



CITY OF GREENWOOD

Regular Council Meeting

Council Chambers – Greenwood City Hall – 202 S. Government Ave.

Monday, June 12, 2023

7:00 pm

AGENDA

1. Call to Order

2. Adoption of Agenda: June 12, 2023 Regular Council Meeting

3. Adoption of the Minutes

- a. May 23, 2023 Regular Council Meeting Minutes Pages 3-5

4. Delegation:

- a. George Fosbery – Connection of water to property Page 6-7
- b. Barry Noll – Economic Development Presentation Pages 8

4. Correspondence for Information

- a. CivicInfo BC Newsletter Page 9-13
- b. Office of the Premier Page 14
- c. Ministry of Municipal Affairs Page 15

7. Correspondence for Action None.

8. Councillor's Reports

9. Mayor's Report

10. Administrator's Report Page 16

CAO Report

11. Accounts Payable Report Page 17

May 19, 2023 – June 7, 2023

12. New and Unfinished Business

- a. Licence to Use and Occupy – BOT – Founders Day Page 18-20
- b. Licence to Use and Occupy – Boundary Metis Community Association Page 21-25
- c. Licence to Use and Occupy – Greenwood Recreation Association Page 26-28
- d. Memo to Council - Council Training and Strategic Planning Budget Utilization Page 29
- e. Greenwood Volunteer Fire Department – Repeater equipment Page 30
- f. Greenwood Volunteer Fire Department – Heat/ AC in Fire Hall Page 31
- g. Greenwood Volunteer Fire Department – Exhaust Ventilation System Page 32

h. Greenwood Volunteer Fire Department – Front Door Replacement System	Page 33
i. Greenwood Volunteer Fire Department – Power Wash & Paint Fire Hall	Page 34
j. Greenwood Volunteer Fire Department – Permission to use concession	Page 35
k. Board of Trade – Public Piano on Copper St	Page 36
l. Boundary Minor Hockey Association – Sponsorship	Page 37

13. Question Period

Excerpt from Council Procedures Bylaw 674 Section 14

- 1. Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor, and will where possible and appropriate be answered by the Mayor or a member designated by the Mayor.**
- 2. A maximum period of 15 minutes shall be provided for considering questions from members of the public; however that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.**

14. Adjournment



CITY OF GREENWOOD
Minutes of the Regular Meeting of Council held on May 23, 2023

PRESENT

Mayor J. Bolt
Councillors: J. Nathorst, G. Shaw, C. Huisman, J. McLean

PRESENT

Tracy Thomas, CAO

CALL TO ORDER

Mayor Bolt called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

(118-23)

Motion: J. McLean/ C. Huisman
THAT the May 23, 2023 agenda as amended be adopted.
Carried

ADOPTION OF MINUTES

(119-23)

Motion: J. Huisman/ C. Huisman
THAT the minutes of the May 8, 2023 Regular Council Meeting be adopted.
Carried

(120-23)

Motion: J. McLean/ G. Shaw
THAT the minutes of the May 18, 2023 Special Council Meeting be adopted.
Carried

DELEGATION

Downtown business owners – Letter of concern for downtown streets needing to be swept.

THAT Council thanks the delegation/ public for their presentation/ question and will refer the matter to administration to respond to as appropriate.

**CORRESPONDENCE
FOR INFORMATION**

(121-23)

Motion: G. Shaw / J. Nathorst
THAT the correspondence items a. through e. be accepted as information.
Carried

COUNCILLOR'S REPORTS

Jim Nathorst: Verbal report presented

Gerry Shaw: Verbal report presented

Clint Huisman: Verbal report presented

Jessica McLean: Verbal report presented

MAYOR'S REPORT: Verbal report presented

Motion: C. Huisman/ J. McLean

THAT Council receive the reports as information.

(122-23)

Carried

ADMINISTRATION REPORT: None.

ACCOUNTS PAYABLE REPORTS

Motion: G. Shaw / J. McLean

THAT Council receive the cash disbursement accounts payable report in the amount of \$50,075.77 for the period of May 4, 2023 to May 18, 2023.

(123-23)

Carried

NEW AND UNFINISHED BUSINESS

- a. Appointing Tracy Thomas as Chief Administrative Officer.

Motion: C. Huisman/ J. Nathorst

THAT Council Appoint Tracy Thomas as Chief Administrative Officer effective May 22, 2023.

(124-23)

Carried

- b. Battrick & Sons Locksmith – Estimate for Fire Hall.

Motion: G. Shaw/ J. McLean

THAT Council will request more information in order to determine if the door should be replaced at the same time as switching the hardware.

(125-23)

Carried

- c. O'Hairi Park – Cutting down of the cottonwood trees.

Motion: J. McLean/ J. Nathorst

THAT Council approve all trees that present an identified public safety hazard be removed during 2023 fiscal year.

(126-23)

Carried

**QUESTION
PERIOD**

Comment from public resident that Founders Day and Car Show dates were not shown in the newest “Boundary Visitors Guide”.
Administration took note and will address matter accordingly.

IN-CAMERA

Motion: J. Nathorst/ J. McLean

THAT Council move to In-Camera at 7:41 pm under Section 90 (1) (c) and (d) of the Community Charter.

(127-23)

Carried

Motion: J. McLean/ G. Shaw

THAT Council adjourn the In-Camera meeting at 8:32 pm.

(128-23)

Carried

ADJOURNMENT

Motion: G.Shaw

THAT Council adjourn the Regular Council Meeting at 8:32 pm.

(129-23)

Carried

Mayor

Certified Correct

Chief Administrative Officer

May 29, 2023
(date)

City of Greenwood
PO Box 129
Greenwood, BC
V0H 1J0

Dear Sir / Madam:

RE: REQUEST TO APPEAR AS A DELEGATION BEFORE CITY COUNCIL

I (we) wish to appear before City Council as a delegation at the regular Council meeting to be held on JUNE 12, 2023.
(date of meeting)

The subject to be dealt with by the delegation is:

Connection to City water for residential use,
at Parcel A, Blk 6, KAP62, DL 818 PID 023-088-940

The proposal intended to be made to Council is:

to establish permission to permanent connection of
City of Greenwood water supply. (additional page inserted.)

