cost would be \$2,070.30.

<u>The 2024 budget for management training/conference attendance is \$9,000.00, we have committed</u> <u>est. \$2,500.00 for CAO Trumbley to attend the AKBLG and est. \$2,500.00 for CAO Trumbley and CO</u> McCourt to attend the RMWKLGMA that leaves a balance of roughly \$4,000.00.

To provide further information for decision making process, Mayor and Council directed staff to provide a list of relevant conferences, training seminars and assemblies to get a better understanding on how to best allocate the limited budget to maximize opportunities for management staff. CO McCourt provided a listing of events, via email, to Mayor and Council the following day. *NEW INFORMATION:* CAO Trumbley is attending the *"Federation of Canadian Municipalities"* conference from June 6-9, 2024, in Calgary, BC. The CoG's Council meeting is on June 10, 2024. This

would make turn-around time to travel to Victoria, BC incredibly tight and would result in the extra cost of a flight. It would also result in CAO Trumbley being absent from the office for over 6-days.

#### 4. Implications:

#### a. Budget:

Via car: **\$2,570.30** Via air: Flight \$558.00, travel to/from Kelowna \$234.08, parking \$83.75 = **\$2,764.38** 

b. Organizational Impact:

None

c. <u>Policy:</u>

N/A

d. <u>Bylaws:</u>

N/A

#### 5. Alternatives:

**THAT** the City of Greenwood's Mayor and Council <u>does recommend</u> for Chief Administrative Officer Dean Trumbley to attend the Local Government Management Association of British Columbia Conference located in Victoria, BC on June 11-13, 2024.

#### 6. Next Steps:

If CoG's Mayor and Council <u>chooses the alternative</u>, staff is to <u>immediately</u> book the conference and travel arrangements for the attendance of Chief Administrative Officer Dean Trumbley at the Local Government Management Association of British Columbia Conference located in Victoria, BC on June 11-13, 2024.

#### 7. Staff Review:

Prepared By:

CAO Dean Trumbley

**Reviewed By:** 

CO Brooke McCourt

#### **CAO Recommendation:**

That the recommendation of the staff be approved.

Dean Trumbley, CAO

#### List of Attachments:

None

## **MEMORANDUM TO COUNCIL – STAFF REPORT**



REPORT TO:	Mayor and Council	DATE PRESENTED:	May 27, 2024
REPORT FROM:	CAO Dean Trumbley	MEETING TYPE:	Regular
SUBJECT:	Mayor and Council Attendance at the A		

#### Recommendation:

**THAT** the City of Greenwood's Mayor and Council recommend the attendance of (1) one political official at the Association of Kootenay and Boundary Local Governments, Union of British Columbia Municipalities, and the Federation of Canadian Municipalities conferences annually. **AND THAT** the City of Greenwood's (1) one political official attendees are alternated, over the four-year elected term, to allow all officials a chance to attend each of the conferences. **AND FURTHER THAT** staff draft a policy, to be ratified by the Mayor and Council, to reflect this motion if supported.

#### 1. Rationale:

Various discussions around conference attendance have occurred by Mayor and Council at past meetings balancing levels of attendance vs. fiscal responsibilities. Therefore, the Mayor requested for the Chief Administrative Officer to prepare a Staff Report to help foster discussion and direction for City staff on the development of a policy which also aids in the yearly budgeting process.

#### 2. Acronyms:

CoG	City of Greenwood
AKBLG	Association of Kootenay and Boundary Local Governments
UBCM	Union of British Columbia Municipalities
FCM	Federation of Canadian Municipalities
CAO	Chief Administrative Officer
СО	Corporate Officer

#### 3. Background:

The benefits, purpose and backgrounds for the conferences are as follows:

**FCM** - FCM has been the national voice of municipal government since 1901. Our members include more than 2,100 municipalities of all sizes, from Canada's cities and rural communities to northern communities and 20 provincial and territorial municipal associations. Together, they represent more than 92 percent of all Canadians from coast to coast to coast. Municipal leaders from across Canada assemble each year to set FCM policy on key issues. Canadian municipalities came together in 1901 as the Union of Canadian Municipalities (UCM). Today, the FCM advocate for municipalities to be sure their citizens' needs are reflected in federal policies and programs. Year after year, their work benefits every municipal government and taxpayer in Canada, and their programming delivers tools that help municipalities tackle local challenges.

**UBCM** - The UBCM was formed to provide a common voice for local government and this role is as important today as it was 100 years ago. It provides an opportunity for local governments of all sizes and from all areas of the province to come together, share their experiences and take a united position. Positions developed by members are carried to other orders of government and other organizations involved in local affairs. Policy implementation activities have expanded from annual presentations to Cabinet, to UBCM involvement in intergovernmental committees, regular meetings with Ministers, and daily contact with senior government.

