

# **CITY OF GREENWOOD**

## **Special Council Meeting**

**Wednesday, September 14, 2022  
10:00 am**

## **AGENDA**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Discussion Items**
  - a. Temporary Use Permit Application TUP-2022-05
  - b. Capital Project Budget Reallocation – Downtown Garbage Cans
  - c. Fees and Charges Bylaw No. 993, 2022
  - d. Financial Plan 2022-2026 Amendment Bylaw No. 994, 2022
  - e. Building Bylaw Amendment No. 996, 2022
- 4. Question Period**
- 5. In-Camera**
- 6. Adjournment**

## MEMORANDUM TO COUNCIL

To: Mayor Noll and Council Date: September 13, 2022

From: Andrea Sherstobitoff, CO Date to Council: September 14, 2022

Subject: Temporary Use Permit  
Recreational Vehicle (RV) as a  
Temporary Dwelling File: TUP-2022-05

Location: 1310 Rendell Street, Greenwood, BC

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### Rationale

The purpose of this report is to seek Council's approval to issue a Temporary Use Permit (TUP) to allow a property owner to use a recreational vehicle (RV) as a temporary dwelling at 1310 Rendell Street in Greenwood, BC for a term of two (2) years from August 4, 2022 August 30, 2024.

### Options

1. Council may choose to support the recommendation.
2. Council may choose to refer the issues back to staff for additional information.
3. Council may choose not to support the recommendation.

### Recommendation

That Council issue a Temporary Use Permit (TUP) for the use of a recreational vehicle (RV) as a temporary dwelling at 1310 Rendell Street in Greenwood, BC for a term of two (2) years, commencing from the date of issuance.

### Background / Report

The property is zoned Residential 1 – Single and Two Family. The use of a recreational vehicle as a dwelling is not permitted in any of the residential zones in Greenwood's Zoning Bylaw No. 683, 1997. Recreational vehicles are not considered "buildings" and are not constructed for year-round use as a dwelling. Living in an RV contradicts various BC safety codes and regulations, and such properties are not subject to the Homeowner Protection Act.

The property owners plan to construct a modular home on the property. They have received a building permit from the RDKB that will be renewed to accommodate their delayed development plans.

### Statutory Regulations, Policies, and Bylaws

Section 318 of the Zoning Bylaw allows Council to consider Temporary Use Permit (TUP) applications on a case-by-case basis in all zones in the City of Greenwood.

Division 8 – Sections 492-497 of the *Local Government Act* (LGA) addresses TUP terms and regulations. A TUP allows a non-conforming use to be carried out on property for a short period of time.

TUPs may be issued for a term of up to three (3) years and can only be renewed once for an additional term of up to three (3) years.

Section 493 of the LGA includes the following regulations:

- (2) A temporary use permit may do one or more of the following:
  - (a) allow a use not permitted by a zoning bylaw;
  - (b) specify conditions under which the temporary use may be carried on;
  - (c) allow and regulate the construction of buildings or structures in respect of the use for which the permit is issued.

### Public Notice

A Public Hearing is not required prior to issuance of a TUP. The LGA's statutory public notice requirement is to publish at least one notice in a local newspaper at least three (3) days and not more than fourteen (14) days prior to Council's decision. A notice was published in the September 7, 2022 edition of the local newspaper.

City of Greenwood's Development Procedures Bylaw No. 676, 1996 requires notification to adjacent property owners of the subject property. Notices were sent to adjacent property owners on August 31, 2022. At the time of publishing this report, staff had not received any referral responses.

### Development Proposal

The property owners' TUP application is included as **Attachment 1** of this report. The application includes a building site plan.

### Municipal Utilities and Maintenance

The property owners have connected to municipal water service and are billed for service in accordance with Bylaw No. 982, 2021 – Utility Billing and Payment Schedule Bylaw. The property owners are not yet connected to municipal sewer service.

The property must be maintained in compliance with the City of Greenwood Bylaw No. 928, 2018 – Property Maintenance Bylaw.

### Site Plan

The proposed site plan complies with the following regulations of Greenwood's Zoning Bylaw:

- minimum setback requirements;
- minimum floor area requirement (residential dwelling);
- maximum lot coverage limit; and
- maximum height limits.

## Temporary Use Permit Application Evaluation

When evaluating a TUP application, the following considerations must be made:

- Will the proposed use have a negative impact on adjacent properties?

If occupation of the RV as a dwelling is temporary, negative impacts to adjacent properties will not be significant.

- Will the proposed use create a significant increase and/or demand for City services?

The use will not create any additional increase and/or demand for City services.

- Will the proposed use require significant or permanent alteration of the property?

The proposed use does not require significant or permanent alteration of the property and will not result in negative impacts to the surrounding environment if the RV is properly connected to water and sewer services.

- Is the proposed use anticipated to be permanent or semi-permanent (i.e. longer than six years)?

The proposed use is temporary only.

- Is the proposal significantly inconsistent with the policies the OCP and other municipal bylaws?

The OCP includes only single and two family dwellings as acceptable dwellings in residential areas.

Greenwood's Business Licence Bylaw No. 924, 2018 includes fines for unlicensed occupied recreational vehicles used as permanent residences. These fines will not apply to this property throughout the duration of the approved TUP. If approved by Council, the TUP will include a condition that the RV must remain licenced and roadworthy.

## Temporary Use Permit Application Decision

If Council refuses a TUP application, or does not approve the requested term included in the application, under Development Procedures Bylaw No. 676, 1996 an application for the same/similar type of permit and/or term cannot be considered by Council within a 6-month period following Council's decision.

