

# **CITY OF GREENWOOD**

## **Regular Council Meeting**

**Monday, June 13, 2022  
7:00 pm**

## **AGENDA**

### **1. Call to Order**

### **2. Adoption of Agenda**

### **3. Question and Answer Period – Open for questions and answers related to the current agenda only – maximum time period is 15 minutes.**

### **4. Adoption of the Minutes**

- a. Minutes of the Regular Council Meeting of May 24, 2022

### **5. Correspondence for Information**

- a. Sparc BC – Access Awareness Day June 4, 2022
- b. Civic Info BC – Local Government News and Announcements
- c. Interior Health Authority – Info Bulletins and News Releases
- d. The Compass – UBCM Newsletter
- e. LGMA Newsletters
- f. Selkirk College – State of the Basin Focus Newsletter
- g. Rural Economic Development – Rural Broadband Strategy Newsletter

### **6. Councillor's Reports**

### **7. Mayor's Report**

### **8. Accounts Payable Report – May 17 – June 10, 2022**

### **9. New and Unfinished Business**

- a. 2021 Statement of Financial Information

### **10. Bylaws**

- a. Bylaw No. 991, 2022 – Elections Procedure Bylaw

### **11. Late (Emergent) Items**

**12. Discussion of Items for Future Agendas****13. Question Period****Excerpt from Council Procedures Bylaw 674 Section 14**

**Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor and will, where possible and appropriate, be answered by the Mayor or a member designated by the Mayor.**

**A maximum period of 15 minutes shall be provided for considering question from member of the public; however, that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.**

**14. Adjournment**



CITY OF GREENWOOD  
Minutes of the Regular Meeting of Council held on May 24, 2022

**PRESENT**

Mayor B. Noll  
Councillors: C. Lang, J. Nathorst, J. Bolt, M. Seymour

**ALSO PRESENT**

Andrea Sherstobitoff, CO

**ABSENT**

Marcus Lebler, CAO

**CALL TO ORDER**

Mayor Noll called the meeting to order at 7:01 pm.

**ADOPTION OF AGENDA**

**Motion: J. Nathorst / C. Lang**  
THAT the May 24, 2022 agenda be adopted.

**(104-22)**

**Carried**

**QUESTION & ANSWER  
PERIOD**

**ADOPTION OF MINUTES**

Regular Council Meeting Minutes  
May 9, 2022

**Motion: C. Lang / J. Nathorst**  
THAT the minutes of the May 9, 2022 Regular Council  
Meeting be adopted.

**(105-22)**

**Carried**

**CORRESPONDENCE FOR  
INFORMATION**

- |     |   |             |
|-----|---|-------------|
| a.) | Berkley Springs International Water Tasting<br>2022 Results                   | Information |
| b.) | LGMA Newsletter   | Information |
| c.) | Interior Health Authority – Public Service<br>Announcements and News Releases | Information |
| d.) | RDKB Board Highlights   | Information |
| e.) | UBCM Newsletter   | Information |
| f.) | Wilderness Committee – Communities and<br>Climate Change                      | Information |
| g.) | The Compass Newsletter  | Information |
| h.) | Powell River – 2022 UBCM Convention<br>Pricing Policy for Community Forests   | Information |

(106-22)

**Motion: J. Nathorst / C. Lang**

THAT the City of Greenwood send a letter to the UBCM to support the City of Powell River's resolution regarding *Pricing Policy for Community Forests* for consideration at the 2022 UBCM convention.

**Carried**

(107-22)

**Motion: J. Nathorst / C. Lang**

THAT the correspondence items a.) through h.) be accepted as information.

**Carried**

**COUNCILLOR REPORTS**

Colleen Lang: None submitted, verbal report presented.

Councillor Nathorst: None submitted.

Councillor Bolt: None submitted.

Councillor Seymour: None submitted.

**MAYOR'S REPORT**

None submitted, verbal report presented.

(108-22)

**Motion: J. Nathorst / C. Lang**

THAT the Councillor and Mayor's reports be accepted as presented.

**Carried**

**ACCOUNTS PAYABLE**

(109-22)

**Motion: J. Bolt / J. Nathorst**

THAT Council receive the cash disbursement accounts payable report in the amount of \$44,192.68 for the period of May 7-20, 2022.

**Carried**

**NEW AND UNFINISHED BUSINESS**

a.) 2022-2026 Financial Plan – Amendment to the 2022 Budget (Public Washroom Upgrade)

(110-22)

**Motion: J. Nathorst / C. Lang**

THAT Council approve a budget amendment to the 2022-2026 Financial Plan that was approved at the March 28, 2022 Regular Council Meeting to revise the capital budget for the Public Washroom Upgrade from \$100,000 to \$135,000 with the \$35,000 increase being funded from the Gas Tax Reserve.

**Carried**

b.) Founder's Day Events

(111-22)

**Motion: C. Lang / J. Nathorst**

THAT Council approve all events, use of municipal facilities and property for 2022 Founder's Day Events.

**Carried**

c.) Amendment to 2022  
Council Committee  
Appointments

**Motion: J. Nathorst / C. Lang**

THAT Council approve the amendment to the 2022 Council Committee Appointments and appoint Councillor Mark Seymour as the Public Works liaison.

(112-22)

**Carried**

## **QUESTION PERIOD**

### **IN-CAMERA**

**Motion: J. Nathorst**

THAT Council move to In-Camera at 7:24 pm.

(113-22)

**Carried**

**Motion: J. Bolt**

THAT Council adjourn the In-Camera meeting at 8:13 pm.

(114-22)

**Carried**

### **ADJOURNMENT**

**Motion: J. Bolt**

THAT Council adjourn the regular meeting at 8:14 pm.

(115-22)

**Carried**

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**Barry Noll, Mayor**

**Certified Correct**

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**Andrea Sherstobitoff, Corporate Officer**



social planning & research council of british columbia  
4445 Norfolk Street, Burnaby, BC, V5G 0A7  
T: 604-718-7733, 1-888-718-7794  
www.sparc.bc.ca

May 10, 2022

Dear Mayor and Council;

**RE: Please Join Us in Celebrating Access Awareness Day on June 4, 2022**

The year 2022 would mark the 25th annual Access Awareness Day celebrated by British Columbians! Access Awareness Day provides an opportunity for communities to come together to celebrate their successes and show what it means to be truly accessible and inclusive for everyone. Access Awareness Day also falls within National AccessAbility Week which is celebrated from May 29th to June 4th, 2022. National AccessAbility Week is designed to celebrate and recognize the contributions that individuals living with disabilities make in their communities every day.

The theme for this year's Access Awareness Day is "Accessibility Is Inclusion". We have adopted this theme to draw attention to the fact that when we focus on addressing issues of accessibility in our communities, we are also creating opportunities to build true inclusion.

Enclosed is a copy of our Access Awareness Day poster for this year. We recognize that many communities no longer have a practice of passing proclamations and therefore welcome your participation in other ways. For example, you may wish to access our small grant funding of \$500 to host an Accessibility Event in your community to highlight some of the ways your community is working to make accessibility a reality.

Please reflect on different ways your community can join the conversation. We appreciate your efforts in creating an accessible and inclusive community where everyone can share their talents, experiences, and abilities in real and meaningful ways.

We look forward to the opportunity to work with you and others in your community to show that by investing in accessibility and believing in the community the possibilities are limitless.

Thank you for the role that you play every day in making this vision a reality!

Sincerely,

A handwritten signature in black ink that reads "Lorraine Copas".

Lorraine Copas  
Executive Director, SPARC BC



*SPARC BC acknowledges that our office is located on the ancestral and unceded homelands of the hənq̓əminəm and Skwxwú7mesh speaking peoples. They have been custodians of this land for thousands of years and we would like to pay our respect to the Elders and Knowledge keepers both past and present. We are grateful for the opportunity to be on this shared territory.*



**Accessibility is  
INCLUSION**  
ACCESS AWARENESS DAY 2022



## **\$500 AccessAbility Grants**

These grants are provided through SPARC BC with funding support from the Federal government through the Accessible Canada Social Development Partnership Program as well as the Province of British Columbia through the Provincial Accessibility Secretariat. These grants are available to local government partners, local Accessibility Committees as well as local disability serving organizations.

### **About Your Organization**

Please share a bit of information about your organization.

Your Name: \_\_\_\_\_

Your Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Municipality: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **Event Details**

Name of the event: \_\_\_\_\_

Type of event: \_\_\_\_\_ Date of the event: \_\_\_\_\_

☐ The event will be held online

☐ The event will be held in person at the following location: \_\_\_\_\_

page 1 of 2



## Accessibility is INCLUSION

ACCESS AWARENESS DAY 2022



### Key outcomes and highlights from your event

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Number of participants: \_\_\_\_\_

### Next steps

Please complete this grant application form and return it to [accessibility@sparc.bc.ca](mailto:accessibility@sparc.bc.ca) with the subject line—Accessibility is Inclusion.

### Sharing your story

On Access Awareness Day, SPARC BC would like to profile your event through social media. Please tag SPARC BC if you will be sharing your event online.



