CITY OF GREENWOOD



Regular Council Meeting

Council Chambers – Greenwood City Hall – 202 S. Government Ave. Tuesday, November 14th, 2023 7:00 pm

AGENDA 1. Call to Order 2. Adoption of Agenda: November 14, 2023 Regular Council Meeting 3. Adoption of the Minutes Page 3-5 a. July 10, 2023 Regular Meeting Minutes Page 6-9 b. August 14, 2023 Regular Meeting Minutes Page 10-11 c. August 17, 2023 Special Meeting Minutes d. September 7, 2023 Special Meeting Minutes Page 12-13 4. Delegation Page 14 a. George Fosbery 5. Correspondence for Information Page 15-16 a. LGMA Newsletter Page 17 b. FireSmart Presentation 6. Correspondence for Action None. 7. Councillor's Reports Page 18 8. Mayor's Report 9. Administrator's Report None. Page 19-20 10. Accounts Payable Report October 18, 2023 – November 9, 2023 **11. New and Unfinished Business** Page 21-36 a. DP - Wildlife Exhibition Museum b. Water Infrastructure Project Grant

12. Question Period

Excerpt from Council Procedures Bylaw 674 Section 14

- 1. Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor, and will where possible and appropriate be answered by the Mayor or a member designated by the Mayor.
- 2. A maximum period of 15 minutes shall be provided for considering questions from members of the public; however that maximum may be extended to 30 minutes with the unanimous
- 3. consent of all Council members present.
- 13. Adjournment

GREENWOOD	CITY OF GR Minutes of the Regular Meeting of Council held on	
PRESENT	Mayor J. Bolt Councillors: J. Nathorst, G. Shaw, C. Huisman, J. McI	Lean
ALSO PRESENT	Tracy Thomas, CAO	
CALL TO ORDER	Mayor Bolt called the meeting to order at 7:00 pm.	
ADOPTION OF AGENDA (152-23)	Motion: J. Nathorst/ J. McLean THAT the July 10, 2023 agenda be adopted. Ca	urried
ADOPTION OF MINUTES	J. McLean/ G. Shaw THAT the minutes of the June 12, 2023 Regular Coun adopted.	ncil Meeting be
(154-23)	G. Shaw/ J. McLean THAT the minutes of the June 26, 2023 Regular Counadopted. Ca	ncil Meeting be
DELEGATION	Boundary Community Ventures THAT Council and Mayor thank the delegation for the and pass along to administration for further questions. Boundary Women's Coalition THAT Council and Mayor thank the delegation for the and pass along to administration for further questions.	eir presentation
CORRESPONDENCE FOR INFORMATION (155-23)	Motion: G. Shaw/ C. Huisman THAT the correspondence items a. through e. be acce information. Ca Motion: G. Shaw/ C. Huisman THAT Council send a letter of support to The City of George supporting this resolution at the 2023 UBCM	nrried of Prince
(156-23)	Ca	rried

COUNCILLOR'S REPORTS

Jim Nathorst: Verbal report presented

Gerry Shaw: Verbal report presented

Clint Huisman: Verbal report presented

Jessica McLean: Verbal report presented

MAYOR'S REPORT: Verbal report presented

ADMINISTRATION REPORT: Report presented

		1 1	
(157-23)		Motion: G. Shaw/ J. McLean THAT Council receive the reports as information.	Carried
ACCOUN REPORTS (158-23)	TS PAYABLE S	Motion: J. McLean/ G. Shaw THAT Council receive the cash disbursement acco in the amount of \$19,384.57 for the period of June 21, 2023.	
NEW ANI BUSINES	D UNFINISHED S		
a.	Memo to Council – Strategic Planning and Governance Training Contract Award.	Motion: J. Nathorst/ C. Huisman THAT Council approve training on October 11 th	
(159-23)			Carried
b.	Licence to Use and Occupy – Greenwood Recreation Association.	Motion: J. McLean/ C. Huisman THAT Council approve occupancy of S. Governn Ballpark on September 29 th , 2023 for a Soap Box to be determined.	nent St. down to the Derby. Time is still
(160-23)			Carried
QUESTIC PERIOD	DN		
IN-CAME	CRA	Motion: J. Bolt THAT Council move to In-Camera at 8:33 pm un	der Section 90 (1)
(161-23)		(e).	Carried

