



CITY OF GREENWOOD

Regular Council Meeting

Council Chambers – Greenwood City Hall – 202 S. Government Ave.

Monday, January 23, 2023

7:00 pm

AGENDA

1. Call to Order

2. Adoption of Agenda: January 23, 2022 Regular Council Meeting

3. Adoption of the Minutes

- a. January 9, 2023 Regular Council Meeting Minutes Pages 1-3

4. Delegation: Board of Trade – Founder's Day Committee

- Corporate Sign Sponsorship Page 4

5. Correspondence for Information

- a. CivicInfo BC Newsletters Pages 5-14
- b. CivicInfo BC Membership Renewal and Statistics Pages 15-17
- c. Community Services Recovery Fund Pages 18-33
- d. Interior Health Authority – Introduction Letter Page 34
- e. UBCM Compass Newsletter Pages 35-37
- f. Interior Health Authority Public Service Announcement Page 38

6. Correspondence for Action

- a. RDKB Request for Resolution – FireSmart Community Funding and Support Pages 39-40

7. Councillor's Reports

8. Mayor's Report

9. Administrator's Report

10. Accounts Payable Reports:

- a. December 31, 2022 Page 41
- b. January 7-18, 2023 Page 42

11. New and Unfinished Business

- | | |
|--|-------------|
| a. Concession Stand Policy 8020-20 (existing policy) | Pages 43-44 |
| b. Policy 8020-20 Amendment | Pages 45-46 |

12. Bylaws

- | | |
|---|-------------|
| a. Bylaw No. 1003, 2023 – Backyard Hens | Pages 47-50 |
| b. Bylaw No. 1004, 2023 – Backyard Beekeeping | Pages 51-54 |

13. Question Period

14. In-Camera Meeting Resolutions

15. Adjournment



CITY OF GREENWOOD
Minutes of the Regular Meeting of Council held on January 9, 2023

PRESENT

Mayor J. Bolt
Councillors: J. Nathorst, G. Shaw, C. Huisman, J. McLean

ALSO PRESENT

Andrea Sherstobitoff, CO

ABSENT

Marcus Lebler, CAO

CALL TO ORDER

Mayor Bolt called the meeting to order at 7:01 pm.

ADOPTION OF AGENDA

(1-23)

Motion: J. Nathorst / C. Huisman
THAT the January 9, 2023 agenda be adopted as presented.
Carried

ADOPTION OF MINUTES

(2-23)

Motion: J. Nathorst / J. McLean
THAT the minutes of the December 12, 2022 Regular Council Meeting be adopted.
Carried

**CORRESPONDENCE
FOR INFORMATION**

(3-23)

Motion: J. Nathorst / C. Huisman
THAT correspondence items a. through f. be accepted as information.
Carried

**CORRESPONDENCE
FOR ACTION**

(4-23)

Motion: J. Nathorst / J. McLean
THAT Council issue a letter to RecycleBC to support the RDKB's comments on RecycleBC's Packaging and Printed Paper Extended Producer Responsibility Plan.
Carried

(5-23)

Motion: J. McLean / C. Huisman
THAT Council covers the cost of the roast beef for the Greenwood Community Association's Emergency Services Appreciation Banquet (up to a total of \$1000)
Carried

Motion: J. Nathorst / J. McLean

THAT Council issue a letter to MLA Roly Russell and Minister of Environment Katrine Conroy regarding the Vaagen Fibre Canada mill closure.

(6-23)**Carried****COUNCILLOR'S REPORTS**

Jim Nathorst: None

Gerry Shaw: None

Clint Huisman: None

Jessica McLean – attached

Motion: J. Nathorst / J. McLean

THAT Council receive the reports as information.

(7-23)**Carried****MAYOR'S REPORT - attached****ACCOUNTS PAYABLE
REPORT****Motion: J. McLean / C. Huisman**

THAT Council receive the cash disbursement accounts payable report in the amount of \$85,890.91 for the period of December 9, 2022 to January 6, 2023.

(8-23)**Carried****NEW AND UNFINISHED
BUSINESS**

- a. Greenwood Municipal
Pool – 2023 Staffing
Discussion

Motion: J. Nathorst / G. Shaw

THAT Council requests a report from the Pool Manager with additional information regarding pool staffing issues.

(9-23)**Carried****Motion: G. Shaw / J. McLean**

THAT Council direct staff to include a summer student position (Public Works) in the Canada Summer Jobs grant application.

(10-23)**Carried**

- b. Lion's Park Signage

Motion: Tabled

Tabled pending further discussion and information from the Board of Trade / Founder's Day Committee.

(11-23)**Carried**

- c. Heritage Credit Union – **Motion: J. Nathorst / G. Shaw**
 Greenwood (ICBC) THAT Barry Noll is removed and John Bolt is added to the
 Signing Authority Heritage Credit Union – Greenwood (ICBC) Signing Authority.
 amendment
(12-23) Carried

QUESTION PERIOD

- IN-CAMERA** **Motion: G. Shaw / C. Huisman**
 THAT Council move to In-Camera at 7:51 pm under Section
 90 (1) (c),(d) and (g) of the Community Charter.
(13-23) Carried

- Motion: C. Huisman / J. McLean**
 THAT Council adjourn the In-Camera meeting at 8:54 pm.
(14-23) Carried

- IN CAMERA MEETING
RESOLUTIONS** None of the resolutions made during the December 12, 2022
 In-Camera Council meeting were brought forward to the regular
 Council meeting minutes.

- ADJOURNMENT** **Motion: G. Shaw**
 THAT Council adjourn the Regular Council Meeting at 8:55 pm.
(15-23) Carried

Mayor

Certified Correct

Corporate Officer

17 JANUARY 2023
(date)

City Clerk,
City of Greenwood,
P.O. Box 129,
GREENWOOD, B. C.,
VOH 1J0.

Dear Sir/Madam:

Re: Request to appear as a delegation before City Council

I (we) wish to appear before City Council as a delegation at the regular Council meeting to be held on 23 JANUARY 2023
(date of meeting)

The subject to be dealt with by the delegation is: CITY OF GREENWOOD / BOARD OF TRADE
FOUNDERS DAY CORPORATE SIGN SPONSORSHIP

The proposal intended to be made to Council is: CORPORATE SIGN SPONSORSHIP
LOCATION - MEXIS

The name(s) of the person(s) who will address Council is(are): LEN HOBSINGER, PRESIDENT
BOARD OF TRADE, JANET MATSALLA, FOUNDERS DAY COMMITTEE

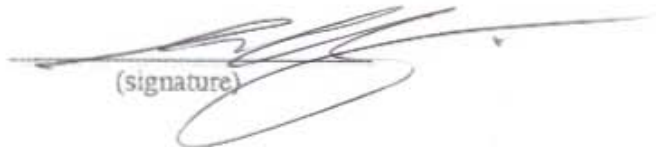
The contact persons for the delegation is:

Name: LEN HOBSINGER

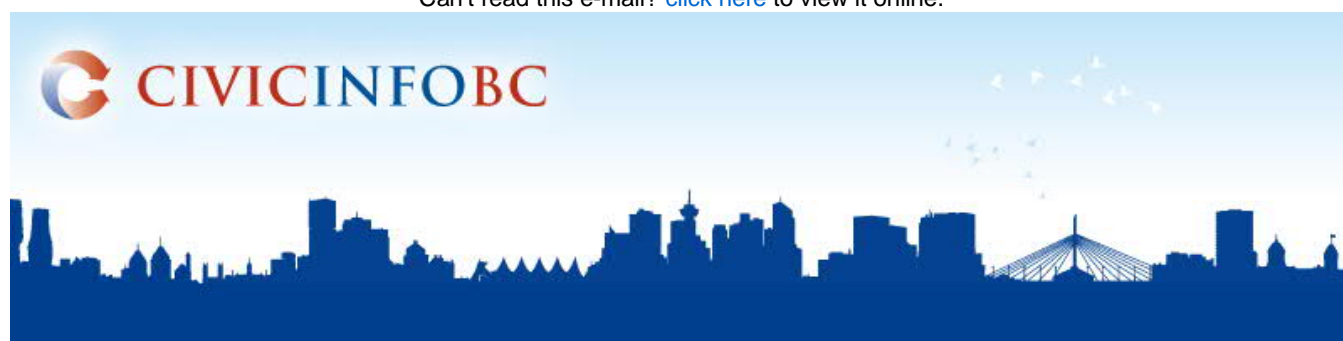
Mailing address: BOX 430 GREENWOOD, BC.

