

CITY OF GREENWOOD

Regular Council Meeting

Monday, December 13, 2021
7:00 pm

AGENDA

1. Call to Order

2. Adoption of Agenda

3. Question and Answer Period – Open for questions and answers related to the current agenda only – maximum time period is 15 minutes.

4. Adoption of the Minutes

- a. Minutes of the Regular Council Meeting of November 22, 2021
- b. Minutes of the Special Council Meeting of December 6, 2021

5. Delegation – Vaagen Fibre Canada

6. Correspondence for Information

- a. School District #51 – notice of December 14, 2021 School Board Meeting
- b. RDKB Board Highlights
- c. Interior Health Authority – Covid-19 vaccine clinics and regional health orders
- d. FOIPPA Amendments 2021
- e. Selkirk College – Selkirk Innovates report
- f. BC SPCA – use of rodenticides
- g. MLA Support for Cybercom Communications – high speed internet deployment
- h. RDKB – green bin collection program funding and expansion
- i. FESBC – project highlights
- j. Ministry of Municipal Affairs – provincial emergency update
- k. UBCM – The Compass newsletter
- l. Interfor – Forest Stewardship Plan
- m. Boundary Country MRDT – One Year Tactical Plan 2022 (provided as PDF only)
- n. FESBC Regional District Presentations – Kootenay Boundary 2021 (provided as PDF only)
- o. Gateway Presentation for BSC December 2021 (provided as PDF only)
- p. TTTBS Year End Review 2021 (provided as PDF only)
- q. Wildsafe BC Presentation (provided as PDF only)
- r. Interior Lumber Manufacturers Association – RDKB Director's Meeting (provided as PDF only)

7. Councillor's Reports

8. Mayor's Report

9. Administrator's Report

10. Accounts Payable

11. New and Unfinished Business

- a. 2021 Christmas Certificates
- b. Holiday Office Closure Policy No. 2021-03
- c. 2022 Council Regular Meeting Schedule
- d. Wildsafe BC Funding
- e. Courtroom Pews
- f. Disposition of Municipal Land – surplus resolution
- g. Greenwood Heritage Society – request for 125th anniversary funding

12. Bylaws

- a. Bylaw No. 981, 2021 – Revitalization Tax Exemption Bylaw
- b. Bylaw No. 982, 2021 – Utilities Billing and Payment Schedule Bylaw
- c. Bylaw No. 983, 2021 – Revenue Anticipation Borrowing Bylaw
- d. Bylaw No. 984, 2021 – Credit Card Payment Service Fee Bylaw
- e. Bylaw No. 985, 2021 – Waste Disposal Regulation Bylaw
- f. Bylaw No. 986, 2021 – Municipal Ticketing Information Bylaw Amendment

13. Question Period

Excerpt from Council Procedures Bylaw 674 Section 14

Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor and will, where possible and appropriate, be answered by the Mayor or a member designated by the Mayor.

A maximum period of 15 minutes shall be provided for considering question from member of the public; however, that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.

14. Adjournment



CITY OF GREENWOOD
Minutes of the Regular Meeting of Council held on November 22, 2021

PRESENT

Mayor B. Noll
Councillors: C. Lang, J. Nathorst, J. Bolt, M. Seymour

ALSO PRESENT

Marcus Lebler, CAO/CFO
Andrea Sherstobitoff, CO

CALL TO ORDER

Mayor B. Noll called the meeting to order at 7:01 pm.

ADOPTION OF AGENDA

Motion: C. Lang / M. Seymour
THAT the November 22, 2021 agenda be adopted as presented.
Carried

(197-21)

**QUESTION & ANSWER
PERIOD**

ADOPTION OF MINUTES

Regular Council Minutes
November 8, 2021 Meeting

Motion: J. Bolt / M. Seymour
THAT the minutes of the November 8, 2021 Regular Council
be adopted.

(198-21)

Carried

**CORRESPONDENCE FOR
INFORMATION**

- | | | |
|-----|---|-------------|
| a.) | BC Human Trafficking Education | Information |
| b.) | RDKB Board of Directors – Chair and Vice-Chair Elections | Information |
| c.) | West Boundary Community Forest – 2020 Robin Hood Memorial Award | Information |
| d.) | BC Ministry of Municipal Affairs | Information |

Motion: J. Nathorst / C. Lang
THAT Correspondence for Information Items a.) through d.) be
accepted for information.

(199-21)

Carried

COUNCILLOR REPORTS

Councillor Nathorst

None

Councillor Lang

A vaccine clinic will be held at the McArthur Centre will be held on
December 8, 2021. Details are forthcoming.

Councillor Bolt

None

Councillor Seymour

The 2022 Library budget is complete. The Library will be open until 3:00 pm on December 24th and 31st, and open on the Wednesday between Christmas and New Year's. The Library's online auction is on-going until the end of the month.

MAYOR'S REPORT

The RDKB has announced the newly appointed Chair and Vice-Chair. Please exercise care and caution to avoid slip and fall hazards.

ADMINISTRATOR'S REPORT

Phase 2 of the playground grant application funding has been denied. The RDKB has initiated the roll-out of green bins and distributed information to Greenwood residents. A garbage FAQ will be posted to the City of Greenwood's social media this week.

Motion: J. Nathorst / C. Lang

THAT the reports be accepted as presented.

(200-21)

Carried

ACCOUNTS PAYABLE

Motion: C. Lang / J. Nathorst

THAT Council receive the cash disbursement accounts payable report in the amount of \$57,834.09 for the period of November 5, 2021 to November 19, 2021.

(201-21)

Carried

BYLAWS

- a.) Bylaw No. 982, 2021
Utilities Billing and
Payment Schedule

Motion: J. Nathorst / C. Lang

THAT Council give First, Second and Third Readings to Bylaw No. 982, 2021.

(202-21)

Carried

- b.) Bylaw No. 983, 2021
Revenue Anticipation
Borrowing

Motion: J. Bolt / C. Lang

THAT Council give First, Second and Third Readings to Bylaw No. 983, 2021.

(203-21)

Carried

- c.) Bylaw No. 984, 2021
Credit Card Payment
Service Fee

Motion: J. Nathorst / C. Lang

THAT Council give First, Second and Third Readings to Bylaw No. 984, 2021.

(204-21)

Carried

QUESTION PERIOD

IN-CAMERA

Motion: B. Noll

THAT Council move to In-Camera at 7:20 pm.

(205-21)

Carried

Motion: M. Seymour / C. Lang

THAT Council adjourn the In-Camera meeting at 8:43 pm.

Carried

(206-21)

**IN-CAMERA
RESOLUTIONS**

The following In-Camera Council resolutions are brought forward to the Regular meeting:

(58-ICM-21) Greenwood Community Association Lease Renewal

That Council approves the renewal of the lease agreement with the Greenwood Community Association for the McArthur Centre for a period of ten (10) years, commencing October 1, 2018 and concluding on September 30, 2028; and

That the previous lease agreement be amended to include a clause to indicate that the City of Greenwood is responsible for all capital expenditures for the McArthur Centre, and to increase the required comprehensive general liability insurance limit from \$2,000,000 to \$5,000,000.

(60-ICM-21) Staffing Update

That Council accept the report for information.

(Update on Peace Officer vacancy and hiring a receptionist/clerk that will transition into the position of deputy finance clerk when the current incumbent retires.)

(61-ICM-21) Fort Greenwood Utility Rate Increase

That Council accept the report for information and endorse the new Fort Greenwood utility rates effective January 1, 2022, implemented at 100% of the new rate class.

(67-ICM-21) Disposition of Municipal Land

THAT Council direct Staff to prepare advertisements and prepare the tender packages for the first stage of municipal land disposition for the following properties:

- 1: N. Government Avenue
Lot 3, Block 56, Plan KAP70, DL 711, SDYD
- 2: N. Kimberley Avenue
Lots 1-2, Block 27, Plan KAP34, DL 711, SDYD
- 3: Scott Avenue
Lots 1-6, Block B, Plan KAP34, DL 711, SDYD
- 4: S. Kimberley Avenue
Lots 5-6, Block 2, Plan KAP34, DL 711, SDYD
- 5: S. Gold Avenue
Lots 1-2, Block 8, Plan KAP21, DL 597, SDYD

ADJOURNMENT

(207-21)

Motion: J. Nathorst

THAT Council adjourn the regular meeting at 8:44 pm.

Carried

Barry Noll, Mayor

Certified Correct

Andrea Sherstobitoff, Corporate Officer



CITY OF GREENWOOD
Minutes of the Special Meeting of Council held on December 6, 2021

PRESENT

Mayor B. Noll
Councillors: C. Lang, J. Bolt, M. Seymour

ABSENT

Councillor J. Nathorst

ALSO PRESENT

Marcus Lebler, CAO
Andrea Sherstobitoff, CO

CALL TO ORDER

Mayor Noll called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

Motion: C. Lang / M. Seymour
THAT the December 6, 2021 agenda be adopted as amended.

(44-SP-21)

Carried

DISCUSSION ITEMS

**Delegation - Fort Greenwood RV
Park**

Discussion of 2022 increase to municipal utility rates

QUESTION PERIOD

ADJOURNMENT

Motion: M. Seymour
THAT Council adjourn the meeting at 7:27 pm.

(45-SP-21)

Carried

Barry Noll, Mayor

Certified Correct

Andrea Sherstobitoff, Corporate Officer

Front Desk

From: Anna Lautard <Anna.Lautard@sd51.bc.ca>
Sent: November 24, 2021 4:37 PM
To: frontdesk.greenwoodcity@shaw.ca
Subject: Motion regarding reconfiguration of Midway and Greenwood Elementary schools
Attachments: Public Notice_Dec 14 2021[4].docx

Dear Mayor and Council of City of Greenwood,

Attached to this email is a notice that at the next School Board meeting on December 14, 2021, the Board will vote on whether to begin a consultation process for reconfiguring Midway Elementary and Greenwood Elementary into one school, located in Greenwood.

At this time, the Board is simply considering whether or not to start the consultation process. No decision has been made about the reconfiguration itself. There are, however, some challenges that exist with the present structure of GES and MES, and the consultation process will allow any discussion of those challenges to happen openly and meaningfully

If the Board approves the motion, then a consultation process would occur starting January 2022. During this consultation, SD51 will present the facts and information relating to the reconfiguration. There will be ample opportunity for those affected to voice opinions and concerns either in meetings or through written submissions.

Again, I just want to emphasize that no decision concerning reconfiguration has been made. I realize this may cause concern and worry, and I just want to assure you that the Board's focus has always been, and will continue to be, on students and their learning.

Sincerely,

Anna Lautard

*Superintendent of Schools
School District #51 (Boundary)
250-442-8258*

She/her/hers

I would like to recognize with honour and gratitude the traditional unceded territory of the Interior Salish people. I also acknowledge the enduring presence of all First Nations, Inuit and Métis People. May we always live and care for these lands with respect.



SCHOOL DISTRICT No. 51 (BOUNDARY)

November 24, 2021

To the Parents of:

Midway Elementary School Students
Greenwood Elementary School Students

RE: School Board Meeting Agenda - December 14, 2021

Please accept this letter as notice that at the Regular Meeting of the Board of Education of School District No. 51 (Boundary) to be held at **6:00 pm on December 14, 2021 via Zoom**, the Board will be reviewing the school configuration in Greenwood and Midway and vote on whether to initiate the School Closure Consultation Process as per District policy in regard to Midway Elementary.

If the Board votes to initiate the policy, a 60-day consultation process with parents, staff and community members is required and will begin in January 2022. At the end of the consultation process, the Board will review all input collected at a Regular Meeting of the Board and vote whether to move forward with a by-law to close Midway Elementary School. Under this scenario, students in kindergarten to grade 3 living in Midway/Greenwood would attend Greenwood Elementary.

Click [here](#) for a full copy of *Policy No. 1330—School Closure*.

All members of the public are invited to Regular Meetings of the Board. Please contact Charlene Wiebe at charlene.wiebe@sd51.bc.ca for Zoom registration details.

Yours truly,

A handwritten signature in cursive script, appearing to read 'Anna Lautard', is written in blue ink.

Anna Lautard
Superintendent of Schools



A general overview of discussion items & major decisions from the Regional District of Kootenay Boundary (RDKB) Board of Directors open regular meeting. The next board meeting is December 8 at 1:00 p.m. on Zoom.

Board to Advocate for Cell Coverage for Paulson

The RDKB will send a letter to the Provincial government requesting it fund the infrastructure needed for the installation of cell towers along the Paulson on Highway 3 as well as Highway 33. Given the provincial state of emergency and the closure of Highways 1 and 5, up to 525% more traffic is expected to travel this stretch of road, thereby increasing the chances of more accidents. Cell service would benefit stranded and injured motorists, emergency responders, highways crews and other workers.