The name(s) of the person(s) who will address Council is (are):

George Fosberg

The contact person for the delegation is:

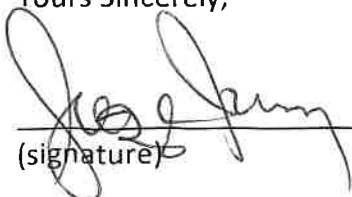
Name: George Fosberg

Mailing Address: Box 331

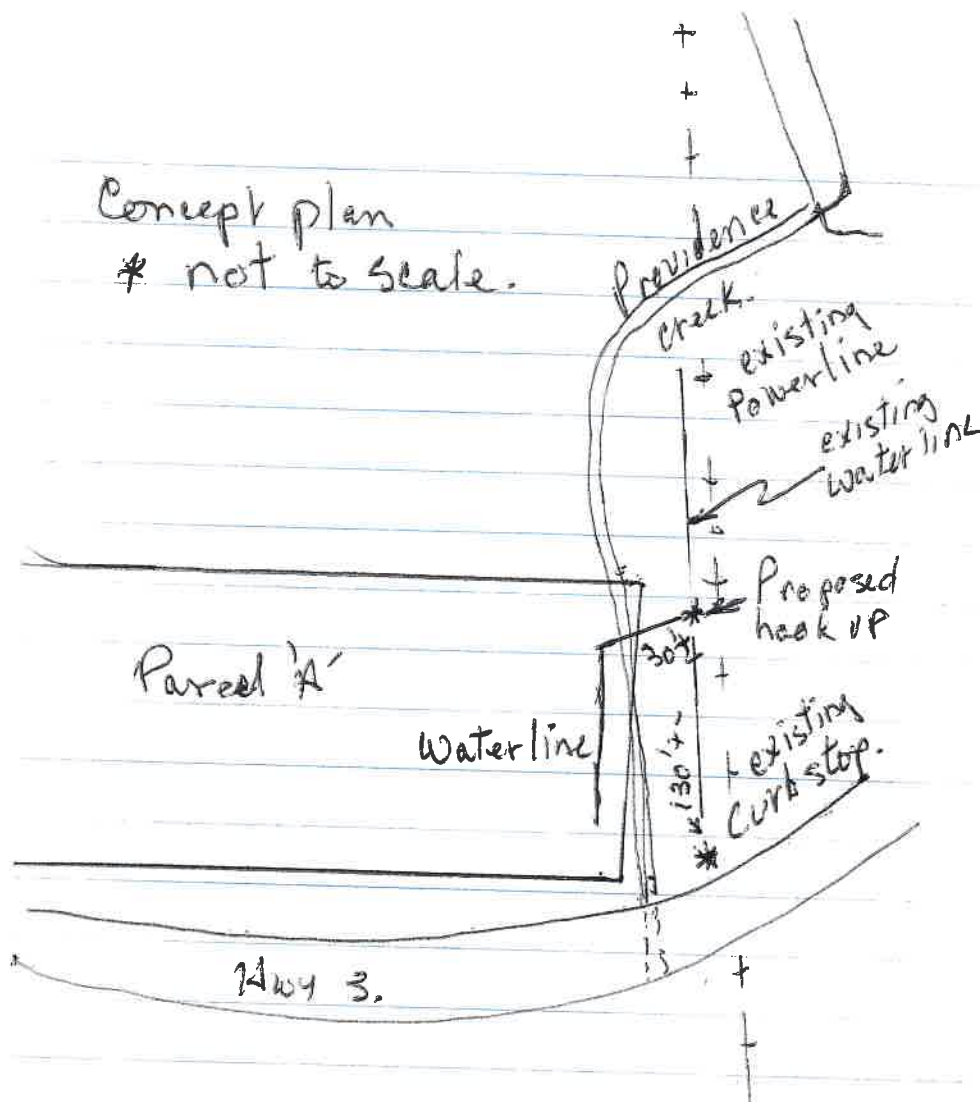
Greenwood BC V0H-1J0

Phone: 250-212-7125

Yours Sincerely,


(signature)

Concept plan
* not to scale.



George Fosberry
250-212-7125

June 7th
(date)

City of Greenwood
PO Box 129
Greenwood, BC
V0H 1J0

Dear Sir / Madam:

RE: REQUEST TO APPEAR AS A DELEGATION BEFORE CITY COUNCIL

I (we) wish to appear before City Council as a delegation at the regular Council meeting to be held on JUNE 12th 23.
(date of meeting)

The subject to be dealt with by the delegation is:

ECONOMIC DEVELOPMENT

The proposal intended to be made to Council is:

DISCUSSION + POWERPOINT PRESENTATION

The name(s) of the person(s) who will address Council is (are):

The contact person for the delegation is:

Name: Barry Noll

Mailing Address: _____

Phone: 250 584 4667

Yours Sincerely,

[Signature]
(signature)

Front Desk

From: CivicInfo BC Newsletter <newsletter@civicinfo.bc.ca>
Sent: June 2, 2023 1:52 PM
To: frontdesk.greenwoodcity@shaw.ca
Subject: CivicInfo BC - News and Announcements - June 2, 2023

Can't read this e-mail? [click here](#) to view it online.



News and Announcements

June 2, 2023

Local Government News

Surrey, Richmond, Township of Langley Win BC Economic Development Award

The Supply Chain Resiliency Program was a joint initiative of the three municipalities and involved three key deliverables – an industrial capabilities inventory; a toolkit for de-risking emerging market opportunities; and a seminar series educating manufacturers to adopt technology.

Posted: June 1, 2023

City of Penticton Launches Pilot Project to Create Safer Routes to Schools

This process involves engaging with the school community and leveraging expertise from Engineering, Bylaw and RCMP to assess existing traffic impacts and transportation infrastructure and identify opportunities for improvement.

Posted: June 1, 2023

Housing Targets Expected to Deliver More Homes Faster, First Communities Selected

The Housing Supply Act gives the Province the authority to set housing targets in municipalities, starting with those with the greatest need and highest projected growth. The targets will encourage municipalities to address local barriers to construction so that housing can get built faster, including updating zoning bylaws and streamlining local development approval processes.

Posted: May 31, 2023

City of Vancouver to Give Secondary Street Name of Komagata Maru Place to Canada Place

Upon approval of these recommendations, the City will initiate a community process for the design of the sign for "Komagata Maru Place" and creation of public education materials. Efforts will also be

made to enhance the monument at Harbour Park, and an unveiling ceremony is expected for late 2023.

Posted: May 30, 2023

Province Green Lights New Round of Funding for Safer Roads

More than \$1 million in grants has been distributed to 59 B.C. communities this year. Projects include improved crosswalk infrastructure, traffic calming, speed-limit reduction pilot projects, speed-reader boards, improved lighting, road-safety planning and more.

Posted: May 30, 2023

Surrey Youth Promote Dignity for People Experiencing Homelessness

Surrey has launched the Dignity Project – a public awareness campaign that seeks to promote dignity for community members experiencing homelessness.

Posted: May 26, 2023

City of Campbell River Creates Programs to Support Healthcare Recruitment

The City of Campbell River is bringing forward an Essential Workers Temporary Housing program and Welcome to Campbell River packages to support essential worker recruitment efforts.