**AKBLG** - The Association of Kootenay and Boundary Local Governments (AKBLG) is the local government association that represents the municipalities and electoral areas of the south-eastern portion of the province of British Columbia. The area includes the Regional Districts of Kootenay Boundary (RDKB), Central Kootenay (RDCK), East Kootenay (RDEK) and the Town of Golden and the Village of Valemount. The AKBLG was established in November of 1933. It is one of five area associations within the Union of British Columbia Municipalities (UBCM). As a political entity, the AKBLG is a coalition of cities, municipalities, regional districts, townships, and villages in Southeastern British Columbia. The purpose of the association is to identify and illuminate issues that impact on the economy, environment, and the social well being of people living in Southeastern BC. The membership is encouraged to forward their concerns to the association. Focusing on issues from a regional, rather than a local perspective, the Executive works through various channels to effect long-term solutions. Committees are struck to address the immediate concerns of the membership for the development of an action plan.

#### 4. Implications:

#### a. Budget:

**FCM** – fee \$1,295.00 - \$1,395.00 + \*travel, †accommodation, and ‡food per person 4-days = estimated cost per person \$3,204.00 - \$3,910.00Low end estimate for (2) and (3) attendees = <math>\$6,408.00 and \$9,612.00, respectively

**UBCM** – fee 600.00 - 936.00 + travel, accommodation, and food per person 5-days = estimated cost per person <math>2,444.00 - 3,380.00Low end estimate for (2) and (3) attendees = 4,888.00 and 7,332.00, respectively

**AKBLG** – fee \$495.00 - \$545.00 + \*travel, \*accommodation, and  $\ddagger$  food per person 4-days = estimated cost per person \$1,909.00 - \$2,103.00 Low end estimate for (2) and (3) attendees =  $\frac{$3,818.00}{$5,727.00}$ , respectively

\* Travel rate is charged at  $\not{e}$ .70/km or airfare (if air fare still mileage and parking)

† Accommodation ranges from \$268.00 - \$416.00/night (depending on city)

‡ Food is not included within the cost calculation

**NOTE** – for cost estimate range the above is <u>not</u> including gaps in food, taxes and is utilizing air fare or mileage (*whichever is less*). Does not take into consideration travel costs if carpooling is occurring.

Cost to the CoG budgets for (2) attendees - \$15,114.00 per year. Cost to the CoG budgets for (3) attendees - \$22.671.00 per year. Staff recommended cost to budgets for (1) attendee - \$7,557.00 per year.

#### b. Organizational Impact:

Budgeting and financial implications.

c. <u>Policy:</u>

No current policy.

d. Bylaws:

N/A

#### 5. Alternatives:

Multiple alternatives as decided by Mayor and Council.

#### 6. Next Steps:

Staff to draft a *City of Greenwood Conference Attendance* policy based on the motion and direction of Mayor and Council.

#### 7. Staff Review:

Prepared By:

CAO Dean Trumbley

Reviewed By:

CO Brooke McCourt

#### **CAO** Recommendation:

That the recommendation of the staff be approved.

Dean Trumbley, CAO

List of Attachments: None

## **MEMORANDUM TO COUNCIL – STAFF REPORT**



<b>REPORT TO:</b>	Mayor and Council	DATE PRESENTED:	May 27, 2024
REPORT FROM:	CAO Dean Trumbley	MEETING TYPE:	Regular
SUBJECT:	Benefits for Mayor and Council		

#### **Recommendation:**

**THAT** the City of Greenwood elected officials be added to the Manulife city benefit plan for the remainder of the elected term.

**AND THAT** the elected official portion of the benefit plan be charged to the Community Forest revenue.

**AND FURTHER THAT** policy be added to have future elected officials opt into the UBCM Group Benefits Plan within 4-months of being elected or continued the City of Greenwood's Manulife plan, which ever option is deemed to be better.

#### 1. <u>Rationale:</u>

This report is provided to the Mayor and Council for consideration as per an assigned Action Item for staff at the March 11, 2024, Council meeting.

Elected officials are financially compensated very little for the service provided. If the City of Greenwood offered additional coverage of health and dental benefits (*for the elected official only, as specified by the insurer*), it would provide more incentive for citizens to run for office.

#### 2. Acronyms:

- CoG City of Greenwood
- CAO Chief Administrative Officer
- CO Corporate Officer

## 3. Background:

We have received pricing from Manulife to add Elected Officials to the City of Greenwood plan, and Manulife's underwriting has some restrictions:

- a) As these are Elected Officials, Extended Health Care/Dental coverage is being offered on an exception basis,
- b) Only single coverage is available,
- c) Once their "Terms in Office" has expired, they are no longer eligible.