Board to ask for Gas Tax Funding Extension

The Board will request the Provincial and Federal Governments to extend the Gas Tax Funding (now known as the Canada Community-Building Fund) program to beyond 2024. The program provides local governments with funding to support 19 different infrastructure categories. In total, the program allocates over \$2 billion to projects across the country annually.

Board Hears from Habitat Conservation Trust Foundation & Forest Enhancement Society of BC

Representatives from these organizations explained their mandates; the Habitat Conservation Trust Foundation funds conservation projects and educates the public about BC's freshwater fish and wildlife. The Forest Enhancement Society of BC advances environmental and resource stewardship of BC's forests. It has also helped local communities to reduce wildfire risk and restore ecosystems. The two organizations have partnered since 2016 to leverage funding for local projects such as invasive mussel monitoring, the Fort Shepherd Conservancy Area and the Kootenay Conservation Program.

Main

202 – 843 Rossland Avenue
Trail, BC V1R 4S8
T: 250.368.9148
T/F: 1.800.355.7352
F: 250.368.3990

Grand Forks

2140 Central Avenue; Box 1965
Grand Forks, BC V0H 1H0
T: 250.442.2708
T/F: 1.877.520.7352
F: 250.442.2688

rdkb.com



Board to Allocate COVID-19 Restart Grant Funds to Organizations

The RDKB will allocate \$30,000 of its COVID-19 Restart Grant to organizations that assist vulnerable individuals in our communities.

RDKB Staff present Draft 2022 Work Plans

RDKB managers presented their draft work plans for 2022. Each work plan provides a description of the service, budget details, associated human resources, 2021 accomplishments, issues and trends, and 2022 projects. Once the work plans are reviewed by the respective committees, they will come back to the Board for approval.

First Draft of Five Year Financial Plan Presented

The Chief Financial Officer presented the first draft of the Five Year Financial Plan, which initiates budget deliberations. A financial plan must include the current fiscal year and the next four fiscal years. It must be adopted by March 31st.

Board Adopts Security Issuing Bylaw for Christina Lake Fire Service

The Board adopted Bylaw No. 1776, which enables the RDKB to borrow up to \$1,285,000 (\$1.million to fund the purchase of vehicles and equipment for the Christina Lake fire service. If no challenges are brought forward during the 10-day quashing period, the RDKB may proceed with borrowing the money in the spring of 2022.

Board Adopts Revenue Anticipation Bylaw

The Board adopted Bylaw No. 1781, which allows the RDKB to fund operating expenditures until it receives tax revenue in July 2022.

2021 Flooding: RDKB Staff Assist Local Government Colleagues

RDKB staff have been assisting emergency personnel in other local governments in their recovery efforts by sharing knowledge and lessons learned from the 2018 Grand Forks flooding.

Grants-in-Aid: Board-approved funding to local groups/projects

Area E/West Boundary:

- Beaverdell Community Club and Recreation – Friends Helping Friends Food Program: \$3,000
- Kettle River Food Share Society – Food Grant for West Boundary: \$3,000
- Kettle River Food Share Society – Rock Creek Food Share Exchange Program Coordinator for 2022: \$6,000
- Kettle Wildlife Association – Operating Expenses due to COVID-19 Revenue Loss: \$2,000

These highlights exclude confidential information such as business negotiations, personnel issues and legal matters. For full meeting agendas/minutes visit rdkb.civicweb.net. For a list of upcoming board meetings, visit rdkb.com.

For other information or to provide feedback, please contact our Corporate Officer at 250-368-0235 or corporate@rdkb.com.

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A general overview of discussion items & major decisions from the Regional District of Kootenay Boundary (RDKB) Board of Directors open regular meeting. The next board meeting is January 12, 2022 at 1:00 p.m. on Zoom.

Board hears from Forest Industry on Old Growth Deferral

The Board welcomed representatives from the Interior Lumber Manufacturers' Association who spoke to the impacts of the Provincial government's Old Growth Deferral. The delegation stated that 70,000 ha of approved cutting permits in the region will be affected by the temporary pause on harvest and development planning. The representatives expressed that the deferral could be debilitating for the many ILMA members and their employees who live and work in the RDKB.

The Board will request a meeting with Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development, to discuss the Old Growth Deferral and its impact on regional district communities and residents.

Board Supports Grant Request for Little Red Schoolhouse

The Board will send a letter of support to the Trails to the Boundary Society to accompany its application to Heritage BC for a grant for the Little Red Schoolhouse. Grant monies will fund architectural and engineering fees for the renovation of the historic building.

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RDKB Moves on North-South Corridor Initiative

The RDKB will send a letter to the Province of BC requesting information about the condition and future of the Waneta Bridge and the north-south transportation corridor connecting Washington State to the Trans-Canada Highway.

The RDKB is concerned about the future economic growth of our region and is witnessing continued interest in businesses moving to the area. A long-term need for improved transportation networks to our border has been identified. Currently, much of the heavy-goods traffic through the lower Columbia region leaves the valley and travels up through the City of Rossland to return downhill to the Paterson border crossing. The Board is concerned about safety on the highways, especially in winter conditions; further, all traffic passes directly through the busy downtown core of Rossland and through elementary school zones. Environmental improvements can also be realized if major commercial traffic has an alternate option, significantly reducing the vehicle emissions associated with road climbs to and from the border.

RDKB Consents to Greenwood Supplying Water to Anaconda

The Board consented to the City of Greenwood continuing to supply water and undertaking maintenance and repair of the water distribution system that serves 49 homes in Anaconda. The City of Greenwood will be able to enter into contracts with water users for cost recovery associated with the supply of water and the maintenance and repair of the Anaconda water distribution.

Beaverdell Community Club Service gets Increase to Tax Requisition

The Board adopted Bylaw 1782, which amends the Beaverdell Community Club Service Establishment bylaw. The amendment will raise the amount that can be requisitioned annually by 25%, thereby enabling the service to raise and access more funds.

Grants-in-Aid: Board-approved funding to local groups/projects

Area E/West Boundary:

- Boundary District Curling Club – Insurance and Building Operations: \$2,000
- Greenwood Community Association – Community Christmas Take Out Dinners: \$300
- Red Earth Medicine: Foundation of Indigenous Ways of Knowing - Food, facility rental, gas cards, honoraria, supplies: \$1,500
- Rock Creek & Boundary Fair Association – Revenue Replacement Due to COVID-19 Restrictions: \$2,000
- Rock Creek Community Medical Society – Maintenance, Building Operations and Insurance: \$2,000

RDKB Holiday Landfill Hours (December 24, 2021—January 1, 2022)

McKelvey Creek (Trail)

Open: Dec 24, 27-31, 2021-7 am-5 pm

Closed: December 25, 26, 2021 & January 1, 2022

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Grand Forks Landfill:

Open: December 24, 28-31, 2021-8:30 am- 4 pm

Closed: December 25, 26 & 27, 2021 & January 1, 2022

Christina Lake Transfer Station:

Open: December 27 & 30, 2021-10 am-3:00 pm

Closed: December 24, 25, 26, 28 & 29, 2021 & January 1, 2022

West Boundary (Greenwood) Landfill:

Open: December 24, 28, & 31, 2021-9:00 am-4pm

Closed: December 25-27 & 29-30, 2021 & January 1, 2022

Rock Creek Transfer Station:

Open: December 27 & 30, 2021-10 am-3 pm

Closed: December 24-26, 28 & 29, 31, 2021 & January 1, 2022

Beaverdell Transfer Station:

Open: December 29, 2021

Closed: December 24-28, 30 & 31, 2021 & January 1, 2022

The RDKB wishes everyone a happy and healthy holiday.

We look forward to continuing to serve you and your communities in the new year.

These highlights exclude confidential information such as business negotiations, personnel issues and legal matters. For full meeting agendas/minutes visit rdkb.civicweb.net. For a list of upcoming board meetings, visit rdkb.com.

For other information or to provide feedback, please contact our Corporate Officer at 250-368-0235 or corporate@rdkb.com.

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For Immediate Release | November 26, 2021

Interior Health planning whole community COVID-19 vaccine clinics

IH-WIDE – Interior Health is planning whole community immunization clinics in rural and remote communities for people 18 and older who are due for their COVID-19 booster dose and for children age five to 11 to get the COVID-19 pediatric vaccine.

“Early in our vaccine rollout this spring, we held immunizations clinics for people living in rural and remote communities to make it easier for people to get vaccinated right away,” said Interior Health president and CEO, Susan Brown. “We are on the way back to these communities to provide booster doses and immunization for kids who are now eligible for pediatric COVID-19 vaccines.”

Clinics are beginning in December and these community members will be notified directly by Immunizations BC when it is time to book their appointment. For a full list of immunization clinics, please visit <https://www.interiorhealth.ca/health-and-wellness/disease-outbreaks/covid-19/immunization-clinics>.

To get your invitation to book your appointment, you and your child(ren) must be registered with www.getvaccinated.gov.bc.ca/ or call 1-833-838-2323.

In addition, people 12 and older who still need their **first or second doses** are welcome to book an appointment or drop-in at these clinics.

For more information on registering and booking appointments with your children visit: <https://www.interiorhealth.ca/health-and-wellness/disease-outbreaks/covid-19/vaccines-for-children-5-11>

For a list of all Interior Health COVID-19 immunization clinics and other resources visit: <https://www.interiorhealth.ca/health-and-wellness/disease-outbreaks/covid-19>

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Media, for information:
Media@interiorhealth.ca
1-844-469-7077

For Immediate Release | November 29, 2021

Interior Health begins COVID-19 pediatric vaccines

IH-WIDE – Children in Interior Health five to 11 years old will be able to get their COVID-19 vaccine starting this week.

“We’re launching the next phase of our immunization campaign by now offering the pediatric COVID-19 vaccine to children,” said Dr. Sue Pollock, Interior Health interim chief medical health officer. “This vaccine is safe and effective at preventing COVID-19 in children, which means less disruption to school and the activities children and their families enjoy.”

Parents and guardians must register their children at www.getvaccinated.gov.bc.ca or call 1-833-838-2323.

When a nearby clinic is available, parents and guardians will receive a text or email when it is time to book an appointment.

“Immunizing children brings additional protection to everyone in your family,” said pediatrician Dr. Shannon Wires. “The pediatric COVID-19 vaccine has gone through a rigorous review and approval process. It provides excellent protection and I recommend parents get their children vaccinated as soon as possible.”

Children are eligible for registration on or after their fifth birthday.

For more information on registering and booking appointments with your children visit:
<https://www.interiorhealth.ca/health-and-wellness/disease-outbreaks/covid-19/vaccines-for-children-5-11>

For a list of all Interior Health COVID-19 immunization clinics and other resources visit:
<https://www.interiorhealth.ca/health-and-wellness/disease-outbreaks/covid-19>

For Immediate Release | November 30, 2021

Interior Health lifts regional COVID-19 orders

IH-WIDE – Interior Health will lift the COVID-19 regional medical health officer Gatherings and Events Order at midnight tonight.

“We’ve been closely monitoring COVID-19 activity, hospitalizations, and immunization rates in Interior Health and we’ve seen our cases drop,” said Dr. Sue Pollock, Interior Health’s interim chief medical health officer. “We will be lifting the regional restrictions tonight and people will be able to host gatherings in their home and indoor events will be able to return to full capacity with proof of vaccination.”

The provincial orders remain in effect. Proof of vaccination is required for indoor events with more than 50 people. Indoor events are now allowed at 100% capacity and outdoor events continue to have capacity restrictions of 5,000 people or 50% capacity, whichever is greater. Mask requirements for public indoor settings remain in effect.

There are no capacity restrictions for indoor and outdoor personal gatherings in private homes and vacation accommodations. It is still recommended to keep groups small and gathering outside is safer than gathering inside.

For details on the provincial restrictions, visit <https://www2.gov.bc.ca/gov/content/covid-19/info/restrictions>.

How to get vaccinated

People 12+ can get their first or second dose of a COVID-19 vaccine by dropping in to any Interior Health immunization clinic or by making an appointment. Booster doses and immunizations for children five to 11 are by appointment only.

To make an appointment, register online by visiting the provincial website at: www.getvaccinated.gov.bc.ca/, call 1-833-838-2323, or visit a Service BC office listed [here](#), and then book an appointment.

Testing is available by appointment to anyone experiencing symptoms of COVID-19. People can book an appointment online [here](#) or call 1.877.740.7747 between 8 a.m. – 7 p.m. daily.