@SPARCBC



@sparcbc



@socialplanningresearchbc

### Questions

Please do not hesitate to reach out:

Tanya Tejassvi

Manager, Accessibility Initiatives

Social Planning and Research Council of British Columbia (SPARC BC)

4445 Norfolk Street Burnaby, BC V5G 0A7

T: 604.718.7732 E: [ttejassvi@sparc.bc.ca](mailto:ttejassvi@sparc.bc.ca)



## Front Desk

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**From:** CivicInfo BC Newsletter <newsletter@civicinfo.bc.ca>  
**Sent:** May 20, 2022 11:44 AM  
**To:** frontdesk.greenwoodcity@shaw.ca  
**Subject:** CivicInfo BC - News and Announcements - May 20, 2022

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## News and Announcements

May 20, 2022

### Local Government News

#### **Richmond Wins National Municipal Environment Award for its City-Wide Pollinator Program**

Pollinators are paramount for a stable and thriving natural environment, which is known to improve the physical and mental health of residents. However, there is growing evidence that pollinator species, such as bees and butterflies, are in decline globally due to the pressures of urban development.

*Posted: May 19, 2022*

#### **City of Vancouver Advances Climate Action with Deep Emissions Reductions**

Vancouver Council is taking action to further advance City leadership on zero-emissions buildings that will reduce the fossil fuels we burn, add cooling and air filtration in new buildings, and transform our construction processes to use more sustainable and healthy materials with less waste.

*Posted: May 18, 2022*

#### **Preserving the RDCK's Cottonwood Lake: Community Comes Together for a Greater Cause**

Located just south of the City of Nelson along Highway 6 towards Salmo in Electoral Area 'E' of the Regional District of Central Kootenay (RDCK) is Cottonwood Lake. Known for its picturesque setting among the Selkirk Mountains, Cottonwood Lake is a recreation destination for residents of the RDCK.

*Posted: May 17, 2022*

#### **BC Launches New Program to Accelerate Local Climate Action**

Through Budget 2022, the Province provided \$76 million over three years for the Local Government Climate Action Program. Funds will be distributed to eligible governments based on each community's population and a base amount. Participating governments will be required to show funds have been

invested in projects that support the objectives of the CleanBC Roadmap to 2030 or the Climate Preparedness and Adaptation Strategy.

*Posted: May 16, 2022*

### **City of Fort St. John to host Engine Boss Training in June**

The Engine Boss Leader Course is designed for municipal Fire Departments in BC to meet the Office of the Fire Commissioner and BC Wildfire Service training and practical requirements for provincial wildfire deployments.

*Posted: May 16, 2022*

### **Northern Development Approves Over \$1.3 Million in Grant Funding for Six Economic Development Projects**

Northern Development's board of directors has approved funding for six valuable projects in central and northern B.C.

*Posted: May 13, 2022*

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## **Announcements**

### **BC AIR ACCESS PROGRAM**



#### **Survey: Share Your Feedback, Thoughts and Ideas**

We are excited to invite you to share your feedback, thoughts and ideas about the BC Air Access Program (BCAAP). BCAAP is a competitive, cost-shared, application-driven program that provides funding support to eligible public-use air facilities across the province. Since BCAAP started in 2015, we have provided over \$47M in funding to 67 airports for projects as varied as runway expansions and fueling infrastructure.

We understand the devastation Covid-19 has had on the aviation sector and on airports in particular. To help us keep the program relevant and responsive in a post-pandemic world, we want to hear from you. Your input will be used to help us improve BCAAP prior to our next formal intake in 2022/23.

Your responses are only accessible to BCAAP staff, though may be shared in a consolidated manner that retains individual anonymity.

As you work through the survey, we encourage you to focus on your experience with BCAAP in the past, but also to keep in mind emerging concepts such as advanced air mobility (AAM) and the potential application of the program to AAM infrastructure. You can learn more about AAM by visiting <https://canadianaam.com/>.

You can find the survey at

<https://survey.th.gov.bc.ca/TakeSurvey.aspx?SurveyID=BCAAP2022>, and it will be open until May 31, 2022.

Note: Although many of the questions may feel more relevant to respondents that operate air facilities, we encourage non-operators to participate to gather a diverse range of voices to help us make BCAAP a more effective program. Non-operators will be offered a truncated version of the survey questionnaire made up of an open-ended question asking for thoughts and insights. Feel free to reach out to us at [BCAAP@gov.bc.ca](mailto:BCAAP@gov.bc.ca) if you have any questions

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## ESRI CANADA



### NG9-1-1 GIS Validator

Esri Canada has released the **NG9-1-1 GIS Validator**, a free online service that compares and scores GIS data to the NENA NG9-1-1 GIS Data Model. The GIS Validator was built from the request of Canadian municipalities through the CRTC Emergency Services Working Group (ESWG).

Municipalities and emergency services data providers can upload their files for a detailed list of discrepancies and summary as many times as they wish. There is no software installation required. The GIS layers that the Validator currently checks are:

- Road Centrelines
- Site/Structure Address Points
- Emergency Service Boundaries
  - EMS Polygons
  - Police Polygons
  - Fire Polygons
- Provisioning Boundaries

Access the app at [esri.ca/gisvalidator](https://esri.ca/gisvalidator). For more information, please register for this upcoming free webinar on the NG9-1-1 GIS Validator: [esri.ca/webinar06-08-22](https://esri.ca/webinar06-08-22)

**SIMON FRASER UNIVERSITY  
MORRIS J. WOSK CENTRE FOR DIALOGUE**



**"Renovate the Public Hearing" Survey**

Public hearings in British Columbia were established to provide a public voice in the land use decision-making process. One hundred years later, many voices are asking to revisit its purpose and process for local governments.

On April 7-8, 2022, the SFU Morris J. Wosk Centre for Dialogue's Strengthening Canadian Democracy Initiative convened a workshop titled "Renovate the Public Hearing" with funding from the Canadian Housing and Mortgage Corporation's Housing Supply Challenge.

The province-wide workshop convened British Columbian elected officials, local government staff, community organizations, and policy/industry experts to reflect on current public hearing practices and envision alternatives. Thirty people from diverse geographic, professional, and personal perspectives participated and offered opinions on local government land-use public hearings.

This survey shares key themes generated by the workshop discussions. We'd like your help prioritizing these ideas. Tell us what is most important to you!

**Please take this 15-minute survey [here](#).**

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**UNION OF BC MUNICIPALITIES**



**UBCM Accepting Applications for Canada Community-Building Fund Strategic Priorities Fund**

The CCBF fund – formerly the federal Gas Tax Fund – invests over \$300 million in federal funds annually to British Columbia for projects that benefit BC's local governments and achieve the national objectives of building strong cities and communities, a clean environment and strengthen productivity and economic growth. UBCM administers the CCBF on behalf of Canada and the Province of BC.

Local Governments in BC outside of the Metro Vancouver region can access the SPF

program guide and apply through the [UBCM website](#). Deadline to apply is June 30, 2022.

## FORESTRY INNOVATION INVESTMENT



### "Naturally Wood: A Collection of 65 Unique Wood Projects"

Thanks to advancements in technology and mass timber products, wood is being used throughout our province in new and sometimes unexpected ways to construct everything from tall timber towers and affordable housing to community and cultural facilities.

**Local governments play a vital role** in supporting the construction of mass timber buildings. 'Naturally Wood: A Collection of 65 Unique Wood Projects' is a publication designed to inspire the use of wood and mass timber products in building projects in communities across BC. Within the pages of this book, readers will find more than 65 unique wood projects throughout the province—each of them distinctive, and many groundbreaking.

Download a free, digital copy of this book:

<https://www.naturallywood.com/resource/naturally-wood-a-collection-of-65-unique-wood-projects/>

*A crown agency of the BC Government, FII is focused on expanding opportunities for BC forest products and ensuring BC's forest sector continues to grow and prosper.*

## CIVICINFO BC



### Notice of Annual General Meeting & Election

The Annual General Meeting of the CivicInfo BC Society will be hosted online at 11:30am on Tuesday June 28th, 2022. The meeting is expected to last approximately 30 minutes. If you belong to an organization that's a CivicInfo BC member, and you wish to attend, please RSVP by no later than June 27th at <https://form.surveypal.net/CivicInfoBC-AGM-2022>. Prior to the AGM, those who have RSVP'd will receive a link to access the meeting, along with a full AGM information package.

In accordance with the bylaws of the Society, elections for the CivicInfo BC Board of Directors will also be held during the AGM. Nine positions are elected annually for one year terms: President, Vice President, Treasurer, and up to six Directors at Large. Learn more or request

a nomination form by sending an email to [nominations@civicinfo.bc.ca](mailto:nominations@civicinfo.bc.ca).

Place an Announcement in this Newsletter

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#203 - 4475 Viewmont Avenue, Victoria, BC V8Z 6L8  
E: [info@civicinfo.bc.ca](mailto:info@civicinfo.bc.ca) P: 250-383-4898

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## Front Desk

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## News and Announcements

May 27, 2022

### Local Government News

#### **Burnaby Launches New Chinese Canadian History Resource Guide and Companion School Program**

The guide, developed in partnership with a volunteer advisory committee of academic and community advisors coordinated by the Burnaby Village Museum, is valuable for anyone interested in learning more about our City's diverse history. It is also a curriculum resource for teachers and students of elementary and secondary schools.