The pricing is as follows:

## **City of Greenwood**

Manulife

	April				Add Elected		
Benefit	Volume	Current Rates	Premium	Volume	Officials	Premium	% Change
Life	\$700,000	\$0.434	\$303.80	\$700,000	\$0.434	\$303.80	0%
AD&D	\$700,000	\$0.064	\$44.80	\$700,000	\$0.064	, \$44.80	0%
Long Term Disability	\$19,706	\$3.122	\$615.22	\$19,706	\$3.122	\$615.24	0%
Pooled - Subtotal			\$963.82			\$963.84	0%
Extended Health							
Single	0	\$45.93	\$0.00	5	\$39.04	\$195.20	-15%
Couple/ Family	7	\$108.68	\$760.76	7	\$101.40	\$709.79	-7%
Dental							
Single	0	\$122.93	\$0.00	5	\$104.49	\$522.45	-15%
Couple	2	\$227.27	\$454.54	2	\$227.27	\$454.54	0%
Family	5	\$323.90	\$1,619.50	5	\$311.59	\$1,557.96	-4%
EFAP	7	incl	-	7	incl		
Experience Rated - Subtotal			\$2,834.80			\$3,439.94	21%
Total Monthly Premiums			\$3,798.62			\$4,403.78	/mo
Total Annual Premiums			\$45,583.46			\$52,845.36 /yr	
Difference From Current - Mor	athly (SS)					\$605.16	/mo
Difference From Currrent - Monthly (\$\$) Difference From Currrent - Annually (\$\$)				\$7,261.91 /yr			
Difference From Current (%)				15.9%			

E&OE

#### 4. Implications:

#### a. <u>Budget:</u>

To add the City of Greenwood elected officials on the City's benefit plan, based on the above restrictions set by Manulife, it will be a monthly increase of  $\frac{605.16}{10}$  per month or  $\frac{57,261.91}{10}$  annually. This is a  $\frac{15.9\%}{100}$  increase.

#### b. Organizational Impact:

If approved, this was not budgeted for 2024 so we would require a motion to code this to the Community Forest revenue.

#### c. <u>Policy:</u>

If this is going to be a permanent policy moving forward, this should be added to opt into the UBCM package available within the allotted timeframe after elections.

#### d. <u>Bylaws:</u>

N/A

#### 5. Alternatives:

Not to approve benefits for the City of Greenwood Mayor and Council members.

#### 6. Next Steps:

- 1. If approved, contact Manulife, and add the elected officials to the benefit package as per the restrictions stated above.
- 2. Create a policy which opts the City of Greenwood elected officials into the UBCM Group Insurance.

Elected officials who meet the eligibility requirements may participate in the following benefits:

- Extended Health Care
- Dental
- Employee and Family Assistance Plan (EFAP)
- Optional Life Insurance
- Optional Accidental Death and Dismemberment

#### OR

3. Continue the City of Greenwood Group Plan via Manulife.

These options will be presented to council at a future meeting.

#### 4. Staff Review:

#### **Prepared By:**

CAO Dean Trumbley

#### **Reviewed By:**

CO Brooke McCourt

#### **CAO** Recommendation:

That the recommendation of the staff be approved.

#### Dean Trumbley, CAO

#### List of Attachments:

1. UBCM Group Benefits Plan – Group Insurance for Elected Officials



# **UBCM Group Benefits Plan**

GROUP INSURANCE FOR ELECTED OFFICIALS

Presented in partnership with





## **Group Insurance For Elected Officials**

UBCM offers comprehensive group insurance coverage available to all local government staff and elected officials in British Columbia. Historically, UBCM has offered group insurance benefits to elected officials and a number of our members have taken advantage of these benefits. With local government elections approaching, we wanted to remind members about this offer and provide details of the coverage and enrolment process as described below.

### COVERAGE OFFERED TO ELECTED OFFICIALS

The following is information about the procedures for enrollment in the UBCM Group Benefits Plan for Elected Officials, offered by our current carrier, Pacific Blue Cross/ BC Life:

#### A) Available Benefits

Elected officials who meet the eligibility requirements may participate in the following benefits:

- Extended Health Care
- Dental
- Employee and Family Assistance Plan (EFAP)
- Optional Life Insurance
- Optional Accidental Death and Dismemberment

(Elected Officials are excluded from participating in Group Life, Dependent Life, Accidental Death and Dismemberment, Short Term and Long Term Disability, and Critical Illness because these benefits are based on salary earned while employed.)