For a list of all Interior Health COVID-19 immunization clinics and other resources visit: <https://www.interiorhealth.ca/health-and-wellness/disease-outbreaks/covid-19/immunization-clinics>

To learn about B.C.’s response to COVID-19, visit: www.gov.bc.ca/covid

Front Desk

From: Front Desk <frontdesk.greenwoodcity@shaw.ca>
Sent: November 30, 2021 12:25 PM
To: 'Front Desk'
Subject: FOIPPA Amendments 2021

From: CITZ Deputy Minister, CITZ:EX <CITZDeputyMinister@gov.bc.ca>
Sent: November 29, 2021 10:13 AM
To: Cc: IMIT Policy CITZ:EX <IM.ITpolicy@gov.bc.ca>
Subject: FOIPPA Amendments 2021

Good Morning:

I am pleased to let you know that government has recently passed amendments to B.C.'s *Freedom of Information and Privacy Act* (FOIPPA). Apart from some minor changes in 2019, the Act has not been updated since 2011 and technology and peoples' expectations have changed substantially since that time, especially during the COVID-19 pandemic.

With royal assent on November 25, these amendments will help B.C. keep pace with new technology, ensure timely access to information, strengthen privacy protections and improve services for people in B.C.

Highlights of the amendments include:

- Updated data-residency provisions so public bodies can use modern tools while continuing to protect the personal information people entrust to us.
- Enhanced public-sector privacy protections and increased accountability by implementing mandatory privacy breach reporting and increasing penalties for offences.
- Introduction of an application fee for non-personal FOI requests.
- Demonstration of the Province's commitment to diversity, inclusion, reconciliation and equity by increasing information sharing with Indigenous peoples, adding Indigenous cultural protections and replacing non-inclusive language.

We have also developed some resource materials to support public bodies to understand the changes which can be found [here](#).

We are hosting information sessions for public bodies' executive leaders, and more detailed sessions for privacy and information management practitioners in early December to provide an overview of the changes, implementation requirements and where to find support resources. Please visit www.gov.bc.ca/privacytraining for more information and to register.

If you have any questions in advance of the sessions, please contact IM.ITPolicy@gov.bc.ca

Thank you for your support on this important update to B.C.'s information and privacy protection legislation.

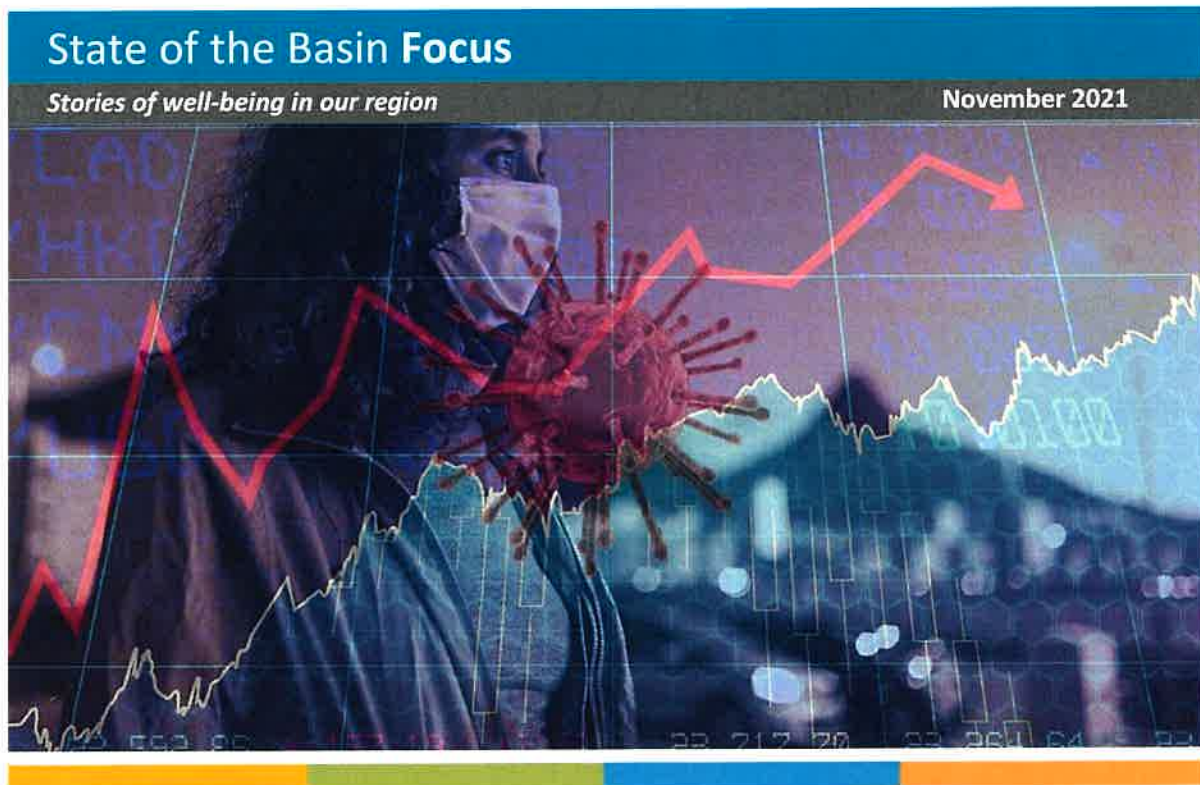
Sincerely,

Shauna Brouwer

Deputy Minister
Ministry of Citizens' Services

Front Desk

From: Selkirk Innovates <jjones1@selkirk.ca>
Sent: November 30, 2021 1:02 PM
To: frontdesk.greenwoodcity@shaw.ca
Subject: State of the Basin Focus November 2021 - How the Funds Flowed: CERB Supports in the Region



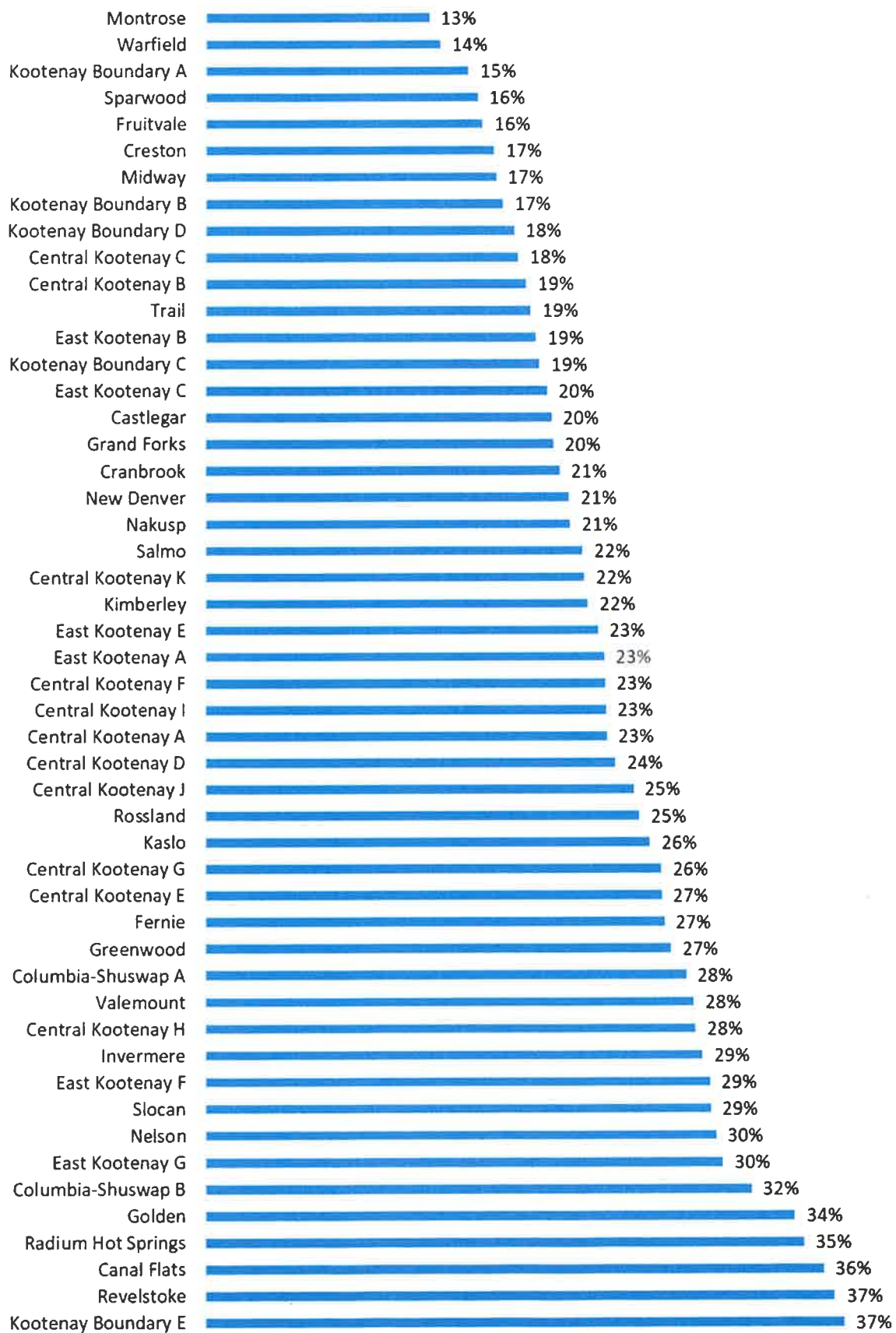
How the Funds Flowed: CERB Supports in the Region

Almost two years into the pandemic, data are becoming available to examine how COVID-19 impacted the Columbia Basin-Boundary Region.

Over the course of the pandemic there have been, and still are, [a wide variety of financial supports](#) available to Canadians. The Canadian Emergency Response Benefit (CERB) received the most attention throughout the first part of the pandemic. It provided financial support between March and September 2020 to Canadians who could not work due to the pandemic. CERB data has recently become available at the local level.

Throughout the Columbia Basin Boundary Region 39,000 residents received CERB. This is 23% of the region's population.

The graph below shows the percentage of residents in each location who received CERB, based on 2016 Census populations. As can be expected, tourism-based communities, such as Revelstoke, had the highest percentage of residents who received CERB. Communities close to industry, such as Montrose, saw the lowest percentage of residents who received CERB.



% of population who received CERB

In our region, CERB recipients were evenly split between those who identify as female and male. When exploring the distribution of CERB recipients by age bracket, those between 25 and 34 years old were the highest percentage of recipients (see table below).

Age Bracket	% of CERB Recipients
15 to 24	16%
25 to 34	26%
35 to 44	21%
45 to 54	16%
55 to 64	15%
65 and over	5%

Linking financial supports to consumer bankruptcies

COVID-19 financial supports such as CERB have impacted other indicators of well-being. For example, consumer bankruptcies decreased 49% between 2019 and 2020 in the Kootenay Development Region. This trend is the same across most other development regions across the province. (See the [Consumer Bankruptcies indicator](#) for more information.) The reduction in consumer bankruptcies is [due in part to the government financial supports](#) available through the pandemic. There are concerns now that consumer bankruptcies [will increase again](#) as pandemic financial supports dissipate.

Subjective opinions related to finances and COVID-19

In a poll to Columbia Basin-Boundary Region residents that occurred in September 2021, 23% of respondents indicated that, considering everything, their family was worse off financially than before the COVID-19 pandemic. Of the rest of the respondents, 60% indicated their family was the same financially, and 16% were better off (2% were not sure). More subjective well-being results such as this will be published through the State of the Basin initiative early in the new year. Explore past results of [subjective well-being reports](#).

This subjective data shows that while the CERB was one important tool that helped residents through the pandemic, other supports are still needed as recovery continues. On November 24, the Canadian Government [introduced legislation](#) to create jobs and implement targeted COVID-19 support. The goal of this implementation is to assist further recovery efforts. As more data becomes available, the impact of these various supports can be explored for our region.

To learn more about other indicators of well-being please visit the
State of the Basin website stateofthebasin.ca.

Selkirk Innovates Launched

We are delighted to announce that the Department of Applied Research and Innovation at Selkirk College, is now **Selkirk Innovates**. We have streamlined our operations, switched to focus areas of research and welcomed other aspects of innovation at Selkirk College into our fold. We may have a new name, but that doesn't mean that everything has changed. The same faculty and staff who have accomplished so much within our community are still here at Selkirk College. The Columbia Basin Rural Development Institute (RDI) and the rest of our sub-brands have now been brought under the Selkirk Innovates umbrella. Together we are continuing to work hard to support our communities and community partners every single day.

[Read about this milestone here!](#)

Explore Selkirk Innovates!

Web Map of Rural Innovation

Navigating Rural: Place-Based Transit Solutions for Rural Canada, is a collaborative project that aims to further our understanding of the challenges facing rural transit, with a focus on how barriers and their solutions are affected by place-based factors like size, location, physical landscape, economy, demographics, and culture. One aspect of this research was compiling innovative rural transit systems from across the country. Each of these examples is featured on a web map and as part of a report.

