

CITY OF GREENWOOD

Regular Council Meeting

**Monday, August 8, 2022
7:00 pm**

AGENDA

1. Call to Order

2. Adoption of Agenda: August 8, 2022 Regular Council Meeting

3. Question and Answer Period – Open for questions and answers related to the current agenda only – maximum time period is 15 minutes.

4. Adoption of the Minutes: July 11, 2022 Regular Council Meeting

5. Correspondence for Information

- a. Forest Enhancement Society of British Columbia – Boundary Wildfire Rise Reduction Project
- b. The Compass UBCM Newsletters
- c. Interior Health Authority – News Releases, Info Bulletins, and Public Service Announcements
- d. CivicInfo BC Newsletters
- e. LGMA Newsletters
- f. BC Achievement Foundation Newsletter
- g. Okanagan Film Industry News Release
- h. Founder's Day Correspondence

6. Councillor's Reports

7. Mayor's Report

8. Accounts Payable Report – July 8 to 29, 2022

9. New and Unfinished Business

- a. Temporary Use Permit Application: TUP-2022-03 (G. Martins – report to follow)
- b. Licence to Use and Occupy Application: LUO-2022-03 (Gold Rush Car Show)
- c. Licence to Use and Occupy Application: LUO-2022-04 (Fundraiser)

10. Late (Emergent) Items

11. Discussion of Items for Future Agendas**12. Question Period****Excerpt from Council Procedures Bylaw 674 Section 14**

Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor and will, where possible and appropriate, be answered by the Mayor or a member designated by the Mayor.

A maximum period of 15 minutes shall be provided for considering question from member of the public; however, that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.

13. Adjournment



CITY OF GREENWOOD
Minutes of the Regular Meeting of Council held on July 11, 2022

PRESENT

Mayor B. Noll
Councillors: J. Nathorst, J. Bolt, M. Seymour

ALSO PRESENT

Marcus Lebler, CAO

CALL TO ORDER

Mayor Noll called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

Motion: J. Nathorst / M. Seymour
THAT the July 11, 2022 agenda be adopted.

**QUESTION & ANSWER
PERIOD**

ADOPTION OF MINUTES

Regular Council Meeting Minutes
June 27, 2022

Motion: J. Nathorst / J. Bolt
THAT the minutes of the June 27, 2022 Regular Council Meeting be adopted as amended (to include the names of the 2022 WBCF bursary recipients.

**CORRESPONDENCE FOR
INFORMATION**

Motion: J. Nathorst / J. Bolt
THAT the correspondence items a.) through c.) be accepted as information.

COUNCILLOR REPORTS

Councillor Nathorst:

None

Councillor Bolt:

Attended a WBCF meeting. The WBCF is conducting fire mitigation work east of Greenwood.

Councillor Seymour:

None

MAYOR'S REPORT

Attached

Motion: J. Nathorst / J. Bolt

THAT Council direct staff to send a thank you letter to AM Ford for their support of Founder's Day and to discuss long-term sponsorship of the event.

Motion: J. Nathorst / J. Bolt

THAT the Councillor and Mayor's reports be accepted as presented.

ACCOUNTS PAYABLE

Motion: J. Nathorst / J. Bolt

THAT Council receive the cash disbursement accounts payable report in the amount of \$6,983.11 for the period of June 25 – July 07, 2022.

NEW AND UNFINISHED BUSINESS

- a.) Founder's Day Licence to Use and Occupy Application **Motion: J. Bolt / J. Nathorst**
That Council approve the Licence to Use and Occupy application submitted by the Board of Trade for use of the following municipally owned property for Founder's Day events on July 15-17, 2022: Barbara Diane Colin Memorial Ballpark Concession and Washrooms, Greenwood Municipal Pool Washrooms and Showers, Lion's Park, "Derby Grounds" (PID: 022-671-999).
- b.) Campground Policy **Motion: J. Nathorst / J. Bolt**
THAT Council repeal Municipal Campground Policy 8020-20; and

That Council approve City of Greenwood Campground Policy No. 2022-02.
- c.) Car Show Support **Motion: J. Nathorst / J. Bolt**
That Council shows its support towards the 2022 Gold Rush Car Show event and will consider final approval of the event, subject to receipt of proof of insurance and MOTI approval at the August 8, 2022 Council meeting.
- d.) Grant funding – Dam & OCP **Motion: J. Nathorst / J. Bolt**
THAT Council approve an application through Canada's Community-Building Fund, Strategic Priorities Fund, Capital Infrastructure Stream, requesting 100% of costs of \$885,225 towards the Lind Creek Dam Decommissioning Project, and;

THAT Council approve an application through Canada's Community-Building Fund, Strategic Priorities Fund, Capacity Building Stream, requesting 100% of costs of \$147,008 towards the Official Community Plan Update Project."

LATE (EMERGENT) ITEMS

Motion: J. Nathorst / J. Bolt

“That Council authorize the release of the full \$6,000 Board of Trade grant in aid for utilization at the upcoming Founders Day event and request any remaining funds be returned to the City after a financial review of the event is completed by City staff.”

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

None

QUESTION PERIOD

ADJOURNMENT

Motion: M. Seymour / J. Bolt

THAT Council adjourn the regular meeting at 7:23 pm.



Forest Enhancement
Society of British Columbia

NEWS RELEASE

For Immediate Release
July 19, 2022

Boundary's Wildfire Risk Reduction Project a Model of Collaboration

Greenwood, B.C. – After receiving a grant from the Forest Enhancement Society of BC (FESBC), West Boundary Community Forest (WBCF) led a project to create a fuel-treated area near a popular Boundary recreational area adjacent to Jewel Lake, while also adding recreational value to the community. The project, which was undertaken in an area 20 minutes north of Greenwood, moved forward thanks to a \$254,100 grant from FESBC on a 32-hectare area. The project has just wrapped up and has brought to the forefront what successful collaborative efforts can look like in B.C.'s forests.

"A lot of collaboration from many partners were a hallmark of this project," said Dan Macmaster, RPF, Forest Manager of the WBCF. "The local residents were involved in the initial planning and the cleanup we are finishing up now. We had great support of BC Parks, Vaagen Fibre Canada (Vaagen), and the Osoyoos Indian Band showing what can be achieved when we work together."

Jewel Lake Environmental Protection Society, a local society led by residents of Jewel Lake, supported the WBCF's vision for the project, recognizing that the Community Forest's objective was to care for the forest and protect important infrastructure, like homes, recreational trails, and camping sites.

"Dan, together with the forest professionals at Vaagen, involved the local residents of Jewel Lake in the development of their plans right from the start. They listened to our concerns, implemented many of our ideas, and led field trips when requested," noted Jewel Lake resident, Randy Trerise. "The partial cutting treatment has reduced the fuel load in the forest, and we expect the treatment will improve the safety of our homes should a wildfire take place in the future."

The Osoyoos Indian Band provided post-harvest treatment work, which included contributing to parts of the mechanical and manual treatment activities.

"Vaagen and the West Boundary Community Forest involved our Band in all aspects of planning and mitigation work. Our forestry team assisted with the manual treatments needed to ensure the area was protected in the future from a major wildfire," noted Vern Louie, Forest Manager, Osoyoos Indian Band.

The Band was also involved in the initial work and design of the project itself.

"It was a very strong effort by the West Boundary Community Forest, to meet the goal to reduce the wildfire risk to the community while collaborating and addressing recreational and other aesthetic values in the forest," noted Gord Pratt, RPF, FESBC Senior Manager. "From the start, it was all about collaboration and they showed openness and great leadership in realizing the important outcomes of the project."

For the project itself, fuel mitigation was the key objective. Over the years, the area had seen major accumulation of blowdown and dead standing trees, increasing the risk of a wildfire spreading rapidly through the area.

"This is in an area that is on the Southern tip of our province and it's an area of hot dry weather," said Pratt. "The forest type in the area is very susceptible to wildfire and this project has decreased the likelihood of a devastating impact from a wildfire to the community surrounding Jewel Lake."



Forest Enhancement
Society of British Columbia

Another major challenge for the area was the fuel accumulation around a single access road for residents and visitors in and out of the area.

“Because of the ‘one road in, one road out’ predicament, our focus was to prioritize the reduction of wildfire risk immediately closest to the houses and the road,” said Macmaster. “By doing this work, we can buy more time for residents to get out and firefighters to come in if there is a fire. None of this would have been possible without the funding from FESBC.”

The area was also enhanced and made safer for visitors who frequent the area for camping, fishing, hiking, etc. “In that entire area, there are all kinds of recreational trails the public cares strongly about. So, we are not only maintaining, but improving that recreational infrastructure with new trails, new signage, and interpretive signs to teach people about the local plants, trees, and wildlife,” added Macmaster.

In total, the community forest was able to remove 40 loads of small-diameter logs and pulp, which would have otherwise been burned, but instead was sold to local mills. The project also relied heavily on the local workforce with approximately 20 people involved through all stages, a boost to the local economy. And while the initially funded project’s objectives have been met, the WBCF will now continue maintaining the area.

“Just the sheer volume of fuel that had accumulated in the area, was why we needed FESBC to be involved, as we needed the financial support to help us clean up the area,” noted Macmaster. “We are proud that, moving forward, we will continue adding on to the work we were able to do with the FESBC funding.”

For an interview with FESBC contact:

Aleece Laird, Communications Liaison | communications@fesbc.ca | 250.574.0221

For an interview West Boundary Community Forest contact:

Dan Macmaster, Forest Manager | dmacmaster@vaagen.ca | 250.528.0344

About **FESBC**: the purposes of FESBC are to advance environmental and resource stewardship of B.C.’s forests by: preventing and mitigating the impact of wildfires; improving damaged or low-value forests; improving habitat for wildlife; supporting the use of fibre from damaged and low-value forests; and treating forests to improve the management of greenhouse gases. As of March 2021, FESBC has supported 269 projects valued at \$238 million, in partnership with the governments of B.C. and Canada.

FESBC would like to gratefully acknowledge the financial support of the
Province of British Columbia through the Ministry of Forests.

Front Desk

From: Forest Enhancement Society of BC <communications@fesbc.ca>
Sent: July 28, 2022 7:29 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: PRESS RELEASE: A Community Forest Reduces Wildfire Risk, Increases Employment



Forest Enhancement
Society of British Columbia

A Community Forest Reduces Wildfire Risk, Increases Employment

-A Local Project to Protect Communities, led by Locals-

CRESTON, B.C.— When the heat of summer hits, the focus of many people turns to the forests and the potential threat of wildfire to communities, important infrastructure, and transportation corridors. Taking proactive steps to mitigate the risk of wildfire can help better protect communities and bring a higher level of comfort to many, which is exactly what the Creston Community Forest (CCF) has done.

With a grant of \$670,000 from the Forest Enhancement Society of BC (FESBC), the CCF was able to target an area on Arrow Mountain, three kilometres north of Creston B.C., to reduce the risk of wildfire to the neighbouring communities of Creston and Wynnadel. The project site at Arrow Mountain, also known to locals as Goat Mountain, is popular for hiking, off roading, and hunting, and accessed by a Forest Service Road.