Phone: 250-445-2142

Yours sincerely,


(signature)

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News and Announcements

January 6, 2023

Local Government News

Coquitlam Programs and Events Benefit from \$200k Boost from Business Partners

Council has allocated funds from the City's Sponsorship Reserve to support 14 City programs and events in 2023 with entertainment, activities, prizes and other enhancements. The reserve is funded through Coquitlam's Corporate Partners program, which started in 2014 and creates custom sponsorship opportunities for businesses and organizations.

Posted: January 5, 2023

Community Partners Help Plant Over 13,000 Trees in Chilliwack Restoration Site

The City of Chilliwack recently matched a \$6,751 donation from Coast Mountain Trail Running to plant 13,502 Western Red Cedar trees along Chilliwack's streamside areas.

Posted: January 5, 2023

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Announcements

CANOE PROCUREMENT GROUP OF CANADA



Canoe Spring Webinars

For the past couple of years, LAS has hosted a series of webinars to showcase Canoe vendors and products. This spring, we have several planned again.

If you are interested in attending or sharing these opportunities with your membership, we will

leave advertising in each Province up to your association. We have added a 'State/Province' field to the registration page and intend on sending the list of registrants/attendees to each association based on Province following the webinar so you can track/outreach. Post-webinar follow up could also be completed by your Canoe rep if you would like.

Net-Zero Energy Arenas – February 1, 1:00 – 2:00 EST [Registration](#)

Arenas are often big energy users. Join us for a presentation by CIMCO on the different options to make your ice facilities as energy efficient as possible. We'll be looking at case studies of net-zero arenas that show how new technology can work in your community.

Countertop Composting – February 15, 1:00 – 2:00 EST [Registration](#)

Managing organics is a key component of a comprehensive waste strategy, but the same technique doesn't work for all municipalities. Food Cycle Science Corporation will present on their in-home composting solution and share lessons from municipalities who have embraced this method for managing organic waste.

Ambulance Solutions – March 1, 1:00 – 2:00 EST [Registration](#)

Ambulances are critical to community safety but sourcing them can be a challenging and expensive activity. Join our webinar to learn about ambulance procurement options, including refurbishment and remounting.

Electric Fleet Event

New options for powering the vehicles municipalities use in their operations are rapidly coming to market. Knowing how these new pieces of equipment could fit into your operations can be a challenge. The Canoe Procurement Group is bringing together industry experts to let you know what's available today, what's coming in the near future, and how you can ensure any new technologies will be a successful addition to your community.

Fleet and Charging - March 22, 1:00 – 2:30 EST [Registration](#)

Our first day will focus on light duty vehicles and keeping your equipment charged. Enterprise Fleet Management will provide an update on light duty vehicles, including the smaller vehicles that have been available for several years and the pickup trucks just arriving on the market. Siemens and Chargepoint will present on the various options to keep vehicles charged, including both fleet and public charging stations.

Equipment and Recreation - March 29, 1:00 – 2:30 EST [Registration](#)

The second day will look to the unique equipment used by Public Works and other departments to keep communities working. We will hear from suppliers for light-duty grounds maintenance equipment, medium and heavy construction equipment, and ice resurfacers, on the current and future electric equipment available.

Emergency Vehicles and Refuse Collection - April 5, 1:00 – 2:30 EST [Registration](#)

Our third and final day will focus on specialized equipment: Fire trucks, Ambulances, and Refuse Collection vehicles. We will hear updates on electric fire trucks currently undergoing

pilot trials, a prototype electric ambulance, and real-world examples from refuse collection vehicles on the road.

CANOE PROCUREMENT GROUP OF CANADA



New Procurement Option for Utility Vehicles

The Canoe Procurement Group of Canada (<https://canoeprocurement.ca>) is pleased to announce a new program to add to its extensive offerings. With the Utility Vehicle Program, you can trust that you have the highest quality utility vehicles at competitive prices. You'll be able to deliver exceptional experiences, whether it's on the golf course, municipal grounds, or anywhere else you need to take your new utility vehicles.

Like all Canoe programs, the Utility Vehicle Program is fully compliant with CETA, CFTA, NWPTA, and other relevant trade legislation. They are tendered on your behalf and offer preferential pricing and quality service.

CivicInfo BC is proud to be a Canoe Procurement partner. If you're not already registered to use Canoe, please sign up today to take advantage of the program. In British Columbia, email Kim Thiessen, Canoe's BC Client Relations Manager, at kim@civicinfo.bc.ca.

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News and Announcements

January 13, 2023

Local Government News

CVRD Launches New Regional Growth Strategy Monitoring Dashboard

The dashboard provides the ability to see progress on various initiatives within the region.

Posted: January 12, 2023

SWIFT Program Supporting At-Risk Youth in Abbotsford

The SWIFT Program is a joint partnership between the City of Abbotsford, Abbotsford Police Department, the Ministry of Children and Family Development and Cyrus Centre which aims to bring three levels of service and response together to support at-risk youth, aged 13 to 24, and respond to known unsafe circumstances, people, and potential living situations, including homelessness.

Posted: January 11, 2023

City of Vancouver Celebrates Opening of Affordable Housing Project, Dogwood Gardens

The City of Vancouver is partnering with S.U.C.C.E.S.S. and Tikva to provide 138 new affordable homes at Dogwood Gardens, located at 603 West 59th Ave, as part of the Cambie Gardens development.

Posted: January 11, 2023

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Announcements

MUNICIPAL INSURANCE ASSOCIATION OF BRITISH COLUMBIA



2023 Terry Pile Effect Award - Call for Nominations

The MIABC Opens the Call for Nominations for the 2023 Terry Pile Effect Award

In 2021, the MIABC lost a significant member of its community, Terry Pile. Terry was the Risk Manager for the City of Kamloops for over 20 years, and he was a well-known member of the MIABC community. Terry was also one of the MIABC's biggest champions. His enthusiasm for the MIABC was contagious, so much so that we coined it "the Terry Pile Effect" to refer to members actively promoting and supporting others. Terry's passing left a void that is deeply felt, not only at the MIABC, but also in the wider local government risk management community.

In memory of Terry, the MIABC established the Terry Pile Effect Award to recognize individuals who have made significant contributions to the MIABC community. This award is presented annually at the MIABC's Risk Management Conference, and the MIABC is now accepting nominations from the MIABC membership for 2023.

To qualify, nominees must meet the following criteria:

- * Works in or with local government;
- * Has demonstrated dedication towards increasing risk intelligence in local government;
- * Supports and/or promotes the MIABC community and its members; and
- * Has demonstrated qualities of:
 - o Leadership
 - o Mentorship to others by sharing knowledge, experiences, and ideas
 - o Teamwork and cross organizational collaboration

To download the nomination form, visit <https://www.miabc.org/about-miabc/miabc-news/call-nominations-2023-terry-pile-effect-award>.

To submit your nomination, please submit a completed form to [Marina Sen-Partridge](#), Manager of Member Engagement. Nominations not selected will be kept on file and reconsidered for future years.

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News and Announcements

January 20, 2023

Local Government News

Whistler Launches Interactive Data and Community Monitoring Portal

The Resort Municipality of Whistler has a new public portal to support data-driven decision-making and transparent reporting on municipal goals and objectives.

Posted: January 20, 2023

Vancouver City Council Approves \$4.3 Million in Funding for Cultural Organizations

New initiative offers multi-year funding to participating groups.

Posted: January 19, 2023

Vancouver City Council Unanimously Approves Action Plan for Chinatown

City Council unanimously approved the Uplifting Chinatown Action Plan, which focuses on providing Chinatown with enhanced cleaning and sanitation services, graffiti removal, and beautification, and additional community supports.

Posted: January 17, 2023

Coquitlam Launches E-Scooter Pilot Project

Coquitlam joins 11 other B.C. communities in a provincial government pilot project to research, test and evaluate the use of e-scooters as a low-carbon transportation option.

Posted: January 17, 2023

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LOCAL AUTHORITY SERVICES (ONTARIO) / CANOE PROCUREMENT GROUP OF CANADA



Local Authority Services, a non-profit created by the Association of Municipalities of Ontario, is hosting a series of webinars on programs and services available through Canoe Procurement.

While the webinars are mainly for an Ontario municipal audience, they are open to municipal employees in other provinces as well. Please note the listed start times are Eastern Standard.