Visit web map

Statistics Canada Releases New Training Tool

Statistics Canada has a [Data Literacy Training Initiative](#) where it shares its expertise through self-learning tools. This initiative contains a learning catalogue of videos and workshops covering a wide variety of topics, such as how to gather data, how to analyze data, and how to tell the data story.

Through this initiative, they have just announced a new training tool **Statistics: Power from Data**. This tool will help you appreciate the importance of statistical information and learn how to make critical use of data.

Visit new training tool

Your feedback matters to us.

We want to hear from you!



Selkirk Innovates grateful acknowledges the support of the Columbia Basin Trust.

State of the Basin Focus is a monthly e-newsletter highlighting stories of well-being in our region. You are receiving this email because you have attended a Selkirk College event, are a Selkirk College stakeholder, or have subscribed to receive updates on the State of the Basin.

Selkirk College acknowledges the First Nations of the West Kootenay and Boundary regions on whose traditional territories we are honoured to operate: the Sn̓ɬay̓čkstx (Sinixt), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap). The State of the Basin initiative also extends to the traditional territory of the Lheidli T'enneh First Nation. We are grateful to these Nations as keepers of the lands and value their efforts to enhance resilience and well-being across the region.



Selkirk Innovates



Selkirk College



301 Frank Beinder Way



Castlegar BC V1N 4L3

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Front Desk

From: Front Desk <frontdesk.greenwoodcity@shaw.ca>
Sent: December 1, 2021 3:01 PM
To: 'Front Desk'
Subject: FW: BC SPCA offer of support: changes to rodenticide use in Greenwood

From: Erin Ryan <erinryan@spca.bc.ca>
Sent: December 1, 2021 1:42 PM
To: greenwoodcity@shaw.ca
Subject: BC SPCA offer of support: changes to rodenticide use in Greenwood

Dear Mayor Noll and Council,

The BC SPCA is writing to offer support in reassessing the use of all rodenticides in Greenwood and to help raise awareness in your community about the many harms to wildlife and pets that can occur from using such poisons. The City of Greenwood can be a leader in taking progressive measures to protect wildlife and local greenspaces **by prohibiting all rodenticide use on public-owned properties and looking at strategies to reduce use on private properties.**

Many municipalities in B.C. have already made a significant difference at a local level through bylaws or operational practices, and this leadership was no doubt a contributing factor to the Province's July 21st decision this year to temporarily ban the sales and use of second-generation anticoagulant rodenticides (SGARs) for 18 months.

The SGAR restrictions are a major milestone for our province, and we hope that the change will become permanent. However, there are a number of **exemptions and gaps** that still leave a high risk of exposure for non-target animals like owls and other raptors, and even domestic cats and dogs.

[The Minister's Order](#), in effect until January 2023 includes:

- Restricting who can buy and use SGARs (allowed for essential services only)
- Requiring sellers to prevent unauthorized buyers
- Requiring that SGARs are only used as part of an Integrated Pest Management (IPM) program. This involves identifying the species, determining their population level, identifying and sealing entry points, removing attractants and shelter, incorporating alternatives to rodenticides, and evaluating if the control measures are effective.
- Requiring proper disposal of SGARs
- Requiring record keeping for the sale and use of SGARs (for 3 years)

Unfortunately, **only three specific SGAR products are covered by this Order**. First-generation anticoagulant rodenticides (FGARs) like warfarin, chlorophacinone, and diphacinone are still legal for personal and professional use. These products are an older, slower-acting, and less potent product compared to SGARs – but rodents still suffer the same effects and can develop resistance to these products, making them ineffective for long-term use. Certain non-anticoagulant rodenticides, such as the neurotoxin bromethalin, are also still legal for personal and professional use. There is no antidote for bromethalin if it is accidentally ingested by cats or dogs. Their only hope is to make it to a veterinarian in time to induce vomiting. Once a pet is showing signs of bromethalin poisoning – seizures, muscle tremors, or inability to walk – it's generally too late to treat them, and death is inevitable.

Additionally, designated essential services with a certified pesticide applicator on staff may still buy and use SGARs. While it is important that these essential services control rodent populations for health, safety, and critical societal functioning, the exemption means rodent control operators are unlikely to change their service model. **Integrated Pest Management (IPM) – using prevention and attractant management first** – is often skipped to the default use of rodenticide baiting programs that do not aim to solve the initial pest problem. Further, compliance with IPM regulations for such programs is low. In 2019, a total of 311 inspections were conducted by provincial IPM Officers. Of these, only 39% were in compliance. Although many of these non-compliances were administrative or minor in nature, it highlights an existing problem with enforcement and user understanding.

The BC SPCA recognizes that unfortunately, there are currently no fast-acting or pain-free rodenticides and therefore recommends that rodenticides only be used in limited cases of infestation when human health and safety are at immediate risk. If they must be used in essential service locations, precautions to minimize exposure to non-target wildlife and pets must be taken, such as limiting the length of time used and retrieving leftover bait. Alternatively, using snap or captive-bolt traps can provide humane lethal control. We are also optimistic that a new rodent contraception being used in the U.S., and a new multi-capture kill trap under development locally, will be available here in the near future, providing additional effective alternatives to rodenticides.

Local leaders can make a major difference for animal welfare and the environment by enacting pest control bylaws. For example, in June 2020, the BC SPCA supported the District of North Vancouver Council, to cease using all rodenticides on all District-owned properties, which later led to a bylaw and new operational policy for their contractors. In 2021, the BC SPCA also provided student support to the District to develop and operationalize a **rodent risk assessment checklist** for municipalities. The risk assessment and other resources for municipalities are available online at: <https://animalkind.ca/wildlife/resources-for-municipalities/>

The BC SPCA supports Greenwood's Mayor and Council in advancing initiatives that greatly reduce the use of all rodenticides, in order to protect wildlife, domestic pets, and sensitive habitats from the harmful effects of these poisons. Let us know what we can do to support your municipality in making the commitment to reduce risks of poisoning in your community.

Thank you for your time and consideration,

Erin Ryan, MSc, RPBio (she/her)
Specialist, Research Communications

BC SPCA

1245 East 7th Avenue
Vancouver BC V5T 1R1
t. 604.829.8898
erinryan@spca.bc.ca • spca.bc.ca

Respectfully acknowledging that I work on, and this email was sent from, the unceded traditional territory of the downriver hən̓q̓əmin̓əŋ speaking peoples - xʷməθkʷəy̓əm (Musqueam), and səliłwataʔt̓ (Tsleil-Waututh) Nations, and the Skwxwú7mesh-ulh Snichim speaking peoples - Skwxwú7mesh Uxwumixw (Squamish) Nation whose historical relationships with the land continue to this day.



RE: Support for Cybercom Communications high speed internet deployment

To Whom it May Concern,

I am writing to state my support for the advancement of high-speed internet deployment into the rural reaches of my riding, specifically in this case the project proposed by Cybercom Communications to expand high speed access into the Granby River valley.

Current solutions are unavailable to many residents on North Fork and Granby Road, and the solutions proposed from Cybercom, as I understand it, can offer residents non line of sight options that are currently unavailable through other providers.

My understanding is that provision of local jobs in the tech industry to residents of the Boundary and beyond is also one of their stated goals, one more reason to support projects such as this.

I support this important project, given that it will positively impact my community and help transform the rural areas of the Boundary into areas where people can expect and count on reliable high-speed internet.

Sincerely,

Roly Russell – MLA for Boundary | Similkameen

NEWS RELEASE

Trail, BC

December 3, 2021

4:00 p.m. PT

RDKB receives \$700,000 for green bin collection program in the West Kootenay

- Residents will see curbside food waste collection in 2022

View at rdkb.com/latest-news

An additional 8,000 households in the Regional District of Kootenay Boundary (RDKB) will benefit from green bin collection of food waste materials in 2022 thanks to a CleanBC Organics Infrastructure and Collection Program (OICP) grant of \$702,905 from the Province of B.C. The funding will allow the RDKB to expand its Green Bin Curbside Collection Program to include Rossland, Warfield, Trail, Montrose, Fruitvale and Electoral Areas A and B/Lower Columbia-Old Glory. The RDKB has a green bin collection program already in place for 5,900 households in the Boundary.

"We are grateful to the Government of British Columbia for funding expansion of our green bin collection program. This project is a key initiative toward the RDKB addressing climate change and becoming a carbon neutral local government," said RDKB Board Chair Linda Worley.

Composting food waste greatly reduces greenhouse gases (GHGs) emitted. When organic materials like food waste are composted in an oxygen-rich environment they produce some carbon dioxide (CO₂) as they break down. If those same organic materials are buried in a landfill, they produce methane, a GHG that is up to 27 times more potent than CO₂.

"This partnership with our residents to divert food waste from our landfills will reduce the financial and environmental costs that we all bear when new landfills are created. Even more importantly, it will lower greenhouse gas emissions associated with managing solid waste. This has been a long-time plan of our committee," said Grace McGregor, Chair of the RDKB Solid Waste Management Plan Steering and Monitoring Committee.

"Our government is committed to reducing B.C.'s carbon footprint and strengthening local economies. The Province is pleased to support the Regional District of Kootenay Boundary's continued work to improve the region's infrastructure and lower emissions," said George Heyman, Minister of Environment and Climate Change Strategy.

The Green Bin Curbside Collection Program Expansion project will include food waste collection and delivery services to McKelvey Creek Regional Landfill and the transfer of those materials to a new composting facility at the Central Landfill near Salmo in partnership with the Regional District of Central Kootenay (RDCK). The RDKB will also provide bins, kitchen catchers and educational materials to residents; conduct a waste audit before and after the project is completed; and carry out a Bear Aware community education program. The RDKB and RDCK are working collectively on waste reduction programs including green bin collection.



The RDKB plans to complete a separate but integral upgrade project at the McKelvey Creek Regional Landfill in 2022. Upgrades to the landfill will allow it to serve as a transfer station for organic materials. The upgrade project will be funded separately and requires voter assent through an alternative approval process (AAP) before borrowing can occur. More information about upgrades to the McKelvey Creek Regional Landfill and the AAP will be available in early 2022.

Clean BC OICP grants fund projects that reduce greenhouse gas emissions by diverting organic waste from landfills to composting facilities. The Province contributes up to two-thirds of eligible project costs, to facilitate the diversion and processing of organic waste.

–30–

The RDKB serves more than 31,000 residents in eight incorporated municipalities and five unincorporated electoral areas. The RDKB stretches across 8,200 square kilometres from Champion Lakes in the east all the way to Big White in the west. Our services include recreation and culture, planning, building inspection, environmental programs, economic development and public safety services for fire and other emergencies.

For more
information: Linda Worley, RDKB
Board Chair
250-693.5500
lworley@rdkb.com

Janine Dougall
GM Environmental
Services
250-368-0232
esmanager@rdkb.com

Frances Maika, Corporate
Communications Officer
250-231-3172 (cell)
fmaika@rdkb.com





Forest Enhancement
Society of British Columbia



November 30, 2021

Dear Mayor Gerry Shaw and Greenwood (City) Council,

Two of the priorities identified in the BC government's April 6, 2021 mandate letter to the Forest Enhancement Society of BC (FESBC) were:

- To communicate how FESBC's projects successfully contribute to the Province's economic recovery, and
- To provide continued economic, social, and environmental benefits for British Columbia's forests, Indigenous peoples, and communities.

As of March 2021, FESBC has supported **269 forest enhancement projects** valued at \$237.6 million, generating **\$357 million in economic activity** in partnership with the Province of BC and the Government of Canada. Today, we share with you our Winter 2021 Accomplishments Update highlighting 62 of the FESBC-funded projects which are led by Indigenous peoples. We are also pleased to report that another 23 FESBC-funded projects involve Indigenous peoples working in partnership with forestry companies, community forests, municipalities, and industry. The collective value of these projects is approximately \$70 million.

These highlighted projects have facilitated the participation of Indigenous peoples in the forest economy and, through their leadership in these projects, they have a larger voice in the stewardship of the land for future generations. We are seeing Indigenous values and interests increasingly reflected in project outcomes. These projects are demonstrating approaches that **harmonize traditional and modern forestry practices** in community wildfire risk management, ensuring the wise utilization of wood fibre, increasing the opportunity to enhance the production of food sources from forests, and more.

We are very grateful to the many First Nations throughout British Columbia that have stepped forward to provide forest management leadership that has resulted in successfully delivering so many excellent projects.