Posted: May 26, 2023

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Announcements

PROVINCE OF BRITISH COLUMBIA - CLEAN BC



Local Government Climate Action Program Year Two

Year two of the Local Government Climate Action Program launched on May 15, 2023. The program provides local governments and Modern Treaty Nations with predictable and stable funding to support the planning and implementation of local climate action. Through annual reporting, the Climate Action Secretariat collects information from participants on equity, energy, greenhouse gas emissions, adaptation and resilience, buildings, transportation, land use and more.

Visit the [program's website](#) to learn more and reach out to LGCAP@gov.bc.ca with any

questions.

BC HEALTHY COMMUNITIES



2023 Age-friendly Grants Open on June 1

On June 1, 2023, British Columbia communities can apply for funding aimed at helping seniors lead independent, active lives.

Local and Indigenous governments and communities can submit applications for 2023 grants to BCHC starting June 1, 2023, and closing July 28, 2023. These governments may apply for a Stream 1 grant for as much as \$25,000 for age-friendly assessments and action plans or a Stream 2 grant for as much as \$15,000 for age-friendly projects.

For more details visit: <http://bchealthycommunities.ca/2023-age-friendly-grants-open-on-june-1/>

PROVINCE OF BRITISH COLUMBIA - MINISTRY OF HOUSING



Province seeks input on building code updates

A four-week public review invites interested parties to review and comment on a variety of proposed building code changes, including:

- accessibility and adaptable dwellings
- cooling requirements
- mass timber construction
- earthquake design
- radon safety, and
- ventilation in houses

People can learn about the proposed changes and provide feedback through an online survey: <https://www2.gov.bc.ca/gov/content/industry/construction-industry/building-codes-standards/bc-codes/public-review>

The survey is open until June 16, 2023.

PROVINCE OF BRITISH COLUMBIA - MINISTRY OF HOUSING



COMPLETE COMMUNITIES PROGRAM

The \$10 million [Complete Communities program](#) is now open for applications. The program provides application-based funding for communities to undertake assessments of their land use to inform potential actions to create more complete communities as part of meeting community goals. The program is accompanied by the [Complete Communities Guide](#), which provides a process communities may follow in undertaking their assessments.

The program is open to all municipalities, regional districts, the Islands Trust, and modern Treaty First Nations, and is administered by the Union of British Columbia Municipalities on behalf of the Province.

The first application deadline is June 16, 2023. Funding permitting, there will be a second intake with an application deadline of January 12, 2024.

For more information please see: [Complete Communities \(Ministry of Housing\)](#)

BCRPA



BCRPA Champions Park Prescriptions (PaRx) for June is Recreation and Parks Month

Vancouver (May 29, 2023) – BC Recreation and Parks Association (BCRPA) is encouraging all British Columbians including their 4500+ recreation and parks members across British Columbia to celebrate June is Recreation and Parks Month by organizing an event in nature to support their health and the health of their communities. BCRPA is collaborating with Park Prescriptions (PaRx), Canada's national, evidence-based nature prescription program, an initiative of the BC Parks Foundation, to help raise awareness of the multiple health benefits of spending time in nature.

Read more here: [News Release](#)

Place an Announcement in this Newsletter

CivicInfo BC © 2023
#203 - 4475 Viewmont Avenue, Victoria, BC, V8Z 6L8
E: info@civicinfo.bc.ca P: 250-383-4898

[Unsubscribe](#)



May 24, 2023

Dear Mayors and Regional District Chairs:

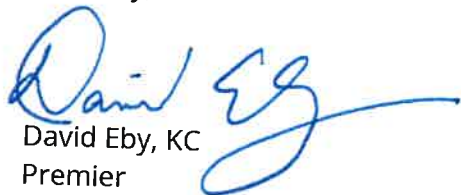
The 2023 Union of British Columbia Municipalities (UBCM) Convention will be held in Vancouver from September 18-22. As we prepare for the upcoming convention, my caucus colleagues and I are looking forward to meeting and working with you to continue building strong, sustainable and vibrant communities throughout our province.

We all have a role to play in finding ways to ensure our communities thrive, and UBCM provides a wonderful opportunity to listen to one another, share ideas and find new approaches. With local, provincial, federal and First Nations governments working together, we can continue to build a better BC and ensure high-quality and affordable housing for all.

If you would like to request a meeting with me or one of my Cabinet colleagues, please register online at <https://ubcmreg.gov.bc.ca/> (live, as of today). Please note that this year's invitation code is **MeetingRequest2023** and it is case sensitive. The deadline to submit your meeting requests is June 30, 2023. If you have any questions, please contact UBCM.Meetings@gov.bc.ca or phone 250-213-3856.

I look forward to once again being part of your convention, meeting with many of you and exploring ways that we can partner together to address the urgent need for housing and other common issues.

Sincerely,


David Eby, KC
Premier



May 24, 2023

Ref: 272632

Dear Mayors and Regional District Chairs:

It is my pleasure to write to you as the Minister of Municipal Affairs regarding the process for requesting a meeting with me, or provincial staff, during the upcoming 2023 UBCM Convention taking place from September 18–22, 2023 in Vancouver, B.C.

You will receive a separate letter from the Honourable David Eby, Premier, containing information about the online process for requesting a meeting with the Premier or other Cabinet Ministers.

If you would like to meet with me, please complete the online request form at [MUNI Minister's Meeting](#) and submit it to the Ministry of Municipal Affairs by **June 30, 2023**. Meeting dates and times will be confirmed in late August. I will do my best to accommodate as many meeting requests as possible. If I am unable to meet with you, arrangements may be made for a meeting post-Convention.

To get the most out of your delegation's meeting with me, it continues to be helpful for you to provide as much detail as possible in the online form on topics you wish to discuss. Providing this information in advance gives me a better understanding of your delegation's interests and our discussion can be more productive.

Ministry staff will email you shortly with the Provincial Appointment Book. This document lists all ministry, agency, commission, and corporation (MACC) staff available to meet with delegates at Convention, as well as details on how to submit an online staff meeting request.

While this will be my first UBCM Convention as Minister responsible for local government, my background has focused on community, as a three-term Burnaby City Councillor and a teacher in the Burnaby school system. I understand the importance of these opportunities to connect in person and have enjoyed meeting with many communities during my first six months in this portfolio to hear more about challenges and accomplishments. I look forward to continuing these meetings this summer and at Convention. As partners, we can build vibrant and healthy communities.