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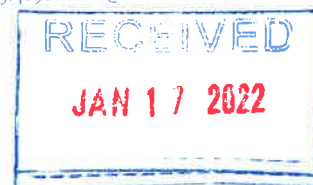
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January 10, 2023

Attention: Chief Administrative Officer

Re: CivicInfo BC Membership Renewal, 2023

Dear Colleagues,

Enclosed, please find your 2023 CivicInfo BC membership renewal notice.

With your continued support, CivicInfo BC (www.civicinfo.bc.ca) continues to thrive as a truly a unique resource, offering a wide range of data and information services that are used by thousands of local government employees and local elected officials on a daily basis. Since 2000 we've processed, posted, and shared:

- 70,000 job postings;
- 8,750 local government and related press releases;
- 135,000 Tweets through our @BCHeadlines news service;
- Several million datapoints collected through hundreds of surveys and other sources;
- Tens of thousands of sample documents;
- Information about 8,800 conferences, courses, workshops, and seminars;
- 16,000 candidate profiles over multiple local election cycles; and
- Contact information for thousands of local elected officials and staff;
- Nearly 900 grant opportunities for municipalities and regional districts.

Select highlights from the past year:

Local Elections Reporting Service: As we have in the past, in 2022 CivicInfo BC worked with local governments and school districts to compile a province-wide database of candidates and unofficial results. This is the central resource used by most of the province's media, including the CBC, CTV, Global, the Vancouver Sun, the Victoria Times Colonist, the Black Press, and many others. Provincial ministries, local government agencies, Student Vote, and other public bodies rely on this resource as well. Directly and through our media partners, millions of British Columbians received their candidate information and election results through our service.

Canoe Procurement Partnership: 2022 marked the first full year of our new partnership with the Canoe Procurement Group of Canada. Originally a joint purchasing program offered by the Rural Municipalities of Alberta, Canoe now includes thousands of local governments represented by 10 municipal associations across the country. There are no fees to participate, and no obligations to purchase, but local governments that do can save a substantial amount of money on items ranging from office supplies to heavy equipment and fire trucks. A flyer with additional details is enclosed with this letter.

Job Postings: In partnership with the Local Government Management Association of BC, our BC local government job board experienced record levels in 2022, with over 10,000 postings. In today's labour market, recruiting is more difficult than ever. CivicInfo BC continues working hard to ensure your postings are distributed as widely as possible, including through channels such as the Government of Canada Job Bank and Indeed.

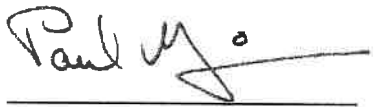
Directories: CivicInfo BC hosts and maintains British Columbia's central local government directories. These are the lists that nearly all public sector bodies rely on when they need to communicate with local governments, making them a critical piece of information infrastructure. In late 2022, our directories were updated to reflect the results of the recent local elections.

Surveys: Working partner organizations including UBCM, Municipal Affairs, LGMA, GFOABC, and others, we continue to conduct regular surveys in support of local governments and other public bodies that work with municipalities and regional districts. Our annual surveys related to local government salaries and remuneration remain the most popular.

Discussion Forums: Our local government discussion boards at CivicForum.ca continue to grow, with groups for Clerks & Corporate Officers, and Purchasing Managers being particularly active. Over 600 local government employees from across the province have login access to at least one group.

All of this is possible because of your local government's ongoing membership, and we encourage you to renew quickly. If you have any questions at all, please contact our staff at 250-383-4898, or e-mail info@civicinfo.bc.ca. We look forward to serving you again in 2023.

Sincerely,



Paul Gipps
President, CivicInfo BC Society

Enclosures

cc: Corporate Administrator
Financial Administrator

CivicInfo BC Directors (Alphabetical by Last Name)

Mark Boysen – General Manager, Operations, Cowichan Valley Regional District
Ross Coupé – Corporate Officer, City of Williams Lake
Paul Gipps – Chief Administrative Officer, City of West Kelowna
Jim Martin – Chief Administrative Officer, Fraser-Fort George Regional District
Todd Pugh – Executive Director, CivicInfo BC (Ex-Officio)
Nicole Purves – Director of Insurance Services, Municipal Insurance Association of BC
Josh Van Loon – Senior Policy Analyst, Union of BC Municipalities
Sandy Webster – Director of Corporate Initiatives, City of West Kelowna

CIVICINFO BC

BY THE NUMBERS

CivicInfo BC (www.civicinfo.bc.ca) belongs to our members; local governments and related agencies in British Columbia. On a daily basis, thousands of people use us to find information that helps build stronger communities.

Page Views	13,431,884	Number of page views on CivicInfo BC's main website in 2022, not including election-related traffic.
Election Reporting System Page Views, Sept. & Oct. 2022	1,327,994	This figure represents two months of traffic on CivicInfo BC's election site. We also provide election data to the media, for use on their own platforms.
2022 Local Elections, Number of Candidates	3,219	While some believed that pandemic fatigue and other factors would negatively impact the number of candidates, the 2022 figure was nearly unchanged from 2011, 2014, and 2018.
Directory Records	7,025	There are 7,025 records in our database of local elected officials and staff. With assistance from our members, we log thousands of updates every year in an effort to keep our lists as accurate as possible.
Job Postings	10,694	Between January 1 to December 31, 2022, we posted a record number of jobs on the BC Local Government Job Board, a service we offer in partnership with the Local Government Management Association of BC.
Approximate Number of E-newsletters Delivered	690,000	Three newsletters per week: News & Announcements, Job Postings, and Training & Professional Development.
Canoe Procurement Group of Canada	10 municipal associations, including CivicInfo BC, are Canoe Partners	More than 100 B.C. local governments have signed on to participate in Canoe's joint purchasing programs.

January 2023

Applicant Guide

Community Services Recovery Fund



Canadian
Red Cross



COMMUNITY
FOUNDATIONS
OF CANADA



United Way
Centraide
Canada



Funded by the
Government of Canada's
Community Services Recovery Fund

Canada



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Welcome!

About the Community Services Recovery Fund

The Community Services Recovery Fund is a \$400 million investment from the Government of Canada to support Community Service Organizations as they focus on how to adapt their organizations for COVID-19 pandemic recovery. Now more than ever, Community Service Organizations are playing a key role in addressing persistent and complex social problems faced by all communities. The purpose of the Community Services Recovery Fund is to strengthen the internal capacity of Community Service Organizations facing immediate and long-term impacts of the COVID-19 pandemic.

Community Service Organizations (CSOs) are non-profit organizations, Indigenous Governing Bodies or Registered Charities located in Canada that provide services to communities within Canada. See [page 6](#) for more details.

About the National Funders

The National Funders – The Canadian Red Cross, Community Foundations of Canada, and United Way Centraide Canada – are working together with their combined national reach and local expertise to deliver the Community Services Recovery Fund from coast to coast to coast. For more details about National Funders see [the Community Services Recovery Fund website](#).

Deadline

Applications must be submitted by **February 21, 2023, at 5:00 PM PT**. Applications submitted after the deadline will not be considered unless a general extension is provided for all applicants.

Program Overview

Project Focus Areas

Projects funded by the Community Services Recovery Fund will work within one of the Project Focus Areas below. These projects should be designed to strengthen the internal capacity of CSOs. Although some projects may touch on more than one Project Focus Area, eligible organizations are asked to select one primary focus area that best reflects the main intention of the project.



Investing in People

Funding will support one-time projects that focus on how organizations recruit, retain, engage and support their personnel, including staff, volunteers and boards of directors.



Investing in Systems and Processes

Funding will support one-time projects that invest in the systems and processes involved in creating the internal workings of an organization's overall structure.



Investing in Program and Service Innovation and Redesign

Funding will support one-time projects primarily focused on program and service innovation and redesign using information gained during the COVID-19 pandemic.

Funding Streams

Recognizing the far-reaching impacts of the COVID-19 pandemic across the non-profit sector, the Community Services Recovery Fund has two funding streams: the Local Stream and the National/Provincial/Territorial Stream. Each stream has two tiers of available funding.

Local Stream

Local or regional CSOs serving a **portion** of a province/territory must apply to the Local Stream. There are two tiers of funding available in this stream.

Tier 1

Min \$10,000

Max \$100,000

Tier 1 project funding is from \$10,000 to \$100,000. Most projects will fall under Tier 1.

Tier 2

*Must meet
specific criteria

Min \$100,001

Max \$200,000

Tier 2 provides higher funding amounts for larger-scale projects that meet specific criteria. Available Tier 2 project funding is from \$100,001 to \$200,000.

***To be eligible to apply for Tier 2**, applicants **must** meet the following specific criteria:



The project is in the implementation or stabilization phase. In other words, the work has progressed past planning, and is already underway; **AND**



The project is being carried out by two or more CSOs partnering or collaborating, whereby all the CSOs involved will benefit directly from the results.