Jim Snetsinger
Chair, FESBC

To connect with our team for more information, please contact FESBC Executive Director Steve Kozuki at 250.819.2888 (cell) or skozuki@fesbc.ca

(491) MC



December 3, 2021

Ref: 268917

Dear Colleagues,

Thank you for taking the time to join ADM Tara Faganello and me for the December 2 meeting with respect to the current provincial state of emergency and catastrophic flooding. Hearing from you directly is extremely valuable.

First, I want to thank you and your staff who have been working tirelessly and shown immense dedication to people in your communities, working around the clock to protect life and safety. I want to assure communities impacted by the flood and mudslides, that we are there for you and the provincial government is here to work with you.

There were a number of themes that came up during the meeting, and this email provides links and resources to some of the topics raised.

Provincial State of Emergency

Given the continued need of public safety measures, the province has extended the [Provincial State of Emergency](#) and [fuel](#) restrictions until December 14, 2021 at midnight. Although we are now at the end of a series of intense storms, many flood evacuation orders and road closures remain in place.

Fuel restrictions

The fuel order applies to all fuel suppliers in the Lower Mainland region (Vancouver to Hope), the Sea-to-Sky region (Squamish to Pemberton), Sunshine Coast, the Gulf Islands and Vancouver Island. Essential vehicles will continue to have unrestricted access to fuel as required, using predominately commercial trucking gas stations (cardlock gas stations).

Note that you can still use the credential letter that I sent to you to provide an exemption for unmarked essential vehicles from the 30-litre cap under the updated Order as it does not include an expiry date. Please continue to encourage ride sharing and key supply vehicles to limit the number of certified unmarked vehicles. I have attached the credential letter and essential vehicles list again to this email for your convenience.

Essential travel

All current orders related to [non-essential travel](#) on a number of highways remain in place until highways start to reopen.

EMBC has confirmed that local elected officials and staff are considered essential personnel for purposes of the travel restrictions order and are allowed to access the restricted highway segments.

Proof of travel for an essential purpose is not required at roadblocks. If asked at a roadblock, local government elected officials and staff can indicate that they are essential personnel working on the flood response and recovery.

The Ministry of Transportation and Infrastructure created a specific webpage to clearly articulate highway closures. The [DriveBC home page](#) is the most current source of highway conditions. Current road advisories and information can be found at <https://www.tranbc.ca/current-travel-advisories/>. We still ask people that if you don't need to travel, please stay home.

Environment Canada is forecasting more typical seasonal conditions for the next week and has lifted all [weather alerts](#) for B.C. but flood warnings remain in effect in many areas. The [River Forecast Centre](#) also has taken down many of their advisories with river levels expected to continue to drop.

The province has set up a ServiceBC Contact Centre line, where people can speak with an agent and get information related to floods, seven days a week. The toll-free phone number is **1-833-376-2452**.

[EmergencyInfoBC](#) provides detailed information during provincial emergencies, sharing official response and recovery resources, as well as verified event information from trusted partners.

Access to emergency funding for flood impacts

1. Local government financing options

Regional districts have similar emergency powers, as the local authority, as municipalities when an emergency occurs in an electoral area. Options for borrowing authority for local governments will be described next including revenue anticipation borrowing, emergency borrowing, and inter-reserve lending.

Local governments may use **revenue anticipation borrowing** under section 177 of the *Community Charter* and section 404 of the *Local Government Act* to access funds in advance of emergency grants that are confirmed to be provided by the province.

It is recommended that, to permit revenue anticipation borrowing, at the same time you declare an emergency, you also should amend your financial plan bylaw to include a rough estimate of predicted costs related to the emergency and to offset those costs with sources of funds from borrowing, reserves, cash on hand, anticipated emergency funding, etc. The bylaw can be amended again as needed as the scope of the cash flow becomes clearer.

Local governments can access **emergency borrowing** under s.13(6) of the *Emergency Program Act*, which may be used to fund expenses caused by the emergency, including: costs related to emergency response activities, emergency services, damage mitigation, and public health.

In order to access this borrowing, the regional district/municipality must declare a State of Local Emergency under s.12 of the *Emergency Program Act*. While the borrowing does not require elector approval, it requires approval from the Inspector of Municipalities and ratification from the Minister of Municipal Affairs. The ministry will expedite the necessary approval and ratification.

For both types of borrowing, the Municipal Finance Authority requires indication that funds will flow to the regional district/municipality in order to repay the borrowing – usually in the form of approval of response or recovery amounts from the province.

As a reminder: local governments are encouraged to examine their own cash on hand as they can lend internally from one capital reserve to another under s. 189(4.2) of the *Community Charter*.

You can contact the ministry's Local Government Infrastructure and Finance Branch at LGIF@gov.bc.ca for questions/concerns not specific to DFA/EMBC.

2. Emergency Operations Centre process for response actions

Typically, local authorities through their Emergency Operations Centre (EOC) submit an Expenditure Authorization Form (EAF) to the local Provincial Regional Operations Centre (PREOC) to confirm the province will fund specific response expenses.

Local authorities do not need an EAF approval before taking urgent response actions when immediate action is appropriate to reduce the imminent threat.

Following the event, the local authority submits a claim through the PREOC for reimbursement of eligible costs by EMBC. Eligibility for financial assistance does not depend on a declaration of a state of emergency by the province or local authority.

EMBC regional staff work closely with local authorities on such items (during and after an event) so the risk would be low the province wouldn't reimburse costs associated with urgent measures undertaken to protect public safety and local government infrastructure provided they were supported by sound rationale.

The link below provides the guide which assists local authorities in understanding the process and types of costs eligible for reimbursement.

https://www2.gov.bc.ca/assets/gov/public-safety-and-emergency-services/emergency-preparedness-response-recovery/embc/dfa/financial_assistance_guide.pdf

Once the disaster is declared eligible for DFA, financial assistance is provided for each accepted claim at 80 percent of the amount of total eligible damage, less the first \$1,000.

The program covers:

- Rebuilding or replacing essential public infrastructure to the pre-disaster condition
- Recovery measures to replace essential materials

Local governments are required to submit an application:

1. Complete the [Application for Indigenous communities and local government \(PDF, 97KB\)](#)
2. Submit to Emergency Management BC:
 - o E-mail: DFA@gov.bc.ca
 - o Fax: 250-952-5542
 - o Mail: DFA / PO Box 9201 Stn Prov Govt / Victoria B.C. V8W 9J1

The local government is then required to prepare a recovery plan for review/approval which addresses repair or replacement of essential materials, structures, and public works. The intent of the recovery plan is to provide enough detailed information to assess the eligible program costs. This includes supporting documentation that clearly shows what infrastructure was damaged, what was the condition pre-event, and what is the least-cost option to restore the damaged infrastructure to pre-event functionality.

As the recovery work outline in the plan is completed, the local government prepares and submits a recovery claim to account for each cost item. Supporting documentation must be included with each claim to confirm accuracy of costs and compliance with the approved recovery plan.

EMBC PREOCS will work directly with local governments to clarify process and/or eligibility.

Disaster recovery/relief funding for damages on crown land

Disaster Financial Assistance (DFA) may provide assistance to local governments that have damage to leased or licensed crown land. More information and an understanding of the content in those agreements is required prior to discussion about eligible repairs.

Structures deemed eligible by regulation are those that are essential to the functions and operations of the local government body. This includes, without limitation, structures essential to the operation of public recreational facilities (e.g., golf courses).

Waste disposal/tipping fees

Local authorities, such as waste depot owners/operators, regional districts, and municipalities can apply to have tipping fees reimbursed by the province as a response cost under the *Emergency Program Act* for a 30-day period from the last date of flooding (extension to be considered upon request) provided that:

- o The local authority confirms the name and address reside in a known impact zone.
- o The waste material is confirmed as being directly attributed to flood damage.
- o That the billing is consistent with what would be charged to a resident for disposal (does not include overtime or other expenditures to manage the waste).
- o An estimate of the amount anticipated for budgeting purposes be provided with weekly sitreps on the expenditure to date submitted for awareness.

Note that the information may be used by Disaster Financial Assistance (DFA) for reconciliation against claims of tipping fees and overall DFA envelope.

Individuals (e.g., residents, contractors) who pay or have paid tipping fees can submit a claim as a DFA including the receipt(s) for proof of payment.

Dikes

Through the recent events, many diking authorities experience significant impacts to flood protection infrastructure and are fully tasked with coordinating response toward recovery.

Given the circumstances, the Flood Safety Section in the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) is reaching out through their diking authority contact list to ensure there are strong communication channels from diking authorities to EMBC PREOC (Provincial Regional Emergency Operation Centres), who are being supported with FLNRORD staff, to ensure priority needs are being met.

If you are experiencing urgent diking repair needs that you cannot assess or perform without support, please contact your PREOC through your EOC (Emergency Operations Centre), as appropriate.

Supply chain update

Retailers are monitoring and responding to supply shortfalls cooperatively, including ensuring distributors across the province and in both small and large communities are receiving adequate supplies. Retailers are also coordinating between themselves to ensure needs for essential goods are being met for both larger and smaller communities. Although transport continues to be slower than usual, supplies are reaching all communities, and deliveries are anticipated to continue and increase as transportation routes are stabilized/restored. Retailers are implementing buying restrictions on an as-needed basis depending on the buying patterns and supplies available in particular communities.

When we all work together to support each other and people in our communities, we all benefit. And by being kind, being vigilant and prepared, and being calm, we'll all get through this.

If you have any additional questions or comments please send an email to MUNI.DMO@gov.bc.ca and we will make sure that you receive a response as quickly as possible. The next meeting is scheduled for Tuesday, December 7, 2021 starting at 5:30 pm. I look forward to connecting with you then.

Sincerely,



Okenge Yuma Morisho
Deputy Minister

pc: Gary MacIsaac, Executive Director, UBCM
Nancy Taylor, Executive Director, LGMA
Todd Pugh, Executive Director, CivicInfo BC

Front Desk

From: Union of BC Municipalities <ubcm@ubcm.ca>
Sent: December 8, 2021 11:03 AM
To: frontdesk.greenwoodcity@shaw.ca
Subject: UBCM, FCM call for local govt participation in disaster response committee

THE COMPASS

News and information from the Union of BC Municipalities

Local government representation needed on disaster response committee



The Union of B.C. Municipalities and the Federation of Canadian Municipalities are calling for local government representation in a recently announced federal – provincial committee on disaster response and climate resilience. The committee was announced in the wake of the flooding that has devastated communities, homes, businesses and infrastructure since mid-November. [Read more](#)



Deadline for groundwater licence applications

The province is advising local governments that the deadline for residents to apply for an existing use groundwater licence is March 1, 2022. As of 2016, all non-household groundwater use in B.C. requires a licence. The deadline applies to those who started using groundwater on or before February 29, 2016 for non-household purposes, such as irrigation, waterworks systems, commercial or industrial use. [Read more](#)

2022 UBCM Convention Hotel Blocks

The 2022 UBCM Convention hotel blocks will be opening for reservations tomorrow, December 9th at 9:00 AM (Pacific Standard Time). The Convention will be held in Whistler, BC the week of September 12th – 16th. UBCM has secured hotel blocks with the following hotels: The Hilton Whistler, The Westin Whistler, The Aava Whistler, The Crystal Lodge, The Delta Whistler Village Suites, and the Fairmont Whistler. [Read more](#)

Final call for policing roundtable representatives

The Ministry of Public Safety and Solicitor General has established the Local Government Policing Modernization Roundtable (LGPMR) to consider a set of provincially identified priorities. The province is inviting local government input to this process through the appointment of local government representatives to the roundtable. Interested elected officials and senior staff members have until December 10, 2021 to apply. [Read more](#)

Compliance updates for railway grade crossings

The federal government has approved amendments to the railway Grade Crossings Regulations (GCR), extending the compliance deadlines and providing some relief for specific scenarios. The compliance timelines have been modified to prioritize grade crossings by levels of risk: November 28, 2022 for high-priority grade crossings; and November 28, 2024 for all other grade crossings. [Read more](#)



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Union of BC Municipalities | 525 Government Street, Victoria, V8V 0A8 Canada

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RECEIVED
DEC 8/21

November 22, 2021

To Whom it May Concern:

Please note that Interfor is currently drafting a Forest Stewardship Plan (FSP) for our licenses in the Kootenay and Boundary. The planned approval date of this FSP is July 9, 2022 and would be approved for a 5 year term.

The FSP is a landscape-level plan that identifies how the holder of the plan will be consistent with government objectives for managing and protecting the forest, wildlife, water and range values through the results, strategies and measures proposed in the plan. Once approved, the FSP will guide future forest development, including road construction, timber harvesting and silviculture activities.

It is important to note that the FSP is a management document and does not show actual locations of specific proposed cut blocks or roads. A separate referral will be sent whenever we are proposing new road construction and cutblock harvesting. This separate referral will include a link to a map and a Google Earth file.