“We were very thoughtful in our planning and in the treatment of the area,” noted Daniel Gratton, Forest Manager of the CCF. “We opened the forested area up by taking out some of the unhealthy trees and we left a good number of trees behind. Then we had a crew come in and do the clean up work of gathering up some of the small bushes and shrubs - called the understory - to be piled and burned.”

[**Read the Full Press Release**](#)



One of the first areas treated as part of the Arrow Mountain Wildfire Risk Reduction Project.



Photo Top Left: Prescribed burn on Arrow Mountain **Photo Top Right:** Arrow Mountain post-treatment
Photo Bottom Left: Summer student Erich Endersby, standing on the boundary of the treated
and untreated area on Arrow Mountain
Photo Bottom Right: Crew members Daryl Holmes and Tam Murphy from Macauley Forestry

Photo credits: Daniel Gratton

For an interview with FESBC contact:

Aleece Laird, Communications Liaison | communications@fesbc.ca | 250.574.0221

For an interview with Creston Community Forest contact:

Daniel Gratton, General Manager | dgratton@crestoncf.com | 250.402.0070



[View this email in your browser.](#)

Copyright © 2022 Forest Enhancement Society of B.C. All rights reserved.

Our mailing address is:

101 – 925 McMaster Way
Kamloops, BC
V2C 6K2

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#).

Front Desk

From: Union of BC Municipalities <ubcm@ubcm.ca>
Sent: July 20, 2022 12:53 PM
To: frontdesk.greenwoodcity@shaw.ca
Subject: Local government news and announcements from UBCM

THE COMPASS

News and information from the Union of BC Municipalities

UBCM 2022 Convention Keynote Speaker: Althia Raj



UBCM is pleased to welcome award-winning journalist Althia Raj as the keynote speaker at our 2022 Convention. Ms. Raj is a national columnist with the Toronto Star, the host/producer of the bi-monthly podcast, *It's Political*, and a regular weekly panellist on CBC's *At Issue* panel.

[Read More](#)

Community Emergency Preparedness Fund

Program materials for three 2022 Community Emergency Preparedness Fund funding streams (Disaster Risk Reduction – Climate Adaptation; Emergency Support Services; Emergency Operations Centres) are now available.

[Read More](#)

Coroner's report on extreme heat and human mortality

The BC Coroners Service has released a report on extreme heat and human mortality as a result of the 2021 heat dome. Local governments are encouraged to review the report and consider how to support wellness checks in their communities.

[Read More](#)

Forest Enhancement Society seeks local government Director

UBCM, in partnership with the Forest Enhancement Society of BC (FESBC), is looking for a local elected official to be the voice of communities on its Board of Directors. The successful candidate will have a strong interest in using forestry to achieve social objectives such as climate action, protecting communities from wildfire, forest recreation, wildlife habitat, Indigenous reconciliation, etc.

[Read More](#)

New funding for flood mitigation

The provincial and federal governments, through the Adaptation, Resilience and Disaster Mitigation (ARDM) program, have committed up to \$81.8 million towards community flood mitigation infrastructure projects. Interested local governments and First Nations must apply to the Province by October 7, 2022.

[Read More](#)

July 29th deadline for UBCM Executive nominations

A reminder to all UBCM member elected officials: Friday, July 29, 2022, is the deadline to respond to the Call for Nominations to serve on the 2022-2023 UBCM Executive.

[Read More](#)

LEADERS IN LOCAL
GOVERNMENT LAW

LIDSTONE & COMPANY

lidstone@lidstone.ca



Ius Laboris Canada
MathewsDinsdale

**Practical Advice
From Labour &
Employment Experts**

mathewsdinsdale.com

Copyright, Union of British Columbia Municipalities 2022

Union of BC Municipalities | 525 Government Street, Victoria, BC V8V 0A8 Canada

[Unsubscribe \[unsubscribe.frontdesk.greenwoodcity@shaw.ca\]\(mailto:unsubscribe.frontdesk.greenwoodcity@shaw.ca\)](mailto:unsubscribe.frontdesk.greenwoodcity@shaw.ca)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by ubcm@ubcm.ca powered by



Try email marketing for free today!

Front Desk

From: Union of BC Municipalities <ubcm@ubcm.ca>
Sent: July 27, 2022 1:00 PM
To: frontdesk.greenwoodcity@shaw.ca
Subject: Local government news and announcements from UBCM

THE COMPASS

News and information from the Union of BC Municipalities

Advocacy for attainable housing, climate action & community safety

Since May, UBCM Executive members met with over 40 MLAs from all parties including the Premier, 12 ministers, the leader of the Official Opposition, the Leader of the Green party and both caucus chairs to discuss key local government priorities. These meetings focused on attainable housing, climate action and community safety as they relate to the local government finance system.

[Read More](#)

Stakeholders discuss heat preparedness

With temperatures rising and active heat warnings in many regions of the province, UBCM recently hosted a webinar on heat preparedness. Speakers from the B.C. Centre for Disease Control, Environment and Climate Change Canada, and the B.C. Ministry of Health discussed recent events, heat preparedness initiatives and provided a seasonal outlook.

[Read More](#)

Feedback sought on the overdose and drug toxicity crisis

The provincial government's Select Standing Committee on Health is currently accepting written submissions for its consultation on the ongoing overdose and drug toxicity crisis. Feedback will be accepted until 3 pm on August 5th.

[Read More](#)

Wildfire Act Review

The BC Wildfire Service is assessing provincial wildfire legislation and policy framework to determine whether improvements could be made to better support local governments with preventing human-caused wildfires. Local governments are encouraged to complete the survey.

[Read More](#)

UBCM Executive meeting highlights

The UBCM Executive held its quarterly Committee and board meetings in Richmond on July 13-15. The July meeting provided closure on a number of year-end matters while establishing direction for the year ahead. In addition to a full slate of Committee meetings, members met with the Honourable Nathan Cullen, Minister of Municipal Affairs.

[Read More](#)

UBCM Executive nominations

A reminder to all UBCM member elected officials: Friday, July 29, 2022, at 4:00 pm is the deadline to respond to the Call for Nominations to serve on the 2022-2023 UBCM Executive.

[Read More](#)

RCMP Contract Management Committee update

On June 8, 2022 the RCMP Local Government Contract Management Committee met with provincial government and RCMP representatives to discuss issues related to the Municipal Police Unit Agreements and policing more broadly in British Columbia. Key issues discussed at the meeting are summarized in this article.

[Read More](#)

Community Emergency Preparedness Fund

Program materials for two additional 2022 Community Emergency Preparedness Fund funding streams (*Volunteer and Composite Fire Departments Equipment and Training*, and *Indigenous Cultural Safety and Cultural Humility Training*) are now available.

[Read More](#)



Copyright, Union of British Columbia Municipalities 2022

Union of BC Municipalities | 525 Government Street, Victoria, BC V8V 0A8 Canada

[Unsubscribe frontdesk.greenwoodcity@shaw.ca](mailto:unsubscribe.frontdesk.greenwoodcity@shaw.ca)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by ubcm@ubcm.ca powered by



Front Desk

From: Union of BC Municipalities <ubcm@ubcm.ca>
Sent: August 3, 2022 11:41 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: Local government news and announcements from UBCM

THE COMPASS

News and information from the Union of BC Municipalities

Online data tool for economic & community development

Register now for a webinar on the Community Information Tool (CIT), a free online tool that provides single window access to more than 40 public data sets, including census information, Data BC, the B.C. Data Catalogue, and industrial lands information. Local government staff and elected officials are encouraged to join the webinar to learn how to use this powerful tool to discover new insights about their communities.

[Read More](#)

Federal Disaster Financial Assistance Arrangements (DFAA)

In July, Canada announced advance payments of over \$870 million to the Government of British Columbia through DFAA to support provincial costs of flood, landslide and storm response and recovery efforts. This is in addition to the \$207 million in support for wildfire recovery efforts announced in June. These two announcements are advance payments of the \$5 billion commitment to B.C. in support of the four DFAA-eligible disasters in British Columbia in 2020 and 2021.

[Read More](#)

Funding & Resources Update

Each month we provide an update on UBCM funding programs and information on other programs, events, and resources that may be of interest to local governments and First Nations.

[Read More](#)

Community Garden Network

The Public Health Association of BC invites local governments that administer community gardens to join their Community Garden Network. This new network provides resources, networking and sharing opportunities to strengthen community garden programming.

[Read More](#)

LEADERS IN LOCAL
GOVERNMENT LAW

LIDSTONE & COMPANY

lidstone@lidstone.ca

Copyright, Union of British Columbia Municipalities 2022

Union of BC Municipalities | 525 Government Street, Victoria, BC V8V 0A8 Canada

[Unsubscribe frontdesk.greenwoodcity@shaw.ca](mailto:unsubscribe.frontdesk.greenwoodcity@shaw.ca)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by ubcm@ubcm.ca powered by

For Immediate Release | July 21, 2022

Interior Health encourages you to e-scooter safely this summer

IH-WIDE – Summer is here and, for many of us in the B.C. Interior, it's a time to enjoy actively moving around in our communities. Many people are enjoying alternative low carbon ways of getting around. E-scooters are a convenient, fun alternative to driving a car.

Two Interior communities – Kelowna and Vernon – are currently participating in a three-year provincial pilot project, allowing residents and visitors to use electric kick scooters (e-scooters) under similar rules as bikes and e-bikes. In addition, many individuals across the region have access to their own e-scooter.

As this newer form of transportation is sharing the road with other modes, Interior Health is committed to working with all partners to ensure injury prevention remains a top priority. Evidence from 2021 suggests an increase in the number of scooter-related injuries as compared to the previous five years. The most affected age groups were young individuals between the ages of 20 and 40, and the most common types of injuries were fracture of the upper extremities and open wounds to the head and neck. More than 90 per cent of individuals injured did not wear a helmet at the time of injury.

"Road safety is everyone's business," said Dr. Silvina Mema, medical health officer, Interior Health. "It's important that everyone plays their part to prevent transportation-related injuries and associated impacts experienced in our communities. There are significant health-care costs as well and personal impacts for people who experience serious injuries."

Interior Health is reminding anyone who uses a privately owned or shared e-scooter to keep safety top of mind and follow the e-scooter provider specifications. Here are a number of steps you can take to ride safely and reduce the risk of injury to yourself or others:

- Wear a helmet
- Don't carry passengers (e.g., doubling)
- Never ride under the influence of drugs or alcohol
- If you are a less experienced rider, start slow and in areas of low traffic
- Ride at a safe speed and in designated areas such as protected lanes and quiet streets
- Remember you must be 16 or older to ride an e-scooter in B.C. (Kelowna-based operators currently require you to be 18 or older)
- Know the rules - familiarize yourself with where you can and cannot ride
- Ensure your e-scooter is equipped with a braking system and added safety features, including a bell, lights and reflectors

We recognize and acknowledge that we are collectively gathered on the traditional, ancestral, and unceded territories of the seven Interior Region First Nations. This region is also home to 15 Chartered Métis Communities. It is with humility that we continue to strengthen our relationships with First Nation, Métis, and Inuit peoples across the Interior.

MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL media@interiorhealth.ca

These tips also apply to other types of active travel, such as cycling, skateboarding, non-electric scooters and roller skating/blading.

Interior Health supports alternative modes of transportation and will continue to partner with communities to monitor health-related impacts.