National / Provincial / Territorial Stream

Community Service Organizations serving the entire country, an entire province/territory, or multiple provinces/territories, must apply to the National/Provincial/Territorial Stream. There are two tiers of funding available in this stream.

Tier 1

Min \$20,000

Max \$200,000

Tier 1 funding is from \$20,000 to \$200,000. Most projects will fall under Tier 1.

Tier 2

*Must meet
specific criteria

Min \$200,001

Max \$500,000

Tier 2 provides higher funding amounts for larger-scale projects that meet specific criteria. Available Tier 2 project funding is \$200,001 to \$500,000.

***To be eligible to apply for Tier 2**, applicants **must** meet the following specific criteria:



The project is in the implementation and/or stabilization phase. In other words, the work has progressed past planning and is already underway; **AND**



The project is being carried out by either:

- A national, provincial, or territorial CSO with regional and local service branches or divisions where the service branches will benefit directly from the results; **OR**
- A CSO structured as a national community service federation or representative association whereby the member organizations will benefit directly from the results.



Here are examples of organizations that would apply to the National/Provincial/Territorial Stream:

- **Example A:** Our head office is located in Montreal, Quebec. We deliver programming across Canada, but primarily in Quebec and Manitoba. We offer a mix of tailored programming specific to the general community and classroom.
- **Example B:** Our head office is located in Regina, Saskatchewan. We have a national mandate to serve any person living in Canada with mental health issues. Before the COVID-19 pandemic, we had a chapter-based model. In a COVID-19 pandemic context, we are expanding our traditional programming to locally-led, virtual programming.
- **Example C:** Our head office is located in Whitehorse, Yukon. We have territorial ambassadors in several communities who are providing a mix of in-person and online support services.

Note: Provincial/territorial organizations in Prince Edward Island, Newfoundland and Labrador, Yukon, Northwest Territories and Nunavut can choose to apply through the National/Provincial/Territorial stream or the Local stream.

Timeline

Application period opens
January 6, 2023

Application deadline
February 21, 2023 (5:00 PM PT)

Funded projects begin
May 1, 2023

Funded projects end
June 30, 2024



Eligibility

Definition of Community Service Organizations

The Community Services Recovery Fund will accept applications from Community Service Organizations, which means non-profit organizations, Indigenous Governing Bodies or Registered Charities located in Canada that provide services to communities within Canada.



Non-profit Organizations

Unincorporated and incorporated associations, clubs, or societies that are not registered charities or individuals but are organized and operate exclusively for social welfare, civic improvement, pleasure, recreation, or any other purpose except profit.



Indigenous Governing Bodies

Indigenous governing bodies that are not registered as qualified donees or non-profits, such as First Nations bands, Métis settlements, and Inuit governments or associations.



Registered Charities/Other Qualified Donees

Charities and other qualified donees registered with the Canada Revenue Agency, that are not listed below as an ineligible organization.



Eligible Organizations

To be considered eligible for funding from the Community Services Recovery Fund, organizations must meet all of the following criteria:

- ☒ Be a Community Service Organization, as defined above
- ☒ Be incorporated or established in Canada or have a principal registered office address in Canada
- ☒ Provide services to communities in Canada
- ☒ Be in good standing with the Canada Revenue Agency, a provincial registry, or applicable regulatory body
- ☒ Have a governance structure in place with at least three people on the board, management committee, or other type of governing body
- ☒ Have internal accountability measures such as practices and procedures for internal controls and accountability
- ☒ Have a bank account in the name of the organization and a financial management system to track the organization's income and expense transactions effectively
- ☒ Be working in one or more of the community services areas listed below from the International Classification of Non-Profits:
 - Arts and culture
 - Development and housing
 - Education and research (provincial/territorial entities are excluded)
 - Environment
 - Health (provincial/territorial entities are excluded)
 - Law, advocacy and politics
 - Philanthropic intermediaries and voluntarism promotion
 - Social services
 - Sports and recreation
 - Faith-based



Ineligible Organizations

The following organizations are ineligible for funding:

- ☒ For-profit organizations
- ☒ Business non-profit institutions, including business associations, chambers of commerce and condominium associations
- ☒ Provincial/territorial entities, including hospitals, medical centres, schools, private schools, universities, colleges, health authorities, public health authorities, educational institutions, health/social services institutions
- ☒ Municipalities and entities controlled by a municipality including municipal governments, regional governments, and regional districts
- ☒ Individuals
- ☒ The Canadian Red Cross, Community Foundations, and United Way Centraides and collaboratives in which these organizations are a member



Eligible Project Examples



Investing in People

Examples of projects primarily focused on People may include:

- Human and volunteer resource structures and policies
- Recruitment and retention strategies for staff, volunteers and/or board members
- Mental health supports for staff, volunteers and/or board members
- Supports and training for staff, volunteers and/or board members
- Diversity, equity, and inclusion initiatives
- Other activities to help your staff, volunteers and/or boards, modernize or adapt



Investing in Systems and Processes

Examples of projects primarily focused on Systems and Processes may include:

- Investment in contact management systems
- Implementation of a new communications plan
- Enhancement of a new accounting system
- Development, implementation, or adaptation of a new fundraising strategy
- A governance review through the lens of organizational resilience
- Exploring a merger or amalgamation amongst one or more Community Service Organizations
- Development or adaptation of a data/privacy strategy or plan
- Other activities to help your systems and processes modernize or adapt



Investing in Program and Service Innovation and Redesign

Examples of projects primarily focused on Program and Service Innovation and Redesign may include:

- Exploring the adaptation of a program, service, or service delivery system using information gained during the COVID-19 pandemic
- Testing or piloting a program, service or service delivery system that was redesigned or adapted during the COVID-19 pandemic
- Purchasing equipment or other program materials to facilitate the adaptation of a program and/or service using information gained during the COVID-19 pandemic
- Evaluating or analyzing the adaptation or redesign of a program, service, or service delivery system that was implemented during the COVID-19 pandemic
- Other activities to help your organization modernize or adapt its program and services

Ineligible Activities

Ineligible activities include but are not limited to:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Direct service delivery | <input checked="" type="checkbox"/> Projects that benefit only private interests |
| <input checked="" type="checkbox"/> Major capital projects | <input checked="" type="checkbox"/> Projects that promote a |
| <input checked="" type="checkbox"/> Purchase of land and buildings | <input checked="" type="checkbox"/> for-profit entity or its products and |
| <input checked="" type="checkbox"/> Partisan, political or election-related activities | <input checked="" type="checkbox"/> service. |
| <input checked="" type="checkbox"/> Publication of books or research | <input checked="" type="checkbox"/> Activities that undermine, restrict |
| <input checked="" type="checkbox"/> Projects and activities that generate a profit | <input checked="" type="checkbox"/> or infringe on human rights legally |
| <input checked="" type="checkbox"/> Direct fundraising activities or events | <input checked="" type="checkbox"/> protected in Canada |
| | <input checked="" type="checkbox"/> Sub-granting projects/activities |
| | <input checked="" type="checkbox"/> Sponsorship, endowment funds, |
| | <input checked="" type="checkbox"/> and donations |

Eligible and Ineligible Expenses



Eligible Expenses

Eligible expenses include reasonable expenses that are directly related to the project, in furtherance of the project's purpose and activities, and that have been actually and properly incurred.

- Personnel – wages and employment-related costs
- Contractors – fees for professional services
- Materials and supplies
- Project equipment
- Travel expenses
- Training and events
- Administration



Ineligible Expenses

Ineligible expenses include but may not be limited to:

- Expenses incurred prior to May 1, 2023
- Expenses incurred after June 30, 2024
- Expenses covered by another funding source including other pandemic recovery funds and restricted organizational revenue
- Gift cards, gifts, prizes, and/or incentives for participation
- Costs or expenses for entertainment
- Purchasing land and/or buildings, real estate fees and related costs
- General professional memberships and professional development fees
- Training for personnel not dedicated to the project
- Provision for losses or potential future liabilities
- Contingencies
- Exchange losses
- Interest expenses
- Legal penalties
- Taxes for which an organization is eligible for a tax rebate
- Alcohol or cannabis
- Individual membership fees for private clubs (e.g., golf clubs, gyms)
- Costs associated with profit-making activities

Application Evaluation

All applications from eligible organizations will be reviewed, and all applicants will receive notification of the outcome of their application. Unfortunately, not all organizations or projects can be funded, and some may not be funded at the level requested.