*Posted: May 27, 2022*

#### **BC Mayors Issue Baseball Challenge - in Form of BC Cup**

The BC Cup has been launched, a trophy that will go to the mayor's office of the BC-based team that produces the most wins in head-to-head games between West Coast League baseball teams.

*Posted: May 27, 2022*

#### **Kamloops and Tk'emlúps te Secwépemc Win National Award for Building Relationships Towards Reconciliation**

The City of Kamloops, BC and the First Nation of Tk'emlúps te Secwépemc have received national recognition for their Building Relationships Towards Reconciliation partnership from the Canadian Association of Municipal Administrators.

*Posted: May 26, 2022*

#### **Village of Queen Charlotte Council Votes to Restore Ancestral Haida Name Daajing Giids**

To change the municipality's name, Council must ask the Minister of Municipal Affairs to advance a



request to Cabinet. By way of May 16th's ground-breaking resolution, Council has triggered the statutory two-week notice period that aims to see a formal request to Minister Cullen by June 6th 2022. From there, Minister Cullen will need to decide whether to advance the request for an Order-in-Council.

*Posted: May 25, 2022*

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## FORESTRY INNOVATION INVESTMENT



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tall timber towers and affordable housing to community and cultural facilities.

**Local governments play a vital role** in supporting the construction of mass timber buildings. 'Naturally Wood: A Collection of 65 Unique Wood Projects' is a publication designed to inspire the use of wood and mass timber products in building projects in communities across BC. Within the pages of this book, readers will find more than 65 unique wood projects throughout the province—each of them distinctive, and many groundbreaking.

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<https://www.naturallywood.com/resource/naturally-wood-a-collection-of-65-unique-wood-projects/>

*A crown agency of the BC Government, FII is focused on expanding opportunities for BC forest products and ensuring BC's forest sector continues to grow and prosper.*

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Place an Announcement in this Newsletter

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#203 - 4475 Viewmont Avenue, Victoria, BC, V8Z 6L8  
E. [info@civicinfo.bc.ca](mailto:info@civicinfo.bc.ca) P. 250-383-4898

For Immediate Release | May 24, 2022

## Entire Interior Health region benefits from heart monitor upgrade

**IH WIDE** – Interior Health (IH) is upgrading heart monitors across the region, improving patient access to important diagnostic testing, and enhancing timely access for physicians and nurse practitioners to these reports.

A heart (or Holter) monitor is a [diagnostic test that monitors cardiac rhythms](#) via continuous electrocardiogram (ECG) tracing over 24 hours or more. This service is offered at 31 sites across IH.

For patients, the brand new devices and system will prevent diagnostic cancellation or the need for diagnostics due to equipment issues. Sites can also share the workload to scan the Holter exams if one site has an unexpected increased volume, decreasing the time to get results.

This project is the outcome of the collaborative efforts between IH and the [Royal Inland Hospital \(RIH\) Foundation](#). The project came to fruition as a result of a generous estate gift from Bill and Catherina Humphrey.

"Without the support of the RIH Foundation and the donors, this project to this extent would not have been possible," said Interior Health vice president of clinical operations, Dr. Shallen Letwin. "We're proud to be able to provide first-class cardiac care to people living across the Interior region."

"The Royal Inland Hospital Foundation is proud to take care of our big family at Interior Health. The impact of this legacy donation is greater than we could have ever wished for," explained Heidi Coleman, CEO of the RIH Foundation.

All sites in IH will be provided with new equipment to replace older monitors and scanning software. Phased out equipment still within its operational life will be donated to other areas in need. Implementation started in March and the rollout across IH will be complete in June.

"As a physician, it's convenient to be able to report Holter results from any computer," said Dr. Shawn Pun of Kamloops. "This system has great potential to reduce current Holter reporting turnaround times, a huge benefit to both our patients and health-care providers."

### Facts:

- Number of sites
  - Scanning sites: 8
  - Remote sites: 24
- Total number of devices purchased and distributed:
  - 275 Holter monitors
  - 25 remote licence keys
  - 16 scanning licence keys

- 30 -

We recognize and acknowledge that we are collectively gathered on the traditional, ancestral, and unceded territories of the seven Interior Region First Nations. This region is also home to 15 Chartered Métis Communities. It is with humility that we continue to strengthen our relationships with First Nation, Métis, and Inuit peoples across the Interior.

### MEDIA, FOR INFORMATION:

PHONE 1.844.469.7077 EMAIL [media@interiorhealth.ca](mailto:media@interiorhealth.ca)

**Photo Attached:** Kelowna General Hospital cardio tech supervisor, Heidi Walwyn, demonstrates applying a heart monitor on Interior Health cardiac manager Mack Cheyne.

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**MEDIA, FOR INFORMATION:**

PHONE 1.844.469.7077 EMAIL [media@interiorhealth.ca](mailto:media@interiorhealth.ca)

For Immediate Release | May 30, 2022

## Text alerts for toxic drugs now available in Interior

**IH Wide** – In response to the ongoing toxic drug emergency, a new health alert system has been launched across Interior Health.

"Across the province – in every community – we continue to see tragic deaths due to the toxic drug supply. The new alert system is an example of innovation and community collaboration to save lives in this crisis," said Minister of Mental Health and Addiction Sheila Malcolmson.

The Toxic Drug Alerts system uses text messaging to send alerts as a public health measure to prevent drug poisonings and deaths, and provides timely information and up-to-date resources to people who use drugs and community members.

"We are thrilled to have this new tool available in the Interior to support people and to get information out immediately to those who need it most," said Interior Health president and CEO, Susan Brown. "As the number of lives lost continues to grow, we are focused on removing barriers to supports, and implementing new strategies to prevent drug poisonings and deaths and mitigate harm from the toxic drug supply."

People who use drugs, those who support them, and community members are encouraged to opt-in for toxic drug alerts by sending the keyword JOIN to ALERTS (253787). They will receive toxic drug and drug poisoning alerts and, in the future, public health alerts, such as COVID-19 related information.

"Timely and targeted information regarding the current drug supply is vital when we are seeing the toxicity of illicit drugs increase at an alarming rate. Alerts will help people make better informed decisions and ultimately help reduce harms, including overdose and death, from poisoned drugs," said Jessica Bridgeman, Interior Health sexual health and harm reduction manager.

To further help keep communities safe, subscribers can anonymously submit information relating to toxic drugs or drug poisonings via text using the keyword OD.

"The priority is to get people access to safe supply, but while we're waiting, toxic drug alerts will be really helpful in letting us know what is going around in our communities, and can help people make harm reduction decisions for themselves," said Sara Young, manager of Harm Reduction at BC Centre for Disease Control.

Drug alerts play an important role in empowering people who use drugs to do so more safely.

"I have been so glad that I have been getting the drug alerts in my area and surrounding areas because anything that is in the surrounding areas is going to make it here eventually," said one person with lived experience who was involved in developing the new system. "I used this information to prepare myself for any toxic drugs that could be coming our way by doing smaller testers, trying to

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get samples into the drug testers, asking my peers what they think and informing my peers of the drug alerts. It helped a lot when there were photos in colour. The description was also helpful.”

Interior Health is the first health authority to be launching the new system which is developed by the BC Centre for Disease Control and the Office of Virtual Health at the Provincial Health Services Authority in partnership with regional health authorities. The alert system is expected to expand to additional health authorities summer 2022.

A program called RADAR has been managed as a research project in Vancouver Coastal Health since 2015. It has demonstrated the success of a text message-based drug and overdose alerting system.

To learn more about the DOPhE system visit [towardtheheart.com](http://towardtheheart.com).

For more information about substance use and the toxic drug crisis visit [interiorhealth.ca](http://interiorhealth.ca).

- 30 -

Attached: Screen shot of the new drug alert text system on a mobile phone.

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**MEDIA, FOR INFORMATION:**

PHONE 1.844.469.7077 EMAIL [media@interiorhealth.ca](mailto:media@interiorhealth.ca)



For Immediate Release | June 9, 2022

## Interior Health paving the way in medical leadership training

**IH WIDE** –The inaugural cohort of the NAVIG8 Emerging Medical Leaders Program at Interior Health has graduated. These 26 participants completed a two-year, one-of-a-kind program that equips medical staff (physicians, midwives, nurse practitioners and dentists) with the knowledge, skills, and behaviours to become the next generation of medical leaders in Interior Health.

“Interior Health is paving the way in medical leadership training in B.C. and across Canada,” said president and CEO Susan Brown. “NAVIG8 aims to build a community of medical leaders who are partners in continuously improving care and creating and sustaining change in health care. I am thrilled Interior Health has people with a genuine connection to their work and a career that aligns with who they are.”

This medical leadership training program is part of Interior Health’s continuous work in medical staff engagement. The idea originated from a late-night brainstorm and notes on a napkin. From there, it grew into a comprehensive leadership development program.