#### B) Eligibility

There must be a minimum of three (3) elected official applicants in your local government to enroll. Applications made by local governments that do not currently have their staff benefit plans under the UBCM Group Benefits Plan may be reviewed for consideration.

#### C) Benefit Provisions & Costs

#### 1. Extended Health and Dental

For those local governments that have their staff benefits through the UBCM Group Benefits Plan, there is the option to provide your elected officials with the same level of benefits/plan design that you provide to your non-union staff for Extended Health and Dental. Under this approach, the existing group rates for the non-union staff plan would apply.

*If you do not have staff benefits under the UBCM Group Benefits Plan*, or you do not wish to provide the same level of benefits to Elected Officials, then you can choose a standard package. The standard package cost and benefit limits include:

## a. Standard Extended Health Benefit Plan (Standard EHB):

- 80% reimbursement of eligible expenses
- Lifetime maximum of \$50,000
- \$25 per year single or family deductible
- 60 day trip duration

## b. Enhanced Extended Health Benefit Plan (Enhanced EHB):

- 80% reimbursement of eligible expenses
- Lifetime maximum of \$50,000
- \$25 per year single or family deductible
- 60 day trip duration
- Vision Care to a maximum of \$300 every two years
- \$100 every two years for eye exams
- \$300 per year for each covered practitioner (acupuncture, chiropractic, naturopath, physiotherapy, massage, podiatry, speech and psychologist)

#### c. Dental:

- 80% reimbursement of Plan A "Routine" expenses
- 50% reimbursement of Plan B "Major Restorative" expenses
- No annual maximum on Plan A or B

### 2. Employee and Family Assistance Plan (EFAP):

- Premium of <u>\$3.33</u> per month for single coverage and family coverage
- Employee and Family Assistance plan, delivered through a partner, Homewood Health, services provided include telephone assessment, consultation, resources, support, advice and coaching on a full range of issues faced by individuals, parents, families, teens and young adults throughout their lives.

#### 3. Optional Life Insurance:

Optional Group Life may be purchased in multiples of \$10,000 or \$25,000. However, only one multiple can be chosen and will apply to everyone in the group purchasing the optional group life coverage.

#### 4. Optional Accidental Death & Dismemberment (AD&D):

BC Life's Optional AD&D provides added financial security should one be faced with accidental death, accidental dismemberment of part or all of a limb, or loss of sight, hearing or speech.
# D) Enrollment

Once you have the minimum three Elected Officials wanting to enroll, then they must register as a group and choose **one** of the following combinations of coverage:

Option 1:	Standard EHB and Dental benefits
Option 2:	Enhanced EHB and Dental benefits
Option 3:	Option 1 (Standard EHB & Dental) and EFAP
Option 4:	Option 2 (Enhanced EHB & Dental) and EFAP
Option 5:	Either the optional life and/or optional AD&D benefits (applications can
•	be made independent of one another)
Option 6:	A combination of option (1) and (5)
Option 7:	A combination of option (2) and (5)
Option 8:	A combination of option (3) and (5)
Option 9:	A combination of option (4) and (5)

Each elected official will need to fill out the attached enrollment form with the same options.

For those local governments that have their staff benefits through the UBCM Group Benefits Plan, the elected officials will be added as a separate class to your existing contract/policy.

**Enrollment for benefits must be within four (4) months** of appointment to council, therefore, the **deadline for enrollment is February 28, 2023**. Failure to apply within the required timeline will elicit PBC late-applicant rules (which may include providing evidence of insurability, back-billing of premiums, and/or coverage restrictions). Also, enrollment must be for the **full term of office**; this is to protect against abuse of the Plan.

We strongly recommended having all elected officials who do not wish to participate complete Part 6 of the application form to waive group benefits to indicate that the benefits have been offered.

It would be our preference that the payments of premiums follow the same structure as your non-union staff plans. That is, if your non-union staff plans are 100% employer paid then that arrangement should continue for Elected Officials, understanding that each local government may have different policies.

If the elected official is new or returning, please fill out the applicable attached forms to join the Plan:

- 1. Application for Group Benefits; and/or
- 2. For optional life "Application for Optional Life"
- 3. For optional AD&D "Voluntary Accidental Death & Dismemberment"

When the forms are completed please attach all the documents and include a covering letter summarizing the names of the elected officials that are applying for these benefits. Please forward all completed forms to:

Elected Officials' Benefits Union of BC Municipalities Suite 60 – 10551 Shellbridge Way Richmond, B.C. V6X 2W9 For further details regarding coverage or if you would like assistance with the enrollment of your elected officials, please contact:

Elvira Khismatullina UBCM Group Benefits Administrator 604-270-8226 ext. 111 groupbenefitsplan@ubcm.ca

If you are not currently participating in the UBCM Group Benefits Plan, we would encourage you to request a quote. We can provide you with information on cost savings, as well as the other advantages of participation.