Assessment Criteria:

1

The COVID-19 pandemic has influenced, affected, or shaped the operations of the CSO.

2

The proposed project is viable, meaning it can be implemented in the available time and with the available funding and the organization has the capacity to provide oversight of the project.

3

The proposed project will help the CSO adapt, modernize, or build resilience following the COVID-19 pandemic.

4

The applicant uses an equity lens in its work.

Additional consideration will be made to distribute the available funding equitably, for example, across types of organizations, populations served, sub-sectors, Project Focus Area, and geographic areas.

Definitions of Key Concepts

Nothing about us without us: This principle recognizes that individuals with lived experience know what is best for themselves and their community and that their participation is integral to the success of the program. When the principle is used, the organization's work is guided by the needs and aspirations of the people being served. Those people served are provided meaningful opportunities for participation in project planning, leadership, evaluation, and promotion.





An equity lens: Using an equity lens means recognizing diversity in experience and needs and creating frameworks that respond to diversity. An equity lens requires a set of informed policies and practices intentionally designed to promote opportunity and rectify disparities, as well as informed people positioned to implement them effectively.



Equity-deserving communities: Individuals or groups who face barriers to participating fully within their community, including equal access to opportunities and resources. Equity-deserving groups include but are not limited to women, Indigenous Peoples, Black Canadians, other racialized communities, official language minority communities, people with disabilities, and 2SLGBTQIA+.

Organizations led by equity-deserving groups: The applicant organization may consider itself to be an organization led by one or more equity-deserving groups if members of these groups influence the organization's mission, strategic direction, investment decisions, key activities and project decisions. Typically, this would include influential positions on the board of directors or management committee.

Activities that undermine, restrict or infringe on human rights legally protected in Canada: Activities that weaken or limit the ability to exercise rights legally protected in Canada. These include restricting access to programs or services, or employment, or otherwise discriminatory, contrary to applicable laws, on the basis of prohibited grounds, including gender, race, colour, national or ethnic origin, mental or physical disability, sexual orientation, or gender identity or expression; advocating for intolerance, discrimination and/or prejudice; and/or actively working to undermine or restrict a woman's access to sexual and reproductive health services.

How to Apply

Organizations may submit **one application** for funding under this program. If an organization applies on behalf of a collaborative, that counts as its one application.

Local or regional branches of a national/provincial/territorial organization or provincial/territorial branches of a national organization may apply for funding even if their head office is also applying as long as the projects are not the same and each organization applying is structured and registered as a separate entity.

Please carefully consider the information below to ensure applications are submitted correctly. If applications are submitted incorrectly, there is no guarantee they will be redirected.

WHERE TO APPLY QUESTIONNAIRE

Take the Where to Apply Questionnaire if you'd like support in determining where you need to apply.

Local Stream Investing in...	People APPLY HERE >	Systems and Processes APPLY HERE >	Program & Service Innovation & Redesign APPLY HERE >
National / Provincial / Territorial Stream Investing in...	People, Systems and Processes, and Program & Service Innovation & Redesign APPLY HERE >		
Unincorporated non-profits Investing in...	People, Systems and Processes, and Program & Service Innovation & Redesign APPLY HERE >		

All applications **must be submitted by February 21, 2023, at 5:00 PM PT.**
For more information visit communityservicesrecoveryfund.com.



January 18, 2023

Mayor John Bolt
City of Greenwood
202 S. Government Avenue
Greenwood, BC V0H 1J0

Via Email: greenwoodcity@shaw.ca

Dear Mayor Bolt and Council,

As the newly installed Mayor of Greenwood, I am writing to personally introduce myself as the Executive Director, Clinical Operations with Interior Health. I have responsibilities for the Kootenay Boundary (KB) area, a vast and beautiful land situated on the traditional and unceded territory of the Ktunaxa, Secwepmxc, Sinixt and Syilx Nations.

I am continuously impressed with the quality of care and the high levels of dedication to the health care work that is done throughout the Kootenay Boundary. This past year, and even prior to that, has not gone without its challenges. Indeed, health care during the age of COVID-19 has been incredibly hard. Despite these many pressures, staff have risen to the challenge and have maintained an inspiring grace under fire.

I know that there is work to be done in the various communities of the Kootenay Boundary, and each community has its own specific needs. The work of providing health services is a team effort, and I am fortunate to have with me an amazing team of operations and physician leaders. My role is closely aligned with a physician leader, Dr. Nattana Dixon-Warren Nattana.Dixon-Warren@interiorhealth.ca. Together we work with Operations Directors and Chiefs of Staff to coordinate and lead health care. Within the community of Greenwood, the Operations Director is Jane Power Jane.Power@interiorhealth.ca and the Chief of Staff is Dr. Mike Slatnik Michael.Slatnik@interiorhealth.ca.

I look forward to meeting you and working collaboratively to support health care services throughout the Kootenay Boundary.

Please do not hesitate to contact me at Lannon.deBest@interiorhealth.ca or 250-309-8251. Alternatively, you can reach me through my Administrative Assistant, Gilda McGregor at Gilda.McGregor@interiorhealth.ca or 250-365-4302.

Sincerely,

A handwritten signature in blue ink that reads "Lannon de Best".

Lannon de Best, MA, BSN, RN
Executive Director, KB Clinical Operations

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka'pamux, Secwepmxc, St'át'imc, Syilx, and Tšilhqot'in Nations where we live, learn, collaborate and work together.

UBCM to host province-wide housing summit

Housing policy for all orders of government is evolving in response to the continuing crisis in housing affordability and attainability. To support and accelerate further development, UBCM will host a province-wide housing summit at the Sheraton Vancouver Wall Centre on April 4-5, 2023. The conference will assist in the identification of solutions to address gaps in current policy, strengthen intergovernmental collaboration, and highlight best practices for local government.

[Read More](#)

Decriminalization of illicit drugs in effect on January 31

The BC government has been granted an exemption by Health Canada from the Controlled Drugs and Substances [Act](#) to decriminalize the possession of certain illegal drugs. This is one of the approaches by the provincial government to address the ongoing toxic poisoning crisis. The exemption begins on January 31, 2023, and is in effect until January 31, 2026. Local governments are invited to [register](#) for a webinar on February 15 to discuss decriminalization with Ministry staff and the BC Center for Disease Control.

[Read More](#)

2023 Regional District forum registration

Registration for the Regional District CAO and Chair Forum is now open. The event will be held at the Hotel Grand Pacific in Victoria, BC, on March 28 (afternoon) and March 29 (morning). Please [register](#) by March 21, 2023.

[Read More](#)

UBCM Trade Show Call for Exhibitors

Seize a great opportunity to showcase your organization at the 2023 UBCM Trade Show, September 20-21 at the Vancouver Convention Centre, East Building. We're excited to see so many exhibitors' already sign-up to connect and engage with UBCM members and other local government leaders for this year's Exhibit Hall. Don't miss out – booth sales have been brisk with over 25% of the Trade Show floor SOLD in just the first week.

[Read More](#)

Predicting and alerting for coastal flooding

In response to increasing coastal flooding risks, the Meteorological Service of Canada (MSC), a branch of Environment and Climate Change Canada (ECCC), recently launched a five-year initiative entitled the Predicting and Alerting for Coastal Flooding (PACF) [project](#). To help advance this work, ECCC is seeking Geographic Information System (GIS) data from municipalities and regional districts that pertains to near-ocean infrastructure.

[Read More](#)

RCMP contract management committee appointments

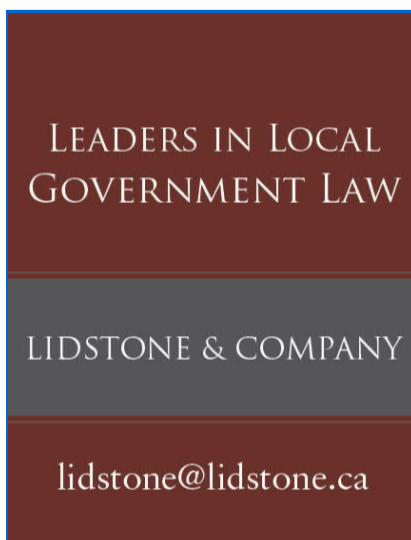
UBCM is seeking to appoint local government representatives from RCMP-policed jurisdictions to the Local Government Contract Management Committee (LGCMC). There are six vacancies that are required to be filled by local government elected officials or staff members.