	Motion: G. Shaw/ J. McLean THAT Council adjourn the In-Camera meeting at 8:57 pm.
(162-23)	Carried
MOTIONS DECLASSIFED FROM IN-CAMERA (163-23)	Motion: G. Shaw/ J. McLean THAT Council approves that the development process can proceed as proposed with the caveat that aesthetic improvements be included as a requirement. Carried
(164-23)	Motion: G. Shaw/ J. McLean THAT Council directs Administration to prepare an amendment to the Zoning Bylaw that addresses lack of clarity in regard to mobile homes being utilized as carriage homes. Carried
ADJOURNMENT	Motion: J. Bolt THAT Council adjourn the Regular Council Meeting at 9:10 pm.
(165-23)	Carried

Mayor

Certified Correct

Chief Administrative Officer

GREENWOOD	CITY OF GREENWOOD Minutes of the Regular Meeting of Council held on August 14, 2023
PRESENT	Mayor J. Bolt Councillors: J. Nathorst, G. Shaw, C. Huisman, J. McLean
ALSO PRESENT	Tracy Thomas, CAO
CALL TO ORDER	Mayor Bolt called the meeting to order at 7:00 pm.
ADOPTION OF AGENDA (174-23)	Motion: J. Nathorst/ C. Huisman THAT the August 14, 2023 agenda be adopted as amended to move new and unfinished business items g. and h. to In-Camera. Carried
ADOPTION OF MINUTES	J. Nathorst/ G. Shaw THAT the minutes of the July 10, 2023 Regular Council Meeting be adopted. Carried
DELEGATION	Nikki Csek & – TreeHaven THAT Council and Mayor thank the delegation for their presentation and delegate to administration to provide follow up.
	Boundary Women's Coalition THAT Council and Mayor thank the delegation for their presentation and delegate to administration to provide follow up.
CORRESPONDENCE FOR INFORMATION	Motion: J. McLean/ G. Shaw THAT the correspondence items a. through d. be accepted as information.
(176-23)	Carried
COUNCILLOR'S REPORTS	
Jim Nathorst: Verbal report presented	l
Gerry Shaw: Verbal report presented	

Clint Huisman: Verbal report presented

Jessica McLean: Verbal report presented

MAYOR'S REPORT: Verbal report presented

ADMINISTRATION REPORT: Report presented

(175-23)		Motion: J. Nathorst/ C. Huisman THAT Council receive the reports as information. Carried
ACCOUN REPORTS	FS PAYABLE	Motion: J. McLean/ C. Huisman THAT Council receive the cash disbursement accounts payable report in the amount of \$250,610.20 for the period of July 7, 2023 to August 2, 2023.
(176-23)		Carried
NEW AND BUSINESS	UNFINISHED S	
a.	DVP – Wayne Durban	Motion: J. Bolt/ C. Huisman THAT Council approve the Development Variance Permit for a pol shed located at 655 N. Kimberley Ave.
(177-23)		Carried
b.	Greenwood Recreation Association – Sponsorship.	THAT Council accepts the information as additional information.
с. (178-23)	Boundary Minor Hockey Association – Donation.	Motion: G. Shaw/ J. McLean THAT Council donates a 2024 family swim pass for the Greenwood Municipal Pool to the Boundary Minor Hockey Association for their silent auction/raffle.
d.	Boundary Community Forest – Update.	THAT Council is opposed to RDKB wanting their own Boundary Forest that might impact WBCF.
e.	Boundary Invasive Species – Grant in Aid.	THAT Council requires the application to be completed in full and include the required financial reports before they can approve.
f.	LUO- Greenwood Recreation Association.	Motion: J. Bolt/ G. Shaw That Council approve the Greenwood Recreation Association use of the Tennis Court to sell hot dogs, popcorn and drinks on August 25 th , 2023.
(179-23)		Carried