# E) Retiring Council Members or Elected Officials Not In Office

Please note that retiring council members or elected officials not currently in office should **not** remain on your benefits plans. You must inform Pacific Blue Cross/BC Life that coverage is to be terminated. The effective date of termination will be no later than the end of **December 2022.** 

Retiring council members and elected officials no longer in office have the option of converting to individual policies (within 60 days for Extended Health and Dental benefits and 31 days for Optional Life and Optional AD&D) with the advantage of not needing to provide medical evidence.

- For information on individual health and dental benefits available to those not on the Group Plan any longer, we would encourage you to provide the following link: https://www.pac.bluecross.ca/group/group-conversion.aspx. Conversion options are available for 60 days.
- For those wishing to convert to an individual life insurance policy must apply within 31 days after terminating the group coverage and if they are under the age of 65. For more information regarding conversion, members may contact BC Life at email: BCLClaimsServices@pac.bluecross.ca



# **UBCM Group Benefits Plan**



SCAN ME

Your TRUSTED PARTNER with over 30 years in Benefit Administration, UBCM is here to answer questions, offer ASSISTANCE and ADVOCATE on behalf of all of our Members.

# **MEMORANDUM TO COUNCIL – STAFF REPORT**



REPORT TO:		Mayor and Council	DATE PRESENTED:	May 27, 2024
REPORT FROM:	:	CAO Dean Trumbley	MEETING TYPE:	Regular
SUBJECT: Board of Trade – Service Agreement Renewal				

#### **Recommendation:**

**THAT** the City of Greenwood, currently, <u>does not</u> renew the Service Agreement with the Board of Trade and supports the organization through the grant-in-aid application process on a project-by-project basis.

ACTION ITEM REQUEST: If agreeable by the Board of Trade board of directors, that the City of Greenwood's Chief Administrative Officer works over the next 1-2 years to help the Board of Trade strive towards the requirements to achieve a Service Agreement to represent the City's economic development needs.

### 1. Rationale:

The past Service Agreement was not set-up properly between the City of Greenwood and the Board of Trade. Additionally, to have a third-party organization, represent on behalf of the City, its economic development needs, the Board of Trade must demonstrate and provide evidence of proven business practises. This includes and is not limited to governance, financial practises, mandates, planning, etc.

### 2. Acronyms:

- CoG City of Greenwood
- CAO Chief Administrative Officer
- CO Corporate Officer

### 3. Background:

It was identified by CAO Trumbley that the existing Service Agreement process between the City of Greenwood and the Greenwood Board of Trade has not been set-up correctly or empowered through an Economic Development Bylaw allowing a third-party to provide a service. This poses liability for the City of Greenwood and for the individual board member volunteering on the Board of Trade. The Greenwood Board of Trade would need to clearly demonstrate the following requirements to represent the City of Greenwood's economic development activities and establishment of funds, via taxpayers: those being,

- a) Greenwood Board of Trade would need to provide up-to-date bylaws, policies, and
  - procedures on all conduct of the organization/governance, this includes proper and acceptable financial practises, board procedures, organizations recording (minutes), etc.,
    - i. Policy around transparency and accountability to the taxpayers,
    - ii. Increased relations and membership with the commercial sector of the City,

- iii. Change scope of activities, events and services to be inclusive of all sectors in the City (i.e. commercial, residential, industrial, etc.),
- b) Greenwood Board of Trade would need to establish a detailed 5-year strategic plan to set mutual terms with the City of Greenwood for the "deliverables" of the Service Agreement,
- c) Provide proof of board and liability insurance,
- d) City of Greenwood would need to draft an Economic Development Bylaw,
  - i. Establish a local service tax approval process,
  - ii. Enter into a Service Agreement with the Greenwood Board of Trade.

#### 1. Implications:

a. Budget:

Grant in Aid on a project-by-project basis. Future taxation potential.

b. Organizational Impact:

Current Service Agreement has elevated liability to the City of Greenwood and potentially personal liability to the board members on the Board of Trade.

c. Policy:

No existing policy.

d. Bylaws:

No existing bylaw.

2. Alternatives:

None recommended.

#### Next Steps:

CAO Trumbley to contact the Board of Trade and inform the organization of the Council's decision. Furthermore, to present the Council's Action Item to see if the Board of Trade is interested in working over the next few years to achieve a proper Service Agreement relationship that is adequately funded through tax acquisition.

#### 4. Staff Review:

Prepared By:

CAO Dean Trumbley

**Reviewed By:** 

CO Brooke McCourt

#### CAO Recommendation:

That the recommendation of the staff be approved.