Please request a copy of the FSP via the email below or by calling the number below.

To ensure consideration of comments by Interfor, all written comments must be received before 4:00 p.m. P.T., January 15, 2022. I note that an extension to this date will be granted if needed due to the delay in the posting of this letter. Please indicate in your response if an extended deadline is needed. In the meantime, if you are interested in meeting (online) to discuss the FSP with Interfor representatives or if you have questions or comments regarding any proposed development, please contact the undersigned at kootenay.referral@interfor.com or by calling (250)304-6411.

Yours Truly

INTERFOR CORPORATION

Ron Palmer, RPF
PO Box 3728
Castlegar, BC
V1N 3W4

Interfor Corporation

Grand Forks Division
tel: (250) 443-2400
fax: (604) 422-3253

Castlegar Division
tel: (250) 365-4400
fax: (604) 422-3552

Interfor.com

City of Greenwood
Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Dec 10, 2021


Time : 9:44 am

Supplier : HERIT To ZWARN
 Cheque Dt. : 20-Nov-2021 To 10-Dec-2021
 Bank : 01 - General Bank To 999 - Penny Rounding Suspense

Seq : Cheque No. Status : All
 Medium : C=Computer E=EFT-PAP T=EFT-

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
5107	26-Nov-2021	ACECOUR	A.C.E. COURIER SERVICES	Issued	387	C	206.89
5108	26-Nov-2021	BBFD	BARRY BEECROFT FUEL DISTRIBUTORS LTD	Issued	387	C	1,802.91
5109	26-Nov-2021	CHARV001	CHARTIER, VANESSA DAWN	Issued	387	C	320.00
5110	26-Nov-2021	CUPE001	CUPE - LOCAL 2254	Issued	387	C	332.51
5111	26-Nov-2021	PT00000118	DOVE, LORNE MELVIN AND DOVE, AUDREY E	Issued	387	C	1,276.96
5112	26-Nov-2021	REGIO001	REGIONAL DISTRICT OF KOOTENAY BOUND	Issued	387	C	6,948.22
5113	26-Nov-2021	STACS001	STACEY, STUART	Issued	387	C	605.00
5114	26-Nov-2021	SCHNEE	SCHNEIDER, ERICH H	Issued	388	C	200.00
5115	03-Dec-2021	A&G SUPPLY	A&G SUPPLY LTD	Issued	399	C	226.63
5116	03-Dec-2021	ACCUR	ACCURAALARMS	Issued	399	C	31.50
5117	03-Dec-2021	ACECOUR	A.C.E. COURIER SERVICES	Issued	399	C	61.34
5118	03-Dec-2021	GRANDHH	GRAND FORKS HOME HARDWARE	Issued	399	C	322.84
5119	03-Dec-2021	GREEN	GREENWOOD SAW TO TRUCK REPAIRS	Issued	399	C	210.00
5120	03-Dec-2021	ROCKY	ROCKY MOUNTAIN PHOENIX	Issued	399	C	1,908.21
5121	03-Dec-2021	SHANGT	SHANGRAW, ANTHONY	Issued	399	C	200.00
5122	10-Dec-2021	BBFD	BARRY BEECROFT FUEL DISTRIBUTORS LTD	Issued	418	C	1,740.89
5123	10-Dec-2021	BLACK001	BLACK PRESS	Issued	418	C	770.40
5124	10-Dec-2021	BOUND001	BOUNDARY HOME BUILDING CENTRE	Issued	418	C	24.17
5125	10-Dec-2021	CAROENV	CARO ANALYTICAL SERVICES	Issued	418	C	338.35
5126	10-Dec-2021	CARVEL	CARVELLO LAW	Issued	418	C	2,983.28
5127	10-Dec-2021	CHARV001	CHARTIER, VANESSA DAWN	Issued	418	C	320.00
5128	10-Dec-2021	E	ENVIRONMENTAL OPERATORS CCERTIFICAT	Issued	418	C	207.90
5129	10-Dec-2021	ICONIX	ICONIX WATERWORKS LP	Issued	418	C	1,620.27
5130	10-Dec-2021	MCMYN	McMYNN'S ACE BUILDING CENTRE	Issued	418	C	40.31
5131	10-Dec-2021	MILLS	MILLS OFFICE PRODUCTIVITY	Issued	418	C	351.03
5132	10-Dec-2021	PRAXAIR	LINDE CANADA INC	Issued	418	C	31.98
5133	10-Dec-2021	PROMA	PROMAG ENVIRO	Issued	418	C	6,792.21
5134	10-Dec-2021	ROUTE3002	ROUTE 3 PRINT STUDIO & GIFTS	Issued	418	C	145.60
00453-0001	26-Nov-2021	FORTI001	FORTIS BC - Electric	Cancelled	385	E	3,845.68
00454-0001	29-Nov-2021	BARRY001	NOLL, BARRY	Issued	390	E	100.00
00454-0002	29-Nov-2021	BOLTJ	BOLT, JOHN	Issued	390	E	100.00
00454-0003	29-Nov-2021	LANG	Lang, Colleen	Issued	390	E	100.00
00454-0004	29-Nov-2021	NATHJ002	JIM, NATHORST	Issued	390	E	100.00
00454-0005	29-Nov-2021	SEYM	SEYMOUR, MARK G	Issued	390	E	100.00
00455-0001	01-Dec-2021	MUNIP	MUNICIPAL PENSION PLAN	Issued	391	E	3,833.76
00453-0001	30-Nov-2021	FORTI001	FORTIS BC - Electric	Cancelled	392	E	-3,845.68
00456-0001	30-Nov-2021	FORTI001	FORTIS BC - Electric	Issued	394	E	2,768.60
00450-0003	30-Nov-2021	SIRIUS	SIRIUS BENEFIT PLANS	Cancelled	396	E	-2,261.28
00457-0001	03-Dec-2021	SHAW001	SHAW CABLE	Issued	397	E	171.31
00457-0002	03-Dec-2021	SIRIUS	SIRIUS BENEFIT PLANS	Issued	397	E	6,084.91
00464-0001	06-Dec-2021	FORTI001	FORTIS BC - Electric	Issued	414	E	3,349.56
00464-0002	06-Dec-2021	FORTI002	FORTIS BC NATURAL GAS	Issued	414	E	1,226.91
00464-0003	06-Dec-2021	SHAW001	SHAW CABLE	Issued	414	E	94.18
Total Computer Paid :		30,019.40	Total EFT PAP :	15,767.95	Total Paid :		45,787.35
Total Manually Paid :		0.00	Total EFT File :	0.00			

43 Total No. Of Cheque(s) ...

	POLICY TITLE: Holiday Office Closure Policy	POLICY NO: 2021-03
	AUTHORITY: Council for the Corporation of the City of Greenwood	CLASSIFICATION: Personnel
	EFFECTIVE DATE:	MOTION:
	SUPERSEDES: Policy No. 2650(1)	

1. Purpose

The manage the provision of public services for the City of Greenwood during the holiday office closure from Christmas Day to New Year's Day.

2. Definitions

"City" means the Corporation of the City of Greenwood.

"Employees" means office and public works department employees.

"Essential Services" include but are not limited to snow removal, emergency water shut off/on requests and emergency maintenance of the City's municipal works.

"Holiday Office Closure" means the period between and including Christmas Day up to and including New Year's Day.

3. Regulations

The policies for the holiday office closure shall be as follows:

- a) The Greenwood City Hall office will remain closed to the public between Christmas Day and New Year's Day.
- b) Employees may take vacation, accumulated time off, or leave without pay during this closure if they plan to be away from work during the holiday office closure.
- c) Employees may choose to work during the holiday office closure at the normal rate of pay.
- d) Employees will be required to provide essential services during the holiday office closure. A sufficient number of employees will be called back to work, as needed, at the rate of pay determined by their CUPE collective agreement during the holiday office closure.
- e) Notice of the Greenwood City Hall office closure will be placed on the City's social media and posted on the front door of the Greenwood City Hall.



THE CORPORATION OF THE CITY OF GREENWOOD

POLICY TITLE: Hours of Operation

POLICY NO: 2650(1)

EFFECTIVE DATE: 09 November 2009

SUPERSEDES:

Christmas Eve Day and New Year's Eve Day

Working hours for 24th December and 31st December shall be 9:00 am to 12:00 pm.

Employees scheduled to work on the 24th and 31st of December may leave at 12:00 pm, work permitting, and will receive full pay for the days.

Where 24th December and 31st December fall on a Saturday or Sunday, employees will work their normal working day.

The employee must be at work in order to receive the half day off.

**VILLAGE OF KEREMEOS
POLICY #39-11**

TITLE:	CHRISTMAS CLOSURE
DATE ADOPTED:	
COUNCIL RESOLUTION	39/2011

PURPOSE

To manage the provision of public services at the Village Office and Public Works Yard, during the Christmas season.

POLICY

The policy for Christmas Closure shall be as follows:

- a) The Village Office and Public Works Yard will remain closed between Christmas Day and New Year's Day. Employees may take vacation, accumulated time off or leave without pay during this closure.
- b) Outside crews will be required to provide essential services during this time. If crew members are required during regular working hours, sufficient employees will be called back to work at regular pay.
- c) Tax and business license payment received on the first working day following the Christmas closure will be credited as December 31, for the purpose of calculating interest or penalties.
- d) Notice of the closure shall be placed in the local paper for two weeks and posted on the front door of the Village Office.



CITY OF GREENWOOD

PO Box 129
Greenwood, BC V0H 1J0

Phone: (250) 445-6644 Fax: (250) 445-6441 Email: frontdesk.greenwoodcity@shaw.ca Website: www.greenwoodcity.com

COUNCIL REGULAR MEETING SCHEDULE FOR 2022

Regular Council Meetings are held on the second and fourth Monday of each month at 7:00 pm. Special Meetings may be called at the Council's discretion.

MONDAY, JANUARY 10TH, 2022

MONDAY, JANUARY 24TH, 2022

MONDAY, FEBRUARY 14TH, 2022

MONDAY, FEBRUARY 28TH, 2022

MONDAY, MARCH 14TH, 2022

MONDAY, MARCH 28TH, 2022

MONDAY, APRIL 11TH, 2022

MONDAY, APRIL 25TH, 2022

MONDAY, MAY 9TH, 2022

TUESDAY, MAY 24TH, 2022

MONDAY, JUNE 13TH, 2022

MONDAY, JUNE 27TH, 2022

MONDAY, JULY 11TH, 2022

SUMMER BREAK

MONDAY, AUGUST 8TH, 2022

SUMMER BREAK

UBCM – SEPTEMBER 12TH TO 16TH, 2022

MONDAY, SEPTEMBER 19TH, 2022

TUESDAY, OCTOBER 11TH, 2022

BC MUNICIPAL ELECTION – OCTOBER 15TH, 2022

INAUGURAL COUNCIL MEETING – MONDAY, OCTOBER 24TH, 2022

MONDAY, NOVEMBER 14TH, 2022

MONDAY, NOVEMBER 28TH, 2022

MONDAY, DECEMBER 12TH, 2022

CHRISTMAS AND NEW YEAR'S BREAK

City of Greenwood

MEMORANDUM

To: Mayor Noll and Council Date: December 8, 2021

From: Andrea Sherstobitoff, CO Meeting Date: December 13, 2021

Subject: Disposition of Municipal Land – Surplus Resolution / Deadline for Public Tender Bids

Rationale

The purpose of this report is to request Council pass a motion to declare the parcels identified for sale as surplus land, and to establish a deadline for public tender bids.

Options

1. Council may choose to support the recommendations.
2. Council may choose to refer the issues back to staff for additional information.
3. Council may choose not to support the recommendations.