g.	Staff Training – Community Planning for Local Government Officials.	Moved to In-Camera.
h.	Bylaw Enforcement Support – RDKB.	Moved to In-Camera.
i.	Draft City of Greenwood Bylaw Enforcement Policy.	Motion: C. Huisman/ J. McLean THAT Council adopt the City of Greenwood Bylaw Enforcement Policy 2023-02 effective August 14 th , 2023.
(180-23)		Carried
j.	Greenwood Recreation Association – Insurance.	THAT Council directs administration to look at options for the City of Greenwood to organize events with the Recreation Committee's assistance.
k.	Nikkei Legacy Park – Letter of Support- Rock Garden.	Motion: G. Shaw/ J. Nathorst THAT Council directs administration to provide a letter of support to obtain \$50,000 grant to create a rock garden at Nikkei Legacy Park.
(181-23)		Carried
QUESTIO PERIOD	N	
IN-CAME	RA	Motion: J. Bolt THAT Council move to In-Camera at 8:55 pm under Section 90 (1)
(182-23)		(e)(g). Carried
		Motion: G. Shaw/ J. McLean THAT Council adjourn the In-Camera meeting at 10:28 pm.
(183-23)		Carried
ADJOURN	IMENT	Motion: J. Bolt THAT Council adjourn the Regular Council Meeting at 10:28 pm.
(184-23)		Carried

Mayor

Certified Correct

Chief Administrative Officer

GREENWOOD	CITY OF GREENWOOD Minutes of the Special Meeting of Council held on August 17, 2023
PRESENT	Mayor J. Bolt Councillors: J. Nathorst, C. Huisman, G. Shaw, J. McLean
ALSO PRESENT	Tracy Thomas, CAO
CALL TO ORDER	John Bolt called the meeting to order at 10:32 am.
ADOPTION OF AGENDA (193-23)	Motion: C. Huisman/ G. Shaw THAT the August 17, 2023 Special agenda be adopted. Carried
ADOPTION OF MINUTES	None.
NEW AND UNFINISHED BUSINESS	

a)	Licence to Occupy Extension for 1475 deadwood Street to Route 3 Racing	Motion: J. Nathorst/ C. Huisman THAT Council approve the licence to occupy b period of 5 years, with option to renew.	be renewed for a
(194-23)			Carried
a)	HR Committee	Motion: None Mayor Bolt announced that he has appointed a Committee	ll council to the HR
IN CAMERA	L .	Motion: C. Huisman/ G. Shaw Motion to move into Camera at 11:41	
(195-23)		Wotion to move into camera at 11.11	Carried
OUT OF CA	MERA	Motion: J. Mclean/G. Shaw	
(196-23)		Motion to move out of Camera at 11:44	Carried

Greenwood City Council – Special Council Meeting Minutes – Thursday August 17, 2023

ADJOURNMENT

Motion: J.Bolt THAT Council adjourn the meeting at 11:44 a.m.

(197-23)

Carried

Mayor

Certified Correct

Chief Administrative Officer

GREENWOOD	I	CITY OF GREENWOOD finutes of the Special Meeting of Council held on September 7, 2023
PRESENT		Mayor J. Bolt Councillors: C. Huisman, G. Shaw, J. McLean
ALSO PRESI	ENT	Tracy Thomas, CAO
CALL TO OI	RDER	John Bolt called the meeting to order at 7:01 pm.
ADOPTION ((198-23)	OF AGENDA	Motion: C. Huisman/ J. McLean THAT the September 7, 2023 Special agenda be adopted. Carried
ADOPTION	OF MINUTES	None.
NEW AND U BUSINESS	NFINISHED	
a)	Budget Information for September 25 th ,2023	Motion: None THAT Council requests that a Variance report be provided that also includes staff time for capital projects, and taxes outstanding amounts.
b)	By-Election	Motion: None CAO has declined to be the Chief Election Officer. Council must appoint an alternative.
c)	Water Infrastructure Project.	Motion: None. Council would like to hold a Town Hall for this project by the end of September. Council would also like CAO to request an extension to signing this project. CAO advised that original project funding proposal was approved and submitted during last Council sitting.
d)	Fire Chief Proposal for Fire Department Audit.	Motion: J. Bolt/ J. McLean That Chief James Runciman be contracted to perform Audit.
(199-23)		

IN CAMERA	Motion: C. Huisman/ J. McLean Motion to move into Camera at 7:37 pm.	
(200-23)	notion to move mile camera at 12 , p.m.	Carried
OUT OF CAMERA	Motion: C. Huisman/ J. McLean Motion to move out of Camera at 7:48pm.	
(201-23)		Carried
ADJOURNMENT	Motion: J.Bolt THAT Council adjourn the meeting at 7:49 pm.	
(202-23)	The found agoan at mooning at 7.19 pin	Carried

Mayor

Certified Correct

Chief Administrative Officer

(date)