Information on the shared e-scooter programs operating within Interior Health, including their safe use and designated areas for riding, are available on the [City of Kelowna](#), [City of Vernon](#) and the [Ministry of Transportation and Infrastructure](#)'s websites.

- 30 -

We recognize and acknowledge that we are collectively gathered on the traditional, ancestral, and unceded territories of the seven Interior Region First Nations. This region is also home to 15 Chartered Métis Communities. It is with humility that we continue to strengthen our relationships with First Nation, Métis, and Inuit peoples across the Interior.

MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL media@interiorhealth.ca

For Immediate Release | July 21, 2022

Digital Health Support Desk a one-stop shop for help with navigating IH digital tools

IH WIDE - Interior Health's Digital Health Support Desk enables patients, caregivers and their families to have a better health-care experience when accessing IH virtual and digital tools. On Friday, July 15, that experience was enhanced with the addition of public technical support for online lab appointment bookings to the toll-free telephone service.

"More people are using technology and so we've launched Digital Health Support as a one-stop shop to help navigate our various digital services," said Mal Griffin, Interior Health vice president of digital health. "We formerly had separate support desks managed by different teams. With this change, we are continuing to enhance the user experience for patients and their families by providing one phone number they can call for support."

People can reach a Digital Health Support Desk team member by calling 1-844-870-4756. Support is offered for several digital services, including MyHealthPortal – an online tool that provides secure 24-7 access to one's personal health information from a computer, tablet or smartphone. Assistance is also available for password/login ID resets, enrolments, proxy requests, and more.

Support is also available to assist members of the public with booking or rescheduling an outpatient lab appointment or blood test.

"We can also assist members of the public with using Zoom videoconferencing for a virtual appointment, whether you need help downloading Zoom or selecting the right audio and video settings, or even setting up a Zoom test visit. The Support Desk team can ensure you are prepared for an effective virtual experience," added Griffin.

Digital Health Support Desk hours of operation are Monday to Friday from 7 a.m. to 7 p.m. It is closed on statutory holidays. Calls are answered in the order they are received and may be recorded for quality assurance and training purposes.

Learn more about [Digital Health Support](#) at Interior Health.

- 30 -

We recognize and acknowledge that we are collectively gathered on the traditional, ancestral, and unceded territories of the seven Interior Region First Nations. This region is also home to 15 Chartered Métis Communities. It is with humility that we continue to strengthen our relationships with First Nation, Métis, and Inuit peoples across the Interior.

MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL media@interiorhealth.ca

For Immediate Release | July 25, 2022

Interior Health heat warning guidance

IH-WIDE – Environment and Climate Change Canada has issued heat warnings across Interior Health this week, with temperatures expected to soar as high as 40 degrees in a number of communities.

With elevated temperatures, the risk of heat-related illness increases.

The BC Centre of Disease Control provides a broad range of heat-related guidance on its [website](#), including information on the different types of heat alerts, how to prepare for hot temperatures, symptoms of heat-related illnesses, those most at risk during hot weather and ways to stay cool.

Preparing for and responding to hot weather:

- If you have air conditioning at home, make sure it is in good working order.
- If you do not have air conditioning at home:
 - Find somewhere you can cool off on hot days. Consider places in your community to spend time indoors such as libraries, community centres, movie theatres or malls. Also, as temperatures may be hotter inside than outside, consider outdoor spaces with lots of shade and running water.
 - Shut windows and close curtains and blinds during the heat of the day to block the sun and prevent hotter outdoor air from coming inside. Open doors and windows when it is cooler outside to move that cooler air indoors.
 - Ensure that you have a working fan, but do not rely on fans as your primary means of cooling. Fans can be used to draw cooler late-evening, overnight and early-morning air indoors. Keep track of temperatures in your home using a thermostat or thermometer. Sustained indoor temperatures over 31 C can be dangerous for people who are susceptible to heat.
 - If your home gets very hot, consider staying with a friend or relative who has air conditioning if possible.
- Identify people who may be at high risk for heat-related illness. If possible, help them prepare for heat and plan to check in on them.

Who is most at risk?

It is important to monitor yourself, family members, neighbours and friends during hot weather. Consider developing a check-in system for those who are at high risk of heat-related illness.

The most susceptible individuals include:

- older adults, especially those over 60
- people who live alone
- people with pre-existing health conditions such as diabetes, heart disease or respiratory disease
- people with mental illnesses such as schizophrenia, depression or anxiety
- people with substance use disorders
- people with limited mobility and other disabilities

We recognize and acknowledge that we are collectively gathered on the traditional, ancestral, and unceded territories of the seven Interior Region First Nations. This region is also home to 15 Chartered Métis Communities. It is with humility that we continue to strengthen our relationships with First Nation, Métis, and Inuit peoples across the Interior.

MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL media@interiorhealth.ca

- people who are marginally housed
- people who work in hot environments
- people who are pregnant
- infants and young children

Your health:

- Drink plenty of water and other liquids to stay hydrated, even if you are not thirsty.
- Spray your body with water, wear a damp shirt, take a cool shower or bath or sit with part of your body in water to cool down.
- Take it easy, especially during the hottest hours of the day.
- Stay in the shade and use a broad-spectrum sunscreen with SPF 30 or more.
- Take immediate action to cool down if you are overheating. Signs of overheating include feeling unwell, headache and dizziness. Overheating can lead to heat exhaustion and heat stroke.
- Signs of heat exhaustion include heavy sweating, severe headache, muscle cramps, extreme thirst and dark urine. If you are experiencing these symptoms, you should seek a cooler environment, drink plenty of water, rest and use water to cool your body.
- Signs of heat stroke include loss of consciousness, disorientation, confusion, severe nausea or vomiting and very dark urine or no urine. Heat stroke is a medical emergency.

In the event of a medical emergency, call 911. However, it is important to use 911 responsibly to avoid overwhelming the system.

When to call 911:

- In cases of heat stroke: loss of consciousness, disorientation, confusion, severe nausea or vomiting or very dark urine or no urine.
- In general: when there is chest pain, difficulty breathing, loss of consciousness, severe burns, choking, convulsions that are not stopping, a drowning, a severe allergic reaction, a head injury, signs of a stroke or a major trauma.

If you have a less urgent health issue:

- You can call HealthLinkBC at 811 and speak with a nurse or go to an urgent care centre or clinic if you can do so safely. That way, our emergency medical dispatch staff and paramedics will be available for people who need their services the most.
- There are also online tools at healthlinkbc.ca, including a "Check Your Symptoms" tool.

- 30 -

We recognize and acknowledge that we are collectively gathered on the traditional, ancestral, and unceded territories of the seven Interior Region First Nations. This region is also home to 15 Chartered Métis Communities. It is with humility that we continue to strengthen our relationships with First Nation, Métis, and Inuit peoples across the Interior.

MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL media@interiorhealth.ca

For Immediate Release | Aug. 3, 2022

Interior Health under five COVID vaccine clinics have started – register your child now

IH WIDE – Interior Health (IH) clinics are now scheduled for children between the ages of six months and four years old with a COVID-19 vaccine specifically formulated for this age group.

All people over the age of six months can now receive protection against the COVID-19 virus.

"Vaccination against COVID-19 is still the best way to reduce the risk of getting really sick and needing to be hospitalized due to COVID-19," said Dr. Carol Fenton, medical health officer with IH. "While children are at lower risk of severe disease from COVID-19 compared to adults, they can still get very sick. The vaccine is safe and effective in preventing serious illness from COVID-19."

Parents and caregivers are encouraged to register their children now in the provincial system at getvaccinated.gov.bc.ca. Once registration is complete, parents will be invited to book an appointment at their local community clinic. Parents can also register children younger than six months, so they can be invited to book an appointment once the child becomes eligible for the vaccine.

Appointments are necessary for these vaccines and will be held in child-friendly local immunization clinics.

Pediatric COVID-19 vaccines are not available in pharmacies.

Vaccination helps children and families get back to many important activities that positively benefit children's physical and mental health. The vaccine also reduces the risk of transmission to children's close contacts, who may be at higher risk of severe illness.

For more information about COVID-19 vaccines for children, visit interiorhealth.ca.

- 30 -

We recognize and acknowledge that we are collectively gathered on the traditional, ancestral, and unceded territories of the seven Interior Region First Nations. This region is also home to 15 Chartered Métis Communities. It is with humility that we continue to strengthen our relationships with First Nation, Métis, and Inuit peoples across the Interior.

MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL media@interiorhealth.ca

Front Desk

From: CivicInfo BC Newsletter <newsletter@civicinfo.bc.ca>
Sent: July 22, 2022 10:28 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: CivicInfo BC - News and Announcements - July 22, 2022

Can't read this e-mail? [click here](#) to view it online.



News and Announcements

July 22, 2022

Local Government News

Creation of New Electoral Area G Confirmed by Province

Electoral Area G will include the communities of Sorrento, Blind Bay and Notch Hill.

Posted: July 21, 2022

City Recognizes Over 25 years of Peace River Agreement Funding

Fort St. John invests the annual grant funding from the Province to cover a significant portion of the City's infrastructure upgrades and capital projects.

Posted: July 20, 2022

A More Accessible Vancouver: First phase of Accessibility Strategy Unanimously Approved

It strives to create a Vancouver in which residents with a disability have equitable access to City services and a voice in civic matters by establishing and maintaining inclusive services, programs and infrastructure and identifying, removing, and preventing barriers.

Posted: July 19, 2022

New Homes for Indigenous Residents Supported in Part by Empty Homes Tax Revenue

Innovative mixed-use building will include social housing and social service space in the Downtown Eastside

Posted: July 19, 2022

Recent Headlines

Submit News

Announcements

ASSET MANAGEMENT BC



Asset Management BC Wants to Hear From You! Take the Survey for a Chance to Win!

AMBC's goal is to share helpful education and resources about asset management throughout British Columbia. Take their short survey and share your opinion to help them better communicate important messages on their website, newsletter, and social media. As a thank you, enter for your chance to win a free registration to the [AMBC Conference](#) taking place in Richmond this November!

Click [here](#) to take the survey!

FRASER BASIN COUNCIL



Refreshed BC Climate Action Toolkit Website Goes Live

The updated BC Climate Action Toolkit website launched on June 15, 2022, providing communities with access to over 200 Climate Action Tools. Created in 2008, the Climate Action Toolkit is designed as a one-stop shop for climate action resources aimed at BC local governments. The Toolkit is a product of the joint Provincial–Union of BC Municipalities Green Communities Committee (GCC), partnership with the Fraser Basin Council (FBC). Its purpose is to support local governments in meeting their commitments under the BC Climate Action Charter (Charter) in partnership with the Fraser Basin Council (FBC). Its purpose is to support local governments in meeting their commitments under the BC Climate Action Charter (Charter).?The Charter commits local government signatories to work toward corporate carbon neutrality; measure their community emissions; and create complete, compact and energy-efficient communities. The user-friendly web interface makes it accessible to search for tools used to improve climate action in your community.