[Read More](#)

New award recognizes women in wildfire resiliency

FireSmart BC is seeking nominations for The Lynn Orstad Award - Women in Wildfire Resiliency. In memory of Lynn Orstad, this [award](#) will be presented annually in recognition of women who have made significant contributions in wildfire resilience and advocacy efforts in BC or Alberta.

[Read More](#)



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Union of BC Municipalities | 525 Government Street, Victoria, V8V 0A8 Canada

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PUBLIC SERVICE ANNOUNCEMENT

For Immediate Release | Jan. 20, 2023

Temporary service interruption at Slocan Community Health Centre emergency department

NEW DENVER – New Denver and area residents are advised of temporary changes to emergency department hours at Slocan Community Health Centre due to limited nursing availability.

Emergency services will be unavailable until 8 a.m. Saturday, Jan. 21 and patients can access care at the Arrow Lakes Hospital at 97 1st Ave. NE, Nakusp.

People in the community who need care due to life-threatening emergency (i.e., chest pains, difficulty breathing, severe bleeding) should always call 911 for transport to the nearest available and appropriate facility.

Anyone unsure whether an emergency room visit is warranted can call HealthLink BC at 8-1-1, or visit www.HealthLinkBC.ca for non-emergency health information from nurses, dietitians and pharmacists 24 hours a day, seven days per week.

The emergency department in New Denver is normally open 8 a.m. to 8 p.m. seven days a week while Interior Health continues to recruit to fill positions to return to 24/7 operations.

- 30 -

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tsilhqot'in Nations where we live, learn, collaborate and work together.

MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL media@interiorhealth.ca



January 12, 2023

To: Mayor and Council
City of Greenwood
PO Box 129,
202 South Government Ave.
Greenwood, B.C. V0H-1J0

Attention: City of Greenwood Mayor and Council

Dear Mayor Bolt and Members of the City Council,

Re: Request for resolution to seek grant opportunity – UBCM 2023 CRI FireSmart Community Funding & Supports

The Union of British Columbia Municipalities has opened the grant intake for the 2023 CRI FireSmart Community Funding & Supports grant. In 2022 the RDKB Emergency Program applied for and was successful in receiving this grant. The funds were requested to help deliver the FireSmart program and public outreach strategy for the RDKB and member municipalities in addition to funding the development of new Community Wildfire Resiliency Plans (CWRPs) for our five electoral areas. This project is currently underway with a completion date of Spring 2023.

The RDKB Emergency Program is applying for the 2023 CRI FireSmart Community Funding & Supports to continue the work of the regional FireSmart program, including public education, home assessment under the home partners program, critical infrastructure assessments, and CWRPs for municipalities that do not have them currently. The RDKB Emergency Program recommends completing a CWRP for each Municipality that does not have a CWRP. To be eligible for funding in 2024, it will be required that all applicants have current Community Wildfire Resiliency Plans that include assessment and identification of FireSmart priorities for the region.

The RDKB Emergency Program will administer the grant and contract for the Community Wildfire Resiliency Plan.

Main

202 – 843 Rossland Avenue
Trail, BC V1R 4S8
T: 250.368.9148
T/F: 1.800.355.7352
F: 250.368.3990

Grand Forks

2140 Central Avenue
Grand Forks, BC V0H 1H0
T: 250.442.2708
T/F: 1.877.520.7352
F: 250.442.2688

rdkb.com



The grant application process requires a certified resolution to confirm support for the RDKB project, and approval for the Emergency Program to provide overall grant management. Accordingly, we are requesting that the City of Greenwood provide a resolution in support of the RDKB's application to undertake further FireSmart work as outlined in its 2023 CRI FireSmart Community Funding & Supports grant application.

Best regards,



Carlene Pires
Emergency Program Coordinator

City of Greenwood
Cheque Register-Summary-Bank



AP5090

Date : Jan 23, 2023

Page : 1

Time : 1:37 pm 41/54

Supplier : HERIT To ZWARN
Cheque Dt. 31-Dec-2022 To 31-Dec-2022
Bank : 01 - General Bank To 999 - Penny Rounding Suspense

Seq : Cheque No. **Status :** All
Medium : C=Computer E=EFT-PAP T=EFT-

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
5652	31-Dec-2022	ACECOUR	A.C.E. COURIER SERVICES	Issued	1000000132	C	78.33
5653	31-Dec-2022	BBFD	BARRY BEECROFT FUEL DISTRIBUTORS LTD	Issued	1000000132	C	3,422.22
5654	31-Dec-2022	BESTBUY	BEST BUY CANADA LTD	Issued	1000000132	C	1,301.99
5655	31-Dec-2022	BLACK001	BLACK PRESS	Issued	1000000132	C	796.84
5656	31-Dec-2022	BOLTJ	BOLT, JOHN	Issued	1000000132	C	1,500.00
5657	31-Dec-2022	CANCO	CANCO #106	Issued	1000000132	C	416.75
5658	31-Dec-2022	CAROENV	CARO ANALYTICAL SERVICES	Issued	1000000132	C	469.40
5659	31-Dec-2022	CUPE001	CUPE - LOCAL 2254	Issued	1000000132	C	440.71
5660	31-Dec-2022	FORTIS	FORTIS BC	Issued	1000000132	C	1,125.43
5661	31-Dec-2022	GREEN	GREENWOOD SAW TO TRUCK REPAIRS	Issued	1000000132	C	6,642.72
5662	31-Dec-2022	GWBUCK	GREENWOOD BUCK & UP	Issued	1000000132	C	283.37
5663	31-Dec-2022	ISL	ISL ENGINEERING AND LAND SERVICES LTD.	Issued	1000000132	C	2,089.50
5664	31-Dec-2022	LIDSCO	LIDSTONE & COMPANY BARRISTERS AND SC	Issued	1000000132	C	179.20
5665	31-Dec-2022	LORDC001	LORDCO	Issued	1000000132	C	693.72
5666	31-Dec-2022	MILLS	MILLS OFFICE PRODUCTIVITY	Issued	1000000132	C	329.27
5667	31-Dec-2022	MINI	MINISTRY OF TRANSPORTATION AND INFRA	Issued	1000000132	C	1,134.51
5668	31-Dec-2022	PROMA	PROMAG ENVIRO	Issued	1000000132	C	6,789.66
5669	31-Dec-2022	RRSMI001	ROB, SMITH	Issued	1000000132	C	250.00
5670	31-Dec-2022	SMYDON	SMYTHE, DONALD	Issued	1000000132	C	124.99
5671	31-Dec-2022	VILLMID	VILLAGE OF MIDWAY	Issued	1000000132	C	1,476.00
5672	31-Dec-2022	YOUNG001	YOUNG ANDERSON BARRISTERS	Issued	1000000132	C	1,547.44
00537-0001	31-Dec-2022	FORTI001	FORTIS BC - Electric	Issued	1000000131	E	3,726.89
00537-0002	31-Dec-2022	FORTI002	FORTIS BC NATURAL GAS	Issued	1000000131	E	4,037.29
00537-0003	31-Dec-2022	MUNIP	MUNICIPAL PENSION PLAN	Issued	1000000131	E	3,585.99
00540-0001	31-Dec-2022	COLLVISA	COLLABRIA HERITAGE CREDIT UNION	Issued	1000000134	E	8,914.13
Total Computer Paid :		31,092.05	Total EFT PAP :	20,264.30	Total Paid :		51,356.35
Total Manually Paid :		0.00	Total EFT File :	0.00			