City of Greenwood PO Box 129 Greenwood, BC VOH 1JO

Dear Sir / Madam:

RE: REQUEST TO APPEAR AS A DELEGATION BEFORE CITY COUNCIL

I (we) wish to appear before City Council as a delegation at the regular Council meeting to be

held on NO (date of meeting)

The subject to be dealt with by the delegation is:

Grunwood City The use & comm to city water in

The proposal intended to be made to Council is: vill not continuate the cuty water Now conner N e residen ather antisid stem. Why seriena The name(s) of the person(s) who will address Council is (are): of water but we ast Fosbery Donna Klip Creptize \$

The contact person for the delegation is: Name: George Fostery Mailing Address: reenwood BC VOHIJO Phone: 250 - 217 email - hoteecrow@hotmail.com Yours Sincerely,

Brooke McCourt

From: Sent: To: Subject: Local Government Management Association of BC <office@lgma.ca> November 6, 2023 11:02 AM frontdesk.greenwoodcity@shaw.ca LGMA Job Circular, News, and Program Updates - Week of November 6, 2023



LGMA Newsletter: Week of November 6, 2023

Member Spotlight on: Wallace Mah!

Here at the LGMA we are proud to highlight our members and their many achievements in BC local government! Over the next few months, you will notice periodic member highlights that speak to not only the value of LGMA membership, but the strength of the local government sector as a whole. This week, we asked Wallace Mah, Chief Administrative Officer at District of Kent and long-time member and supporter of the LGMA, about his accomplished career and LGMA membership experience!

With more than 43 years in local government, Wallace started in recreation as a summer student in 1979 with Fraser Fort George Regional District. After a storied



career in many BC local governments including Peace River Regional District, Dawson Creek, the Town of Smithers, and the District of Ucluelet, Wallace moved to the District of Kent in 2007. Wallace has been involved with the LGMA since the beginning of his career in the early 80's and has been a strong supporter and advocate. He has served on the LGMA Board of Directors as Chapter Director in not one

but two LGMA Chapters, has held various roles on these respective Chapter Executives, and has contributed to the LGMA in countless other ways. Read his full <u>Member Spotlight on our website</u>! If you have an LGMA member in mind that you think should be highlighted, please contact Adrian Paradis at aparadis@lgma.ca

CivicInfo BC & LGMA BC Local Government Job Board CURRENT OPPORTUNITIES

LGMA Training:

Complimentary lunch hour discussion CAO Connect Lunch Series November 17

Registration now open! HR Lunch Connect Series November 27

Gain the fundamental skills you need Corporate Officers Fundamentals January 23 – March 5, 2024

Save the Date! 2024 CAO Forum, Vancouver, BC Pre-Conference: February 20 Forum: February 21-22

LGMA On-Demand Courses

Enjoy this complimentary course! Ethics in Local Government Available on-demand

LGMA Membership

2024 Membership is on the horizon! Update your LGMA profile to stay connected

See all Training & Workshops

Additional News and Training:

Job Postings

Resource, tools, and other helpful information Truth and Reconciliation Resources for BC Local Governments

Feedback sought on emergency management regulations New Emergency and Disaster Management Act

Spring 2024 funding stream intakes Emergency Preparedness Funding webinar November 21

A first-of-its-kind conference! Kamloops Municipal IDEA Conference November 27-28

Capilano U Spring 2024 and Fall 2024 PADM Courses Local Government Administration Programs Starting in January, 2024

Programs Re-Launch UVic Indigenous Community Development and Governance Starting in January, 2024

See all News & Opportunities

Thank you AO Committee Members and MATI Approving Officers Faculty

Brooke McCourt

From: Sent: To: Subject: Tracy Thomas November 8, 2023 2:00 PM Brooke McCourt Fwd: FireSmart Presentation

Sent from my iPhone

Begin forwarded message:

From: Carlene Pires <epc@rdkb.com> Date: November 8, 2023 at 12:00:18 PM PST To: John Bolt - Greenwood Director <greenwooddirector@rdkb.com>, Roy Terashita <rterashita@shaw.ca>, Tracy Thomas <cao@greenwoodcity.ca> Cc: Mark Stephens - Manager of Emergency Programs <em@rdkb.com> Subject: FireSmart Presentation

Good afternoon,

I hope you are well. I wanted to check in and see if the Greenwood City Council would be interested in a presentation regarding the work we have completed for FireSmart to date, as well as the process and timelines of the Community Wildfire Resiliency Plans (CWRP), upcoming projects for the region, and planning for 2024 funding.