Enhanced features of the refreshed website include:

- Updated Tool Library
- Ability to filter Tools by topic of interest
- Calendar access to upcoming climate action events

- User-friendly site structure and design

Visit the Climate Action Toolkit here: [Home - BC Climate Action Toolkit](#)

For media inquiries, please contact: info@toolkit.bc.ca

MINISTRY OF MUNICIPAL AFFAIRS



Ministry of
Municipal Affairs

Local Government Election Resources

The Ministry of Municipal Affairs resources for the **October 15, 2022** general local elections are now available online at: www.gov.bc.ca/localelections.

Resources include:

- Candidates Guide to Local Elections in B.C. 2022
- Thinking About Running for Local Office Brochure
- Voter's Guide for Electors Living on Reserve
- Videos for prospective candidates (www.gov.bc.ca/localgov-thinking-running-local-office), including the new panel discussion series "Being an Effective Elected Official".

The general local elections webpages also include information about elections administration, voter eligibility & voting, scrutineers and election organizations & endorsements. Elections BC also has a variety of resources for candidates, elector organizations and third party sponsors about the campaign financing and election advertising rules under the *Local Elections Campaign Financing Act* available on its [website](#).

BC CLIMATE ACTION SECRETARIAT



Ministry of
Environment and
Climate Change Strategy

B.C Releases Climate Preparedness and Adaptation Strategy

The Province has released B.C.'s [Climate Preparedness and Adaptation Strategy](#). The strategy strengthens our collective capacity to anticipate, prepare for and respond to the impacts of climate change. This includes sudden events like wildfires, floods and heatwaves

as well as changes that happen more slowly like rising sea-levels, receding glaciers and shifting ecosystems.

Actions fall under four key pathways that work to strengthen the foundations for success, build safe and healthy communities, foster resilient species and ecosystems and advance a climate-ready economy and resilient infrastructure.

- Learn more at: www.gov.bc.ca/BC-Adapts
- Read the news release: <https://news.gov.bc.ca/27032>

BC 1 CALL



Important Notice for Local Government Members & Users of BC 1 Call:

A new process is now in effect for large project locate requests. To ensure underground infrastructure owners are able to provide excavators with clear quality digging instructions in response to complex large project locate requests, the process across Western Canada has been changed.

BC 1 Call members will respond within five business days to such requests, rather than the standard three business days for regular locate requests.

For the definition of a large project and what the new process means for members and users of BC 1 Call, check out their blog post [here](#).

FRESH OUTLOOK FOUNDATION



World Happiness Report is “Gold” for Governments Seeking Mentally Healthy Communities

The Fresh Outlook Foundation’s newest podcast - [WORLD HAPPINESS REPORT Reveals a Bright Light in Dark Times](#) - features WHR co-founder and editor Dr. John Helliwell, a world-renowned economist, prolific well-being researcher, and Canadian treasure.

Helliwell shares findings from the 10th anniversary edition of the report, which uses Gallup data to rank 150 countries from the happiest to unhappiest places to live. Canada ranked 15th this year, down 10 spots from when the report was launched in 2012, and down three spots since last year.

For more information contact Jo de Vries, Founder & CEO, Fresh Outlook Foundation, at www.freshoutlookfoundation.org / jo@freshoutlookfoundation.org / 250-300-8797.

Place an Announcement in this Newsletter

CivicInfo BC © 2022

#203 - 4475 Viewmont Avenue, Victoria, BC, V8Z 6L8

E: info@civicinfo.bc.ca P: 250-383-4898

[Unsubscribe](#)

Front Desk

From: CivicInfo BC Newsletter <newsletter@civicinfo.bc.ca>
Sent: July 29, 2022 12:30 PM
To: frontdesk.greenwoodcity@shaw.ca
Subject: CivicInfo BC - News and Announcements - July 29, 2022

Can't read this e-mail? [click here](#) to view it online.



News and Announcements

July 29, 2022

Local Government News

Courtenay Adopts New Official Community Plan

The adoption followed a public hearing in June and other bylaw procedures, and concludes nearly three years of research, analysis, and consultation with community partners and the wider community on what's important to Courtenay now and in the future.

Posted: July 28, 2022

Rezoning for More than 120 New Homes with Supports in Kitsilano Approved by Council

The creation of new permanent supportive housing will provide residents with safe, secure, and affordable homes with onsite support services.

Posted: July 28, 2022

City of New Westminster Sells Low Carbon Credits for \$26M

The reserve will provide funding for one-time investments to accelerate projects, actions, or initiatives that support climate mitigation and adaptation by targeting energy and greenhouse gas reductions.

Posted: July 28, 2022

Canada and BC Create 30 New Affordable Rental Homes in Sparwood

The new development at 400 Evergreen Crescent is a four-storey building consisting of one-, two- and three-bedroom homes for people with moderate and low incomes.

Posted: July 27, 2022

New Homes Coming to Surrey; Council Approves More Than 5,000 New Units

In the month of July alone, Surrey Council moved forward numerous developments that will result in more than 5,000 new housing units being built that will benefit the middle class in the City.

Posted: July 27, 2022

City, Veas Reach Six-Year Agreement

The partnership between the Penticton Veas and the City of Penticton will continue with the signing of a new deal that runs until the end of the 2028-29 season.

Posted: July 27, 2022

Historic Vancouver Plan approved by City Council

The data-driven Vancouver Plan was developed through a 2.5 year planning process that involved extensive public engagement, technical analysis, and stakeholder input. It responded to public input for more housing, support for the local economy and climate protection.

Posted: July 25, 2022

[Recent Headlines](#)

[Submit News](#)

Announcements

LOCAL GOVERNMENT MANAGEMENT ASSOCIATION



SCHOLARSHIPS AVAILABLE FOR FALL 2022

The Local Government Management Association of BC offers a number of scholarships for those pursuing courses and programs in various studies related to public policy and public administration. Review the [2022 Scholarship Brochure](#) for information and scholarship criteria, and submit your application by 4:30 p.m. on Friday, October 7.

BC FIRST NATIONS PUBLIC SERVICE SCHOLARSHIP

This scholarship aims to provide support for Indigenous professionals working in a non-elected role in any BC First Nation government who is enrolled in full or part-time study in an accredited post-secondary course or program related to the administration or management of core public services in First Nations government.

DISTINGUISHED MEMBERS LEGACY FUND SCHOLARSHIP

The purpose of the Distinguished Members Legacy Fund Scholarship is to encourage students with an interest in local government management and administration to pursue post-secondary opportunities.

GRANT ANDERSON COMMEMORATIVE SCHOLARSHIP

The purpose of the Grant Anderson Commemorative Scholarship is to encourage those students with an interest in local government administration, local government law and governance, and in planning and land-use law to pursue post-secondary education in one of those fields.

KEN DOBELL PUBLIC SERVICE EDUCATION FUND SCHOLARSHIP

This scholarship has been established to encourage students with an interest in federal, provincial, local government or First Nations administration and policy studies to pursue post-secondary opportunities.

Please note: some of the criteria has changed. Visit LGMA | [Scholarships](#) to access all application forms. Successful scholarship applicants will be contacted, at the latest, by December 15, 2022.

BOARD OF EXAMINERS



Ministry of
Municipal Affairs

Three local government employees have been recognized for their education and work experience while working in the local government field in B.C. and are being awarded a Certificate by the Board of Examiners.

Certificate in Local Government Service Delivery

- * Francis Rawlings, Manager of Bylaw Enforcement and Animal Control, District of Squamish
- * Gillian Villeneuve, Manager of Development Planning, City of Chilliwack

Certificate in Local Government Administration

- * Gerald Davis, Director of Community Services, Town of Osoyoos

Congratulations Francis, Gillian and Gerald!

MINISTRY OF MUNICIPAL AFFAIRS



Ministry of
Municipal Affairs

Local Government Election Resources

The Ministry of Municipal Affairs resources for the **October 15, 2022** general local elections are now available online at: www.gov.bc.ca/localelections.

Resources include:

- Candidates Guide to Local Elections in B.C. 2022
- Thinking About Running for Local Office Brochure
- Voter's Guide for Electors Living on Reserve
- Videos for prospective candidates (www.gov.bc.ca/localgov-thinking-running-local-office), including the new panel discussion series "Being an Effective Elected Official".

The general local elections webpages also include information about elections administration, voter eligibility & voting, scrutineers and election organizations & endorsements. Elections BC also has a variety of resources for candidates, elector organizations and third party sponsors about the campaign financing and election advertising rules under the *Local Elections Campaign Financing Act* available on its [website](#).

FRASER BASIN COUNCIL



Refreshed BC Climate Action Toolkit Website Goes Live

The updated BC Climate Action Toolkit website launched on June 15, 2022, providing communities with access to over 200 Climate Action Tools. Created in 2008, the Climate Action Toolkit is designed as a one-stop shop for climate action resources aimed at BC local governments. The Toolkit is a product of the joint Provincial–Union of BC Municipalities Green Communities Committee (GCC), partnership with the Fraser Basin Council (FBC). Its purpose is to support local governments in meeting their commitments under the BC Climate Action Charter (Charter) in partnership with the Fraser Basin Council (FBC). Its purpose is to support local governments in meeting their commitments under the BC Climate Action Charter (Charter). The Charter commits local government signatories to work toward corporate carbon neutrality; measure their community emissions; and create complete, compact and energy-efficient communities. The user-friendly web interface makes it accessible to search for tools used to improve climate action in your community.

Enhanced features of the refreshed website include:

- Updated Tool Library
- Ability to filter Tools by topic of interest

- Calendar access to upcoming climate action events
- User-friendly site structure and design

Visit the Climate Action Toolkit here: [Home - BC Climate Action Toolkit](#)

For media inquiries, please contact: info@toolkit.bc.ca

FRESH OUTLOOK FOUNDATION



World Happiness Report is “Gold” for Governments Seeking Mentally Healthy Communities

The Fresh Outlook Foundation’s newest podcast - [WORLD HAPPINESS REPORT Reveals a Bright Light in Dark Times](#) - features WHR co-founder and editor Dr. John Helliwell, a world-renowned economist, prolific well-being researcher, and Canadian treasure.

Helliwell shares findings from the 10th anniversary edition of the report, which uses Gallup data to rank 150 countries from the happiest to unhappiest places to live. Canada ranked 15th this year, down 10 spots from when the report was launched in 2012, and down three spots since last year.

For more information contact Jo de Vries, Founder & CEO, Fresh Outlook Foundation, at www.freshoutlookfoundation.org / jo@freshoutlookfoundation.org / 250-300-8797.

Place an Announcement in this Newsletter

CivicInfo BC © 2022

#203 - 4475 Viewmont Avenue, Victoria, BC, V8Z 6L8

E info@civicinfo.bc.ca P 250-383-4898

[Unsubscribe](#)

Front Desk

From: Local Government Management Association of BC <office@lgma.ca>
Sent: July 25, 2022 11:03 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: LGMA Job Circular, News, and Program Updates - Week of July 25, 2022



If you have trouble viewing this email, [click here](#)

Professional Development Partners:

LIDSTONE & COMPANY |  STEWART McDANNOLD STUART
Barristers & Solicitors |  YOUNG ANDERSON
BARRISTERS & SOLICITORS

LGMA Newsletter: Week of July 25, 2022

Free Town Hall!
FOI, Privacy, Records Management:
Onboarding your Elected Officials
August 22, 2:00 - 3:30



Corporate Officers and Local Government Administrators who are responsible for delivering orientation sessions for new and returning elected officials are [invited to attend](#) a free town hall on Monday, August 22.