Dean Trumbley, CAO

#### List of Attachments:

- 1. Letter from Board of Trade President
- 2. Corporate Profile(s) not current
- 3. Summary Annual Report



# Greenwood Board of Trade

To the City of Greenwood,

Firstly, the board of executive would like to thank Dean Trumbley, City of Greenwood Administrator and Corporate Officer Brooke McCourt for attending our executive committee meeting on March 28<sup>th</sup> 2024.

We appreciated your attendance to discuss your questions and concerns about our organization and community events.

Here is a review of Board of Trade status.

The Greenwood Board of Trade is Governed under the Legislation of the Board of Trade Act-Part I-1899-07-31.

Under this act we are considered a non-for-profit organization.

Our Corporation Number is 000427-8

Business Number 107451460RC0001

The Board of Trade is responsible to provide a service to the City of Greenwood, by promoting economic civil and social welfare in the Boundary.

The service agreement between the Board of Trade and the City of Greenwood is reviewed yearly, and signed by the City of Greenwood Mayor and Corporate Administration Officer, the Board of Trade's President and Treasurer.

This years' service agreement is up for review.

Attached are the documents of last year's deliverables and our corporate information for your records.

2024 is the 125<sup>th</sup> year of incorporation for the Board of Trade, two years after the incorporation of the City of Greenwood, Greenwood's Board of Trade is one of the oldest remaining Board of Trades in British Columbia.

On behalf of all the Board of Trade executives and all members, I would like to thank you both again for taking the time. We look forward to our continued collaboration, conversations, and partnership.

Board of Trade President

Tauple O



Innovation, Science and Economic Development Canada Corporations Canada Corporations Canada

et omique Canada C. D. Howe Building 235 Queen St Ottawa ON K1A 0H5 Corporations Canada Édifice C.D.Howe 235 rue Queen Ottawa ON K1A 0H5

# **Corporate Profile / Profil corporatif**

Date and time of Corporate Profile (YYYY-MM-DD)	2024-04-01 3:30 PM	(AAAA-MM-JJ) Date et heure du Profil corporatif
CORPORATE INFORMATION		RENSEIGNEMENTS CORPORATIFS
Corporate name		Dénomination
	Greenwood Board of Trade	
Corporation number	000427-8	Numéro de société ou d'organisation
Business number	107451460RC0001	Numéro d'entreprise
Governing legislation		Régime législatif
Boards	of Trade Act - Part I (BOTA-I) - 1899	9-07-31
Loi sur les chambr	<i>es de commerce - partie I</i> (LChamb	re-I) - 1899-07-31
Status		Statut
	Active	
	Active	

REGISTERED OFFICE ADDRESS				ADRESSE DU SIEGE
		P.O. Box: 430 NOOD BC V Canada		
ANNUAL FILINGS		545		DÉPÔTS ANNUELS
Anniversary date (MM-DD)		07-31		(MM-JJ) Date anniversaire
Filing period (MM-DD)	04-01 to/au 06-01		(MM-JJ) Période de dépôt	
Status of annual filings				Statut des dépôts annuels
	Not due	2024	N'est pas dû	
	Filed	2022	Déposé	
	Filed	2021	Déposé	
Date of last annual meeting (YYYY-MM-DD)		2020-03-10	(AAAA-	MM-JJ) Date de la dernière assemblée annuelle
Туре				Туре

Not available

Pas disponible

DIRECTORS		ADMINISTRATEURS
Minimum number	4	Nombre minimal
Maximum number	4	Nombre maximal
Current number	2	Nombre actuel
Hendrik Van Wyk Vicki Barlow	234 Long Lake Road, PO#424, Greenwood BC V0H 1J0, Canada 25-321 North Copper Ave, Greenwood BC V0H 1J0, Canada	

CORPORATE HISTORY	HISTORIQUE CORPORATIF
Corporate name history (YYYY-MM-DD)	(AAAA-MM-JJ) Historique de la dénomination
1899-07-31 to present / à maintenant	Greenwood Board of Trade
Certificates issued (YYYY-MM-DD)	(AAAA-MM-JJ) Certificats émis
Some certificates may not be listed.	Certains certificats pourraient ne pas être listés.
Documents filed (YYYY-MM-DD)	(AAAA-MM-JJ) Documents déposés

The Corporate Profile sets out the most recent information filed with and accepted by Corporations Canada as of the date and time set out on the Profile.

Le Profil corporatif fait état des renseignements fournis et acceptés par Corporations Canada à la date et à l'heure indiquées dans le profil.