Recommendations

1. That Council pass a resolution to declare that the following land as surplus to the requirements of the municipality:

#	CIVIC ADDRESS	LEGAL DESCRIPTION	PIDS	TAX ROLL #
1	N. Government Ave.	Lot 3, Block 56, Plan KAP70, DL 711, SDYD	012-536-571	211-00339.015
2	346 N. Kimberley Ave.	Lot 1, Block 27, Plan KAP34, DL 711, SDYD	012-883-131	211-00229.000
3	N. Kimberley Ave.	Lot 2, Block 27, Plan KAP34, DL 711, SDYD	012-883-158	211-00230.000
4	Scott Ave.	Lot 1, Block B, Plan KAP34, DL 711, SDYD	012-887-897	211-00225.500
	Scott Ave.	Lot 2, Block B, Plan KAP34, DL 711, SDYD	012-887-901	211-00225.510
	Scott Ave.	Lot 3, Block B, Plan KAP34, DL 711, SDYD	012-887-765	211-00225.520
	Scott Ave.	Lot 4, Block B, Plan KAP34, DL 711, SDYD	012-887-820	211-00225.530
	Scott Ave.	Lot 5, Block B, Plan KAP34, DL 711, SDYD	012-887-927	211-00225.540
	Scott Ave.	Lot 6, Block B, Plan KAP34, DL 711, SDYD	012-887-943	211-00225.550
(Lots 1-6 to be sold by public tender as a block of lots, not individual lot sales)				
5	S. Kimberley Ave.	Lot 5, Block 2, Plan KAP34, DL 711, SDYD	012-877-719	211-00139.050
	S. Kimberley Ave.	Lot 6, Block 2, Plan KAP34, DL 711, SDYD	012-877-743	211-00139.060
(Lots 5-6 to be sold by public tender as a block of lots, not individual lot sales)				
6	S. Gold Ave.	Lot 1, Block 8, Plan KAP21, DL 597, SDYD	012-836-923	211-00049.600
7	S. Gold Ave.	Lot 2, Block 8, Plan KAP21, DL 597, SDYD	012-836-958	211-00049.700

2. That Council establish the deadline to receive public tender bids for the surplus land is 6 weeks after advertising commences.


Background / Report

Section 4.b) of the Disposition of Municipal Land Policy No. 2021-01 states that Council must pass a resolution to determine that the subject lands are surplus to the requirements of the municipality. This resolution acknowledges that the municipality does not have any foreseeable need of the property for public use.

Staff recommends that the deadline for receiving public tender bids for the surplus land is 6 weeks after advertising commences. This timeline will provide additional exposure of this information to the public at a time of the year when many are away on holidays. Mail service has been interrupted and slowed by recent flooding and highway closures, and this could impact receipt of public tender bids by mail by the scheduled deadline. This timeline will also provide additional time for staff to work with a lawyer or notary to prepare the agreements for sale and purchase.

Attachment

Disposition of Municipal Land Policy No. 2021-01

	POLICY TITLE: Disposition of Municipal Land	POLICY NO: 2021-01
	AUTHORITY: Council	CLASSIFICATION: Land / Municipal Assets
	EFFECTIVE DATE: September 13, 2021	MOTION: 137-21
	SUPERSEDES: None	

1. Purpose

The Disposition of Municipal Land Policy applies to the sale and disposition of surplus land owned by the Corporation of the City of Greenwood.

2. Scope

This policy provides a consistent, transparent and accountable procedure to be followed in the disposition of surplus land owned by the Corporation of the City of Greenwood. Land disposal procedures may be initiated in response to inquiries from the public, unsolicited offers, or as the result of internal municipal actions and decisions of Council.

3. Definitions

“Appraisal” means a written valuation of the fair market value of land, performed by an independent, certified appraiser.

“CAO” means the Chief Administrative Officer for the Corporation of the City of Greenwood.

“Council” means the Council for the Corporation of the City of Greenwood.

“Lands” means any real property owned by the Municipality including any structures and buildings located thereon.

“Municipality” means the Corporation of the City of Greenwood.

“Sale” means the transfer of legal title of land.

4. Procedures

The following is a brief description of the process for the sale of municipal lands:

- Council receives an unsolicited offer for purchase, or initiates the sale of municipal land;
- Council declares the land to be surplus (by resolution);
- Council determines the method of sale;
- Independent appraisals are conducted;
- The sale price of land, or a minimum tender amount, is established;
- A public notice for the sale of surplus land is published;
- Tender packages are made available to potential buyers;
- Tender bids are evaluated by Council, accepted and both parties enter into agreements for the sale and purchase of the surplus land;
- Finalization of the agreements for sale and purchase of surplus land is completed by solicitors;
- A Council meeting is held and a bylaw is passed to sell the surplus land.

Disposition of Municipal Land Procedures

- a) **Commencement:** The municipality may commence the proceedings to dispose land at its own initiative, or upon the receipt of a written request from an applicant.
- b) **Declaration of Surplus Land:** Prior to the sale of land Council shall determine by resolution that the subject lands are surplus to the requirements of the municipality.
- c) **Method of Sale:** Council has the absolute discretion to select the particular method of disposing land. These methods include:
 - Sale by public tender;
 - Listing with a real estate firm or broker;
 - Direct sale (no real estate firm or broker);
 - Other method as determined by Council.
- d) **Unsolicited Offers:** Unsolicited offers are only considered when provided in writing to the CAO's office with a clear reference and description of the parcel of land to which the unsolicited offer is being made. If one (1) or more persons have expressed an interest in purchasing land, Council may by resolution direct that the land be sold by public tender.
- e) **Appraisal:** The municipality shall, prior to the sale of any land, obtain at least one (1) appraisal of the fair market value of the land. An appraisal is valid for a maximum of one (1) year after being received by Council. The appraisal must be prepared by an independent, certified appraiser.
- f) **Sale Price of Land:** Council shall determine the sale price of any land or establish a minimum tender bid. The sale price or minimum tender bid shall include the sale price of land plus the anticipated costs incurred by the municipality with respect to the sale, including but not limited to:
 - Legal fees;
 - Surveys;
 - Appraisal fees;
 - Encumbrances;
 - Administrative fees;
 - Advertising and public notice;
 - Land transfer and registration fees.
- g) **Land Reserve Fund:** All funds obtained from the disposition of municipal land shall be allocated to the Land Reserve Fund.
- h) **Public Notice:** The public notice to the public of a proposed sale or other disposition of land shall be in accordance with Section 94 of the *Community Charter*.
- i) **Public Comment:** The public notice shall specify that anyone wishing to comment on the proposed sale or other disposition may do so by appearing at a Council meeting or by delivering written comments to the CAO before the date the proposed sale is considered by Council.

- j) **Representation and Warranty:** The municipality makes no representation or warranty regarding the land or any other matters relating to the land to be sold. Surplus land is sold “as is / where is”. Potential purchasers are encouraged to carry out due diligence inspections.
- k) **Exemptions:** Municipal tax sales and easements granted to public utility companies are exempt from the provisions of this policy.
- l) **Errors and Omissions:** Any error or omission in following the procedures, in which the error or omission was not the result of bad faith on behalf of the municipality, will not render such disposal invalid or void.

5. Public Tender Sales

- a) Once Council determines that the method of sale is by public tender, an appropriate date and time is to be set.
- b) Notice of the sale by public tender will be circulated for four (4) weeks, with the last advertisements circulated at least seven (7) days prior to the date of the sale. The municipality may choose to advertise in local papers and on the municipality’s social media (website and Facebook) pages.
- c) A tender package will be created for each parcel of land. The municipality reserves the right to edit the tender package for each sale, including the right to request a detailed development plan for the subject property. Packages will be made available to potential tenderers. The packages will include (but not limited to) the property roll number, minimum sale/tender amount, location map, legal description, current assessed value, approximate property size, and zoning. The package will include who to and how to submit the tender bid.
- d) Tender bids must be submitted with the tender package in a sealed envelope, addressed to the CAO, with a brief description of the land / municipal address to identify the parcel to which the tender relates (see attached Form A). Tender bids are to be accompanied by a deposit of at least ten (10) percent of the tender bid amount by way of a money order, bank draft or cheque (payable to the City of Greenwood).
- e) A tender shall relate to only one parcel of land unless the municipality offers the land for sale as a block of parcels.
- f) The deadline to submit tender bids and the date of sale shall be established by the municipality and included in the tender package. Tender bids may be withdrawn upon receipt by the municipality of a written request from a tenderer prior to the deadline to make a submission.
- g) Upon the receipt of a tender offer, the CAO shall note on the envelope the date and time on which it was received and retain it unopened in a safe place. In the case of two or more tender offers being equal, the tender that was received earliest shall be deemed the successful bid.
- h) Tenders will be opened by the CAO on the date the deadline for tender bid submissions expires. Sealed envelopes shall be opened in a public space in the presence of at least one additional person who has not submitted a tender (this person may be a municipal employee).

- i) Tenders shall be rejected if:
 - they are not equal to or greater than the minimum tender amount as shown in the public notice; or
 - the tender has been withdrawn; or
 - the tender does not comply with the terms outlined in this policy and/or tender package; or
 - the tender is not accompanied by an appropriate deposit amount.
- j) Rejected tenders shall be returned by registered mail to the tenderer along with the tenderer's deposit, if any, and a statement outlining why the tender was rejected.
- k) If there are no tenders received or no tenders that comply with the terms outlined in this policy and/or the tender package, the CAO will notify Council that there was no successful purchaser.
- l) The municipality shall evaluate the tender packages to determine who is the successful bidder.
- m) The municipality shall provide notice to the tenderer by mail that the tender bid will be deemed to be successful if, within fourteen (14) days of receipt of the notice, the balance of the amount tendered (including all taxes and applicable fees) are paid to the municipality.
- n) If the tenderer does not make payment as set out in Section 5(m), the tenderer's deposit shall be forfeited to the municipality. The municipality then has the option of considering an alternate tender bid for the property.
- o) If the tenderer makes the payment set out in Section 5(m) the municipality will declare the tenderer to be the successful purchaser and finalization of the sale will commence.
- p) The municipality reserves the right to cancel a public tender sale at any time.
- q) The municipality may, at their discretion, choose to add additional sale terms to a sale of surplus land. Any additional sale terms will be outlined in Form A and advertised with the public tender documents.



THE CORPORATION OF THE CITY OF GREENWOOD

TENDER TO PURCHASE – FORM A

TO: Marcus Lebler, CAO
202 S. Government Ave.
PO Box 129
Greenwood, BC V0H 1H0

RE: Sale of Municipal Land: *(insert description of land, as included in tender package)*

Municipal Address: _____

Legal Description: _____

I/We are interested in purchasing the above property, and the development plan for the land is: (attach additional information if necessary)

The offer for the property is: \$ _____.

I/We understand that:

1. This tender must be received by the CAO's office not later than 3:00 pm local time on _____ *(insert date of sale)*, and that in the event of this tender being accepted, I/We shall be notified of its acceptance.
2. In addition to the purchase price, the purchaser will be responsible for paying any fees and legal costs to register the land in the purchaser's name(s).
3. Any necessary survey costs to confirm the land to be purchased shall be my / our responsibility.
4. Acceptance of this offer to purchase does not guarantee that any required planning applications (minor variance, zoning bylaw amendment, Official Community Plan amendment, etc. will be approved.
5. Development of the property shall commence within one (1) year and be completed within two (2) years of the transfer of title.
6. Various conditions may be placed on the acceptance of this offer at the discretion of Council.
7. The property is purchased on an "as is / where is" basis.

I/We acknowledge that a copy of the Corporation of the City of Greenwood Policy No. 2021-01 Disposition of Municipal Land has been received.

Signed: _____

Dated: _____

Name(s): (please print) _____

Mailing Address: _____

Daytime Phone Number: _____ Email: _____



GREENWOOD HERITAGE SOCIETY (Museum)
214 S. Copper Ave.
Box 399
Greenwood, BC
V0H 1J0
Tel/Fax: (250) 445-6355
E-Mail: museum@shaw.ca
Website: www.greenwoodmuseum.com

December 7, 2021

Corporation of the City of Greenwood
Box 129
Greenwood, BC
V0H 1J0

Attention: Mayor Noll & City Councillors

Dear Mayor Noll & Councillors:

We are gearing up for Greenwood's 125th birthday celebrations and the 80th anniversary reunion of the Japanese-Canadian internment. We are in the planning stages of coordinating these events to be held July 15, 16, & 17 2022 with Janet Matsalla.

In 1997, Greenwood celebrated its 100th birthday and the committee at that time left a sum of money "in trust" with the City for a future anniversary celebration. This money was intended to be distributed to local organizations who would plan a big birthday celebration.

The Greenwood Community Association and the Greenwood Heritage Society are working cooperatively to implement events at the community hall and museum. Friday evening will be a "meet & greet" at the community hall open to the public. A 9 ft. birthday card will be on display for people to sign. The 80th anniversary reunion will be held in the hall Saturday afternoon. Taiko drummers and a singer/songwriter will be featured. The museum will be providing guided courthouse and walking tours over the weekend and Saturday night the museum will host an exciting evening venue.

We are requesting the money "held in trust" be distributed in an equitable manner, for example entertainment at Lion's Park be given 75% and 25% be divided between the Greenwood Community Association and the Greenwood Heritage Society. This money will help pay for catering expenses needed by the two organizations.

I'm sure you will agree this is a fair distribution of the funding for such a memorable event. Dispersal would be appreciated by mid-March in order to confirm caterers.