“Our NAVIG8 program is an innovative approach to mentoring the next generation of medical leaders at Interior Health,” said Dr. Mike Ertel, vice president medicine and quality. “I have been privileged to speak with each participant in post-session calls and in these conversations, I heard timely and valuable feedback about what was working well and what can be improved. This has been instrumental in shaping the success of the program.”

NAVIG8 is designed for medical staff who aspire to, or currently occupy, formal administrative leadership positions in Interior Health and who wish to supplement their medical background with applied operational skills. The program format includes experiential learning projects, a mentorship partnership, and in-person and virtual learning sessions.

“Participants learn operational and administrative skills; receive mentorship from medical and administrative leaders; develop a deeper awareness of their own leadership strengths and opportunities; and gain deeper insights into how to engage, inspire, and motivate teams,” said Harsh Hundal, executive medical director, physician engagement and resource planning.

Through faculty presentations, case studies, group discussions, workshops, and individual exercises, participants examine the distinctive characteristics that define successful leaders. The curriculum balances thought-provoking analysis and dialogue with self-reflection and personal development. The

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aim of the program is to build a community of medical leaders who can be effective partners in continuously improving care.

NAVIG8 is the only health authority-based medical leadership program in Canada recognized by the Canadian Society of Physician Leaders as a pathway to certification as a physician executive. This unique two-year medical leadership training program has garnered significant interest from other health authorities and provincial organizations.

Now in its third year, with the second cohort consisting of physicians, a midwife, and an oral surgeon, NAVIG8 has had a significant impact on program participants.

"There is no question in my mind that the program is helping to transform me into a more confident and thoughtful leader. Networking with a group of my peers early on in the program was invaluable. I'm learning as much from my peers as from the speakers," said a NAVIG8 participant.

At the inaugural NAVIG8 graduation event, held April 21 in Kelowna, participants had the opportunity to hear presentations, view project posters, and connect in person. NAVIG8 Cohort 2 began fall 2021 and will graduate summer 2023.

To learn more, watch a video about [NAVIG8](#).

- 30 -

**Photos Attached:**

- Group Picture: NAVIG8 Emerging Medical Leaders Program Graduates: Juliann Aitchison, Susan Benzer, Jill Boulton, Sarah Broder, Paul Carey, Joslyn Conley, Jeffrey Douziech, Dante D'Urbano, Brian Forzley, Kaveri Gupta, Meghan Guy, Jeff Hussey, Jasmine Kerr, Nerine Kleinhans, Launny Lowden, Paul Magnuson, Elizabeth Parfitt, Annemie Raath, Michael Robinson, Andrew Sellars, Julian Sernik, Michael Slatnik, Jacobus Syen, Aleksander Tkach, Shauna Tsuchiya, and James Wiedrick.
- Picture 2: Dr. Julian Sernik (Vernon) presenting his leadership project, Diabetic Foot Ulcer Clinic, at the NAVIG8 graduation event.
- Picture 3: NAVIG8 graduates (L-R) Dr. Juliann Aitchison (Salmon Arm), Dr. Sarah Broder (Penticton), Dr. Sue Benzer (Trail), Dr. Nerine Kleinhans (Creston).

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**MEDIA, FOR INFORMATION:**

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## Front Desk

**From:** Union of BC Municipalities <ubcm@ubcm.ca>  
**Sent:** June 1, 2022 1:28 PM  
**To:** frontdesk.greenwoodcity@shaw.ca  
**Subject:** 2022 convention resolutions & session proposals; UBCM Executive meeting highlights

# THE COMPASS

News and information from the Union of BC Municipalities

## UBCM Executive Meeting highlights

The UBCM Executive held its quarterly committee and board meetings in Victoria from May 18-20 in conjunction with 2022 Advocacy Days. A full slate of Committee meetings was held and Executive members welcomed a delegation from the Minister of Municipal Affairs, the Honourable Nathan Cullen and also had an opportunity to share our Advocacy Priorities with Premier Horgan and MLAs. [Read more](#)

### Updates to streamline convention resolutions process

With the return to an in-person Convention for 2022, UBCM's Resolutions Committee has reflected on learnings from the two virtual resolution sessions in 2020 and 2021 and has identified several changes that will be retained for this year's Convention. [Read more](#)

### Funding & resources update

Each month we provide an update on UBCM funding programs and information on other programs, events, and resources that may be of interest to local governments and First Nations. [Read more](#)

### Convention session proposals deadline is June 3

UBCM is now accepting clinic and workshop applications for the 2022 Convention in Whistler. Interested parties are asked to review the criteria and deadlines in the [Session Proposal Process](#), and submit a proposal using the online form. The deadline for submissions is this Friday, June 3, 2022.

### Deadline to submit resolutions is June 30

Members are reminded that Thursday, June 30 is the deadline to submit a resolution to

### Webinar will explore climate-ready housing design

BC Housing is offering a webinar on Climate Ready Housing Design, from 9 am-

UBCM for consideration at Convention. Please ensure the resolution has been endorsed by your Council or Board and submit it, along with any background information, to [Jamee Justason](#), Resolutions & Policy Analyst.

noon on June 9. This webinar will address the functional needs of buildings and a soon-to-be-released Climate Ready Housing Guide that will provide guidance for building professionals interested in adapting residential buildings to climate stressors and shocks. Please [register](#) in advance.



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Union of BC Municipalities | 525 Government Street, Victoria, V8V 0A8 Canada

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## Front Desk

**From:** Local Government Management Association of BC <office@lgma.ca>  
**Sent:** May 30, 2022 11:03 AM  
**To:** frontdesk.greenwoodcity@shaw.ca  
**Subject:** LGMA Job Circular, News, and Program Updates - Week of May 30, 2022



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 YOUNG ANDERSON

## LGMA Newsletter: Week of May 30, 2022

### Don't Miss the LGMA Annual Conference Registration Deadline is June 10



Take part in LGMA's first in-person event since 2019 and join us in Penticton on June 21-23. Take advantage of the 21 educational sessions that directly support the work of your organization. Hear from three keynote speakers on building more equitable communities, supporting mental health, and gaining strategies on how to recharge and refocus in a post-pandemic world. Interact with relevant trade show exhibitors, share a laugh at the various networking opportunities and enjoy being together again.

**Can't attend the full conference? Register for a pre-conference workshop. Topics include:**

- [Anti-Racism, Equity, and Decolonization](#)
- [Strategic Leadership for Tomorrow](#)

LGMA Staff and Board look forward to welcoming you. We have taken measures to help you feel safe at our event with our finalized [event safety protocols](#). Visit [our website](#) for all conference details and [register online](#) by June 10.

## **LGMA Training:**

### ***Anti-Racism, Equity, and Decolonization***

#### **Pre-Conference Leadership Workshops**

June 21, 8:30 a.m. – 4 p.m.

### ***Strategic Leadership for Tomorrow***

#### **Pre-Conference Leadership Workshops**

June 21, 1 – 4 p.m.

### ***Shifting the Lens: Bringing Opportunity into Focus***

#### **LGMA 2022 Annual Conference**

June 21-23

### ***Explore core local government areas and concepts***

#### **Foundations of Local Government Learning Series**

September to December

### ***Peer Connection for CAOs***

#### **CAO Connect Lunch Series**

September 9

### ***COs supporting COs***

#### **Complimentary CO Connect Lunch Series**

September 21

### ***New ethical scenarios!***

#### **Ethics in Local Government**

Available on demand

[See all Training & Workshops](#)

## **Additional News and Training:**

### ***Guidance on the Declaration Act for local governments***

#### **DRIPA Action Plan Webinar Recording**

### ***New funding for extreme heat planning***

#### **Funding for Extreme Heat Risk Mapping, Assessment, and Planning**

deadline is June 24

### ***Capilano U Fall 2022 & Spring 2023 PADM Courses***

#### **Local Government Administration Programs**

Courses start September 2022

### ***Accessible B.C. Act***

#### **New role for local governments**

### ***Ministry of Environment & Climate Change Strategy***

#### **BC Launches New Program to Accelerate Local Climate Action**

### ***UBCM***

#### **Applications for Canada Community-Building Fund Strategic Priorities Fund**

## **Election Resources:**

### ***Your go-to resource page***

#### **Local Government Elections Information**

### ***Preparing for an election year***

#### **Local Government Election Training**

**Available on demand**

[See all News & Opportunities](#)

**Approving Officers Virtual Workshop  
Registration Closes June 6**





Specific training for Local Government Approving Officers working in BC local government is taking place June 9 and 10. Join local government experts and practitioners for two-half day workshops.

Approving Officers will learn about acceptability threshold for Geohazards and Non-Geotechnical

Hazards, the latest legal updates, as well as engage in a nuts-and-bolts discussion. Take advantage of this opportunity to learn alongside your peers.

Review the [workshop brochure](#) and [register online](#) by June 6, 2022.