Sincerely,

Anne Kang
Minister

pc: Honourable David Eby, Premier
Jen Ford, President, Union of BC Municipalities

Ministry of Municipal Affairs

Office of the Minister

Mailing Address:
PO Box 9056 Stn Prov Govt
Victoria BC V8W 9E2
Phone: 250 387-2283
Fax: 250 387-4312

Location:
Parliament Buildings
Victoria BC V8V 1X4

<http://www.gov.bc.ca/muni>

MEMORANDUM TO COUNCIL

To: Mayor and Council

Date: June 12, 2023

From: Tracy Thomas CAO

Subject: CAO Report

Remote Support Priorities

- 1) Strategic Planning/Governance Training Consultant
- 2) OCP/Zoning Bylaw RFP
- 3) Email Monitoring
- 4) Ongoing staff support as required.
- 5) Continued review of bylaws/governing legislation/historical files

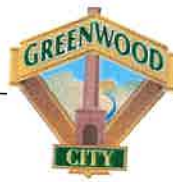
Bylaws

- 1) Warning issued for parking on the sidewalk
- 2) Letter issued regarding non compliance with Zoning Bylaw ,will follow up upon return in early July
- 3) Development permit request denied due to noncompliance with Zoning Bylaw

Public Works Update

- 1) Sweeper Repaired and Operational
- 2) Trees
 - a. Lion's Park – quote obtained and will commence in 2 weeks
 - b. Campground and Park – in use, will be scheduled for Fall
- 3) Waste Receptables – Quotes being requested (stale dated)
 - a. Campgrounds / Ball diamond
 - b. Downtown area
- 4) Bathroom and Power Upgrade for Park – quotes being updated
 - a. Current service will not support upgrade
 - i. Options are as follows:
 1. Redo all underground cable and plugs to 30 amp service level - \$15-\$26 k
 2. Redo all underground cable and plugs to 50 amp service level - \$15-26k
 3. Redo as above, but not hooked to existing power service but to buried cable and rent portable generator for specific events to plug cable into. \$7 k (not with generator costs)
 - b. Current Budget \$1500
 - c. *Recommend further discussion regarding cost/benefit and priority setting for possible inclusion in 2024 budget*
- 5) Firehall Doors/locks
 - a. Quotes being requested for door replacement, however, there is limited budget available for this.

Cheque Register-Summary-Bank



AP5090

Date : Jun 07, 2023

Page : 1

Time : 10:36 am

Supplier : HERIT To ZWARN
 Cheque Dt. 19-May-2023 To 07-Jun-2023
 Bank : 01 - General Bank To 999 - Penny Rounding Suspense

Seq : Cheque No. Status : All
 Medium : C=Computer E=EFT-PAP T=EFT-

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
5835	25-May-2023	BOLTJ	BOLT, JOHN	Issued	89	C	200.00
5836	30-May-2023	ACCUR	ACCURA ALARMS	Issued	92	C	63.00
5837	30-May-2023	ACECOUR	A.C.E. COURIER SERVICES	Issued	92	C	60.76
5838	30-May-2023	ACKLA	ACKLANDS GRAINGER	Issued	92	C	1,674.99
5839	30-May-2023	AMAZON	AMAZON	Issued	92	C	442.22
5840	30-May-2023	BOLTJ	BOLT, JOHN	Issued	92	C	44.93
5841	30-May-2023	CHARV001	CHARTIER, VANESSA DAWN	Issued	92	C	320.00
5842	30-May-2023	CUPE001	CUPE - LOCAL 2254	Issued	92	C	486.85
5843	30-May-2023	FORTIS	FORTIS BC	Issued	92	C	7,086.78
5844	30-May-2023	GRANT	GRANT THORNTON LLP	Issued	92	C	8,621.55
5845	30-May-2023	GREEN	GREENWOOD SAW TO TRUCK REPAIRS	Issued	92	C	8,516.43
5846	30-May-2023	IDRS	IDRS	Issued	92	C	1,701.31
5847	30-May-2023	INLAND KEN	INLAND KENWORTH PARKER PACIFIC	Issued	92	C	156.82
5848	30-May-2023	LOGGOVM	LOCAL GOVT. MGMT. ASSOCIATION	Issued	92	C	1,260.00
5849	30-May-2023	MILLS	MILLS OFFICE PRODUCTIVITY	Issued	92	C	194.19
5850	30-May-2023	ROUTE3002	ROUTE 3 PRINT STUDIO & GIFTS	Issued	92	C	1,736.00
5851	30-May-2023	VILLMID	VILLAGE OF MIDWAY	Issued	92	C	30.15
00562-0001	30-May-2023	BOLTJ	BOLT, JOHN	Issued	90	E	100.00
00562-0002	30-May-2023	HUISC001	HUISMAN, CLINTON JOSEPH	Issued	90	E	100.00
00562-0003	30-May-2023	MCLEJ001	JESSICA, MCLEAN	Issued	90	E	100.00
00562-0004	30-May-2023	MUNIP	MUNICIPAL PENSION PLAN	Issued	90	E	3,275.01
00562-0005	30-May-2023	NATHJ002	JIM, NATHORST	Issued	90	E	100.00
00562-0006	30-May-2023	SHAW	SHAW, GERRY	Issued	90	E	100.00
00563-0001	30-May-2023	COLLVISA	COLLABRIA HERITAGE CREDIT UNION	Issued	94	E	3,437.26
00563-0002	30-May-2023	FORTI002	FORTIS BC NATURAL GAS	Issued	94	E	1,046.81
00563-0003	30-May-2023	SHAW001	SHAW CABLE	Issued	94	E	143.31
Total Computer Paid :		32,595.98	Total EFT PAP :	8,402.39	Total Paid :		40,998.37
Total Manually Paid :		0.00	Total EFT File :	0.00			

26 Total No. Of Cheque(s) ...



THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

PO Box 129
202 S. Government Avenue
Greenwood, BC V0H 1J0
Phone: 250-445-6644 Fax: 250-445-6441
Email: frontdesk.greenwoodcity@shaw.ca

APPLICANT'S INFORMATION:

Application Date: May 23/23

Applicant's Name /
Company Name: Greenwood Board of Trade/Fairness Day

Mailing Address: Box 293
Greenwood, BC

Primary Contact Person: Janet Matsella

Telephone: 250-445-6133

Email Address: janlynn293@gmail.com

Applicant's Status:

☐ Individual ☐ Municipality ☐ Company (attach Cert. of Incorporation)

☒ Other, specify: Greenwood Board of Trade

Charitable Registration #:
(if not for profit)

INTENDED USE OF LAND, BUILDING AND/OR IMPROVEMENTS

Proposed Term of Use:
(i.e.: years / months / days)

Start Date: July 14th/23 End Date: July 17th/23

Civic Address (street):

Legal Description:
(lot / block / plan)

Property Identification #s:
(PIDs)

Commonly known as:
(facility name)

THE CORPORATION OF THE CITY OF GREENWOOD LICENCE TO USE AND OCCUPY APPLICATION

PROCESS

A Licence to Use and Occupy Agreement is a legal agreement authorizing non-exclusive use of municipally owned lands, buildings and/or improvements for a specific period of time, and under specific terms and conditions that the City of Greenwood determines to be appropriate.