The session will discuss the Top 5 “Must Know” FOI, Privacy and Records Management orientation items, and practical knowledge on best practices and procedures, as well as a moderated Q&A discussion.

The LGMA FIPPA / Records Management Committee and Corporate Officers Advisory Committee have collaborated to deliver this important town hall. [Register online](#) by August 15.

LGMA Training:

Explore core local government areas and concepts

[Foundations of Local Government Learning Series](#)

September to December

Manage the performance of individuals and teams

[Performance Management Online Course](#)

September 6 - October 4

Gain a foundational understanding of Indigenous relations

[Indigenous Awareness Training](#)

September 9 and 16

Peer Connection for CAOs

[CAO Connect Lunch Series](#)

September 9

COs supporting COs

[Complimentary CO Connect Lunch Series](#)

September 21

Take comprehensive yet concise minutes

[Minute Taking Online Course](#)

November 15 - 29

New ethical scenarios!

[Ethics in Local Government](#)

Available on demand

[See all Training & Workshops](#)

Additional News and Training:

Guidance on the Declaration Act for local governments

[DRIPA Action Plan Webinar Recording](#)

Classifying Road Parcels in ParcelMap BC

[Road Parcel Classification Update](#)

BCMSA Psychological Health and Safety Certificate

[Training for Senior Leaders](#)

Capilano U Fall 2022 & Spring 2023 PADM Courses

[Local Government Administration Programs](#)

Courses start September 2022

Accessible B.C. Act

[New role for local governments](#)

UBCM

[Applications for Canada Community-Building](#)

[Fund Strategic Priorities Fund](#)

B.C. Climate Preparedness and Adaptation Strategy

[Anticipate, prepare for and respond to the impacts of climate change](#)

Receive up to \$300,000

for Skills Training

[BC Employer Training Grant](#)

Election Resources:

Your go-to resource page

[Local Government Elections Information](#)

Preparing for an election year

[Local Government Election Training](#)

[Available on demand](#)

[See all News & Opportunities](#)

Summer 2022 Exchange - Navigating the Election Season

The Summer edition of Exchange Magazine, [Navigating the Election Season](#), is now available. This edition provides resources to help local governments manage operations and prepare both staff and elected officials in the months leading to the election, as well as shares insights on orienting new Councils and Boards. Highlights include:

- Best Practices for Orientation
- Perspective of an Elected Official
- Advice from CAOs
- Embracing Opportunities to Inform

Visit our website at [LGMA | Exchange Magazine](#).



Connect with the LGMA



LGMA
LOCAL GOVERNMENT
MANAGEMENT ASSOCIATION
OF BRITISH COLUMBIA

This email was sent to frontdesk.greenwoodcity@shaw.ca when you signed up on www.lgma.ca Please add us to your contacts to ensure the newsletters land in your inbox.

Local Government Management Association of BC
710A - 880 Douglas Street , Victoria, British Columbia V8W 2B7

[Forward to a friend](#)

[Unsubscribe](#)

710A - 880 Douglas Street, Victoria, British Columbia V8W 2B7, Canada

Front Desk

From: Local Government Management Association of BC <office@lgma.ca>
Sent: August 2, 2022 11:04 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: LGMA Job Circular, News, and Program Updates - Week of August 2, 2022



If you have trouble viewing this email, [click here](#)

Professional Development Partners:

LIDSTONE & COMPANY |  STEWART McDANNOLD STUART
Barristers & Solicitors |  YOUNG ANDERSON

LGMA Newsletter: Week of August 2, 2022

Performance Management Training Online Course for Local Government Managers September 13, 20, 27 and October 4, 2022



Obtain the skills you need to become a better manager, communicate clear performance expectations to your staff, and foster a culture of growth and accountability in your workplace by taking the Performance Management Course.

Evaluate, reward, and correct performance in a fair and consistent manner. Better understand and learn how to manage performance barriers and motivators from this online course. This is an excellent learning opportunity

for local government managers or supervisors who want to improve their performance management skills.

Review the [course brochure](#) and [register online](#) before September 6, 2022.

LGMA Training:

Free Town Hall

[FOI - Privacy - Records Management -](#)

[Onboarding your Elected Officials](#)

August 22

Explore core local government areas and concepts (Final call, series almost full!)

[Foundations of Local Government Learning Series](#)

September to December

Gain a foundational understanding of Indigenous relations

[Indigenous Awareness Training](#)

September 9 and 16

Peer Connection for CAOs

[CAO Connect Lunch Series](#)

September 9

COs supporting COs

[Complimentary CO Connect Lunch Series](#)

September 21

New ethical scenarios!

[Ethics in Local Government](#)

Available on demand

Election Resources:

Your go-to training and resource page

[Local Government Elections Information](#)

[See all Training & Workshops](#)

Additional News and Training:

New Issue of Exchange Magazine

[Navigating the Election Season](#)

Applications for Scholarships are open

[Apply before October 7](#)

Guidance on the Declaration Act for local governments

[DRIPA Action Plan Webinar Recording](#)

BCMSA Psychological Health and Safety Certificate

[Training for Senior Leaders](#)

Capilano U Fall 2022 & Spring 2023 PADM Courses

[Local Government Administration Programs](#)

Courses start September 2022

UBCM

[Applications for Canada Community-Building Fund Strategic Priorities Fund](#)

B.C. Climate Preparedness and Adaptation Strategy

[Anticipate, prepare for and respond to the impacts of climate change](#)

Receive up to \$300,000 for Skills Training

[BC Employer Training Grant](#)

[See all News & Opportunities](#)

LGMA Member Benefit Shout Out: ICMA Coaching Program

Did you know LGMA
members receive access to

ICMA

CoachConnect

coaching? The LGMA is excited to partner with the [International City/County Management Association \(ICMA\)](#) to offer members access to the ICMA Coaching Program. This program offers 1-1 coaching and personalized support to help you thrive in your career.

In addition to accessing 1-1 coaching through the Coach Connect program, the ICMA Coaching Program delivers an additional suite of services to help you grow and enjoy your career including live webinars, talent development resources, speed coaching, [and more](#).

Connect with the LGMA



LGMA

LOCAL GOVERNMENT
MANAGEMENT ASSOCIATION
OF BRITISH COLUMBIA

This email was sent to frontdesk.greenwoodcity@shaw.ca when you signed up on www.lgma.ca Please add us to your contacts to ensure the newsletters land in your inbox.

Local Government Management Association of BC
710A - 880 Douglas Street , Victoria, British Columbia V8W 2B7

[Forward to a friend](#)

[Unsubscribe](#)

710A - 880 Douglas Street, Victoria, British Columbia V8W 2B7, Canada

Front Desk

From: BC Achievement Foundation <info@bcachievement.com>
Sent: August 3, 2022 9:02 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: ELEVATE your August - the monthly newsletter is here to read



ISSUE 15 | AUGUST 2022



**BC Achievement
Foundation**

ELEVATE

August is a time for outdoor play, picnics and fun and there's so much to do around the province, as we are surrounded by a stunning natural landscape. Calls for nominations are complete and we'll take this time to review the submissions before sharing the news of the latest awardees with you. Stay tuned for announcements on the awardees this fall and take time to enjoy the summer.

PROGRAM NEWS



BC Achievement Foundation

How BC Achievement partnerships help elevate the awardees they aim to serve

Community partnerships enable BC Achievement award alumni to engage in new opportunities while building awareness, sharing successes and inspiring change. [Read more](#)



BC Achievement Indigenous Business Award

Women-owned and -operated IBA alumnae shine in a growing economy

There's a growing economy of female-led businesses. From wellness products to books and to learning opportunities, many of today's business leaders are fearless Indigenous women. [Read more](#)



BC Achievement Foundation

Looking for a mentor, an ambassador or a successful business model?

If you want to know who's making waves in your community, tap into BC Achievement's online alumni library and explore the leadership resource this province has to offer. [Read more](#)

WHAT'S NEW



The Indigenous Business Award Gala will take place on November 29 in Vancouver. Join us at the IBA Gala!

It's on again! After a two-year hiatus, the IBA Gala will be held on November 29th in Vancouver. Hold the date! Ticket sales open on September 15th. [Read more](#)



Bill Reid Gallery exhibition: True to Place

The True to Place: stímetstexw tel xéltel exhibit is running at the Bill Reid Gallery and is curated by artist, muralist, and First Nations Art Award alumna, Xémontalót Carrielynn Victor. [Read more.](#)

BC Achievement is a non-profit organization that elevates excellence and inspires achievement. Join us in building stronger more engaged communities and donate today. Thanks for your support! #bepartofit

DONATE



**BC Achievement
Foundation**

Copyright © 2022 British Columbia Achievement Foundation, All rights reserved.

You are receiving this email because you expressed an interest in BC Achievement Foundation's programs and are on our mailing list.

Our mailing address is:

British Columbia Achievement Foundation
602 - 999 Canada Place
Vancouver, BC V6C 3E1
Canada

[Add us to your address book](#)

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#)



mailchimp

THE OKANAGAN FILM INDUSTRY BOOMING

NOW A FILM CENTRE, NOT JUST A LOCATION

For Immediate Release

Kelowna BC – June 29, 2022 - The Okanagan Film Industry continues expanding exponentially and now is an established film and television center.

Okanagan Film Commissioner, Jon Summerland states, “This region is now a film center. “No if ands or buts about it anymore, we are not just a film location, we are a film center, a place to make films.” He continues, “We are not just scouting for films to come here, they are starting here. The concepts are being created here. We have writers, editors, permanent production and head offices here. The infrastructure is established and growing.”

Every year the Okanagan film industry has moved forward and continued to grow. In the first five months of 2022 sixteen (16) films have shot in the region. And, bigger budget films and television projects are already slated for the second half of this year.

And for 2023 there are two television series already in development. We can now bring full series to be shot here with bigger budgets due to infrastructures now in place. For example, there are now two full time circus and work truck teams established with Whiskey Jack Transportation and Technologies, meaning two series or two big productions can be shot at the same time.

Another very significant factor in the establishment of this region being a film center is that production offices are now part of this infrastructure. There are multiple local production offices here and recent expansions include: Enderby Entertainment now has a full-time head office here; Champlain Media has set up an office in downtown Kelowna as has Sol Vision/Kabinet Production Inc. And already there is more growth activity with a very large international company currently setting up roots here this year, announcements at a later date.

30-

For more information on the Okanagan Film Commission visit okanaganfilm.com

Media Contact: Jon Summerland, jon.summerland@cord.bc.ca, 250-717-0087

To Greenwood Mayor, council, employees, volunteers and everyone else associated with the Founders Day weekend,
Please pass around a big THANK YOU to you all. What a tremendous event you coordinated. From pancake breakfasts both mornings, volunteer firemen's lunches, lumberjacks, great bands (especially the Blues and Country), dancing, chainsaw sculptors, a well attended enthusiastic fun parade, horses, old fire engines, beautiful classic cars, bagpipes, delicious food to eat downtown, lobster at the vendors market, friendly vendors, well kept manicured parks, extremely friendly helpful volunteers. I've already sent out numerous pictures via text telling family and friends about this extraordinary, warm, friendly event.