If so, happy to attend a council meeting over the next month if there is room on the agenda.

One other thing to mention, you (and the municipal council) should have received an email yesterday from one of our consultants, Monica Nederend (B.A. Blackwell & Associates Ltd.) with a local government, or fire department-specific questionnaire as part of the background review phase for our CWRP project that is currently underway. Please consider providing input as it is a key component to the development of these plans. If you feel that other personnel within your organization could contribute valuable input, please do not hesitate to let us know and we can ensure they get added to our list and receive a questionnaire.

Look forward to hearing from you.

Kind regards,



Regional District of Kootenay Boundary

Carlene Pires | Emergency Program Coordinator epc@rdkb.com | C: 250.231.1277 | T: 250.368.0259

Regional District of Kootenay Boundary Toll-free: 1.800,355,7352 Main: 250.368.9148 rdkb.com

MAYORS REPORT

NOVEMBER 9/2023

I have applied to the RDKB for a grant in aid to replace the furnace and A/C at the Greenwood medical clinic for the amount of 13,581.43. The RDKB will pay for the furnace this year and the A/C next year. The amount of 7,271.42 for the furnace was approved by the board November 8. I would like to thank RDKB director Sharen Gibbs for her support.

The city of Greenwood has a contract with the RDKB for a BY-LAW enforcement officer from Grand Forks as of November 1/2023

Public Works has completed re-decking of the LOUISA ST bridge.

City of Greenwood

Supplier :