Your application will be reviewed by the Council of the City of Greenwood in consultation with administration. The review process is expected to take between 2-6 weeks and may take longer depending on the type of application.

Compliance is required with all applicable municipal, provincial, and federal laws and regulations, and may include obtaining additional permits and authorizations such as: building permits, Work Safe BC and Participants Insurance, Ministry of Transportation and Infrastructure permits (signs or highway use), and Interior Health Authority permits.

AFTER YOUR APPLICATION IS REVIEWED BY ADMINISTRATION:

After the completed application is reviewed, the City of Greenwood will inform the applicant of other requirements, including:

Requirements that WILL be requested upon approval of the application:

- Rental fee
- Proof of liability insurance listing the Corporation of the City of Greenwood as additional insured
- Proof of additional permits and authorizations

Requirements that MAY be requested upon approval of the application:

- Damage deposit / security fee
- A detailed site plan

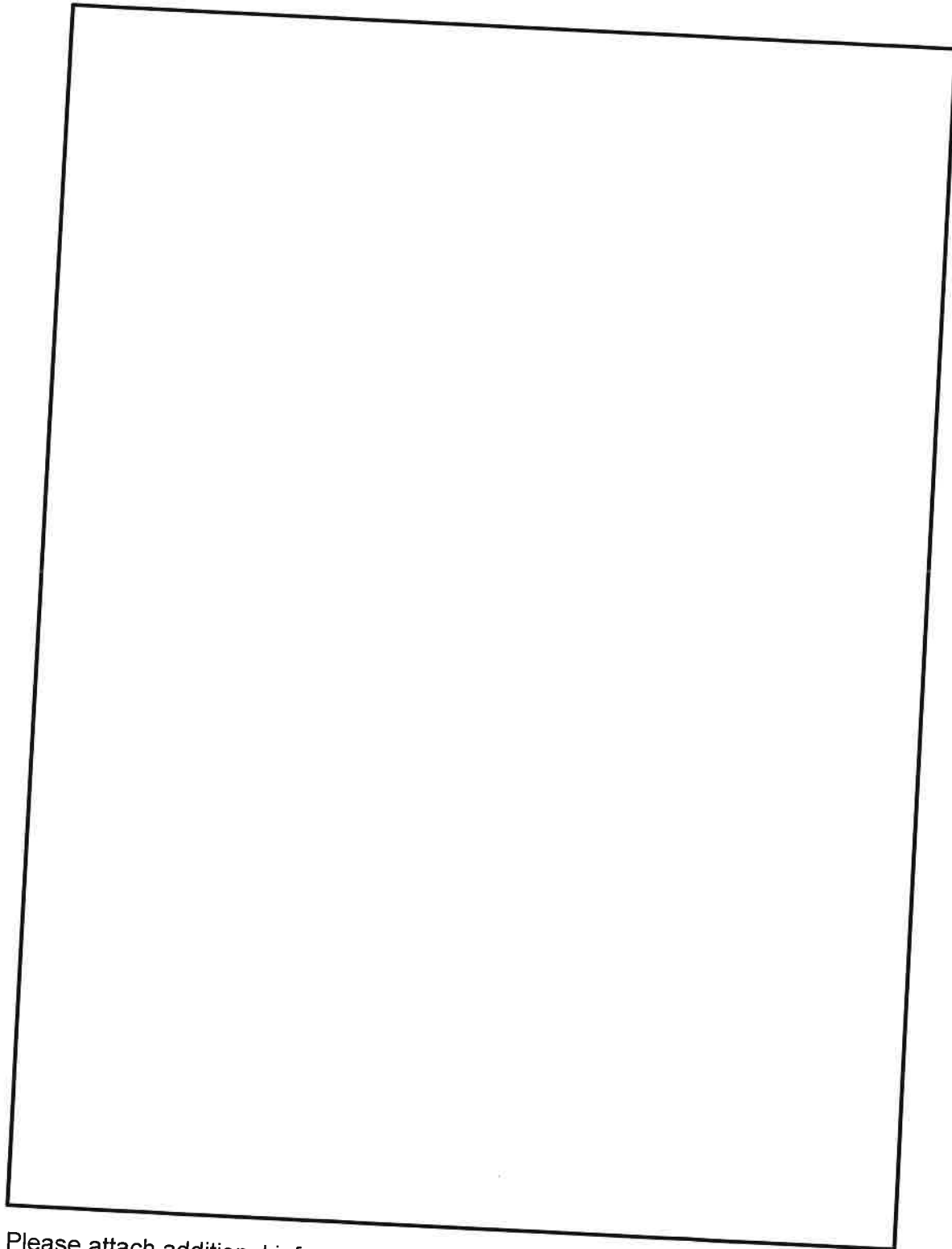
Licence to Use and Occupy Terms and Conditions

Other terms and conditions may apply. These terms and conditions will be included in the Licence to Use and Occupy Agreement. These terms and conditions may include:

- Temporary Use Permit Application, including payment of the associated fee
- Permissive Tax Exemption Application
- Payment of municipal property taxes (for-profit businesses)
- Payment of municipal water and sewer utilities
- Payment of other utilities (i.e.: electricity, gas)

APPENDIX A
Licence of Use and Occupy Application

SITE PLAN



Please attach additional information as required.



THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

PO Box 129
202 S. Government Avenue
Greenwood, BC V0H 1J0
Phone: 250-445-6644 Fax: 250-445-6441
Email: frontdesk.greenwoodcity@shaw.ca

APPLICANT'S INFORMATION:

Application Date:

June 6/23

Applicant's Name /
Company Name:

Boundary Metis Community Association.

Mailing Address:

Box 1215 Grand Forks BC.

Primary Contact Person:

Christi
KASALA Shaw

Telephone:

250-605-9112

Email Address:

Christigerry@hotmail.com.

Applicant's Status:

☐ Individual ☐ Municipality ☐ Company (attach Cert. of Incorporation)

☒ Other, specify: Association.

Charitable Registration #:

(if not for profit)

INTENDED USE OF LAND, BUILDING AND/OR IMPROVEMENTS

Proposed Term of Use:

5pm - 9pm.

(i.e.: years / months / days)

Start Date:

June 21/23

End Date:

June 21/23.

Civic Address (street):

Ball Park

Legal Description:

(lot / block / plan)

Property Identification #s:

(PIDs)

Commonly known as:

(facility name)

**THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION**

Provide a detailed description of planned activities and/or anticipated construction:

National Indigenous People Day
Drumming, Fire Pit, Games, Music

If changes to the property are proposed, please provide specific details about the changes, including the equipment and materials that will be used:

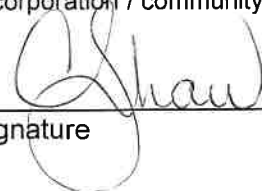
Describe all potential effects on adjacent landowners, the environment, or the local area:

Please attach additional information, as required.