There was nothing else one could ask for,
WELL DONE!!!

Al Vessey

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Jul 29, 2022

Time : 1:20 pm

Supplier : HERIT To ZWARN
 Cheque Dt. 08-Jul-2022 To 29-Jul-2022
 Bank : 01 - General Bank To 999 - Penny Rounding Suspense

Seq : Cheque No. Status : All
 Medium : C=Computer E=EFT-PAP T=EFT-

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
5385	13-Jul-2022	ACCFAB	ACCURATE FABRICATING LTD.	Issued	156	C	12,029.92
5386	13-Jul-2022	ACECOUR	A.C.E. COURIER SERVICES	Issued	156	C	230.72
5387	13-Jul-2022	ARKDAV	ARKELL, DAVE	Issued	156	C	438.54
5388	13-Jul-2022	BARRY001	NOLL, BARRY	Issued	156	C	4,265.44
5389	13-Jul-2022	BBFD	BARRY BEECROFT FUEL DISTRIBUTORS LTC	Issued	156	C	2,724.62
5390	13-Jul-2022	BLACK001	BLACK PRESS	Issued	156	C	121.43
5391	13-Jul-2022	CAMPSPOT	REZPLOT SYSTEMS DBA	Issued	156	C	30.00
5392	13-Jul-2022	CANCO	CANCO #106	Issued	156	C	1,220.29
5393	13-Jul-2022	CAROENV	CARO ANALYTICAL SERVICES	Issued	156	C	502.28
5394	13-Jul-2022	CERTIFIED	CERTIFIED LABS DIV. OF NCH CORP.	Issued	156	C	575.29
5395	13-Jul-2022	CHARV001	CHARTIER, VANESSA DAWN	Issued	156	C	320.00
5396	13-Jul-2022	COLLE	COLLEGE OF THE ROCKIES	Issued	156	C	1,000.00
5397	13-Jul-2022	COPPCR	COPPER CREEK COUNTRY STOR	Issued	156	C	182.30
5398	13-Jul-2022	DAVED001	DAVE DALE INSURANCE	Issued	156	C	875.00
5399	13-Jul-2022	DUNHA	DUNHAM, ANDREW	Issued	156	C	72.75
5400	13-Jul-2022	E	ENVIRONMENTAL OPERATORS CERTIFICATE	Issued	156	C	420.00
5401	13-Jul-2022	FOUNDAY	GW FOUNDERS DAY COMMITTEE	Issued	156	C	6,000.00
5402	13-Jul-2022	GREEN	GREENWOOD SAW TO TRUCK REPAIRS	Issued	156	C	817.60
5403	13-Jul-2022	GWBUCK	GREENWOOD BUCK & UP	Issued	156	C	402.50
5404	13-Jul-2022	HANSON	HANSON, CORNEL	Issued	156	C	42,575.00
5405	13-Jul-2022	MILLS	MILLS OFFICE PRODUCTIVITY	Issued	156	C	264.50
5406	13-Jul-2022	MINI	MINISTRY OF TRANSPORTATION AND INFRA	Issued	156	C	1,134.51
5407	13-Jul-2022	PRAXAIR	LINDE CANADA INC	Issued	156	C	35.72
5408	13-Jul-2022	PROMA	PROMAG ENVIRO	Issued	156	C	1,180.82
5409	13-Jul-2022	ROUTE3002	ROUTE 3 PRINT STUDIO & GIFTS	Issued	156	C	168.00
5410	13-Jul-2022	SHANGT	SHANGRAW, TONY	Issued	156	C	250.00
5411	13-Jul-2022	SHERA	SHERSTOBITOFF, ANDREA	Issued	156	C	67.18
5412	13-Jul-2022	THOMMAR	THOMPSON, MARK	Issued	156	C	350.00
5413	13-Jul-2022	YOUNG001	YOUNG ANDERSON BARRISTERS	Issued	156	C	551.04
5414	21-Jul-2022	ACCUR	ACCURAALARMS	Issued	162	C	63.00
5415	21-Jul-2022	ACECOUR	A.C.E. COURIER SERVICES	Issued	162	C	39.57
5416	21-Jul-2022	AMAZON	AMAZON	Issued	162	C	328.32
5417	21-Jul-2022	AUDCIN	AUDIO CINE FILMS INC	Issued	162	C	320.25
5418	21-Jul-2022	BADGE	BADGE MAKER'S	Issued	162	C	28.91
5419	21-Jul-2022	BARRY001	NOLL, BARRY	Issued	162	C	500.00
5420	21-Jul-2022	BCASSESS	BC ASSESSMENT	Issued	162	C	5,175.14
5421	21-Jul-2022	BOUNDSEP	BOUNDARY SEPTIC SERVICE	Issued	162	C	602.00
5422	21-Jul-2022	CACCRESIGN	CACTUS CREEK SIGNS	Issued	162	C	448.00
5423	21-Jul-2022	CAPRI	CAPRI INSURANCE	Issued	162	C	37,653.00
5424	21-Jul-2022	CHARV001	CHARTIER, VANESSA DAWN	Issued	162	C	320.00
5425	21-Jul-2022	IDEATEN	IDEAL CANOPY TENT & STRUCTURE LTD.	Issued	162	C	628.40
5426	21-Jul-2022	IDRS	IDRS	Issued	162	C	744.25
5427	21-Jul-2022	REGIO001	REGIONAL DISTRICT OF KOOTENAY BOUND/	Issued	162	C	76,285.00
5428	21-Jul-2022	WKBRHD	WEST KOOTENAY BOUNDARY REGIONAL HC	Issued	162	C	22,822.00
5429	25-Jul-2022	ICBCINS	ICBC	Issued	164	C	8,089.00
5430	28-Jul-2022	A&G SUPPLY	A&G SUPPLY LTD	Issued	168	C	251.08
5431	28-Jul-2022	AMAZON	AMAZON	Issued	168	C	406.11
5432	28-Jul-2022	AQUAM	AQUAM INC	Issued	168	C	962.25
5433	28-Jul-2022	GREEN	GREENWOOD SAW TO TRUCK REPAIRS	Issued	168	C	525.00
5434	28-Jul-2022	PRAXAIR	LINDE CANADA INC	Issued	168	C	466.09
5435	28-Jul-2022	REGIO001	REGIONAL DISTRICT OF KOOTENAY BOUND/	Issued	168	C	110.40
5436	28-Jul-2022	ROUT3R	ROUTE 3 RACING CLUB	Issued	168	C	10,000.00
5437	29-Jul-2022	SMIBROS	SMITH BROS. & WILSON (BC) LTD.	Issued	171	C	30,301.43
00511-0001	13-Jul-2022	FORTI001	FORTIS BC - Electric	Issued	155	E	2,128.11

City of Greenwood
Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Jul 29, 2022

Time : 1:20 pm

Supplier : HERIT To ZWARN
 Cheque Dt. 08-Jul-2022 To 29-Jul-2022
 Bank : 01 - General Bank To 999 - Penny Rounding Suspense

Seq : Cheque No. Status : All
 Medium : C=Computer E=EFT-PAP T=EFT-

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 01 General Bank							
00511-0002	13-Jul-2022	FORTI002	FORTIS BC NATURAL GAS	Issued	155	E	159.32
00511-0003	13-Jul-2022	MUNIP	MUNICIPAL PENSION PLAN	Issued	155	E	3,068.83
00511-0004	13-Jul-2022	SHAW001	SHAW CABLE	Issued	155	E	312.27
00511-0005	13-Jul-2022	TELUS 003	TELUS	Issued	155	E	102.50
00511-0006	13-Jul-2022	WORKS	WORKSAFEBC	Issued	155	E	3,027.85
00512-0001	21-Jul-2022	ACCUR	ACCURAALARMS	Issued	161	E	157.50
00512-0002	21-Jul-2022	CANAD003	CANADA REVENUE AGENCY	Issued	161	E	13,174.37
00512-0003	21-Jul-2022	FORTI001	FORTIS BC - Electric	Issued	161	E	1,654.18
00512-0004	21-Jul-2022	MANULIFE	MANULIFE FINANCIAL	Issued	161	E	3,822.04
00512-0005	21-Jul-2022	SHAW001	SHAW CABLE	Issued	161	E	274.02
00512-0006	21-Jul-2022	TELUS	TELUS	Issued	161	E	115.58
00513-0001	28-Jul-2022	BARRY001	NOLL, BARRY	Issued	169	E	100.00
00513-0002	28-Jul-2022	BOLTJ	BOLT, JOHN	Issued	169	E	100.00
00513-0003	28-Jul-2022	COLLVISA	COLLABRIA HERITAGE CREDIT UNION	Issued	169	E	4,571.79
00513-0004	28-Jul-2022	LANG	Lang, Colleen	Issued	169	E	100.00
00513-0005	28-Jul-2022	MUNIP	MUNICIPAL PENSION PLAN	Issued	169	E	3,083.97
00513-0006	28-Jul-2022	NATHJ002	JIM, NATHORST	Issued	169	E	100.00
00513-0007	28-Jul-2022	SEYM	SEYMOUR, MARK G	Issued	169	E	100.00
Total Computer Paid :		275,874.65	Total EFT PAP :	36,152.33	Total Paid :		312,026.98
Total Manually Paid :		0.00	Total EFT File :	0.00			

72 Total No. Of Cheque(s) ...

MEMORANDUM TO COUNCIL

To: Mayor Noll and Council

Date: August 5, 2022

From: Andrea Sherstobitoff, CO

Date to Council: August 8, 2022

Subject: Gold Rush Car Show
Licence to Use and Occupy Application

File: LUO-2022-03

Location: Barbara Diane Colin Memorial Ballpark: ballpark and washrooms; Lion's Park; Miner's Park, parking areas adjacent to the campground and Lion's Park

Rationale

The purpose of this report is to seek Council's approval of a Licence to Use and Occupy application (**Attachment 1**) for use of various municipally owned properties and facilities in the City of Greenwood for the Gold Rush Car Show on August 19-20, 2022.

Options

1. Council may choose to support the recommendation.
2. Council may choose to refer the issue back to staff for additional information.
3. Council may choose not to support the recommendation.

Recommendations

That Council approve the Licence to Use and Occupy application submitted by Alan Laary for use of the following municipally owned property for the Gold Rush Car Show taking place on August 19-20, 2022: Barbara Diane Colin Memorial Ballpark – ballpark and washrooms, Lion's Park, Miner's Park, parking areas adjacent to the campground and Lion's Park.

Background

The applicant proposes to make use of the following municipally owned properties for the Gold Rush Car Show on August 19-20, 2022:

- Barbara Diane Colin Memorial Baseball Park: music, vendors
- Miner's Park: vendors
- Lion's Park: camping, adjacent parking
- Parking areas (adjacent to Lion's Park, campground): show cars

The City of Greenwood is included as an additional insured party under the Gold Rush Car Show's liability insurance policy for this event.

Site maps of the Gold Rush Car Show events are included as **Attachment 2** of this report.

Statutory Regulations, Policies, and Bylaws

Adherence to all applicable regulations and requirements are included as conditions of approval in the Licence to Use and Occupy Agreement, if approved by Council.