Greenwood's Development Procedures Bylaw does not include an appeal process for refusal of a TUP application (including refusal of the requested term of the permit). This bylaw should be amended to include a mechanism for appeal and reconsideration of the approving authority's decision.

## Attachments

Attachment 1: Temporary Use Permit Application



THE CORPORATION OF THE CITY OF GREENWOOD  
TEMPORARY USE PERMIT APPLICATION

PO Box 129  
202 S. Government Avenue  
Greenwood, BC V0H 1J0  
Phone: 250-445-6644 Fax: 250-445-6441  
Email: frontdesk.greenwoodcity@shaw.ca

**APPLICANT'S INFORMATION:**

Application Date: August 3, 2022

Applicant: Danny & Carolina Hopkins

Mailing Address: PO Box [REDACTED]  
Midway BC  
V0H 1M0

Telephone Number(s): [REDACTED]

Registered Property Owner: Danny & Carolina Hopkins

Mailing Address: PO Box [REDACTED]  
Midway BC  
V0H 1M0

Telephone Number(s): (as above)

Applicant's Status: ☒ Individual ☐ Municipality ☐ Company (attach Cert. of Incorporation)  
☐ Other, specify: \_\_\_\_\_

Current Zoning: Residential

**SUBJECT PROPERTY AND DEVELOPMENT INFORMATION:**

Proposed Term of Use: Temporary Permit for RV pending completion  
(ie: years / months / days) or Building Permit

Start Date: August 4, 2022 End Date: August 30, 2024

Civic Address (street): 1310 Rendell Street

Legal Description: LOT C DL 711 S04D PLAN EP22492  
(lot / block / plan)

Property Identification #s: 028-913-671  
(PIDs)

THE CORPORATION OF THE CITY OF GREENWOOD  
TEMPORARY USE PERMIT APPLICATION

Provide a description of the existing use / development of the property:

vacant lot w/ Building Permit 2020-0303 GW

Provide a description of the proposed temporary use of the land and buildings:

Site Rv for temporary dwelling until  
construction/ siting of modular complete  
& final inspection

Describe all potential impacts on adjacent landowners, the environment and local area:

None

Describe the steps that will be taken to restore the land or buildings to their original state after completion of the temporary use:

land will not be returned to original State of vacant

Please attach additional information, as required.

**THE CORPORATION OF THE CITY OF GREENWOOD  
TEMPORARY USE PERMIT APPLICATION**

**APPLICATION CHECKLIST:**

- ☐ All sections of this application form have been completed
- ☒ Appendix A – Site Plan
- ☐ State of Title Certificate (not more than 30 days old) \*
- ☐ Copies of all covenants registered against the Title N/A
- ☒ All owners listed on the Title have signed the application
- ☐ Application fee

By signing this application form, the signee confirms that the information disclosed on this form is accurate and complete. The signee warrants and represents that they have sufficient power, authority and capacity to sign on behalf of their company / corporation / community group.

Danny Ernest Hopkins  
Applicant's Name (please print)

Date: August, 2022

Danny Hopkins  
Signature

Carolina Marie Hopkins  
Registered Owner's Name (please print)