By signing this application form, the signee confirms that the information disclosed on this form is accurate and complete. The signee warrants and represents that they have sufficient power, authority, and capacity to sign on behalf of their company / corporation / community group.

Christi Shaw
Name (please print)

Date: June 6/23


Signature

THE CORPORATION OF THE CITY OF GREENWOOD LICENCE TO USE AND OCCUPY APPLICATION

PROCESS

A Licence to Use and Occupy Agreement is a legal agreement authorizing non-exclusive use of municipally owned lands, buildings and/or improvements for a specific period of time, and under specific terms and conditions that the City of Greenwood determines to be appropriate.

Your application will be reviewed by the Council of the City of Greenwood in consultation with administration. The review process is expected to take between 2-6 weeks and may take longer depending on the type of application.

Compliance is required with all applicable municipal, provincial, and federal laws and regulations, and may include obtaining additional permits and authorizations such as: building permits, Work Safe BC and Participants Insurance, Ministry of Transportation and Infrastructure permits (signs or highway use), and Interior Health Authority permits.

AFTER YOUR APPLICATION IS REVIEWED BY ADMINISTRATION:

After the completed application is reviewed, the City of Greenwood will inform the applicant of other requirements, including:

Requirements that WILL be requested upon approval of the application:

- Rental fee
- Proof of liability insurance listing the Corporation of the City of Greenwood as additional insured
- Proof of additional permits and authorizations

Requirements that MAY be requested upon approval of the application:

- Damage deposit / security fee
- A detailed site plan

Licence to Use and Occupy Terms and Conditions

Other terms and conditions may apply. These terms and conditions will be included in the Licence to Use and Occupy Agreement. These terms and conditions may include:

- Temporary Use Permit Application, including payment of the associated fee
- Permissive Tax Exemption Application
- Payment of municipal property taxes (for-profit businesses)
- Payment of municipal water and sewer utilities
- Payment of other utilities (i.e.: electricity, gas)

APPENDIX A
Licence of Use and Occupy Application

THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

SITE PLAN

The Site Plan is a sketch describing the activities and improvements to the property. This sketch does not need to be to scale as it is meant to give a general overview of the developments.

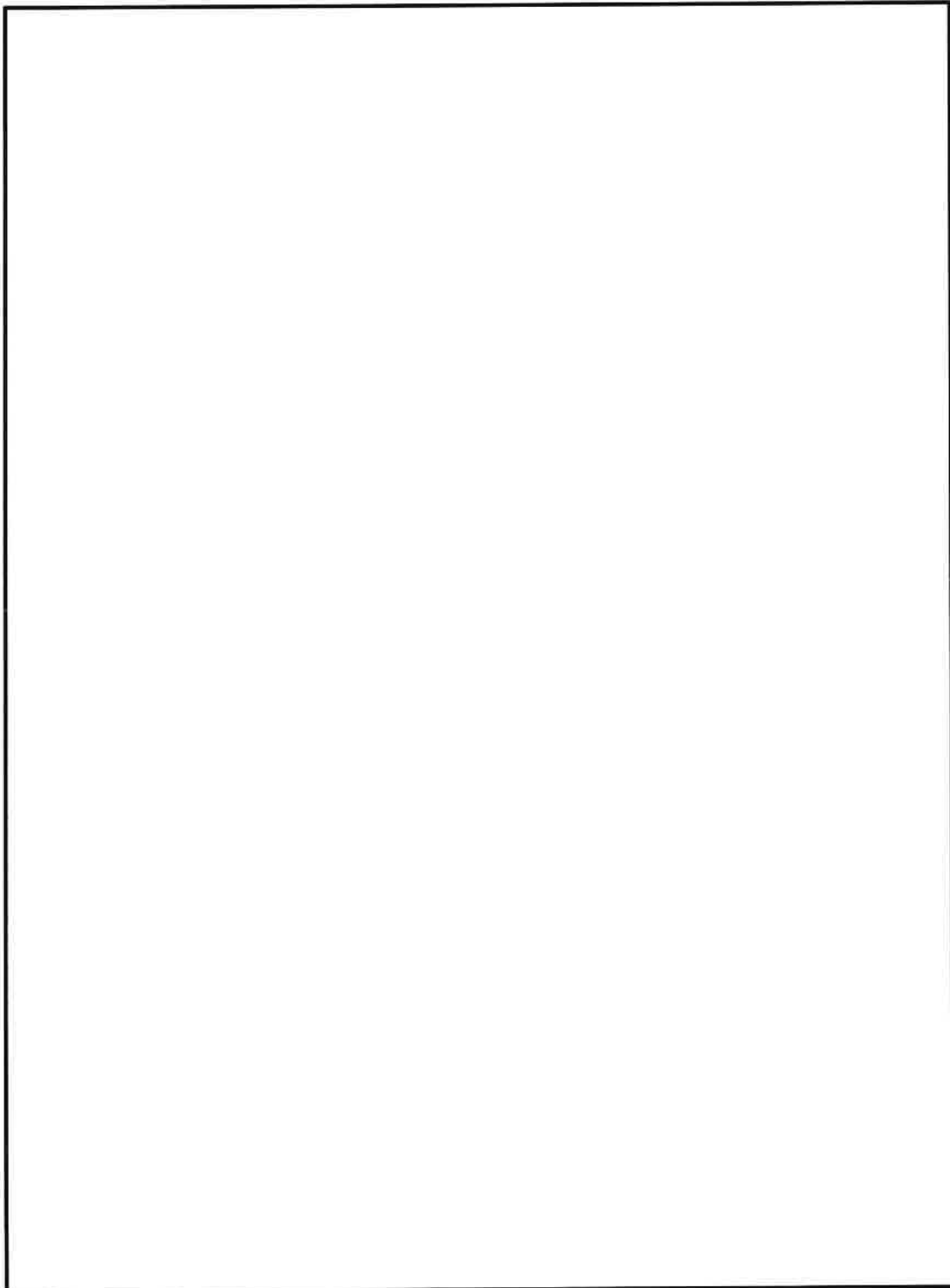
Indicate by means of a sketch on the following page, the location of all the existing and planned activities and improvements.

Please include the following information:

- north arrow
- property (parcel) boundaries
- anticipated construction layout (design / dimensions)
- all adjacent municipal roads (including highways and lanes)
- position of existing building, including civic (street) addresses
- position of proposed buildings, including setbacks
- position of proposed improvements, including setbacks
- proposed landscaping, fencing, berming
- location of proposed signage, including sign dimensions and setbacks from property boundaries
- location of existing and proposed parking areas, including the total number of available parking spaces

APPENDIX A
Licence of Use and Occupy Application

SITE PLAN



Please attach additional information as required.



THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

PO Box 129
202 S. Government Avenue
Greenwood, BC V0H 1J0
Phone: 250-445-6644 Fax: 250-445-6441
Email: frontdesk.greenwoodcity@shaw.ca

APPLICANT'S INFORMATION:

Application Date: June 6/2023

Applicant's Name /
Company Name: Greenwood Recreation Association

Mailing Address: 478 Dundee St (707)
Greenwood B.C. V0H 1J0

Primary Contact Person: Jessica McLean

Telephone: 250-300-8931

Email Address: jmclean0499@hotmail.com

Applicant's Status: ☐ Individual ☐ Municipality ☐ Company (attach Cert. of Incorporation)
☐ Other, specify: _____

Charitable Registration #: _____
(if not for profit)

INTENDED USE OF LAND, BUILDING AND/OR IMPROVEMENTS

Proposed Term of Use: 2023/06/29
(ie: years / months / days)

Start Date: June 29/23 End Date: June 29/23

Civic Address (street): 47 121 N Copper Ave

Legal Description: Greenwood Playground and Park
(lot / block / plan)

Property Identification #s:
(PIDs)

Commonly known as: Lions Park
(facility name)

THE CORPORATION OF THE CITY OF GREENWOOD

LICENCE TO USE AND OCCUPY APPLICATION

PROCESS

A Licence to Use and Occupy Agreement is a legal agreement authorizing non-exclusive occupancy of municipally owned lands, buildings and/or improvements for a specific period of time under specific terms and conditions that the City of Greenwood determines to be appropriate.

Your application will be reviewed by the Council of the City of Greenwood in consultation with administration. The review process is expected to take between 2-6 weeks and may take longer depending on the type of application.

Compliance is required with all applicable municipal, provincial and federal laws and regulations, and may include obtaining additional permits and authorizations such as: building permits, Work Safe BC and Participants Insurance, Ministry of Transportation and Infrastructure permits (signs or highway use), and Interior Health Authority permits.

IF YOUR APPLICATION IS APPROVED

Once the application is evaluated and approved, the City of Greenwood will inform the applicant of other requirements, including:

Requirements that WILL be requested upon approval of the application:

- Rental fee
- Proof of liability insurance listing the Corporation of the City of Greenwood as additional insured
- Proof of additional permits and authorizations

Requirements that MAY be requested upon approval of the application:

- Damage deposit / security fee
- A detailed site plan

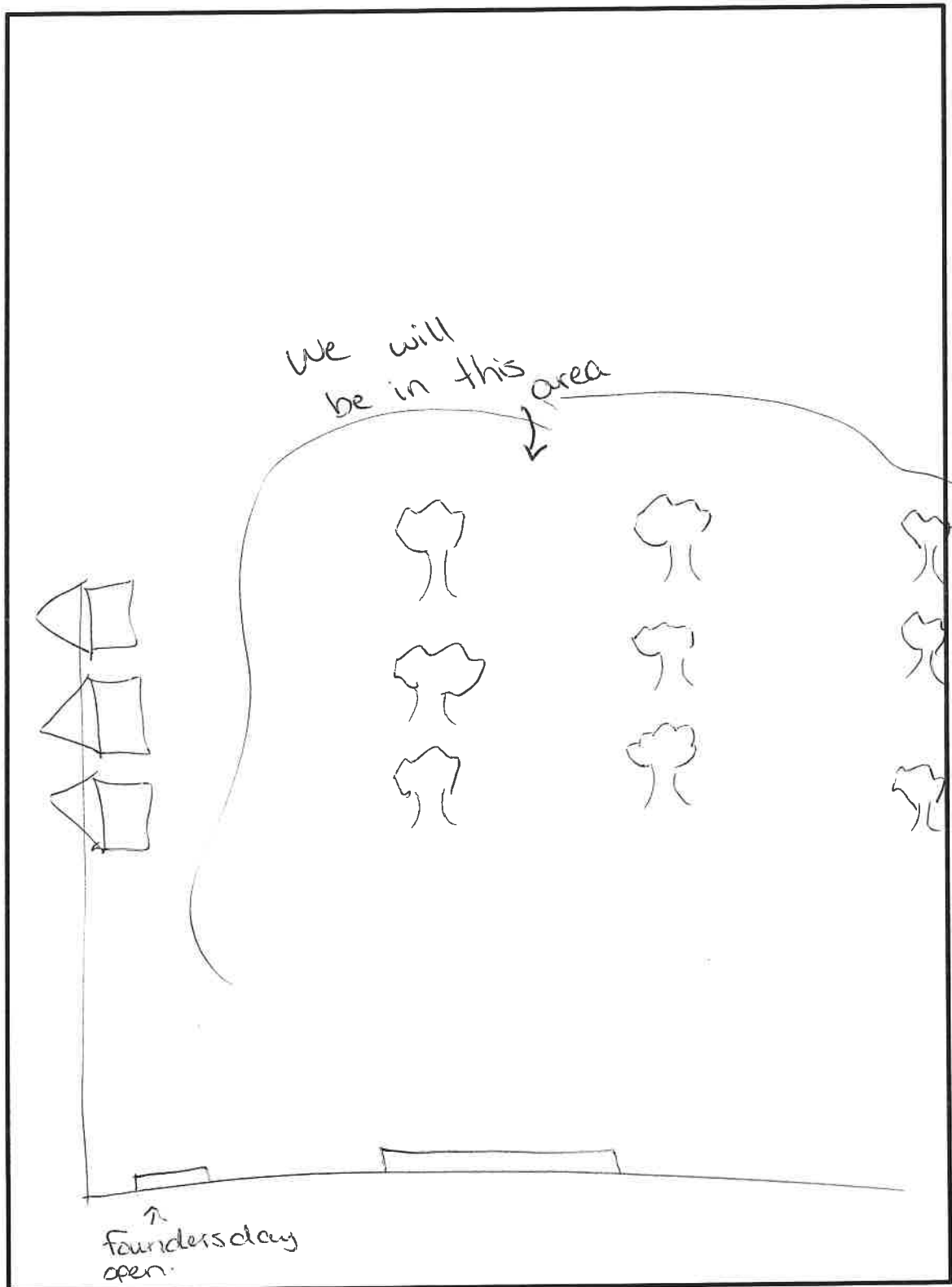
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APPENDIX A
Licence of Use and Occupy Application

SITE PLAN



Please attach additional information as required.