Innovation, Science and Economic Development Canada	Innovation, Sciences et Développement éconor	nique Canada
Corporations Canada Corporations Canada Corporations Canada 235 Queen Street 235 rue Queen Otawa (Ontario) K Otawa (Ontario) K		ANNUAL SUMMARY SOMMAIRE ANNUEL THE BOARDS OF LOI SUR LES CHAMBRES TRADE ACT DE COMMERCE SECTION 42 ARTICLE 42 REFERENCE/REFERENCE: Information Unit/Unité des reneelgreements (6/13) 941-3042 Yolf the numberinumers same true
Name and address - Nom at addressey GREENWOOD BOAND OF TRA P.O. BOX 430 GREENWOOD, R.C. VOH 150	000 427-8	1-996-333-6656 art of March 31 att 31 mars 2022 Corporation Number Numero de la societé
Statute under which incorporates La constitutive REVISED STATUTES OF CANADA, CHAPTER 130 ROC. NO. C13 155 FOL 79	Dete of registration Bate d enregistration 31 JULY 1899	Date of last persons meeting ketstaar to April 18 Date of last persons assemblies pariser write avail is 1er avail 27 APRIL 2022
NOMS ET ADRESSES DES ME		ECTED AT THE ABOVE-MENTIONED MEETING ASSEMBLEE MENTIONNEE CI-DESSUS
Presser. History LEN LOBSINGER P. BOX 579 601 GOVERNITSVIAUE.N Wee Pressent - Voe pressent DESIREE KINE 12555 HWY 3 GREENA Voil 150 Secretary - Secretaine OLIVER GLASER 2680 JSWELLAYS RO. GREEN WOOD, SC VOIT ISO TENASURCE:	7	H 150
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ELLEN CLEMENTS	12	
PAUL ANDERSON 3 2680 JEWEL LAKE RD. GRIENWOOD, RC.	k9	
4	12.	
ß	Signatu	na (seccetary - secratare)

This summary is required to be filed by all Boards of Trade and Chambers of Commerce incorporated under the Boards of Trade Act, or by Special Act of Perliament. The particulars to be given in the summary shall be as of the 31<sup>st</sup> of March in each year. The summary is to be filed in the Department of Industry IN DUPLICATE on or before the first day of June following. La rapport sommaire qui paraît ci-dessus doit être produit par toutes les Chambres de commerce constituées en corporation en vertu de la Loi sur les Chambres de commerce ou par une loi spéciale du Parlament. Les détails qui sont consignés dans ca sommaire sont arrêtés jusqu'au 31 mars de chaque année. Ce resport sommaire doit être déposé EN DOUBLE au ministère d'Industrie le du syant le 1er jour de juin suivant.

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# Greenwood Board of Trade

P.O. Box 430, Greenwood, B.C. V0H 1J0 Facebook/greenwoodBot

# This report is part of our Service Agreement

We would like to take this opportunity to thank Mayor, Council and City Staff for all the support over the past year!

Here are some highlights of 2023's accomplishments.

**Downtown Banners** – Local businesses supported and invested in the development of the banner replacement for the downtown corridor. "**The art club did an amazing job**" the banners will be installed this summer for all to see.

**Founders Day Parade** – With the involvement and participation of our neighboring communities made for another great success, enjoyed by many not just from our community but the entire region. Having main st as the parade route really enhances the event.

**Founders Day 2023** – was another well attended event, the community groups and organizations really showcase our community engagement and pride. The Fireman's competition was a hit, it looks to have started a regional interest to come and be part of this year's festivities.

**Gold Rush Car Show** - Even though the car show weekend was extremely smokey and the province put out a do not travel along highways warning, the attendance was pretty good considering, we had 78 registered cars, plus a couple groups that did not register, an estimate of 300+ attendees, 17 local vendors, including non-profits that were able to fundraise and educate the public, these include the GW volunteer fire department and the recreation association with the sale of hotdogs, the Boundary Historical Society, RDKB with fire smart, Association for Injured Motorcyclists and the feline society

**Rock Creek Fall Fair Fundraiser** - along with raising funds for the Board of Trade this event was an opportunity to promote and showcase Greenwood, to the many Fair-goers who stop by our booth. We answered many questions about our city, and encourage folks to visit and consider looking at opportunities to move to and investing in our community.

Halloween Bonfire, Hotdogs & Hot Chocolate Event - The support and co-sponsorship with The City of Greenwood, the Board of Trade hosted the annual free to the community Halloween event. We invite all, especially the young Ghouls & Goblins to come to the Ball Park after Trick or Treating to warm up with Hotdogs, Hot Chocolate and a Bonfire. It was a very well attended event.