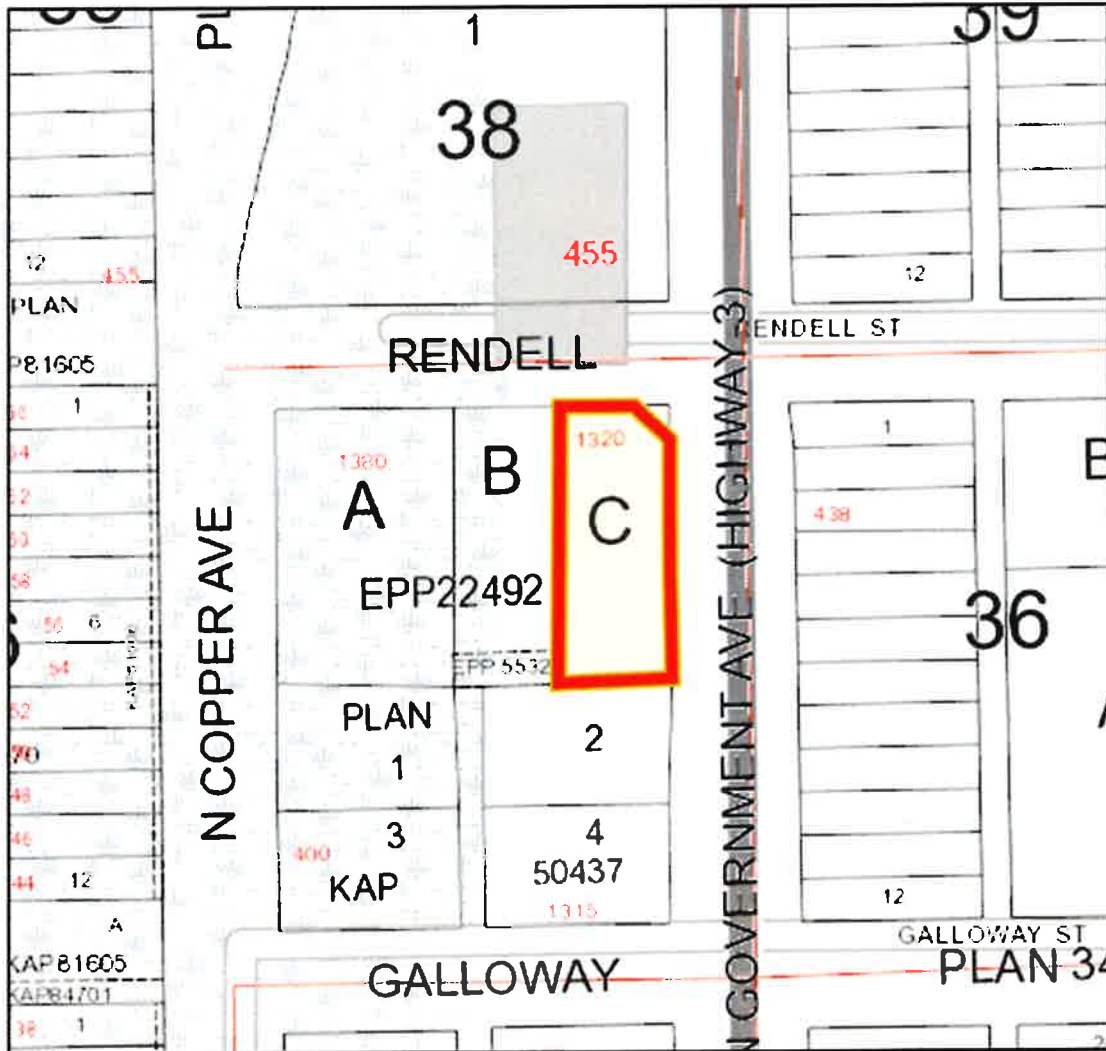
Date: August, 2022

Carolina Hopkins  
Signature

This information is collected pursuant to Part 14 of the Local Government Act. This information may form part of the public record and may be included in a meeting agenda that is posted online when this matter is before the Council for the City of Greenwood.

**CORPORATION OF THE CITY OF GREENWOOD**  
**TEMPORARY USE PERMIT APPLICATION 2022-05 (TUP-2022-05)**  
**PROPERTY LOCATION MAP**

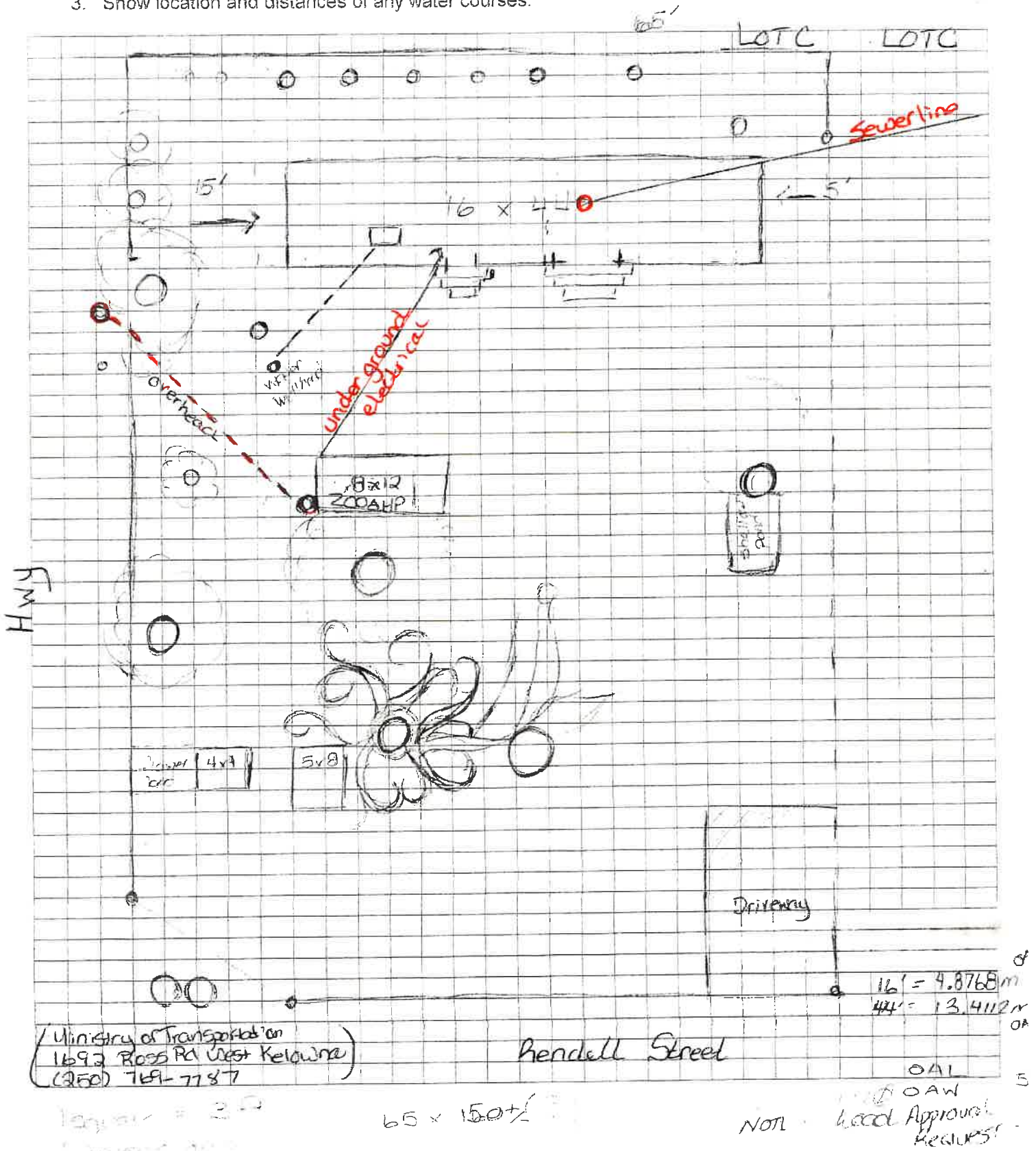
**Owner / Applicant:** Danny and Carolina Hopkins  
**Location:** 1310 Rendell Street, Greenwood, BC  
**Legal Desc:** Lot C, Plan EPP22492, District Lot 711, SDYD  
**PID:** 028-913-671  
**Development:** Temporary Accommodation in a Recreational Vehicle (RV)  
**TUP Term:** Two (2) Years (2022-2024)