Cheque Register-Summary-Bank HERIT TO ZWARN



AP5090 Date : Nov 09, 2023 Page :1

Time :2:12 pm

Cheque No. Status : All Seq : Medium : C=Computer E=EFT-PAP T=EFT-

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
6039	20-Oct-2023	ACECOUR	A.C.E. COURIER SERVICES	Issued	209	С	114.24
6040	20-Oct-2023	ADTSEC	ADT SECURITY SERVICES CANADA LTD.	Issued	209	С	26.25
6041	20-Oct-2023	AMAZON	AMAZON	Issued	209	С	73.40
6042	20-Oct-2023	BOUNDC	BOUNDARY COUNTRY DOOR & GATE	Issued	209	С	16,800.00
6043	20-Oct-2023	CHARV001	CHARTIER, VANESSA DAWN	Issued	209	С	320.00
6044	20-Oct-2023	GREEN	GREENWOOD SAW TO TRUCK REPAIRS	Issued	209	С	333.76
6045	20-Oct-2023	INNOV	INNOV8	issued	209	С	466.08
6046	20-Oct-2023	ISL	ISL ENGINEERING AND LAND SERVICES LTD.	Issued	209	С	32,445.79
6047	20-Oct-2023	KRCONC	KETTLE RIVER CONCRETE	Issued	209	С	1,237.16
6048	20-Oct-2023	REGIO001	REGIONAL DISTRICT OF KOOTENAY BOUND/	Issued	209	С	9,251.75
6049	20-Oct-2023	SCHNEE	SCHNEIDER, ERICH H	Issued	209	С	108.00
6050	20-Oct-2023	WDSHEET	WD SHEET METAL LTD.	Issued	209	С	3,696.47
6051	26-Oct-2023	ADTSEC	ADT SECURITY SERVICES CANADA LTD.	Issued	213	С	131.25
6052	26-Oct-2023	BOUNDF	BOUNDARY FALLS WELDING	Issued	213	С	210.00
6053	26-Oct-2023	CHARV001	CHARTIER, VANESSA DAWN	Issued	213	С	320.00
6054	26-Oct-2023	CUPE001	CUPE - LOCAL 2254	Issued	213	С	541.62
6055	26-Oct-2023	HIGA	HIGASHI, W.	Issued	213	С	3,150.00
6056	26-Oct-2023	ISL	ISL ENGINEERING AND LAND SERVICES LTD.		213	С	5,389.13
6050 6057	26-Oct-2023	LANDT	LAND TITLE & SURVEY AUTHORITY OF BC	Issued	213	C	7.88
		ACECOUR	A.C.E. COURIER SERVICES	Issued	218	c	32.41
6058 6059	03-Nov-2023 03-Nov-2023	BLACK001	BLACK PRESS	Issued	218	C	504.09
		BOUNDSEP	BOUNDARY SEPTIC SERVICE	Issued	218	c	306.25
6060	03-Nov-2023			Issued	218	c	208.95
6061	03-Nov-2023	CIVICINFOB			218	c	1,312.50
6062	03-Nov-2023	ECO/L		Issued	218	c	236.75
6063	03-Nov-2023	GRANDHH	GRAND FORKS HOME HARDWARE	Issued	218	c	1,366.40
6064	03-Nov-2023	GREEN	GREENWOOD SAW TO TRUCK REPAIRS	Issued	218	c	1,500.40
6065	03-Nov-2023	ICONIX		Issued		c	43.12
6066	03-Nov-2023	KINGD01		Issued	218	c	298.29
6067	03-Nov-2023	LORDC001		Issued	218		403.22
6068	03-Nov-2023	MINFINCCS	MINSTER OF FINANCE	Issued	218	C	
6069	03-Nov-2023	REGIO001	REGIONAL DISTRICT OF KOOTENAY BOUND/		218	С	151.80
6070	03-Nov-2023	ROLLINS	ROLLINS	Issued	218	С	34,994.40
6071	03-Nov-2023	ROUTE3002	ROUTE 3 PRINT STUDIO & GIFTS	Issued	218	С	604.80
6072	03-Nov-2023	RRSMI001	ROB, SMITH	Issued	218	С	250.00
6073	03-Nov-2023	TBSCON	TBS CONTRACTING	Issued	218	С	3,377.96
6074	03-Nov-2023	YBR	YELLOWHEAD ROAD & BRIDGE	Issued	218	С	1,862.01
00583-0001	20-Oct-2023	CANAD003	CANADA REVENUE AGENCY	Issued	208	E	13,423.49
00583-0002	20-Oct-2023	FORTI001	FORTIS BC - Electric	Issued	208	E	402.46
00583-0003	20-Oct-2023	MANULIFE	MANULIFE FINANCIAL	Issued	208	E	3,027,95
00583-0004	20-Oct-2023	MUNIP	MUNICILPAL PENSION PLAN	Issued	208	E	2,827.37
00583-0005	20-Oct-2023	SHAW001	SHAW CABLE	Issued	208	E	373.51
00583-0006	20-Oct-2023	TELUS 003	TELUS	Issued	208	E	260.95
00583-0007	20-Oct-2023	WORKS	WORKSAFEBC	Issued	208	Е	3,960.36
00584-0001	31-Oct-2023	BOLTJ	BOLT, JOHN	Issued	215	E	100.00
00584-0002	31-Oct-2023	FORTI001	FORTIS BC - Electric	Issued	215	E	283.22
00584-0003	31-Oct-2023	HUISC001	HUISMAN, CLINTON JOSEPH	Issued	215	E	100.00
00584-0004	31-Oct-2023	MCLEJ001	JESSICA, MCLEAN	Issued	215	Е	100.00
	31-Oct-2023	MUNIP	MUNICILPAL PENSION PLAN	Issued	215	E	2,818_85
	31-Oct-2023	SHAW	SHAW, GERRY	Issued	215	E	100.00
	31-Oct-2023	SHAW001	SHAW CABLE	Issued	215	Е	20.11

City of Gree Cheque F		ummary-B	ank	AP5090 Date :	Nov 09, 2023	Page : 2 Time : 2:1	2 pm
Supplier : Cheque Dt. Bank :	HERIT To ZW 18-Oct-2023 To 01 - General Ba	09-Nov-2023	nny Rounding Suspense	Seq : Medium	Cheque No. : C=Compute	Status : All r E=EFT-PAP T=E	FT-
Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank: 01	General Bank	¢					
Total Comp	uter Paid :	122,246.67	Total EFT PAP :	27,798.27		Total Paid :	150,044.94
Total Manu	ally Paid :	0.00	Total EFT File :	0.00			

50 Total No. Of Cheque(s)

City of Greenwood

PERMIT APPLICATION

APPLICATION FOR A:

DEVELOPMENT PERMIT

[] DEVELOPMENT VARIANCE PERMIT

[] TEMPORARY COMMERCIAL OR INDUSTRIAL USE PERMIT

(This form is to be completed and submitted with all required information, documents, and fees to the Clerk of the City of Greenwood, Box 129, Greenwood, B.C. VOH 1J0)

APPLICANT AND REGISTERED OWNER(S)

Applicant's Name: Prime Building Design Ltd.