25 Total No. Of Cheque(s) ...

Cheque Register-Summary-Bank



AP5090

Date : Jan 18, 2023

Page : 1

Time : 10:16 am

42/54

Supplier : HERIT To ZWARN

Cheque Dt. : 07-Jan-2023 To 18-Jan-2023

Bank : 01 - General Bank To 999 - Penny Rounding Suspense

Seq : Cheque No. Status : All

Medium : C=Computer E=EFT-PAP T=EFT-

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
5673	16-Jan-2023	BATTR001	BATTRICK & SONS LOCKSMITHING	Issued	5	C	404.25
5674	16-Jan-2023	GFOABC	GOVERNMENT FINANCE OFFICERS ASSOCIA	Issued	5	C	510.30
5675	16-Jan-2023	LOGGOVM	LOCAL GOVT. MGMT. ASSOCIATION	Issued	5	C	973.35
5676	16-Jan-2023	MUNICIPAL	MUNICIPAL INSURANCE ASSOCIATION OF BC	Issued	5	C	14,587.00
5677	16-Jan-2023	WESTV	WESTVAC INDUSTRIAL LTD	Issued	5	C	171.34
00538-0001	16-Jan-2023	CANAD003	CANADA REVENUE AGENCY	Issued	4	E	12,115.10
00538-0002	16-Jan-2023	MUNIP	MUNICIPAL PENSION PLAN	Issued	4	E	3,608.70
00538-0003	16-Jan-2023	SHAW001	SHAW CABLE	Issued	4	E	781.66
00538-0004	16-Jan-2023	TELUS	TELUS	Issued	4	E	98.56
00538-0005	16-Jan-2023	TELUS 003	TELUS	Issued	4	E	34.02
00539-0001	18-Jan-2023	ACCUR	ACCURA ALARMS	Issued	10	E	157.50
00539-0002	18-Jan-2023	BOLTJ	BOLT, JOHN	Issued	10	E	100.00
00539-0003	18-Jan-2023	HUISC001	HUISMAN, CLINTON JOSEPH	Issued	10	E	100.00
00539-0004	18-Jan-2023	MANULIFE	MANULIFE FINANCIAL	Issued	10	E	4,318.62
00539-0005	18-Jan-2023	MCLEJ001	JESSICA, MCLEAN	Issued	10	E	100.00
00539-0006	18-Jan-2023	NATHJ002	JIM, NATHORST	Issued	10	E	100.00
00539-0007	18-Jan-2023	SHAW	SHAW, GERRY	Issued	10	E	100.00

Total Computer Paid : 16,646.24

Total EFT PAP : 21,614.16

Total Paid : 38,260.40

Total Manually Paid : 0.00

Total EFT File : 0.00

17 Total No. Of Cheque(s) ...

CONCESSION STAND POLICY 8020-20

PURPOSE

The City of Greenwood's Ball Park Concession Stand Policy establishes and outlines the principles of use for the City's facility, deposit, rental fees and expectations of user.

PRIMARY GOALS

- To protect the concession stand from damage
- Insure the standards for cleanliness are maintained.
- To set the rates for deposits, and rental fees

EXEMPTIONS

The following are exempt from rental fees and deposits:

- City of Greenwood Community events
- Greenwood Recreation Commission
- Greenwood Fire Department

DEPOSITS AND RENTAL FEES


- A three hundred (\$300) deposit will be paid to the City of Greenwood at the time of application to use the concession stand.
- A rental fee of seventy-five (\$75) per day or forty (\$40) up to 4 hours
- The deposit will be returned in full if there is no damage or cleaning to be done by Public Works. (See Concession Inspection)
- All costs by the City of Greenwood for cleaning and repairs will be deducted from the deposit before any refund is made. The deposit to be returned five (5) working days after the event.
- If costs for cleaning and repairs exceed the deposit, the renters will be billed for the excess. In case of non-payment, permission will be refused for further use of the concession stand.

APPROPRIATE USE GUIDELINES

- The “Licence to Occupy” application must be made a minimum of one (1) week prior to the preceding regular meeting of Council.
- Contact your local Health Authority to determine if a food permit is required.

CONCESSION ORDER OF INSPECTIONS

- Pre rental photographs
- Inspection form: Document the condition of the building
- Equipment Inspection form checked
- The concession stand key will be given out two (2) working days before the event.
- Post rental photographs
- Inspection form: Document the condition of the building after use
- Equipment Inspection form checked after use

	POLICY TITLE: Concession Stand Policy 8020-20 Amendment	POLICY NO: 8020-20 (Amendment)
	AUTHORITY: Council for the Corporation of the City of Greenwood	CLASSIFICATION: Recreation and Cultural Services
	EFFECTIVE DATE:	MOTION:
	SUPERSEDES: Policy No. 8020-20	

Purpose

The City of Greenwood's Concession Stand Policy establishes and outlines the principles of use for the City's facility, deposit, rental fees, and the expectations of users. The primary goals of the policy are:

- To protect the concession stand from damage.
- To ensure the standards for cleanliness in the facility are maintained.
- To set the rates for deposits and rental fees.

Scope

This policy addresses the Barbara Diane Colin Memorial Baseball Park located at 168 N. Kimberley Ave. in Greenwood, BC. The facility includes the concession building, washrooms, and storage shed.

Exemptions

The following groups and events are exempt from rental fees:

- City of Greenwood Community Events
- Greenwood Recreation Commission
- Greenwood Volunteer Fire Department

Deposits

- A three hundred dollar (\$300) deposit fee will be submitted to the City of Greenwood at the time of application to use the concession building.
- A fifty dollar (\$50) deposit fee will be submitted to the City of Greenwood at the time of signing out keys to access the concession building, washrooms, and storage shed.
- Deposits will be returned in full if there is no damage, cleaning required, and when keys are returned to the City of Greenwood.
- All expenses associated with repairs and cleaning will be deducted from the deposit before the City of Greenwood returns a deposit to a user. The deposit will be returned within five (5) working days after the post-event inspection.
- If expenses for repairs and cleaning exceed the deposit, the users will be billed for the excess. In case of non-payment, permission will be refused for further use of the facility.

Rental Fees

- A rental fee of seventy-five dollars (\$75) per day, or forty dollars (\$40) for up to four (4) hours of use applies to rental of the concession building.

Appropriate Use Guidelines

- A “Licence to Use and Occupy” application must be submitted to the City of Greenwood a minimum of one (1) week prior to the preceding regular meeting of Council.
- Users must contact the Interior Health Authority to determine if a food permit is required.

Concession Order of Inspections

- Pre-event photographs are taken.
- Facility inspection forms completed (to document the condition of the facilities).
- Equipment inspection forms completed.
- Keys will be provided two (2) working days before the event.
- Post-event photographs are taken.
- Inspections forms are reviewed (to document the condition of the facilities after use).
- Equipment inspections forms are reviewed after the event.

CORPORATION OF THE CITY OF GREENWOOD
BYLAW NO. 1003, 2023
A BYLAW TO PERMIT BACKYARD HENS IN THE CITY OF GREENWOOD

The Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

INTERPRETATION

1. Definitions

“Abandon” means to leave without intent to return; to desert.

“Animal” means any mammal, bird, reptile or insect.

“Animal Control Officer” means the Bylaw Officer or any persons or company appointed by Council to ensure compliance with this Bylaw.

“Backyard Hens” means the keeping of up to five to ten hens on private property for hobby and personal (non-commercial) purposes.

“City” means the City of Greenwood.

“Chicken Coop” means a covered accessory building designed and built to house hens.

“Council” means the Council of the Corporation of the City of Greenwood.

“Hen” shall mean a domesticated female chicken that is at least four (4) months old.

“Lot” or “Lots” means the smallest unit in which the land is designated as a separate and distinct parcel on a legally recorded plan or description filed in the Land Title Office.

“Rear Yard” means the area of a lot between the principal building and the rear lot line, extending across the full width of the lot.

“Rodents” means members of the order Rodentia including but not limited to mice and rats.

“Rooster” means a domesticated male chicken.

“Run at Large” means any animal that is not under control, other than: 1) contained on the property of its Owner or another person who has care and control of the animal; or 2) confined within a secure enclosure.

“Secure Enclosure” means a fence or structure capable of preventing the entry of a child under the age of eight (8) years, adequately constructed to prevent animals from escaping, and secured to prevent access by wildlife.

“Vermin” includes fleas, lice, worms and other parasitic insects and animals.

“Wildlife” means any undomesticated free-ranging animal.

“Zone” or “Zones” shall have the same meaning and classification as contained and identified in the Zoning Bylaw.

“Zoning Bylaw” means the City of Greenwood Zoning Bylaw No. 683, 1997 and amendments thereto, or in the case of repeal, its successor bylaw.

2. Regulations

- a. The keeping of Backyard Hens must comply with all applicable municipal, provincial, and federal regulations.
- b. Backyard Hens are permitted:

In the following Zones:

Residential 1 Zone (Single and Two Family)
 Residential 2 Zone (Mobile Home Subdivision)
 Residential 3 Zone (Multiple Family)
 Residential 3A Zone (Multiple Family Residential)

- c. The maximum number of hens and beehives permitted per lot is:
 - i) On lots with a minimum area of at least 465 square meters (5,000 square feet), the maximum number of hens is five (5);
 - ii) On lots with a minimum area of at least 929 square meters (10,000 square feet), the maximum number of hens is ten (10).
- d. Property owners must live on the property where they keep their backyard hens.
- e. Property owners must register their backyard hens with the City of Greenwood.
- f. Hens must be kept in secure enclosures in the rear yard. Hens are not permitted to run at large.
- g. Hens must not be abandoned.
- h. Secure enclosures (including chicken coops and accessory buildings used to shelter or house hens) must be at least 15 meters (50 feet) from any front lot line, 4.5 meters (15 feet) from any side or rear lot line, and 30 meters (100 feet) from any water well or body of water (creeks, streams, or reservoirs).
- i. Enclosures and accessory buildings must be kept in good repair, in sanitary condition, and free of vermin and rodents to the satisfaction of the Animal Control Officer.
- j. Coops must provide a minimum of 0.4 square meters (4.3 square feet) in floor area per hen, must be a minimum of 0.92 meters in height, and must include a nesting box and perch per hen.
- k. Slaughtering of hens is not permitted on the property. Property owners are responsible for the humane and sanitary disposal of hens.