# BUILDING SITE PLAN

1. Draw proposed location of home or building on space provided below, and show distances to all PROPERTY LINES. Also, show north arrow.
2. Show location of street access and names of streets.
3. Show location and distances of any water courses.



## City of Greenwood

# MEMORANDUM

To: Mayor Noll and Council

Date: September 12, 2022

From: Marcus Lebler, CAO

Meeting Date: September 14, 2022

Subject: Capital Project Budget Reallocation – Downtown Garbage Cans

Location: City of Greenwood

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### **Rationale:**

The purpose of this report is to seek Council approval for a budget reallocation to increase the budget from \$11k to \$20k towards the purchase of 10 downtown garbage cans, previously approved by Council in the 2022-2026 5 Year Financial Plan.

### **Options:**

1. Council may choose to support the recommendation.
2. Council may choose to refer back to staff for additional information.
3. Council may choose to not support the recommendation.

### **Recommendations:**

That Council approve an increase in budget towards the approved 2022 capital project entitled "Downtown Garbage Cans" from \$11k to \$20k to be funded with the remaining \$4k "Bike Racks" budget (Community Forest Reserve) and the remaining \$5k "Entrance Signs" budget (Gas Tax Reserve).

### **Background / Report:**

Included in the 2022-2026 5 year Financial Plan, Council approved a capital project toward the purchase of 10 "Downtown Garbage Cans" with a total budget of \$11k to be funded from the Gas Tax Reserve. Office staff have since worked with the Public Works department to gather quotes towards suitable garbage cans for the downtown core. Prices have increased since the budget was passed and suitable garbage cans that are moderately bear-resistant command an even higher price. Staff chose 3 suitable garbage cans from 3 different suppliers, quotes for which are attached to this report (Attachments 1 to 3) and summarized below (less GST):

- 1) Wishbone – 10x Modena Curved Top = \$22,176.82

- 2) Westcon – Closed Concrete Receptacle = \$26,947.50
- 3) Canaan – CAY140 Commercial Trash Can = \$16,879.25

Of the three garbage cans quoted above, the Wishbone Modena Curved Top is the product recommended by staff. It has the highest bear resistance rating and comes in a variety of colors. The attached Wishbone quote includes a 10% discount and staff are working with the manufacture to further reduce this to fall within the \$20k budget.

Staff is requesting the budget for the "Downtown Garbage Cans" project be increased \$9k to a total 2022 budget of \$20k. Staff is recommending this increase be funded from two capital projects that were completed under budget:

- 1) Bike Racks – 2022 budget of \$5k with \$4.2k remaining, funded from the Community Forest Reserve. Recommended to move \$4k to "Downtown Garbage Cans".
- 2) Entrance Signs – 2022 budget of \$25k with \$5.6k remaining, funded from the Gas Tax Reserve. Recommended to move \$9k to "Downtown Garbage Cans".

Both the Gas Tax and Community Forest Reserves are eligible to fund the downtown garbage can project. Reallocating these budgets will not require an amendment to the five-year financial plan bylaw but does require a Council resolution.

**Attachments:**

1. Quote #1 – Wishbone
2. Quote #2 – Westcon
3. Quote #3 – Canaan



## Formal Quote

Account ID	1760	Quote ID	090722-8372	Prepared By	Logan Fisher	
Account Name	City of Greenwood	Quote Date	September 7, 2022	Wishbone Phone	604-626-0476	
Billing Address	202 South Government Ave P.O. Box 129 Greenwood, BC V0H 1J0 Canada	Payment Term	3P		✓	
Contact Name	Andrea Sherstobitoff	Rep. I.D.	LF			
Phone	250-445-6552	Note	Pricing is valid 60 days from time of quote.			
Email	frontdesk.greenwoodcity@shaw.ca	Lead Time	Approx. 14-16 weeks from time of order			
Consignee	TBD	Customer PO #	TBD			
Shipping Address	202 South Government Ave P.O. Box 129 Greenwood, BC V0H 1J0 Canada	Project Name	COG - Site Furnishings '22	Territory ID	BC2	
Shipping Contact	TBD	Timeline Season	Winter	Year	2023	
Phone No.	TBD--	Specifier Firm				
Freight Broker	Liberate Logistics	Specifier Contact				
Freight Quote	1224	Type of Specification	Consultative			
Weight (lbs.)	1,330					
Product #	Product Name	Frame Color	Lumber Color	Qty	Unit Price	Amount
MCTR-21	Modena Curved Top Waste Receptacle, Front Opening, Aluminum Liner	TBD	TBD	10	\$2,150	\$21,500
INST-1	Stainless Steel Installation Kit 1" Bolts	N/A	N/A	10	\$20	\$200
Extended Total						\$21,700