**Connect with the LGMA**



# LGMA

LOCAL GOVERNMENT  
MANAGEMENT ASSOCIATION  
OF BRITISH COLUMBIA

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**Local Government Management Association of BC**  
710A - 880 Douglas Street , Victoria, British Columbia V8W 2B7


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## Front Desk

**From:** Local Government Management Association of BC <office@lgma.ca>  
**Sent:** June 6, 2022 11:03 AM  
**To:** frontdesk.greenwoodcity@shaw.ca  
**Subject:** LGMA Job Circular, News, and Program Updates - Week of June 6, 2022



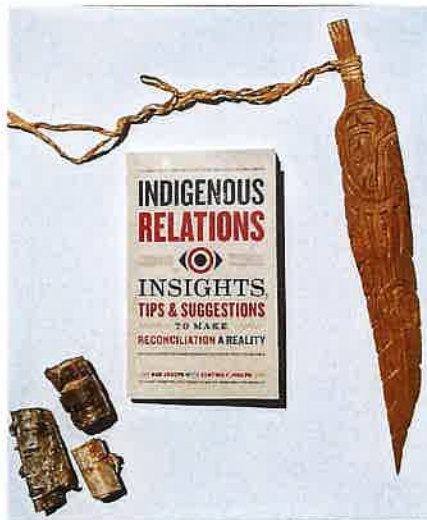
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## LGMA Newsletter: Week of June 6, 2022

### National Indigenous History Month



*Carver: Alex Mountain, Kwakiutl Nation*

As a professional development association, we recognize National Indigenous History Month. As we reflect on the importance of honouring Indigenous Peoples today, this month, and every day, we know that this time is about not only celebrating the diversity and complexity of Indigenous excellence, but also about acknowledging and learning from history and doing better. We are humble in our learning journey as an Association, and we are grateful to engage in this learning alongside our membership, and with the help of subject matter experts.

As the Province rolls out the [DRIPA Action Plan](#), we understand that this work comes after centuries of colonization. We cannot move forward until we acknowledge and work to learn from the past. The

LGMA will continue to work to enhance training related to truth and reconciliation, Indigenous relations, and decolonization throughout our programming. We recognize that there is more work to be done and the process is ongoing, but we are committed to learning and walking alongside you through this journey.

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### ***New funding for extreme heat planning***

#### **Funding for Extreme Heat Risk Mapping, Assessment, and Planning**

deadline is June 24

### ***2022 AMBC Conference***

#### **Call For Presentations**

Submissions due June 30

### ***Capilano U Fall 2022 & Spring 2023 PADM Courses***

#### **Local Government Administration Programs**

Courses start September 2022

### ***Accessible B.C. Act***

#### **New role for local governments**

### ***UBCM***

#### **Applications for Canada Community-Building Fund Strategic Priorities Fund**

## **Election Resources:**

### ***Your go-to resource page***

#### **Local Government Elections Information**

### ***Preparing for an election year***

#### **Local Government Election Training**

#### **Available on demand**

[See all News & Opportunities](#)

**Relaunch of MATI Courses!**





The LGMA and Capilano University's School of Public Administration are proud to announce the relaunch of the MATI courses to their local government partners.

The restart of MATI® courses will facilitate the on-going professional development of local government staff across British Columbia, and the successful graduation of Capilano University students pursuing credentials such as the Diploma in Local Government Administration or credit towards designation with the

International Institute of Municipal Clerks (IIMC).

[Read the entire news release](#) and look for updates regarding course dates for this Fall 2022, and a full suite of courses in 2023. We look forward to welcoming you back!

**Connect with the LGMA**



# LGMA

LOCAL GOVERNMENT  
MANAGEMENT ASSOCIATION  
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## Front Desk

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**From:** Selkirk Innovates <jjones1@selkirk.ca>  
**Sent:** June 6, 2022 8:00 AM  
**To:** frontdesk.greenwoodcity@shaw.ca  
**Subject:** State of the Basin Focus - Subjective Well-being Research Released



### State of the Basin Focus

*Stories of well-being in our region*

2022 - Issue 5



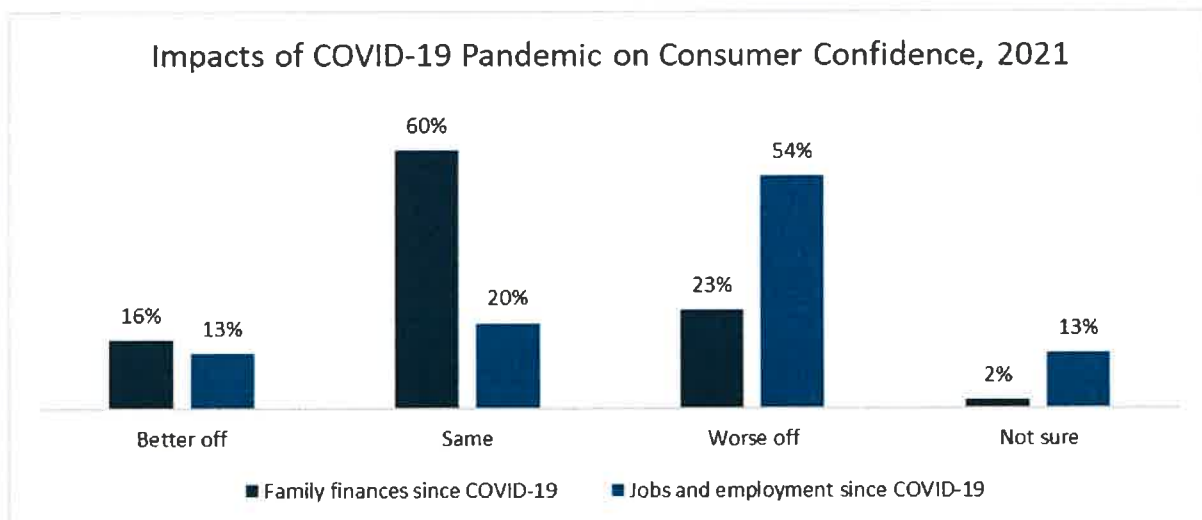
## Subjective Well-being Report Released

Personal and community well-being contribute to the health, vitality, and future of our communities. To understand this *subjective well-being*, in 2021, researchers at Selkirk Innovates administered a survey to 400 residents of the Columbia Basin-Boundary Region. The survey asked over 100 questions regarding residents' perceptions, experiences, and behaviours around a variety of important topics, such as life satisfaction, community well-being, consumer confidence, sense of belonging, access to services, crime and safety, impacts of climate change, impacts of the COVID-19 pandemic, and many more.

The 2021 survey results suggest that residents have a high level of satisfaction with personal and community well-being. However, when compared to the results from the previous survey in 2019, well-being across many topics decreased over this two-year period. While caution should be used when comparing between survey years because different residents were polled in each year, this comparison is valuable when thinking about what factors may have contributed to these changes, such as the pandemic and extreme weather events.

For example, survey respondents provided their opinions about five economic questions, which were used to calculate the Consumer Confidence Index (CCI). If consumer confidence is high, people tend to make more purchases. If consumer confidence is low, people tend to spend less and save more. The survey results from 2021 have a CCI of 45%. This is a 22% decrease compared to 2019 when residents were last surveyed.

The impact of the pandemic is a factor that likely contributed to the reduced consumer confidence. This is evidenced in the 2021 survey when respondents rate the change in their family finances and the job situation and overall employment since the COVID-19 pandemic began in March 2020 (see graph below). Many respondents indicate their family finances are the same since COVID-19 (60%), but that employment is worse off (54%). In another related question, 48% of survey respondents strongly agree with the statement "*I am worried about the impacts of the COVID-19 pandemic.*"



Other subjective well-being results indicate survey respondents are satisfied with their jobs and quality of the local environment. With a strong sense of community, most would recommend their community as a good place to live and are not considering moving. They feel the landscape of their community is attractive and say that livability is generally getting better. Most buy local, exercise regularly, and donate to charity.

These subjective well-being results, along with the State of the Basin's objective well-being indicators, provide important information to support decision-making. As we continue to recover from the pandemic and adapt to changing conditions, perceptions about personal and community well-being are also changing. Future subjective well-being research can capture these changing perceptions and what this means for our region.

To access the full report and see all the results from the subjective well-being research, click the button below.

**2021 Subjective Well-Being  
Report**

To learn more about other indicators of well-being, please visit the  
State of the Basin website [stateofthebasin.ca](https://stateofthebasin.ca).

## Economic Indicators Updated

A selection of economic indicators has been updated on the State of the Basin [website](#). Click the links below to explore the most recent data and analysis.

### Updated indicators:

- [Wages](#)
- [Income](#)
- [Employment Insurance](#)
- [Unemployment](#)
- [Labour Force Replacement](#)
- [Workforce Education](#)
- [Subsidized Housing](#)
- [Waste Generation & Diversion](#)

## Canada in a Changing Climate: Regional Perspectives Report - BC Chapter Now Available!

Natural Resources Canada released the British Columbia chapter of the ***Canada in a Changing Climate: Regional Perspectives Report*** on May 18, 2022. The report focuses on five priority areas: 1) Indigenous Peoples, 2) water resources and flood management, 3) forestry, 4) agriculture, 5) adaptation planning and action. The report also recognizes that BC's municipal, regional, and Indigenous governments are important drivers of climate change adaptation.