**Christmas Light Up on December 2** - Community Christmas Light Up trees at the Ball Park and along Copper Avenue. The community was invited to help decorate attend the lighting of our 25' Community Christmas Tree and take part in the festivities, from young to old everyone enjoyed the Bonfire while warming up with free hotdogs and hot chocolate, while warming their souls singing and listening to Christmas Carols performed by The Boundary Community Choir, known as "The Vocallocos". Even Santa made an appearance to help make it a memorable evening, it was a Beautiful Small-Town Christmas Ambience evet.

# The development and focus on a Boundary Economic Diversification Plan

Midway council applied and received a grant funding determined that a regional approach would be more beneficial. With the help of Community Futures, Lochaven Consulting has been facilitating that process.

There is amazing potential for regional investment and growth, not just for our communities but the entire region through these initiatives.

The Board of Trade will be tasked and engaged in initiatives opportunities created by this plan and we look forward to assisting in that development. It is a long-term vision and will require dedicated involvement.

**2023 membership enrollment and participation** has been exceptional, local businesses and community members who have supported and joined the Board of Trade have enhanced our ability to expand and providing additional services to the city. With the development of committees, we are able dedicate more people to events and capital projects incentives. As we begin 2024, there are potential opportunities for a stewardship of some city owned properties. Potentially to help maintain and utilize buildings and properties that have been neglected over the years, that require maintenance and attention. These proposals will be forth coming throughout the course of year.

**2024 is The Board of Trade's 125th** year of service to the City of Greenwood We look forward to your continued support in promoting Economic Civic and Social Welfare in The Boundary

On behalf of all the Board of Trade Members and Executives

President Barry Noll

# **MEMORANDUM TO COUNCIL – STAFF REPORT**



REPORT TO:	Mayor and Council	DATE PRESENTED:	May 27 <sup>th</sup> , 2024
REPORT FROM:	CO, Brooke McCourt	MEETING TYPE:	Regular
SUBJECT:	Reallocation of Tree Removal Surplus	Funds – Fire Hydrant Re	pairs & Maintenace

# Recommendation:

That Council approve the following resolution:

**THAT** twelve thousand dollars be reallocated from the costs saving of \$28,000.00 on the tree removal contract (**budgeted for \$49,000.00**) to purchase necessary fire hydrant upgrades to be installed by Public Works.

# 1. Rationale:

The City of Greenwood Public Works Department would have all necessary parts and equipment on hand if needed which helps the City crew be adaptable with on-going maintenance and repairs to our water and sewer systems throughout the community.

This would decrease high shipping costs for fast delivery of parts needed. As well as delays with getting the repairs done as the parts would be on hand and not having to be ordered, shipped then delivered before the repair or maintenance can take place.

# 2. Acronyms:

CoGCity of GreenwoodBCProvince of British ColumbiaRDKBRegional District Kootenay Boundary

# 3. Background:

The City of Greenwood budgeted \$49,000.00 for the removal of the 50 Cottonwood Trees located at the Nikkei Legacy Park. The City of Greenwood had a cost saving from the project of \$28,000.00, The City administration is asking for \$12,000.00 dollars of that savings be reallocated to purchase necessary parts and equipment for daily Fire Hydrant maintenance and repairs.

### 4. Implications:

# a. Budget:

\$12,000.00 reallocated from Tree removal Surplus Funds

# b. Organizational Impact:

N/A

c. Policy:

N/A

d. Bylaws:

N/A

# 5. Staff Review:

# Prepared By:

CO, Brooke McCourt

# **Reviewed By:**

CAO, Dean Trumbley

### **CAO Recommendation:**

That the recommendation of the staff be approved.

Dean Trumbley, CAO

# **Brooke McCourt**

From:	Donna Durban <donna.durban@stellervista.com></donna.durban@stellervista.com>
Sent:	May 23, 2024 1:45 PM
To:	Brooke McCourt
Subject:	Street Closure June 8th
Follow Up Flag:	Follow up
Flag Status:	Completed

Hi Brooke,

Hope you're having a great day 😂

StellerVista is celebrating 20 years in the Boundary YAY

We would like to have a street party and would like to get permission to close off part of Centre Street (the street beside the Credit Union) and borrow a few picnic tables. We scheduled the event for Saturday June 8, 11:00am – 2:00pm.

As part of our celebration, we will be donating \$2000.00 to the Greenwood Fire Department who will be bbqing for us. We are also having some entertainment – karaoke from our local talented people. Hope all of you at City Hall can come join us for lunch and sing a song or two 😊

Please let me know if you can kindly approve our request to close the street for a few hours or if I need to submit a delegation to council.

Thanks Brooke!!

**Donna Durban** Branch Manager P: 250.445.9900 B: West Boundary W: <u>StellerVista.com</u>

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