MEMORANDUM TO COUNCIL

To: Mayor and Council
Date: June 12, 2023
From: Tracy Thomas CAO
Subject: Council Training and Strategic Planning Budget Utilization

Strategic Planning/Governance Training

One of the most important roles for Councils is to define the overarching strategy, or direction, and make decisions for resource allocation to pursue this vision. This blueprint of the city's goals will ensure that projects are planned to achieve these goals, and that clear metrics are created to measure progress and success. Governance training will ensure that organizational alignment is achieved, with a clear understanding of roles and responsibilities, allowing Council to focus on priorities and increase efficiencies and impact of decision making.

Current Status

- Have obtained one quote and training plan, currently sourcing additional quotes
- Estimated \$10-12 K for planning/training, including travel costs
- Goal is for training/planning to be scheduled for late summer/early fall

UBCM Conference

- Estimated cost per Council member is \$4670 (\$3,098 hotel, \$442.20 travel, \$630 meals and \$500 registration)to attend UBCM .
- Remaining budget for Council conference/travel is \$12,397.

Recommendation

- Recommend that one council member attend 2023 UBCM, and provide presentation/report back to council entire upon return.
- Recommend that 2024 Council Travel and Training Budget be developed to reflect priority conferences/training opportunities with highest impact
- Recommend that remainder of Council conference/travel budget (\$7797) be utilized for governance training and strategic planning, with remainder to be utilized from unused portion of bylaw officer budget.

GREENWOOD
VOLUNTEER
FIRE DEPT



By: _____

Greenwood Mayor and Council
City Hall
Greenwood
18th May 2023

Re Greenwood repeater

Dear Mr Mayor and City Council

The new repeater equipment in the Fire Hall is not working efficiently and does not have the radio range for outer areas of Greenwood Fire department, particularly Highway #3. **This is a Work Safe potential incident.** This needs to be taken up with RDKB as a priority so that Fire Dispatch and the Firefighters can be in contact with each other.

I urge you to take up this matter with extreme haste.

Yours Sincerely

A handwritten signature in black ink, appearing to be 'Roy Terashita', written over a horizontal line.

Roy Terashita
Greenwood Fire Chief

**GREENWOOD
VOLUNTEER
FIRE DEPT**



By: _____

Greenwood Mayor and Council
City Hall
Greenwood
18th May 2023

Re Greenwood Fire Hall 4

Dear Mr Mayor and City Council

The heating/AC in the Fire Hall has not been fixed despite several requests, and is becoming a safety issue for the Firefighters when they are in the building.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Roy Terashita', with a long horizontal line extending to the right.

Roy Terashita
Greenwood Fire Chief

**GREENWOOD
VOLUNTEER
FIRE DEPT**



Greenwood Mayor and Council
City Hall
Greenwood
18th May 2023

Re Greenwood Fire Hall 3

Dear Mr Mayor and City Council

The vehicle bays in the Fire Hall need an exhaust ventilation system which is a Work Safe issue.

Yours Sincerely

A handwritten signature in black ink, appearing to be "Roy Terashita", written over a horizontal line.

Roy Terashita
Greenwood Fire Chief

**GREENWOOD
VOLUNTEER
FIRE DEPT**



By: _____

Greenwood Mayor and Council
City Hall
Greenwood
18th May 2023

Re Greenwood Fire Hall 2

Dear Mr Mayor and City Council

The small entrance to the Fire Hall is not secure and is difficult to close in the winter. This door needs replacing.

Yours Sincerely

A handwritten signature in black ink, appearing to be 'Roy Terashita', with a long horizontal line extending to the right.

Roy Terashita
Greenwood Fire Chief

**GREENWOOD
VOLUNTEER
FIRE DEPT**



By: _____

Greenwood Mayor and Council
City Hall
Greenwood
18th May 2023

Re Greenwood Fire Hall 1

Dear Mr Mayor and City Council

Greenwood Fire Hall is a Heritage Building which is not looking it's best.

Greenwood firefighters have volunteered to power wash and repaint the front and clean up the trims if the City Works Dept do not have time. Would the City grant permission for this?

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Roy Terashita', with a long horizontal line extending to the right.

Roy Terashita
Greenwood Fire Chief

GREENWOOD
VOLUNTEER
FIRE DEPT



By: _____

Greenwood Mayor and Council
City Hall
Greenwood
18th May 2023

Dear Mr Mayor and City Council

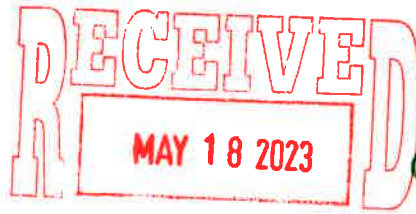
The organizers of Greenwood car show have asked Greenwood Fire Dept to cook the pancake breakfast for this event. Please could we have your permission to use the concession stand in the ball park.

Thank you

Yours Sincerely

A handwritten signature in black ink, appearing to be "Roy Terashita", written over a horizontal line.

Roy Terashita
Greenwood Fire Chief



Greenwood Board of Trade

By:

9:21 am

via email

P.O. Box 430, Greenwood, B.C. V0H 1J0

Facebook/greenwoodBot

To Greenwood Mayor and Council,

The Greenwood Board of Trade is requesting a public piano located on Copper st

This initiative was a discussion and a motioned passed a few years ago and revisited at our last Board of Trade meeting.

After careful consideration and discussion for the ideal location, the front deck of the Assay building was determined be the most suitable. It would be protected from the weather, and the harmonics would radiate out to the surrounding area that provides a sizable viewing and gathering area for the public.

By providing a venue location for local, regional and traveling musicians to perform an incentive that has an amazing opportunity to becoming another showcase for our city. The Chamber of Commerce has offered to donate the piano to help promote the arts and culture in our city and region.

We would appreciate your consideration and support on this endeavor as part of our enhancement initiative to our downtown corridor.

On behalf of the Board of Trade Members

President

Barry Noll

oc.greenwoodcity@shaw.ca

From: Allison Bosovich <bmharegistrar1@gmail.com>
Sent: June 7, 2023 9:48 AM
To: oc.greenwoodcity@shaw.ca
Subject: Boundary Minor Hockey Fundraiser



Hello,

By: _____

The Boundary Minor Hockey Association is putting on a golf tournament in September. We are looking for businesses or organizations to sponsor holes.

\$200 will get you a hole and a sponsor sign. There is no limit to the amount you can sponsor. You can run fun games at your sponsored hole or give out prizes. This is completely up to you.

If you are not wanting to sponsor, we are also running a silent auction during the tournament, and looking for items for that.

We thank you for your time and consideration. Please feel free to contact myself (Ally- BMHA Registrar) or our President (Nick Bosovich) with any questions.

Thank you,
Ally Bosovich
BMHA registrar

Ally Bosovich BMHA Registrar

Tournament is On Sept. 9th
@ 2pm.
Held at the Kettle Valley
Golf Course