- l. Hens must be provided with adequate food, water, shelter, light, ventilation and veterinary care.
- m. All feed that is stored outdoors must be secured to prevent access from wildlife.
- n. Leftover feed and manure must be removed from secure enclosures, chicken coops and accessory buildings to the satisfaction of the Animal Control Officer.
- o. Roosters are prohibited.

3. Offences and Penalties

Any person who violates a provision of this Bylaw, or consents, allows or permits an act or thing to be done in violation of a provision of this Bylaw, or who neglects to or refrains from doing anything required to be done by a provision of this Bylaw, is guilty of an offence and is liable to the penalties imposed under this Bylaw, and is guilty of a separate offence each day that violation continues to exist, as outlined in the attached Schedule "A".

4. Citation

This bylaw may be cited as the City of Greenwood "Bylaw No. 1003, 2023 – Backyard Hens Bylaw".

5. Effective Date

This Bylaw shall come into full force and effect and be binding on all persons upon adoption.

Read a First Time this

Read a Second Time this

Read a Third Time this

Adopted by Council this

Mayor

Certified a true copy of Bylaw No. 1003, 2023

On the ____ day of _____, 2022.

Corporate Officer

CORPORATION OF THE CITY OF GREENWOOD
BYLAW NO. 1003, 2023
A BYLAW TO PERMIT BACKYARD HENS IN THE CITY OF GREENWOOD
SCHEDULE “A” OFFENCES AND PENALTIES

OFFENCE	BYLAW SECTION	PENALTY
(short form description – please see corresponding bylaw section for additional details)		
Unpermitted Zoning	2. b.	\$100.00
Maximum Number Exceeded	2. c.	\$100.00
Failure to Register	2. e.	\$100.00
Unsecured Animals	2. f.	\$150.00
Abandoned Animals	2. g.	\$150.00
Failure to Meet Setback Requirements	2. h.	\$100.00
Inadequate Coops	2. i. / j.	\$150.00
Slaughter On-site or Improper Disposal of Carcass	2. k.	\$150.00
Inadequate Care of Hens	2. l.	\$200.00
Unsecured Feed	2. m.	\$150.00
Removal of Leftover Feed and Manure	2. n.	\$150.00
Keeping Roosters	2. o.	\$100.00

CORPORATION OF THE CITY OF GREENWOOD
BYLAW NO. 1004, 2023
A BYLAW TO PERMIT BACKYARD BEEKEEPING IN THE CITY OF GREENWOOD

The Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

INTERPRETATION

1. Definitions

“Abandon” means to leave without intent to return; to desert.

“Animal” means any mammal, bird, reptile or insect.

“Animal Control Officer” means the Bylaw Enforcement Officer or any persons or company appointed by Council to ensure compliance with this Bylaw.

“Backyard Beekeeping” means the keeping of up to three beehives on private property for hobby and personal (non-commercial) purposes, in accordance with the regulations of the *BC Ministry of Agriculture Animal Health Act – Bee Regulation*.

“Bees” shall mean honey producing bees (*Apis mellifera*).

“Beehive” means a structure, including frames, which houses a colony of worker-bees with a queen and drones and must be kept within a secure enclosure.

“City” means the City of Greenwood.

“Council” means the Council of the Corporation of the City of Greenwood.

“Lot” or “Lots” means the smallest unit in which the land is designated as a separate and distinct parcel on a legally recorded plan or description filed in the Land Title Office.

“Rear Yard” means the area of a lot between the principal building and the rear lot line, extending across the full width of the lot.

“Rodents” means members of the order Rodentia including but not limited to mice and rats.

“Run at Large” means any animal that is not under control, other than: 1) contained on the property of its Owner or another person who has care and control of the animal; or 2) confined within a secure enclosure.

“Secure Enclosure” means a fence or structure capable of preventing the entry of a child under the age of eight (8) years, adequately constructed to prevent animals from escaping, and secured to prevent access by wildlife.

“Vermin” includes fleas, lice, worms and other parasitic insects and animals.

“Wildlife” means any undomesticated free-ranging animal.

“Zone” or “Zones” shall have the same meaning and classification as contained and identified in the Zoning Bylaw.

“Zoning Bylaw” means the City of Greenwood Zoning Bylaw No. 683, 1997 and amendments thereto, or in the case of repeal, its successor bylaw.

2. Regulations

- a. Backyard Beekeeping must comply with all applicable municipal, provincial, and federal regulations, including the *BC Ministry of Agriculture Animal Health Act – Bee Regulation*, as amended.
- b. Backyard Beekeeping must be registered with the BC Ministry of Agriculture in accordance with the requirements of the *BC Ministry of Agriculture Animal Health Act – Bee Regulation*, as amended. Proof of such registration must be provided to the City of Greenwood.
- c. Backyard Beekeeping is permitted in the Residential 1 Zone (Single and Two Family) and the Residential 2 Zone (Mobile Home Subdivision).
- d. The maximum number of beehives permitted per lot is:
 - i) On lots with a minimum area of at least 465 square meters (5,000 square feet), the maximum number of beehives is two (2);
 - ii) On lots with a minimum area of at least 929 square meters (10,000 square feet), the maximum number of beehives is three (3).
- e. Property owners must live on the property where the Backyard Beekeeping is conducted.
- f. Property owners must register their beehives with the City of Greenwood.
- g. Beehives must be kept in secure enclosures in the rear yard.
- h. Beehives must not be abandoned.
- i. Secure enclosures (including accessory buildings used to shelter and/or house beehives) must be at least 15 meters (50 feet) from any front lot line, and 4.5 meters (15 feet) from any side or rear lot line.
- j. Beehives, enclosures, and accessory buildings must be kept in good repair, in sanitary condition and free of vermin and rodents to the satisfaction of the Animal Control Officer.
- k. Bees must be provided with adequate food, water, and shelter.
- l. Beehives must be maintained in such a condition so as to reasonably prevent swarming or aggressive behaviour by said bees. Bees (including new break-off colonies, or re-queened colonies) may need to be removed from the property if they swarm, show signs of aggressive behaviour or form new colonies outside of the established beehives.

3. Offences and Penalties

Any person who violates a provision of this Bylaw, or consents, allows or permits an act or thing to be done in violation of a provision of this Bylaw, or who neglects to or refrains from doing anything required to be done by a provision of this Bylaw, is guilty of an offence and is liable to the penalties imposed under this Bylaw, and is guilty of a separate offence each day that violation continues to exist, as outlined in the attached Schedule "A".

4. Citation

This bylaw may be cited as the City of Greenwood "Bylaw No. 1004, 2023 – Backyard Beekeeping Bylaw".

5. Effective Date

This Bylaw shall come into full force and effect and be binding on all persons upon adoption.

Read a First Time this

Read a Second Time this

Read a Third Time this

Adopted by Council this

Mayor

Certified a true copy of Bylaw No. 1004, 2023

On the ____ day of _____, 2023.

Corporate Officer

CORPORATION OF THE CITY OF GREENWOOD
BYLAW NO. 1004, 2023
A BYLAW TO PERMIT BACKYARD BEEKEEPING IN THE CITY OF GREENWOOD

SCHEDULE “A” OFFENCES AND PENALTIES

OFFENCE	BYLAW SECTION	PENALTY
(short form description – please see corresponding bylaw section for additional details)		
Unpermitted Zoning	2. c.	\$100.00
Maximum Number Exceeded	2. d.	\$100.00
Failure to Register	2. f.	\$100.00
Unsecured Animals	2. g.	\$150.00
Abandoned Animals	2. h.	\$150.00
Failure to Meet Setback Requirements	2. i.	\$100.00
Inadequate Enclosures	2. j.	\$150.00
Inadequate Care of Bees	2. k.	\$200.00
Inadequate Maintenance to Prevent Swarming / Aggressive Behaviour	2. l.	\$150.00