### Attachments

Plaque Proof

WRO Form

Product Total \$21,700 with 10% discount = \$19,550

Freight \$1,176

Subtotal \$22,876

Tax GST/PST 12,000

GST \$1,143.8

PST/HST \$1,601.32

Total Tax \$2,745.12

Amount Due \$25,621.12

Currency: Canadian Dollars (CAD)

" 23,213.12  
GST - 1,036.30  
22,176.82

### Remarks

Quotes are valid for 90 days. Pricing is subject to change without notice.  
 Products ship assembled unless otherwise noted. Quoted freight costs are estimates only; actual freight cost may vary.  
 Please be advised that a late fee charge of 2% per month shall be charged on all overdue accounts.  
 Full payment is to be received before any work on orders commences; unless other payment terms apply.  
 Orders that are not paid and picked up by their complete by date will be subject to storage fees.  
 It is the responsibility of the client to visually inspect all products upon the time of receiving; failure to do so, may impede any damage claim process.  
 We do not accept returns, exchanges or cancellations unless the item you purchased is defective. Notwithstanding warranty issues (including damage during freight), we will not accept returned product.  
 At its sole discretion, Wishbone may permit returns on a case-by-case basis, albeit with a restocking fee.  
 At the time of delivery, if delivery address or delivery method or any special delivery requirements change, Wishbone reserves the right to bill the client appropriately.

## MODENA CURVED TOP WASTE RECEPTACLE

Model Number : MCTR-21



Foot Pedal Shown is Optional

### DESIGNER NOTES

Like the Beselt Square Top Receptacle, the Modena Waste Receptacle addresses all the user groups from landscape architects, contractors, maintenance crews, through to end-users. The unique pedal mechanism provides a hands-free experience for the user and closes tightly enough to prevent critters such as squirrels and birds from accessing the interior. The innovative hidden front door release makes it easy for maintenance crews to empty the bag without having to carry a key or struggle with frozen locks. The receptacle opening was designed specifically with a limited 6" or 8" opening to deter local residents from disposing of their household waste. The sloping top design prevents people from placing garbage on top and also diverts water away from the interior. Stylish, durable, and functional, this model looks great alongside the Modena Park Bench or Straight bench. Matching Modena recycling stations also available.

### AVAILABLE RECYCLED PLASTIC LUMBER COLOURS



Black

Grey

Redwood

Sand

Walnut

**Wishbone**  
site furnishings

### PRODUCT SPECIFICATIONS

#### 100% Recycled Plastic Slats

This product will not rot, splinter, or warp reducing maintenance costs over the life of the product

Colours Available: Black, Grey, Redwood, Sand, Walnut

#### Durable Powder Coated Cast Aluminum Frame

Standard Colours: Brown Slate, Victor Ridge II, Nordic Lichen, Timeless Rust, Grey Gold, Textured Silver, Precious Sand, Groovy Red, Black Textured, Earth Clay, Noble Bronze, Modern Khaki

#### Long Lasting Stainless Steel Hardware

Hidden foot latch for front opening door

Heavy Duty Aluminum Liner With Drain Holes

### CUSTOMIZED SOLUTIONS

Custom Powder Coating (Setup Charges May Apply)

Custom Flap Door with Cast In Place Lettering. "Litter" or "Waste"

Locking front door

Bottle and Can Recycler

Folding front door to open and close to access waste

Side Ashtray

Foot mechanism to open and close the folding front door (optional)

### PRODUCT DIMENSIONS

Total Height	42 inches / 1077mm
Width	21 inches / 533mm
Depth	21.5 inches / 546mm
Capacity	30 Gal / 113.5L
Weight	132 lbs / 59kg

### RECYCLED CONTENT

**95% RECYCLED CONTENT BY WEIGHT**

**100% RECYCLABLE**



100% Canadian Made



Wishbone Ltd. provides an extended  
10 year limited warranty from the date  
of invoice.



Visit us online at  
[www.Wishboneltd.com](http://www.Wishboneltd.com)

Wishbone Site Furnishings | #210-27090 Gloucester Way | Langley, BC CANADA V4W 3Y5  
1.866.626.0476 sales@wishboneltd.com

## Quotation



19 Riel Drive  
St. Albert AB T8N 1N2  
Phone: 780-459-6695  
Fax: 780-459-6670

CASH SALE

Quote Date: Aug 11, 2022

Quote No. QT004110

Expiration Date: 30 Days from above

**Quotation continued on next page ...**

To accept this quotation, please sign, date, and return.

202 S. GOVERNMENT AVE  
GREENWOOD, BC.  
ANDREA - 2504456644  
THE CITY OF GREENWOOD

Ship Weight:

Ship Via: Westcon Precast

Order Date	Customer	Sales Person	Reference	PO Number	Terms
Aug 11, 2022	CASSAL	JB			COD

Item	Description	Qty	Price	UOM	Line Total
1A.PL.217	W9-217 / #217 CLOSED GARBAGE RECEPT 26"x24"x41"H	10.00	2,006.75	EACH	20,067.50
1O.PA.CEM	PALLET	10.00	40.00	EACH	400.00
	PALLET CHARGE IS REFUNDABLE				
	WHEN PALLETS RETURNED				
1P.DE.EACH	DELIVERY TO GREENWOOD, B.C.	1.00	6,480.00	EACH	6,480.00

Please Note - Above pricing does not reflect engineer drawings costs unless otherwise specified.