The Gold Rush Car Show organizers and participants are expected to comply with the following City of Greenwood Bylaws:

- Property Maintenance Bylaw (includes regulations for use of public land)
- Business Licence Bylaw (for vendors and special events)
- Noise Control Bylaw

The Gold Rush Car Show organizers have contacted the Ministry of Transportation and Infrastructure and confirmed that a highway use permit / approval is not required for this event.

Other Considerations

Gold Rush Car Show organizers are expected to provide:

- Garbage and litter pick-up and disposal
- Traffic and pedestrian safety for roads and the highway
- Access for emergency vehicles must remain clear and unobstructed
- Access to fire hydrants must remain clear and unobstructed

Public Notice

Public notice is not required prior to approval of a Licence to Use and Occupy application.

Attachments

Attachment 1: Licence to Use and Occupy Application

Attachment 2: Gold Rush Car Show Site Plans



THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

PO Box 129
202 S. Government Avenue
Greenwood, BC V0H 1J0
Phone: 250-445-6644 Fax: 250-445-6441
Email: frontdesk.greenwoodcity@shaw.ca

APPLICANT'S INFORMATION:

Application Date: _____

Applicant's Name /
Company Name: _____

Mailing Address: _____

Primary Contact Person: _____

Telephone: _____

Email Address: _____

Applicant's Status:

- ☒ Individual ☐ Municipality ☐ Company (attach Cert. of Incorporation)
☐ Other, specify: Special Event Organization

Charitable Registration #: _____

(if not for profit)

INTENDED USE OF LAND, BUILDING AND/OR IMPROVEMENTS

Proposed Term of Use: _____

(i.e.: years / months / days)

Start Date: Friday, August 19th

End Date: Saturday, August 20th

Civic Address (street): _____

Legal Description: _____

(lot / block / plan)

Property Identification #s: _____

(PIDs)

Commonly known as: _____

(facility name)

Miner's Park
Dorbara Diane Colin Memorial Ballpark
Parking Areas - adjacent to Campground
and Lion's Park

THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

Provide a detailed description of planned activities and/or anticipated construction:

Car Show, vendors, live music

If changes to the property are proposed, please provide specific details about the changes, including the equipment and materials that will be used:

no changes required

Describe all potential effects on adjacent landowners, the environment, or the local area:

Increased noise, traffic, parking

Economic development / retail / tourism opportunities.
(Community wide)

Please attach additional information, as required.

By signing this application form, the signee confirms that the information disclosed on this form is accurate and complete. The signee warrants and represents that they have sufficient power, authority, and capacity to sign on behalf of their company / corporation / community group.

ALAN LARRY

Name (please print)

Signature

Date: May 26, 2022

THE CORPORATION OF THE CITY OF GREENWOOD

LICENCE TO USE AND OCCUPY APPLICATION

PROCESS

A Licence to Use and Occupy Agreement is a legal agreement authorizing non-exclusive use of municipally owned lands, buildings and/or improvements for a specific period of time, and under specific terms and conditions that the City of Greenwood determines to be appropriate.

Your application will be reviewed by the Council of the City of Greenwood in consultation with administration. The review process is expected to take between 2-6 weeks and may take longer depending on the type of application.

Compliance is required with all applicable municipal, provincial, and federal laws and regulations, and may include obtaining additional permits and authorizations such as: building permits, Work Safe BC and Participants Insurance, Ministry of Transportation and Infrastructure permits (signs or highway use), and Interior Health Authority permits.

AFTER YOUR APPLICATION IS REVIEWED BY ADMINISTRATION:

After the completed application is reviewed, the City of Greenwood will inform the applicant of other requirements, including:

Requirements that WILL be requested upon approval of the application:

- Rental fee
- Proof of liability insurance listing the Corporation of the City of Greenwood as additional insured
- Proof of additional permits and authorizations *NOT*

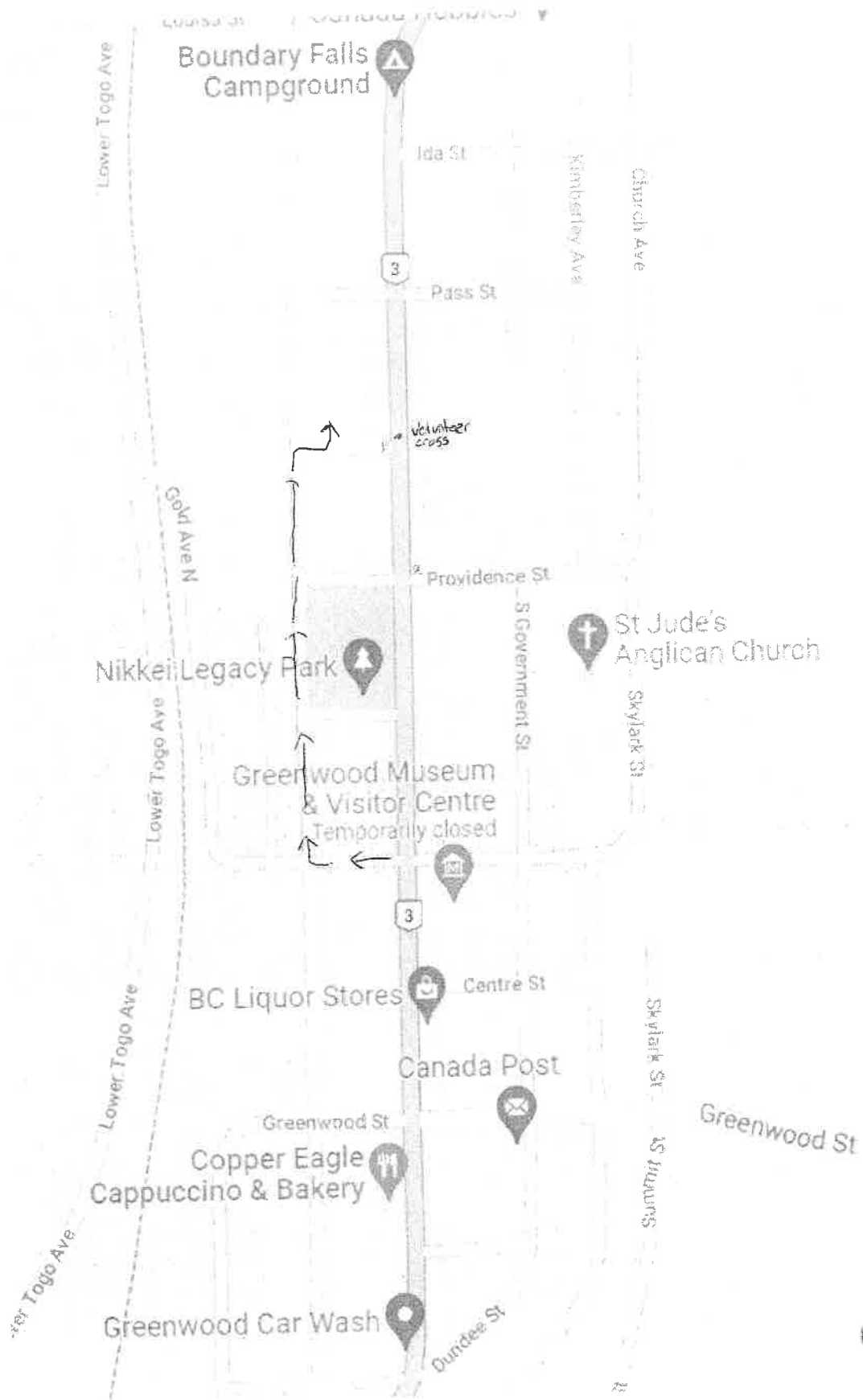
Requirements that MAY be requested upon approval of the application:

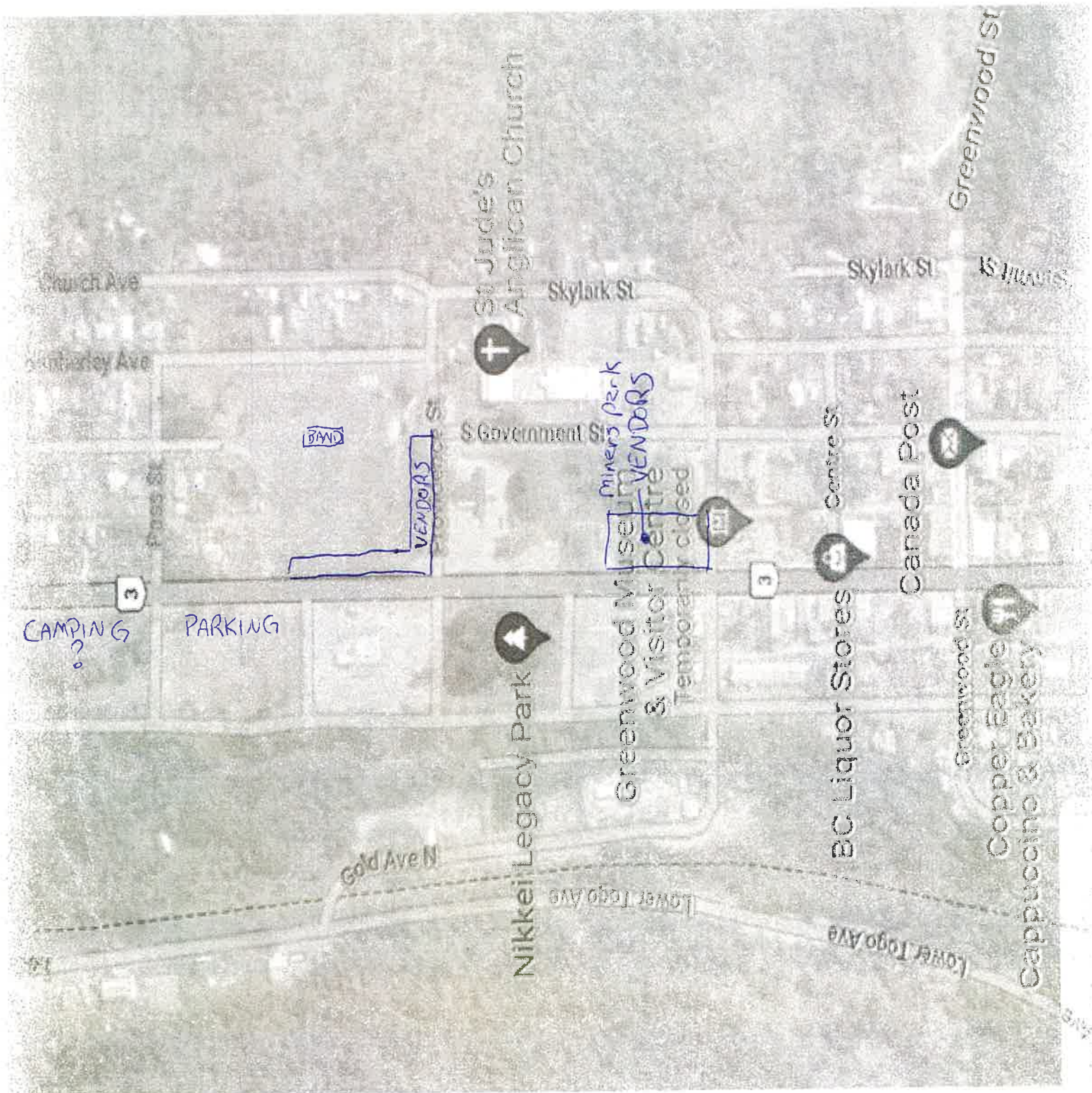
- Damage deposit / security fee
- A detailed site plan

Licence to Use and Occupy Terms and Conditions

Other terms and conditions may apply. These terms and conditions will be included in the Licence to Use and Occupy Agreement. These terms and conditions may include:

- Temporary Use Permit Application, including payment of the associated fee
- Permissive Tax Exemption Application
- Payment of municipal property taxes (for-profit businesses)
- Payment of municipal water and sewer utilities
- Payment of other utilities (i.e.: electricity, gas)





CAMPING?