Applicant's mailing address: #202 - 3704 32nd St. Vernon, BC V1T 5N6

Postal code: V1T 5N6 Telephone(s): (250) 540-3449

Owners' name(s): Denise Frocklage, Dean Trumbley, Gordon Frocklage

Owner(s) mailing address: PO Box 427 Falkland BC & PO Box 3060 Revelstoke B.C.

Postal code: VOE 1W0 & VOE 2S0 Telephone(s): (250) 558-8951

As owner(s) of the land described in this application, I/we hereby authorize

Prime Building Design Ltd.

on my/our behalf in regard to this application for a permit.

Owners' signature(s):

(s): And A Shilly

to act as applicant

(Where the applicant is not the sole registered owner of the land described in this application, the application or the above authorization must be signed by all owners.)

I/we hereby apply for a

- Development Permit
- [] Development Variance Permit
- [] Temporary Commercial Use Permit
- [] Temporary Industrial Use Permit

7							
in Pe	the case of a Development Permit ermit, to permit the following develop	or a Temporary Commercial or Indu ment or temporary use:					
	se a separate sheet if necessary to prov						
Cu	rrent full legal description of the land						
LC	ot 22 Block 7 District Lot 597 Similk	ameen Division Yale District Plan 2 ⁻					
		uth Copper Avenue (HWY 3) Lot 22					
	esent zoning of the land: C1	assigned address 355 Copper Av					
Description of the existing use/development of the land:							
	scription of the existing use/developm	ent of the land:					
Er	npty lot	ent of the land:					
Er	npty lot						
_Er Des	npty lot cription of the proposed use/develops	nent of the land:					
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	Front 0.61m	Back	9.76m	Sides 1.2m & 14.07m
(c)	Maximum roof height:	21'-6"		
(d)	Use or purpose of prop	osed building	or addition:	

Wildlife exhibition museum

8. Reasons and comments in support of the application (use a separate sheet if necessary):

We are proposing to build a wildlife exhibition museum that will attract tourism and will provide local employment opportunity. The building design fits in with the form and character of neighboring buildings and is in line with all zoning bylaw requirements.

9. The Municipal Act requires that owners and "tenants in occupation" of the subject land and of neighbouring parcels be notified of Council's intention to pass a resolution to authorize the issue of a Development Variance Permit or a Temporary Commercial or Industrial Use Permit. As it is not possible for the City to be aware of the names and mailing addresses of all tenants, the applicant for a Development Variance Permit or a Temporary Commercial or Industrial Use Permit is required to supply, with this application, a full list of all tenants (if any) of each parcel any part of which lies within 60 metres of any land covered by this application and not currently owned by the applicant.

Please print the names and mailing addresses of the tenants on a separate sheet and attach it to this application. Please note that it is **not** necessary to provide the names of **owners** of the properties, as this information is available in the City's records.

I/We hereby declare that all statements and information contained in this application and the material submitted in support of the application are, to the best of my/our knowledge and belief, true and correct in all respects.

Date: 2023-11-06

NOTE: The following must be submitted with this application:

- 1. A copy of a State of Title Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than 30 days prior to submission of the application, as proof of ownership of the land covered by the application.
- 2. A sketch plan, with dimensions and drawn to scale, showing the parcel(s) or parts of parcel(s) covered by the application, and the location of existing and proposed buildings, structures, uses, access roads, parking, driveways, and any screening, landscaping and fences.
- 3. The fee prescribed for the application in Schedule C of the Development Procedures Bylaw.

Signature of applicant or owner(s)]

Schedule C to City of Greenwood Bylaw 676

SCHEDULE OF FEES

1	For an application to amend the Official Community Plan (\$250 refunded if the application is withdrawn or rejected prior to a public hearing).	\$ 500.00
2	For an application to amend the Zoning Bylaw	\$ 500.00
3.	For an application to amend both the Official Community Plan Bylaw and the Zoning Bylaw	\$ 800.00
4	For an application for a Development Permit (a) where the construction value is less than \$2,000 (b) where the construction value is \$2,000 or more	\$ 50.00 \$ 200.00
5.	For an application for a Development Variance Permit.	\$ 200.00
6	For an application for a Temporary Commercial or Industrial Use Permit.	\$ 200.00



















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