**Disclaimer:** 1. A purchase order referencing this quotation number or an authorized signed copy of this quotation confirms acceptance of the details contained in this quotation. 2. Verbal agreements and representations made by Westcon Precast Inc (WPI) sales staff will not be accepted and will not form part of this quote. 3. Product pricing is FOB Westcon Precast Inc.'s St. Albert Plant unless otherwise stated. 4. All applicable freight charges and taxes are extra including WPI' standard freight charge where applicable. 5. Acceptance of this order based on this quotation is subject to normal credit approval.

6. Westcon Precast Inc Product Warranty is outlined and stated in approved WPI Warranty Guide. 7. Production lead times start from approval date of this quotation. Production lead times are used to estimate the delivery of the product and WPI will not be held financially responsible for variances from the estimated production lead time. 8. Line item comments on this quote do not pass through to manufacturing. 9. It is the customer's responsibility to ensure code and spec compliance. Building code requirements may effect changes to product and price.

<b>SubTotal</b>	<b>26,947.50</b>
<b>Tax Total</b>	<b>1,347.38</b>
<b>CAD</b>	
<b>Total Quote</b>	<b>28,294.88</b>

Print Name

Signature

Date







**CANAAN**  
site furnishings

Canaan Site Furnishings  
Unit 3, 140 Bentley Street  
Markham ON L3R 3L2  
Canada

## Quotation N° SO13321

Invoice and shipping address:





City of Greenwood, Andrea  
202 S. Government Avenue  
Greenwood BC V0H 1J0  
Canada  
2504456644

**Quotation Date:**  
08/23/2022 13:53:59

**Salesperson:**  
Fiona Ho

$\frac{\times 10}{\$13,700.00}$   
 $\$2,075.00$   
 $\$15,775.00$   
 $7\% \text{ PST } \$1,104.25$   
 $\$16,879.25$

**CANAAN (CAY140)**  
 $\$1,370 / \text{unit}$   
 44 gallons  
 2,075 freight

	Description	Quantity	Unit Price	Subtotal
	[CAY208] Metal Trash Can With Rain Cap Lead Time : 12 weeks	1	1270.00	\$ 1270.00
 ★	[CAY140] Commercial Trash Can Lead Time : 12 weeks	1	1370.00	\$ 1370.00
	[CAY135] Square Recycled Plastic Slat Trash Receptacle Lead Time : 12 weeks	1	1250.00	\$ 1250.00
	[CAY118] Metal Trash Receptacle Lead Time : 12 weeks	1	1250.00	\$ 1250.00



Description	Quantity	Unit Price	Subtotal
[SER100] Shipping Service Rate for 10 UNITS Freight based on regular delivery. Additional charges will be assessed if tailgate, inside delivery or if an appointment is required.	1	2075.00	\$ 2075.00

<b>Total Without Taxes</b>	<b>\$ 7215.00</b>
<b>Taxes</b>	<b>\$ 865.80</b>
<b>Total (CAD)</b>	<b>\$ 8080.80</b>

**Terms and Conditions:**

1. All quoted prices are valid for a 30 day period from the date of quotation unless agreed to in writing stating otherwise.
2. Canaan reserves the right to correct all typographical or clerical errors which may be present in Seller's prices or specifications. Buyer cannot modify, cancel, or otherwise alter orders without Canaan's written consent.
3. While Canaan will use commercially reasonable efforts to deliver Products in accordance with delivery dates quoted or acknowledged by Canaan, all such dates are approximate and are not guaranteed. Canaan shall not be responsible for non-shipment of goods or delays in delivery or performance due to causes beyond its reasonable control. Acceptance of goods upon delivery shall constitute a waiver by Buyer of any claim for damages on account of non-shipment or delays in delivery or performance.
4. Merchandise may be returned for refund or exchange if purchaser received damaged, defective, or the wrong item(s). The refund in the full amount of your order will be assessed the industry standard 25% restocking fee, and 10% payment processing fee if applicable. Shipping fees cannot be refunded.
5. No claim shall be valid unless notice thereof, in writing, is received by Canaan within three (3) days after purchaser's receipt of merchandise. It is the purchaser's responsibility to inspect shipment at the time of delivery and note any damage on the bill of lading or delivery receipt. Return, refund or exchanges will not be made on custom-made, used, modified, final sale or as-is items. Products must be returned in its original condition and packaging.

# **CORPORATION OF THE CITY OF GREENWOOD**

## **BYLAW NO. 993, 2022**

### **A BYLAW TO ESTABLISH FEES AND CHARGES FOR SERVICES AND INFORMATION**

WHEREAS the Community Charter authorizes Council to impose, by bylaw, fees and charges payable in respect of any service of the municipality;

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

#### **Citation**

1. This Bylaw is cited as "Fees and Charges Bylaw No. 993, 2022".

#### **Administration**

2. The Corporation of the City of Greenwood imposes fees and charges for the provision of services and information as specified in the Schedule "A" attached to and forming part of this Bylaw.
3. Where this Bylaw sets out fees and charges with respect to other City of Greenwood bylaws and other such bylaws contain similar fees and charges, this Bylaw is deemed to prevail.

#### **Discretionary Waiver for Public Sector Agencies**

4. The fees and charges set out in Schedule "A" may be waived for public sector agencies at the discretion of an officer of the municipality.

#### **Severability**

5. If any part of this Bylaw is for any reason held invalid by a Court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this Bylaw.