PARKING

VENDORS

Miners Park
VENDORS

St Jude's
Anglican Church

Government St

Skylark St

Greenwood St

Skylark St

Skylark St

Nikkei Legacy Park

Greenwood Museum
& Visitor Centre

Temporary closed

BC Liquor Stores

Centre St

Canada Post

Greenwood St

Copper Eagle

Cappuccino & Bakery

Gold Ave N

Lower Togo Ave

Lower Togo Ave



August 20th 2022
SHOW STARTS AT 9AM

THIS IS A
FREE
COMMUNITY EVENT!
EVERYONE WELCOME

CARS
TRUCKS
MOTORCYCLES
TRACTORS

SELKIRK MOUNTAIN MUSIC SOCIETY PRESENTS:

KOOTENAY JACK & ALL HIS ROWDY FRIENDS

AUG 19TH 6 PM AT THE BASEBALL PARK

AUG 20TH 12 PM.

1 PM OPEN MIC AND JAM FOR LOCAL ARTISTS

SINGER SONGWRITERS (SOME OF THE BEST FROM THE SELKIRK COLLAGE MUSIC PROGRAM)

6 PM OL TIME ROCK, COUNTRY, REGGAE

Vendors Sign up - email Jewelcreek@outlook.com
Swap meet tables welcome (No charge)

SPONSORED BY:



Greenwood
Community
Association



ROUTE 3
GRAPHICS

COPPER CREEK
COUNTRY STORE

THE GRUB HUT

DEADWOOD
JUNCTION

MEMORANDUM TO COUNCIL

To: Mayor Noll and Council

Date: August 5, 2022

From: Andrea Sherstobitoff, CO

Date to Council: August 8, 2022

Subject: Fundraiser – Jaclyn (Jay) Day
Licence to Use and Occupy Application

File: LUO-2022-04

Location: Barbara Diane Colin Memorial Ballpark: ballpark, concession and washrooms

Rationale

The purpose of this report is to seek Council's approval of a Licence to Use and Occupy application (**Attachment 1**) for the Jaclyn (Jay) Day Fundraising event.

Options

1. Council may choose to support the recommendation.
2. Council may choose to refer the issue back to staff for additional information.
3. Council may choose not to support the recommendation.

Recommendations

That Council approve the Licence to Use and Occupy application submitted by Amanda Neil for use of the Barbara Diane Colin Memorial Ballpark – concession, ballpark and washrooms for the Jaclyn (Jay) Day Fundraising event on August 9, 2022.

Background

The applicant has organized friends, businesses, and local community members to donate to and participate in a fundraising event for a local resident who was injured while participating in a community baseball tournament.

The fundraising group has applied to use the baseball park concession to sell burgers and home baking on August 9, 2022 from 5:00 – 9:00 pm. The proceeds will assist with medical expenses.

Statutory Regulations, Policies, and Bylaws

Adherence to all applicable regulations and requirements are included as conditions of approval in the Licence to Use and Occupy Agreement, if approved by Council.

The fundraising organizers and event participants will be expected to abide by the regulations included in the City of Greenwood Concession Stand Policy 8020-20 (**Attachment 2**).

Other Considerations

The organizers of this fundraising event have applied for and will be obtaining a liability insurance policy for use of the concession and washroom facilities at the Barbara Diane Colin Memorial Baseball Park.

Administration has waived the standard rental fees and damage deposit requirement for use of this facility, as permitted by the Concession Stand Policy 8020-20 for community events.

The organizers will be responsible for garbage and litter pick-up and disposal, as well as for cleaning the facility after the fundraising event.

Public Notice

Public notice is not required prior to approval of a Licence to Use and Occupy application.

Attachments

Attachment 1: Licence to Use and Occupy Application

Attachment 2: Concession Stand Policy 8020-20



THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

PO Box 129
202 S. Government Avenue
Greenwood, BC V0H 1J0
Phone: 250-445-6644 Fax: 250-445-6441
Email: frontdesk.greenwoodcity@shaw.ca

APPLICANT'S INFORMATION:

Application Date: July 25, 2022

Applicant's Name /
Company Name: Amanda Neil

Mailing Address: 1260 Louisa Street
PO Box 405
Greenwood, BC, V0H 1J0

Primary Contact Person: Amanda Neil

Telephone: 604 715 9244

Email Address: amanda.neil.1993@gmail.com

Applicant's Status: ☒ Individual ☐ Municipality ☐ Company (attach Cert. of Incorporation)
☐ Other, specify: _____

Charitable Registration #: _____
(if not for profit)

INTENDED USE OF LAND, BUILDING AND/OR IMPROVEMENTS

Proposed Term of Use: half day
(ie: years / months / days)

Start Date: August 20⁹, 2022 @ 5pm End Date: August 20⁹, 2022 @ 9pm

Civic Address (street): 169 N. Kimberly Avenue

Legal Description:
(lot / block / plan)

Property Identification #s:
(PIDs)

Commonly known as:
(facility name) Barbara Diane Colin Memorial Baseball
Concession / Washrooms.

THE CORPORATION OF THE CITY OF GREENWOOD
LICENCE TO USE AND OCCUPY APPLICATION

Provide a detailed description of planned activities and/or anticipated construction:

We want to organize a fundraising Softball game for a local mom in need. Concession would be open for sale of baked goods & burgers with proceeds going towards medical bills & expenses for the mother & child. We would need 4 hours (5pm-9pm) for set up, duration of game & tear down & clean up. We are hoping to grill burgers, use the refrigerator for pop & sink for clean up

If changes to the property are proposed, please provide specific details about the changes, including the equipment and materials that will be used:

N/A

Describe all potential effects on adjacent landowners, the environment or the local area:

There would be vehicles parked along the street for viewers & participants of the game

Please attach additional information, as required.

By signing this application form, the signee confirms that the information disclosed on this form is accurate and complete. The signee warrants and represents that they have sufficient power, authority and capacity to sign on behalf of their company / corporation / community group.

Amanda Neil
Name (please print)

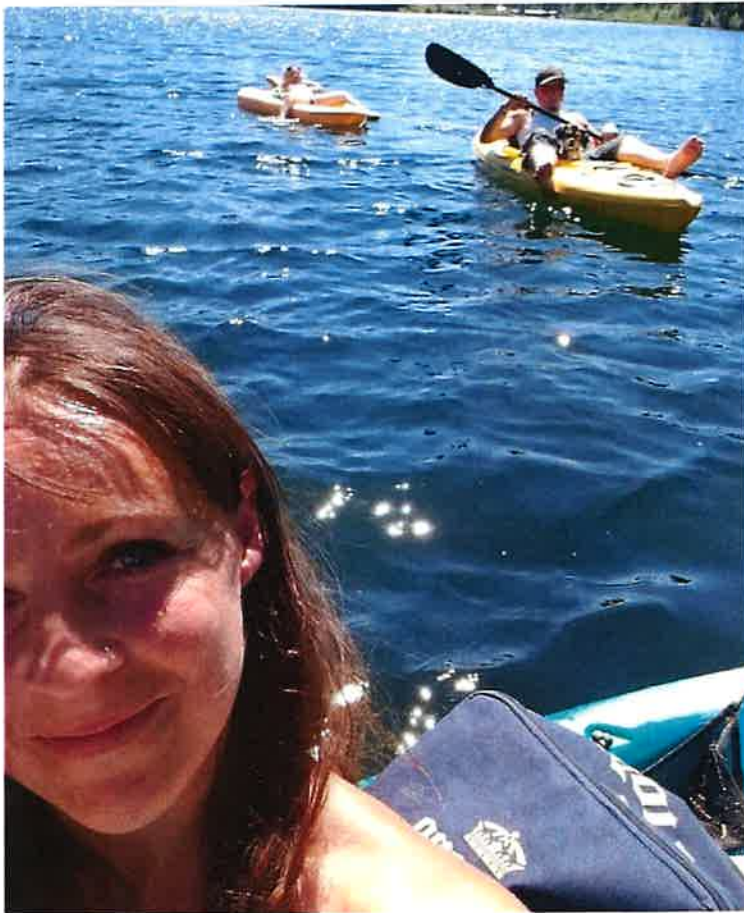
Amanda Neil
Signature

Date: July 25, 2022



Burgers, baking and baseball fundraiser for Jaclyn (Jay) Day!

August 9th 5-9pm come join us for homemade baking, burgers (\$15) by naere and a baseball game with the Tarnished Turkeys and Misfits! Come on down to the ball diamond and enjoy a burger with the game! Homemade baking will be available for \$5/package as well.



On July 16, Jaclyns life changed forever. At a community baseball tournament a ball hit her in the eye causing several fractures in her sinus cavity and tripod fracture in her orbital socket. One surgery has been done resulting in 3 titanium plates implanted and her cheekbone adjusted.

With several trips to emergency room, multiple surgeries and physio-therapy to come we are asking for donations for medical fees, transportation fees, and child care fees for her 6 year old. Thank you!



CONCESSION STAND POLICY 8020-20

PURPOSE

The City of Greenwood's Ball Park Concession Stand Policy establishes and outlines the principles of use for the City's facility, deposit, rental fees and expectations of user.

PRIMARY GOALS

- To protect the concession stand from damage
- Insure the standards for cleanliness are maintained.
- To set the rates for deposits, and rental fees

EXEMPTIONS

The following are exempt from rental fees and deposits:

- City of Greenwood Community events
- Greenwood Recreation Commission
- Greenwood Fire Department

DEPOSITS AND RENTAL FEES

- A three hundred (\$300) deposit will be paid to the City of Greenwood at the time of application to use the concession stand.
- A rental fee of seventy-five (\$75) per day or forty (\$40) up to 4 hours
- The deposit will be returned in full if there is no damage or cleaning to be done by Public Works. (See Concession Inspection)
- All costs by the City of Greenwood for cleaning and repairs will be deducted from the deposit before any refund is made. The deposit to be returned five (5) working days after the event.
- If costs for cleaning and repairs exceed the deposit, the renters will be billed for the excess. In case of non-payment, permission will be refused for further use of the concession stand.

APPROPRIATE USE GUIDELINES

- The “Licence to Occupy” application must be made a minimum of one (1) week prior to the preceding regular meeting of Council.
- Contact your local Health Authority to determine if a food permit is required.

CONCESSION ORDER OF INSPECTIONS

- Pre rental photographs
- Inspection form: Document the condition of the building
- Equipment Inspection form checked
- The concession stand key will be given out two (2) working days before the event.
- Post rental photographs
- Inspection form: Document the condition of the building after use
- Equipment Inspection form checked after use