Read the report: <https://changingclimate.ca/regional-perspectives/chapter/5-0/>.

Your feedback matters to us.

We want to hear from  
you!



*Selkirk Innovates gratefully acknowledges the support of Columbia Basin Trust.*

State of the Basin Focus is a monthly e-newsletter highlighting stories of well-being in our region. You are receiving this email because you have attended a Selkirk College event, are a Selkirk College stakeholder, or have subscribed to receive updates on the State of the Basin.

*Selkirk College acknowledges the First Nations of the West Kootenay and Boundary regions on whose traditional territories we are honoured to operate: the Sḱwáy̓čkstx (Sinixt), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap). The State of the Basin initiative also extends to the traditional territory of the Lheidli T'enneh First Nation. We are grateful to these Nations as keepers of the lands and value their efforts to enhance resilience and well-being across the region.*



Selkirk Innovates  
Selkirk College  
301 Frank Beinder Way  
Castlegar BC V1N 4L3

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MAYOR ED I. SMITH  
PO BOX 129 202 GOVERNMENT AVE.  
GREENWOOD BC V0H 1J0

Ottawa, June 2022

Dear MAYOR ED I. SMITH and Council,

The economic contributions from rural communities are integral to Canada's success. Rural areas are home to many key industries such as manufacturing, forestry, agriculture, and energy.

Yet, municipalities under 20,000 residents receive less support from the federal government in comparison to their much larger counterparts. Red tape duplications and certain application requirements disproportionately burden small rural communities with very few staff.

This is unfair, unjust, and needs to be addressed urgently. As such, Conservative Shadow Minister for Rural Economic Development and Rural Broadband Strategy, M.P. Shannon Stubbs, Deputy Shadow Ministers M.P. Damien Kurek and M.P. Jacques Gourde, are seeking to convene a townhall with you to address federal funding for rural communities.

Rural Canadians must band together for fairer and more robust funding for communities all over rural Canada.

It is integral to our economy that the federal government works for everyone no matter where they live. The voices of rural Canadians need to be heard. We kindly ask you to express the three most important issues impacting your economic development as a rural community. We will use this feedback to ensure our work for rural Canada is as productive as possible and will determine the agenda for our proposed townhall. This is an opportunity to network, share your priorities, and solutions to the challenges we face.

We value hearing from you and should you wish to attend our forum, please email M.P. Stubbs at [shannon.stubbs@parl.gc.ca](mailto:shannon.stubbs@parl.gc.ca), M.P. Kurek at [damien.kurek@parl.gc.ca](mailto:damien.kurek@parl.gc.ca), or M.P. Gourde at [jacques.gourde@parl.gc.ca](mailto:jacques.gourde@parl.gc.ca).

Thank you for your time.

Shannon Stubbs, M.P.  
Shadow Minister for Rural Economic Development  
and Rural Broadband Strategy  
Lakeland

Damien C. Kurek, M.P.  
Deputy Shadow Minister for Rural Economic  
Development and Rural Broadband Strategy  
Battle River—Crowfoot

Jacques Gourde, M.P.  
Deputy Shadow Minister for Rural Economic  
Development and Rural Broadband Strategy  
Lévis—Lotbinière

## Cheque Register-Summary-Bank



Supplier : HERIT To ZWARN  
 Cheque Dt. 17-May-2022 To 10-Jun-2022  
 Bank : 01 - General Bank To 999 - Penny Rounding Suspense

Seq : Cheque No. Status : All  
 Medium : C=Computer E=EFT-PAP T=EFT-

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
5317	26-May-2022	A&G SUPPLY	A&G SUPPLY LTD	Issued	115	C	935.99
5318	26-May-2022	ACECOUR	A.C.E. COURIER SERVICES	Issued	115	C	98.37
5319	26-May-2022	AMAZON	AMAZON	Issued	115	C	135.60
5320	26-May-2022	BESTBUY	BEST BUY CANADA LTD	Issued	115	C	152.81
5321	26-May-2022	CHARV001	CHARTIER, VANESSA DAWN	Issued	115	C	320.00
5322	26-May-2022	CHRISTSP	SPEARS, CHRISTINE	Issued	115	C	6,790.81
5323	26-May-2022	CUPE001	CUPE - LOCAL 2254	Issued	115	C	408.57
5324	26-May-2022	ESTRSOF001	ESTRADA, SOFIA	Issued	115	C	559.26
5325	26-May-2022	HACH SALES	HACH SALES & SERVICE	Issued	115	C	7,289.34
5326	26-May-2022	ICONIX	ICONIX WATERWORKS LP	Issued	115	C	823.63
5327	26-May-2022	KANWEST	KAN-WEST ROADS LTD.	Issued	115	C	3,335.06
5328	26-May-2022	PRAXAIR	LINDE CANADA INC	Issued	115	C	35.72
5329	26-May-2022	PT00000120	SCHAUER, BENJAMIN AND SCHAUER, SHILO	Issued	115	C	275.00
5330	26-May-2022	REGIO001	REGIONAL DISTRICT OF KOOTENAY BOUND/	Issued	115	C	113.40
5331	26-May-2022	ROUTE3002	ROUTE 3 PRINT STUDIO & GIFTS	Issued	115	C	89.60
5332	26-May-2022	SHANGR	SHANGRAW, RHONDA	Issued	115	C	150.00
5333	06-Jun-2022	ACCUR	ACCURA ALARMS	Issued	124	C	31.50
5334	06-Jun-2022	ACECOUR	A.C.E. COURIER SERVICES	Issued	124	C	33.42
5335	06-Jun-2022	AMAZON	AMAZON	Issued	124	C	51.31
5336	06-Jun-2022	AQUIF	AQUIFORM DISTRIBUTORS LTD	Issued	124	C	987.40
5337	06-Jun-2022	ASSFIRE	ASSOCIATED FIRE SAFETY	Issued	124	C	6,912.50
5338	06-Jun-2022	BLACK001	BLACK PRESS	Issued	124	C	485.37
5339	06-Jun-2022	CANCO	CANCO #106	Issued	124	C	863.08
5340	06-Jun-2022	CAROENV	CARO ANALYTICAL SERVICES	Issued	124	C	435.51
5341	06-Jun-2022	CARVEL	CARVELLO LAW	Issued	124	C	3,369.17
5342	06-Jun-2022	DUNHA	DUNHAM, ANDREW	Issued	124	C	485.85
5343	06-Jun-2022	FORTIS	FORTIS BC	Issued	124	C	1,010.95
5344	06-Jun-2022	GRANDHH	GRAND FORKS HOME HARDWARE	Issued	124	C	69.39
5345	06-Jun-2022	GRANT	GRANT THORNTON LLP	Issued	124	C	8,925.00
5346	06-Jun-2022	HUBFI	HUB FIRE ENGINES & EQUIPMENT LTD.	Issued	124	C	430.81
5347	06-Jun-2022	IDRS	IDRS	Issued	124	C	1,522.07
5348	06-Jun-2022	JAYSFIRE	JAY'S FIRE SAFETY INC	Issued	124	C	2,834.37
5349	06-Jun-2022	LORDC001	LORDCO	Issued	124	C	392.37
5350	06-Jun-2022	MILLS	MILLS OFFICE PRODUCTIVITY	Issued	124	C	144.10
5351	06-Jun-2022	PARKWOR	PARKWORKS SOLUTIONS CORP	Issued	124	C	46,728.61
5352	06-Jun-2022	PRAXAIR	LINDE CANADA INC	Issued	124	C	279.94
5353	06-Jun-2022	ROUTE3002	ROUTE 3 PRINT STUDIO & GIFTS	Issued	124	C	487.20
5354	06-Jun-2022	RRSMI001	ROB, SMITH	Issued	124	C	491.93
00503-0002	30-May-2022	BARRY001	NOLL, BARRY	Issued	117	E	100.00
00503-0003	30-May-2022	BOLTJ	BOLT, JOHN	Issued	117	E	100.00
00503-0004	30-May-2022	FORTI001	FORTIS BC - Electric	Issued	117	E	1,049.12
00503-0005	30-May-2022	FORTI002	FORTIS BC NATURAL GAS	Issued	117	E	1,448.08
00503-0006	30-May-2022	LANG	Lang, Colleen	Issued	117	E	100.00
00503-0007	30-May-2022	MUNIP	MUNICIPAL PENSION PLAN	Issued	117	E	3,483.28
00503-0008	30-May-2022	NATHJ002	JIM, NATHORST	Issued	117	E	100.00
00503-0009	30-May-2022	SEYM	SEYMOUR, MARK G	Issued	117	E	100.00
00503-0010	30-May-2022	SHAW001	SHAW CABLE	Issued	117	E	20.11
00503-0011	30-May-2022	TELUS 003	TELUS	Issued	117	E	102.50
00504-0001	31-May-2022	ACCUR	ACCURA ALARMS	Issued	119	E	157.50
00504-0002	31-May-2022	MUNIP	MUNICIPAL PENSION PLAN	Issued	119	E	3,524.73
00505-0001	09-Jun-2022	COLLVISA	COLLABRIA HERITAGE CREDIT UNION	Issued	127	E	4,182.39
00505-0002	09-Jun-2022	FORTI001	FORTIS BC - Electric	Issued	127	E	5,601.98
00505-0003	09-Jun-2022	MANULIFE	MANULIFE FINANCIAL	Issued	127	E	2,803.16
00505-0004	09-Jun-2022	SHAW001	SHAW CABLE	Issued	127	E	390.13