#### **Repeal**

6. Bylaw No. 987, 2022, cited as "Fees and Charges Bylaw" is repealed.

#### **Effective Date**

7. This Bylaw shall come into force and effect upon its adoption.

Read a First Time this	8 <sup>th</sup> day of August, 2022.
Read a Second Time this	8 <sup>th</sup> day of August, 2022.
Read a Third Time this	8 <sup>th</sup> day of August, 2022.
Adopted by Council this	14 <sup>th</sup> day of September, 2022.

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Barry Noll, Mayor

Certified a true copy of Bylaw No. 993, 2022  
On the     day of                     , 2022.

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Andrea Sherstobitoff, Corporate Officer

**CORPORATION OF THE CITY OF GREENWOOD**  
**BYLAW NO. 993, 2022**  
**SCHEDULE "A"**

ITEM	FEE	TAX	TOTAL
Scanning and Email (per page)	\$0.33	\$0.02	\$0.35
Photocopies (per page)	\$0.33	\$0.02	\$0.35
Double-sided (per page)	\$0.38	\$0.02	\$0.40
Photocopies – 11 x 17 (per page)	\$1.00	\$0.05	\$1.05
Double-sided – 11 x 17 (per page)	\$1.10	\$0.05	\$1.15
Copies of Minutes, Agendas or Bylaws (per page)	\$0.33	\$0.02	\$0.35
Copy of Zoning Bylaw	\$10.00	\$0.50	\$10.50
Copy of Zoning Map	\$7.00	\$0.35	\$7.35
Faxes – long distance (per page)	\$0.76	\$0.04	\$0.80
Tax / Utility Certificates	\$35.00		\$35.00
Water – Turn Off	\$50.00	\$2.50	\$52.50
Water – Turn On	\$50.00	\$2.50	\$52.50
NSF Charge	\$35.00		\$35.00
RDKB Garbage Stickers (per sticker)	\$3.00		\$3.00
Information Searches (per hour – 1 hour minimum charge)	\$30.00	\$1.50	\$31.50
Title Search / Retrieval	\$15.00		\$15.00
Camping Fees – Full Services	\$30.00	\$1.50	\$31.50
Camping Fees – No Services	\$15.00	\$0.75	\$15.75
Camping Online Registration Fee	\$2.00		\$2.00
Real Estate Board Data File	\$200.00		\$200.00
Dog Licences – from January 1 <sup>st</sup> to January 31 <sup>st</sup>			
Neutered Male / Spayed Female	\$15.00		\$15.00
Intact Male / Intact Female	\$25.00		\$25.00

Dog Licences – from February 1<sup>st</sup> to December 31<sup>st</sup>

Neutered Male / Spayed Female	\$30.00	\$30.00
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Intact Male / Intact Female	\$40.00	\$40.00
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Dog Licences – Guide Dogs / Policing Service Dogs	\$0.00	\$0.00
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Dog Licences – Replacement Tags	\$2.00	\$2.00
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**THE CORPORATION OF THE CITY OF GREENWOOD**

**BYLAW NO. 994, 2022**

**A bylaw respecting the Financial Plan Amendment for the years 2022-2026**

A bylaw to provide for the amendment of Financial Plan 2022-2026 Bylaw No. 989, 2022.

WHEREAS, pursuant to Section 165 of the Community Charter, Five Year Financial Plan (2022 to 2026) Bylaw No. 989, 2022 was adopted on the 11th day of April, 2022;

AND WHEREAS, pursuant to Section 173 of the Community Charter, an expenditure not provided for in the Financial Plan or the Financial Plan as amended is not lawful unless for an emergency that was not contemplated;

The Municipal Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

- 1) THAT this bylaw may be cited as "Financial Plan 2022-2026 Amendment Bylaw No. 994, 2022".
- 2) THAT Financial Plan 2022-2026 Amendment Bylaw No. 994, 2022, is hereby amended by deleting Schedule "A" and Schedule "B" and replacing them with Schedule "A" and Schedule "B" attached to and forming part of this Bylaw.

Read a first time this	25 <sup>th</sup> day of	August, 2022.
Read a second time this	25 <sup>th</sup> day of	August, 2022.
Read a third time this	25 <sup>th</sup> day of	August, 2022.
Adopted this	14 <sup>th</sup> day of	September, 2022.

\_\_\_\_\_  
Barry Noll, Mayor

\_\_\_\_\_  
Andrea Sherstobitoff, Corporate Officer

Certified a true copy of Bylaw No. 994, 2022  
as adopted by Resolution on  
this     day of     2022.

\_\_\_\_\_  
Corporate Officer

THE CITY OF GREENWOOD  
Financial Plan 2022-2026 Amendment Bylaw No. 994, 2022  
SCHEDULE "A"

	2021	2022	2023	2024	2025
<b>Revenues</b>					
Property Taxation	614,096	642,351	672,099	703,334	736,131
Sale of Services	711,564	359,764	360,478	361,207	361,950
User Fees	410,243	422,550	435,226	448,283	461,732
Grants from other Govts	511,160	581,292	583,029	494,451	494,451
Grants for Capital Projects	502,020	372,286	2,704,046	1,676,500	1,676,500
Transfer from Reserves	908,158	440,277	1,073,880	823,300	814,489
Debt Proceeds	0	0	0	0	0
<b>Total Revenues</b>	<b>3,657,241</b>	<b>2,818,520</b>	<b>5,828,758</b>	<b>4,507,075</b>	<b>4,545,253</b>
<b>Expenditures</b>					
General Government Services	1,005,769	986,661	998,931	1,011,459	1,032,300
Public Works	312,020	331,833	335,218	338,671	342,193
Protective Services	85,050	82,950	83,302	83,661	84,027
Water Services	119,200	125,880	127,055	128,256	129,483
Sewer Services	143,400	145,350	146,495	147,663	148,857
Capital Asset Expenditures	1,209,020	707,686	3,687,503	2,425,000	2,425,000
Transfer to Reserves	782,782	438,160	450,254	372,365	383,393
<b>Total Expenditures</b>	<b>3,657,241</b>	<b>2,818,520</b>	<b>5,828,758</b>	<b>4,507,075</b>	<b>4,545,253</b>
<b>Financial Plan Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