City of Greenwood  
Cheque Register-Summary-Bank



Supplier : HERIT To ZWARN  
Cheque Dt. 17-May-2022 To 10-Jun-2022  
Bank : 01 - General Bank To 999 - Penny Rounding Suspense

Seq : Cheque No. Status : All  
Medium : C=Computer E=EFT-PAP T=EFT-

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 01	General Bank						
00505-0005	09-Jun-2022	TELUS	TELUS	Issued	127	E	98.56
Total Computer Paid :		98,485.01	Total EFT PAP :	23,361.54	Total Paid :		121,846.55
Total Manually Paid :		0.00	Total EFT File :	0.00			

## City of Greenwood

# MEMORANDUM

To: Mayor Noll and Council Date: June 10, 2022  
From: Marcus Lebler, CAO Meeting Date: June 13, 2022  
Subject: 2021 Statement of Financial Information  
Location: City of Greenwood

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### **Rationale:**

The purpose of this report is to seek Council approval of the 2021 Statement of Financial Information.

### **Options:**

1. Council may choose to support the recommendation.
2. Council may choose to refer back to staff for additional information.
3. Council may choose to not support the recommendation.

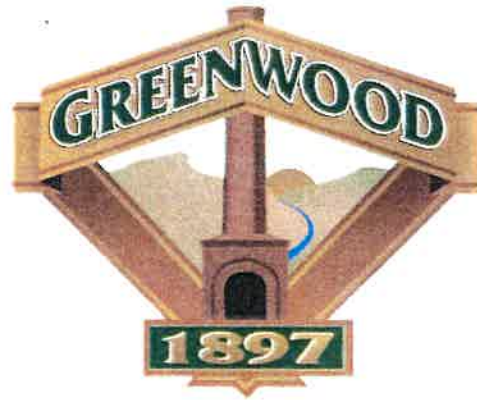
### **Recommendations:**

That Council accept and approve the Statement of Financial Information for 2021.

### **Background / Report:**

The Financial Information Act requires all public entities to submit specific financial information to the Province and make it available to the public. This information is to be submitted in a prescribed format and includes annual audited financial statements, schedules disclosing remuneration and expenses paid to employees, and a schedule of payments made to acquire goods or services for the municipality. It is required that this information be approved by Council at an Open meeting. The audited financial statements were received by Council at the May 9, 2022 Council meeting and have already been forwarded to the Ministry.

The Financial Information Act requires that all remuneration, benefits and expenses paid to or on behalf of elected officials be disclosed, in addition to information regarding all employees where remuneration exceeds \$75,000. As well, the City must disclose whether there were any severance agreements with non-unionized employees in 2021, which there was one. The Act also requires disclosure of suppliers who received aggregated payments exceeding \$25,000 as well as all others as an aggregate total. Total supplier payments were \$1.3M in 2021.



# **CITY OF GREENWOOD**

**Statement of Financial Information  
For the year ended December 31, 2021**



## CITY OF GREENWOOD

### MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Council of the City of Greenwood is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Council. The external auditors report to Council once a year.

The external auditors, Grant Thornton LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to Council.

On behalf of the City of Greenwood

Marcus Lebler, CPA, CA  
CAO/CFO  
June 10, 2022

Prepared pursuant to Financial Information Regulation, Schedule 1, Section 9



## CITY OF GREENWOOD

### STATEMENT OF GUARANTEE AND INDEMNITY AGREEMENTS

A Statement of Guarantee and Indemnity payments has not been prepared as the City of Greenwood has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

On behalf of the City of Greenwood

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Marcus Lebler, CPA, CA  
CAO/CFO  
June 10, 2022

Prepared under the Financial Information Regulation, Schedule 1, Subsection 5 (1)

**2021 Expenses**  
**SCHEDULE OF REMUNERATION AND EXPENSES PAID ON BEHALF OF ELECTED OFFICIALS**  
**AND REMUNERATION AND EXPENSES PAID IN RESPECT OF EMPLOYEES**  
**YEAR ENDED DECEMBER 31, 2021**

Information provided in accordance with Financial Information Regulation Schedule I:

6.(2) a)	Elected Officials	Name	Position	Remuneration			
				Paid Directly to Elected Official	Benefits provided to Elected Official	Expenses paid to or on Behalf	Combined Total
		BOLT, John	Councillor	\$ 7,500.00	\$ -	\$ 1,200.00	\$ 8,700.00
		LANG, Colleen	Councillor	\$ 7,500.00	\$ -	\$ 1,200.00	\$ 8,700.00
		NATHORST, James	Councillor	\$ 7,500.00	\$ -	\$ 1,200.00	\$ 8,700.00
		NOLL, Barry	Mayor	\$ 10,680.00	\$ -	\$ 1,277.93	\$ 11,957.93
		SEYMOUR, Mark	Councillor	\$ 7,500.00	\$ -	\$ 1,200.00	\$ 8,700.00
				<b>\$ 40,680.00</b>	<b>\$ -</b>	<b>\$ 6,077.93</b>	<b>\$ 46,757.93</b>

b) Employees where remuneration exceeds \$75,000

Name	Position	Expenses paid		Total
		Remuneration	to or on Behalf	
SMITH, Rob	Public Works Working Foreman	\$ 81,532.15	\$ 198.00	\$ 81,730.15
		<b>\$ 81,532.15</b>	<b>\$ 198.00</b>	<b>\$ 81,730.15</b>

c) Consolidated total of remuneration paid to employees under \$75,000 individually is \$440,156.56.

d) The consolidated total of items a), b) and c) will not agree to operational statements as wages are not shown as individual amounts.

6.(6) Employer portion of EI & CPP paid to Canada Revenue Agency in 2021 = \$42,225.23

6.(7) There was one (1) severance agreement under which payment commenced between the City of Greenwood and a non-unionized employee during the fiscal year 2021.

  
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Marcus Lebler, CPA, CA  
 CAO/CFO

June 10, 2022



## CITY OF GREENWOOD

### STATEMENT OF SEVERANCE AGREEMENTS

There was one (1) severance agreement under which payment commenced between the City of Greenwood and a non-unionized employee during the fiscal year 2021.

This agreement represented 12 months of compensation based on the annual salary of the employee at the time of termination.

On behalf of the City of Greenwood

A handwritten signature in blue ink, appearing to read 'M. Lebler', is positioned above a horizontal line.

Marcus Lebler, CPA, CA  
CAO/CFO  
June 10, 2022

Prepared under the Financial Information Regulation, Schedule 1, Subsection 6 (7)





CITY OF GREENWOOD

SCHEDULE SHOWING PAYMENTS MADE FOR THE PROVISION OF  
GOODS OR SERVICES  
YEAR ENDED DECEMBER 31, 2021

A handwritten signature in blue ink, appearing to read 'M. Lebler', is written over a horizontal line.

Marcus Lebler, CPA, CA  
CAO/CFO  
June 10, 2022

# SCHEDULE OF PAYMENTS MADE TO SUPPLIERS FOR GOODS AND SERVICES - (Greater than \$25,000)

Supplier Name	Amount
ASSOCIATED FIRE SAFETY	34,892
BARCO PRODUCTS	26,298
CAPRI	42,550
FORTIS BC	73,650
GRANT THORNTON LLP	31,395
ISL ENGINEERING AND LAND SERVICES LTD.	42,354
MUNICIPAL PENSION PLAN	83,400
PRECISION SERVICE & PUMPS	41,231
RECEIVER GENERAL FOR CANADA	163,859
REGIONAL DISTRICT OF KOOTENAY BOUNDARY	132,686
SIRIUS	37,994
	<hr/>
<b>Payments to Suppliers over \$25,000</b>	<b>710,309</b>
<b>Payments to Suppliers under \$25,000</b>	<b>553,359</b>
<b>Total Payments made to Suppliers</b>	<b>1,263,668</b>

## Reconciliation

Total of aggregate payments exceeding \$25,000 paid to suppliers	710,309
Consolidated total of payments of \$25,000 or less paid to suppliers	553,359
Amortization expense	280,036
Subtotal	<hr/> 1,543,704
Total per Statement of Revenue and Expenditure	1,767,323
Variance*	<hr/> - 223,619

\*The Financial Statements are prepared on a consolidated basis using the accrual method of accounting, whereas the supplier payments schedule is prepared on a calendar cash basis.



Marcus Lebler, CPA, CA

CAO/CFO

June 10, 2022



## CITY OF GREENWOOD

### STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

On behalf of the City of Greenwood

Marcus Lebler, CPA, CA  
CAO/CFO  
June 10, 2022

Barry Noll  
Mayor  
June 10, 2022

## THE CORPORATION OF THE CITY OF GREENWOOD

### Elections Procedure Bylaw No. 991, 2022

**A Bylaw to provide for the determination of various procedures for the conduct of local elections and assent voting.**

**WHEREAS** under the Local Government Act Council may, by bylaw, determine various procedures and requirements to be applied to the conduct of elections and assent voting;

**AND WHEREAS** Council wishes to establish voting procedures and requirements under that authority;

**NOW THEREFORE**, the Council of the City of Greenwood, in open meeting assembled, enacts as follows:

**1. MINIMUM NUMBER OF NOMINATORS**

- (a) The minimum number of qualified nominators required to make a nomination for office as a member of Council shall be two (2).

**2. ACCESS TO NOMINATION AND ENDORSEMENT DOCUMENTS**

- (a) As authorized under section 89(7) of the Local Government Act, public access to nomination documents will be available at City Hall during regular office hours from the time of delivery to the Chief Election Officer until 30 days after the declaration of the election results (34 days after general voting day).
- (b) As authorized under section 89 and 93 of the Local Government Act, public access to elector organization endorsement documents will be provided

A person who inspects or otherwise access nomination documents under this section must not use the information included in them except for the purposes of this Act or purposes of the Local Government Act.

**3. ORDER OF NAMES ON THE BALLOT**

- (a) The order of names of candidates on the ballot will be determined by lot in accordance with section 117 of the Local Government Act.

**4. ADVANCE VOTING OPPORTUNITY**

- (a) As required under section 107 of the Local Government Act, the required advance voting opportunity will be held on the 10th day before general voting day.
- (b) As authorized under section 107(2) of the Local Government Act, a second optional advance voting opportunity will not be held.

**5. RESIDENT ELECTORS**

- (a) The City will maintain an ongoing register of resident electors.

**6. MAIL IN BALLOTS**

**Authorization**

- (a) Voting by mail ballot and elector registration by mail in conjunction with mail ballot voting are hereby authorized.
- (b) The only electors who may vote by mail in ballot are the following:
  - i. persons who have physical disability, illness, or injury that affects their ability to vote at another voting opportunity;
  - ii. persons who expect to be absent from the City of Greenwood on general voting day and at the times of advance voting opportunities.

**Application Procedure**

- (a) A person wishing to vote by mail ballot shall apply by giving their name and address to the chief election officer or to the person designated by the chief election officer for such purposes, during the period commencing 7 days before the first day of advance voting and ending at 4:00 pm on the Thursday two days before general voting day.

- (b)** Upon receipt of a request for a mail ballot, the chief election officer or designate shall, between the first day of advanced voting and 4:00 p.m. on the Thursday two days before general voting day:

  - i. make available to the applicant, a mail ballot package as specified in section 110(7) of the Local Government Act, together with a statement advising the elector that the elector must meet one or more of the mail ballot criteria specified in the Mail In Ballot Authorization Section 6(b) of this bylaw, and that they must attest to such fact; and
- (c)** Immediately record and, upon request, make available for inspection:

  - i. the name and address of the elector to whom the mail ballot package was issued.

### **Voting Procedure**

- (a)** To vote using a mail ballot, the elector shall mark the ballot in accordance with the instructions contained in the mail ballot package provided by the chief election officer.
- (b)** After marking the ballot, the elector shall:

  - i. place the ballot in the secrecy envelope provided and seal the secrecy envelope;
  - ii. place the secrecy envelope in the certification envelope, and complete and sign the certification printed on such envelope, and then seal the certification envelope;
  - iii. place the certification envelope, together with a completed elector registration application, if required, in the outer envelope, and then seal the outer envelope;
  - iv. mail, or have delivered, the outer envelope and its contents to the chief election officer at the address specified so that it is received no later than the close of voting on general voting day.

### **Ballot Acceptance or Rejection**

- (a)** Until 4:00 pm. on the Thursday two days before general voting day, upon receipt of the outer envelope and its contents, the chief election officer or designate shall immediately record the date of such receipt and shall then open the outer envelope and remove and examine the certification envelope and the completed elector registration application, if applicable, and if satisfied as to:

- i. the identity and entitlement to vote of the elector whose ballot is enclosed;
- ii. the completeness of the certification; and
- iii. the fulfilment of the requirements of section 70 of the Local Government Act in the case of a person who is registering as a new elector;

the chief election officer or designate shall mark the certification envelope as “accepted”, and shall retain in his custody all such certification envelopes in order to deal with any challenges made in accordance with the Challenge Section of this bylaw.

- (b) The unopened certification envelopes shall remain in the custody of the chief election officer or designate until 4:00 p.m. on the Thursday two days before general voting day, at which time the certification envelopes containing the secrecy envelopes shall be opened in the presence of at least one other person, including any scrutineers present.
- (c) At 4:00 p.m. on the Thursday two days before general voting day, the chief election officer or designate shall place all secrecy envelopes received up until that time into a ballot box specified for such purpose, where such secrecy envelopes were received from persons whose right to vote using a mail ballot has not been challenged, or where such challenge has been resolved and the challenged person permitted to vote.
- (d) Where an outer envelope and its contents are received by the chief election officer or designate between 4:00 p.m. on the Thursday two days before general voting day and the close of voting on general voting day, the provisions of Mail In Ballot Acceptance and Rejection Section of this bylaw with regard to ballot acceptance shall apply and the chief election officer or designate shall retain such envelopes in their possession until the close of voting and at that time shall open such certification envelopes in the presence of at least one other person, including any scrutineers present, and place the secrecy envelope containing the ballot into the ballot box containing the other unopened secrecy envelopes.
- (e) As soon as possible after all of the secrecy envelopes have been placed in the ballot box designated for that purpose, the ballot box shall be opened under the supervision of the chief election officer or designate, and in the presence of at least one other person and any scrutineers present, the secrecy envelopes shall be opened and the ballots contained therein counted in accordance with the provisions of the Local Government Act.



Where:

- (a) upon receipt of an outer envelope, the chief election officer is not satisfied as to the identity of the elector whose ballot is enclosed; or
- (b) in the case of a person required to complete an application for registration as an elector, such application has not been completed in accordance with section 70 of the Local Government Act; or
- (c) the outer envelope is received by the chief election officer or designate after the close of voting on general voting day, the certification envelope shall remain unopened and the chief election officer shall mark such envelope as “rejected”, and shall note the reasons therefore, and the ballot contained therein shall not be counted in the election.
- (d) any certification envelopes and their contents rejected in accordance with Mail In Ballot Acceptance or Rejection Section of the bylaw shall remain unopened and shall be subject to the provisions of section 160(2) of the Local Government Act with regard to their destruction.

#### **Challenge of Elector**

- (a) A person exercising the right to vote under the provisions of this bylaw may be challenged in accordance with and on the grounds specified in section 126 of the Local Government Act, until 4:00 pm on the Thursday two days before general voting day.
- (b) The provisions of sections 126(2) to (5) inclusive of the Local Government Act shall apply where a challenge of an elector using a mail ballot has been made.

#### **Elector’s Name Already Used**

- (a) Where, upon receiving a request for a mail ballot, the chief election officer determines that another person has voted or has already been issued a mail ballot in the elector’s name, the provisions of section 127 of the Local Government Act shall apply, so far as applicable.

#### **Replacement of Spoiled Ballot**

- (a) Where an elector unintentionally spoils a mail ballot before returning it to the chief election officer, the elector may request a replacement ballot by advising the chief election officer or designate of the ballot spoilage and by mailing or otherwise delivering by any appropriate means, the spoiled ballot package in its entirety to the chief election officer or designate.

- (b) The chief election officer shall, upon receipt of the spoiled ballot package, record such fact, and proceed in accordance with the Mail In Ballot Application Procedure Section of this bylaw.

**7. RESOLUTION OF TIE VOTE AFTER JUDICIAL RECOUNT**

- (a) In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with section 151 of the Local Government Act.

**8. NUMBER OF SCRUTINEERS AT VOTING PLACES**

- (a) As authorized under section 120 of the Local Government Act, the number of scrutineers for each candidate that may attend at an election is one (1) scrutineer for each ballot box in use.

**9. NUMBER OF SCRUTINEERS FOR ASSENT VOTING**

- (a) As authorized under section 181 of the Local Government Act, for assent voting, the number of scrutineers for the question and the number of scrutineers against the question that may attend at each voting place is one (1) scrutineer.

**10. GENERAL**

- (a) Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.
- (b) If any part, section, sentence, clause, phrase or word of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder which shall continue in full force and effect and be construed as if the Bylaw had been adopted without the invalid portion.
- (c) This Bylaw may be cited as the "Elections Procedure Bylaw No. 991, 2022".
- (d) This Bylaw repeals and replaces "Elections Procedure Bylaw No. 926, 2018".

Read a FIRST time this 13<sup>th</sup> day of June 2022.

Read a SECOND time this 13<sup>th</sup> day of June 2022.

Read a THIRD time this 13<sup>th</sup> day of June 2022.

FINALLY ADOPTED this 27<sup>th</sup> day of June 2022.

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Mayor

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Corporate Officer

Certified a true copy of Bylaw No. 991, 2022  
as adopted on the 27<sup>th</sup> day of June, 2022