THE CITY OF GREENWOOD  
2022-2026 FINANCIAL PLAN  
Statement of Objectives and Policies  
Schedule "B" of Financial Plan 2022-2026 Amendment Bylaw No. 994, 2022

In accordance with Section 165 (3.1) of the Community Charter, the City of Greenwood is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The portion of total revenue that comes from each of the funding sources described in Section 165 (7) of the Community Charter;
2. The distribution of property taxes among property classes; and
3. The use of permissive tax exemptions.

**FUNDING SOURCES**

Table 1 shows the portion of total revenue proposed to be raised from each funding source in 2022.

Government grants form the largest portion of planned revenue.  
Transfers from reserves form the second largest portion.  
Other sources of revenue form the third largest portion.  
Property taxation & user fees form the remaining portion of planned revenue.

**Table 1: Sources of Revenue**

REVENUE SOURCE	% OF TOTAL REVENUE	DOLLAR VALUE
Grants from other Govts	27.6%	\$1,013,180
Transfer from Reserves	24.8%	\$908,158
Other Sources	19.6%	\$711,564
Property Taxation	16.8%	\$614,096
User Fees	11.2%	\$410,243
Debt Proceeds	0.0%	\$0
Total	100.0%	\$3,622,241

**Objective**

Over the next 5 years, the City will increase the portion of revenue that is received from user fees by 3% and property taxation by 5% to cover increased operational costs.

The City has evaluated their own property needs to determine what City-owned properties can be released for public sale in 2022.

**Policies**

The City will review user fee levels to ensure they are adequately meeting both capital and delivery costs of the services that are charging user fees. A fees and charges Bylaw has been drafted to enable the collection of fees for various services rendered by the City of Greenwood.



THE CITY OF GREENWOOD  
2022-2026 FINANCIAL PLAN  
Statement of Objectives and Policies  
Schedule "B" of Financial Plan 2022-2026 Amendment Bylaw No. 994, 2022

**Distribution of Property Tax Rates**

Table 2 outlines the distribution of the property taxes among the property classes.

**Table 2: Distribution of Property Tax Rates**

PROPERTY CLASS	% OF TOTAL PROPERTY TAXATION	DOLLAR VALUE
Residential	85.5%	\$484,280
Business	13.0%	\$73,694
Utility	1.5%	\$8,425
Recreation	0.0%	\$221
Total	100.0%	\$566,620

**Objective**

To maintain a consistent percentage of total property taxation for each property class over the next 5 years.

**Policies**

Encourage economic development initiatives that will bring more business to Greenwood and the surrounding area. New businesses in Greenwood will help off set the tax burden of current businesses and provide employment for the residents of Greenwood.

**Permissive Tax Exemptions**

The City maintains a policy on permissive tax exemptions.

**CORPORATION OF THE CITY OF GREENWOOD**

**BYLAW NO. 996, 2022**

**A BYLAW TO AMEND CITY OF GREENWOOD BUILDING BYLAW NO. 707, 1997**

WHEREAS the Council of the City of Greenwood deems it expedient to amend the Building Bylaw No. 707, 1997 as amended;

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

**Citation**

1. This Bylaw is cited as the City of Greenwood "Building Bylaw Amendment No. 996, 2022".

**Exemptions**

2. That "Building Bylaw No. 707, 1997", and all amendments thereto, shall be amended by including the attached Schedule "C" Building Permit Exemptions.

**Severability**

3. If any part of this Bylaw is for any reason held invalid by a Court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this Bylaw.

**Effective Date**

4. This Bylaw shall come into force and effect upon its adoption.

Read a First Time this	14 <sup>th</sup> day of September, 2022.
Read a Second Time this	14 <sup>th</sup> day of September, 2022.
Read a Third Time this	14 <sup>th</sup> day of September, 2022.
Adopted by Council this	

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Barry Noll, Mayor

Certified a true copy of Bylaw No. 996, 2022  
On the      day of                      , 2022.

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Andrea Sherstobitoff, Corporate Officer

**CORPORATION OF THE CITY OF GREENWOOD**  
**BYLAW NO. 996, 2022**  
**SCHEDULE "C"**  
**BUILDING PERMIT EXEMPTIONS**

**A.** A Building Permit is not required for any of the following:

1. Fences, trellises, arbours, pergolas, or other such similar landscape structures;
2. The municipal building located at 202 South Government Avenue, commonly known as the "Greenwood City Hall", on property legally described as:

Lots 1-5, Block 15, Plan KAP21, District Lot 597, Land District 54, SDYD  
PIDs: 012-838-349, 012-838-365, 012-838-381, 012-838-390, 012-838-420

**B.** Despite Section A. of Schedule "C" of this bylaw, an exemption from the requirement to obtain a building permit from the Municipality does not relieve any person from the requirement to comply with all provisions of the Building Code, the City of Greenwood Zoning Bylaw, and any other applicable bylaws.