Yours sincerely,

Doreen MacLean
President

**CORPORATION OF THE CITY OF GREENWOOD
BYLAW NO. 981, 2021**

REVITALIZATION TAX EXEMPTION BYLAW NO. 981, 2021

WHEREAS Council may, by bylaw, provide for a revitalization tax exemption program in accordance with the *Community Charter*;

AND WHEREAS Council wishes to establish a revitalization tax exemption program to encourage property investment and revitalization in the Revitalization Area;

AND WHEREAS Council's objective is to stimulate and reinforce development initiatives in the Revitalization Area by promoting property investment within the Downtown Revitalization Area (Schedule "C") and properties zoned Commercial on Highway 3; and to reinforce the City's investment in infrastructure upgrades and beautification projects;

AND WHEREAS Council has designated the Revitalization Tax Exemption Area pursuant to the City of Greenwood's Official Community Plan.

NOW THEREFORE, Council of the City of Greenwood, in open meeting assembled, enacts as follows:

INTERPRETATION

1. In this bylaw:

"Agreement" means a revitalization tax exemption agreement, as set out in Schedule "B" attached hereto and forming part of this Bylaw, between the owner of a property located in the Revitalization Area as set out on Schedule "A" attached hereto and forming part of this Bylaw;

"Assessed Value" will have the same meaning as set out in the Assessment Act;

"Base Amount" means an assessed value of land and improvements used to calculate municipal property tax payable (excluding specified area levies) on a Property located in the Revitalization Area during the Base Amount Year;

"Base Amount Year" means the calendar year prior to the first calendar year in respect of which an Agreement applies to a property in the Revitalization Area and/or the calendar year in which the Revitalization Tax Exemption Certificate is issued;

"City" means the City of Greenwood;

"Corporate Officer" means the Corporate Officer of the City of Greenwood;

"Council" means the Council of the City of Greenwood;

"Owner" means the legal registered owner and any subsequent owner of the Property or any parts into which the Property is subdivided, and includes any person who is a registered owner in fee simple of the Property from time to time;

"Property" means the legally described land and improvements to which a Revitalization Tax Exemption is applied for and as legally described in the Agreement;

"Revitalization Area" means Property zoned Commercial on Highway 3, and the Downtown Revitalization Area Schedule "C". These areas are designated and set out on Schedule "A" attached hereto and forming part of this Bylaw;

"Revitalization Tax Exemption means a revitalization tax exemption pursuant to a Revitalization Tax Exemption Certificate;

"Revitalization Tax Exemption Certificate" means a revitalization tax exemption pursuant to this Bylaw.

Schedule A: Identifies the Revitalization Tax Exemption Program priority areas to which properties are eligible for a Revitalization Tax Exemption.

2. There is established a revitalization tax exemption program which includes the following:

a) Revitalization Tax Exemptions authorized under this Bylaw applies to:

- i) the construction of a new improvement where the construction has a value in excess of \$25,000.00;
- ii) the alteration of an existing improvement where the alteration has a value in excess of \$25,000.00; and

wherein the property is located within the Revitalization Area as set out on Schedule "A" attached hereto and forming part of this Bylaw.

b) Any construction of a new improvement or alteration of an existing improvement as outlined in Section 2 a) of this Bylaw undertaken prior to the application for a Revitalization Tax Exemption will be eligible for consideration as of July 1, 2021.

c) The maximum Revitalization Tax Exemption authorized under this Bylaw must not exceed the increase in the assessed value of the improvements on the Property between:

- i) the calendar year before the construction or alteration began, as outlined under Section 2 a) of this Bylaw; and
- ii) the calendar year in which the construction or alteration as outlined under Section 2 a) of this Bylaw is completed.

d) The Property's assessed value of improvements must not be reduced below the amount assessed in the calendar year prior to construction or alteration, as outlined in Section 2 a) of this Bylaw, as a result of the Revitalization Tax Exemption.

e) The maximum term of a Revitalization Tax Exemption is contingent on when the Revitalization Tax Exemption Certificate for the Property is issued by the City pursuant to this Bylaw and the Agreement:

- i) if the construction or alterations as outlined in Section 2 a) of this Bylaw have commenced on or before October 31 and will be assessed on the subsequent year's assessment roll, then the Revitalization Tax Exemption Certificate will be issued one (1) year and a subsequent Revitalization Tax Exemption Certificate will be issued for the next four (4) years plus a single renewal for a term of an additional five (5) years;
- ii) if the construction or alterations as outlined in Section 2 a) of this Bylaw have commenced and been completed on or before October 31 and will be assessed on the subsequent year's assessment roll, then the

Revitalization Tax Exemption Certificate will be issued five (5) years plus a single renewal for a term of an additional five (5) years;

- f) The amount of Revitalization Tax Exemptions authorized under this Bylaw to calculate the general municipal property tax payable (excluding specified area levies) is equal to any increase in the assessed value of improvements on the Property attributed to construction or alterations as outlined in Section 2 a) of this Bylaw (hereinafter referred to as the Total Amount) and is as follows:

- i) Year 1-5 Total Amount
- ii) Year 6 Total Amount less 20%
- iii) Year 7 Total Amount less 40%
- iv) Year 8 Total Amount less 60%
- v) Year 9 Total Amount less 80%
- vi) Year 10 Total Amount less 100% - No Revitalization Tax Exemption, the Property is fully taxable.

3. The kinds of properties that will be eligible for a Revitalization Tax Exemption under this Bylaw will be limited to commercial properties in the Revitalization Area.
4. This Bylaw does not apply to a property unless:
 - a) the property is located in the Revitalization Area shown on Schedule "A" attached hereto and forming part of this Bylaw; and
 - b) the Owner of the property has entered into an Agreement with the City as set out in Schedule "B" attached hereto and forming part of this Bylaw.
5. Where a property is partially within the Revitalization Area, this Bylaw shall apply where at least 50% of the property lies within the Revitalization Area.
6. Once the conditions established under this Bylaw and the Agreement as set out in Schedule "B" attached hereto and forming part of this Bylaw, have been met, a Revitalization Tax Exemption Certificate must be issued for the Property.
7. The Revitalization Tax Exemption Certificate must, in accordance with the conditions established in this Bylaw and the Agreement set out in Schedule "B" attached hereto and forming part of this Bylaw, specifies the following:
 - a) the amount of the Revitalization Tax Exemption or the formula for determining the Revitalization Tax Exemption;
 - b) the term of the Revitalization Tax Exemption;
 - c) the conditions on which the Revitalization Tax Exemption is provided; and
 - d) that a recapture amount is payable if the Revitalization Tax Exemption Certificate is cancelled and how that amount is to be determined.
8. If an Owner wants to apply for a Revitalization Tax Exemption under the Bylaw, the Owner must apply to the Corporate Officer in writing and must submit the following with the application:

- a) a certificate that all taxes assessed and rates, charges, and fees imposed on the Property have been paid and where taxes, rates or assessments are payable by installments, that all installments owing at the date of the certificate have been paid; the provision for Development Cost Charge installments shall be pursuant to the Local Government Act and Regulations.
 - b) a completed written application as per Schedule "C" attached hereto and forming part of this Bylaw available in the Office of the Corporate Officer;
 - c) description of the construction or alteration as outlined in Section 2 a) of this Bylaw, that would be eligible under the Bylaw for a Revitalization Tax Exemption;
 - d) an examination fee in the amount of \$100.00; and
 - e) a copy of the Agreement as set out in Schedule "B" attached hereto and forming part of this Bylaw, duly executed by and on behalf of the Owner.
9. In the event that the conditions under which a Revitalization Tax Exemption Certificate was issued are no longer met by the Owner, as set out in Section 10 of this Bylaw, the Owner must pay to the City a recapture amount of the foregone property taxes of the following applicable percentage of the total Revitalization Tax Exemptions obtained under this Bylaw:
 - a) Years 1 to 10 50%
10. A Revitalization Tax Exemption Certificate will be cancelled if:
 - a) The Commercial zoning is changed within the Revitalization Area.
 - b) the Owner breaches any covenant or condition of this Bylaw or the Agreement set out in Schedule "B" attached hereto and forming part of this Bylaw;
 - c) the Owner has allowed the property taxes to go into arrears or to become delinquent; or
 - d) the property is put to a use that is not permitted within the Commercial zones in the Revitalization Area.
11. The Corporate Officer is hereby authorized to execute the documentation necessary to give effect to the provisions of this Bylaw, including the Agreement set out in Schedule "B" attached hereto and forming part of this Bylaw.
12. If any section or phrase of this Bylaw is for any reason held to be invalid by a decision of any Court of competent jurisdiction, it shall be severed and the invalidity of the remaining provisions of this Bylaw shall not be affected.
13. Any enactments referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.
14. REPEAL: Bylaw No. 963, 2020, cited as "A bylaw to provide for a revitalization tax exemption".
15. This Bylaw shall come into full force and effect upon adoption of same.
16. This Bylaw may be cited as "City of Greenwood Revitalization Tax Exemption Bylaw No. 981, 2021".

Read a first time this	25 th	day of	October, 2021
Read a second time this	25 th	day of	October, 2021
Read a third time this	25 th	day of	October, 2021
Given a fourth and final reading and adopted this	13 th	day of	December, 2021

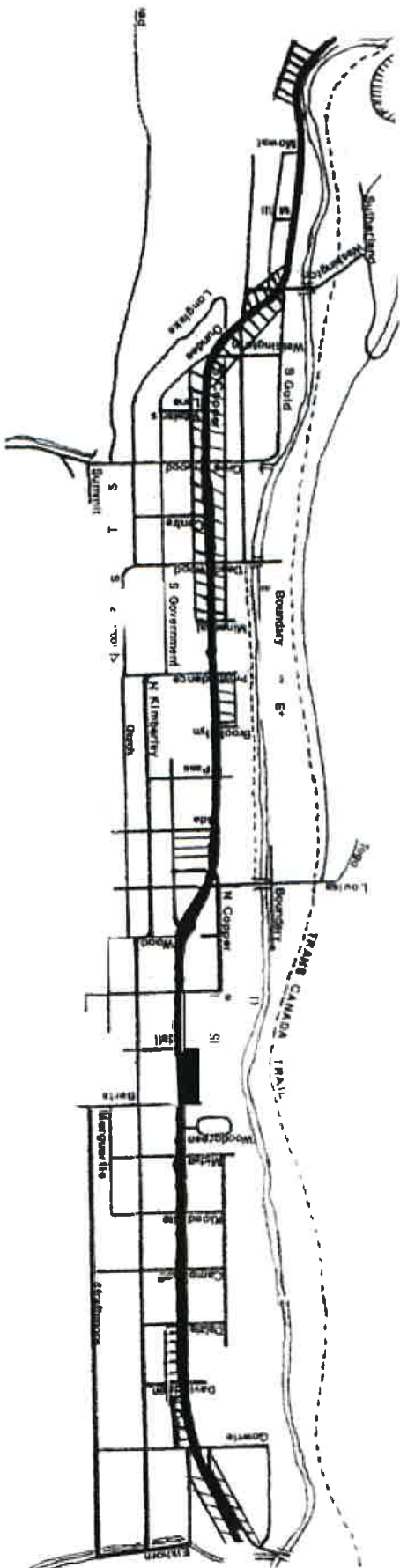
Barry Noll, Mayor

Certified a true copy of Bylaw No. 981, 2021

On the day of , 2021.

Andrea Sherstobitoff, Corporate Officer

Schedule A



BYLAW NO. 981, 2021,

SCHEDULE "B"

Revitalization Tax Exemption Agreement

This Agreement dated for reference the day of ,

BETWEEN

Name and Address of Owner (hereinafter called the Owner)

OF THE FIRST PART

AND

City of Greenwood (hereinafter called the City)
202 S. Government Avenue
Box 129
Greenwood, BC V0H1J0

OF THE SECOND PART

WHEREAS the City has under the Bylaw defined in this Agreement established a revitalization tax exemption program for the purpose of encouraging revitalization of an area of the municipality;

AND WHEREAS Council's objective is to stimulate and reinforce development initiatives in the Revitalization Area by promoting property investment within the Downtown Revitalization Area (*Bylaw 862 Schedule "C"*) and properties zoned Commercial on Highway 3; and to reinforce the City's investment in infrastructure upgrades and beautification projects;

AND WHEREAS the Property that is the subject of this Agreement is located in an area designated by the City Council as a Revitalization Area legally described as
(hereinafter referred to as the Property);

AND WHEREAS the Owner is a registered Owner in fee simple of the Property defined in this Agreement;

AND WHEREAS this Agreement contains the terms and conditions respecting the provision of a Revitalization Tax Exemption under the Bylaw defined in this Agreement;

AND WHEREAS the Property that is subject of this Agreement is zoned Commercial and shall remain zoned Commercial for the duration of this Agreement;

AND WHEREAS the Owner and the City wish to enter into this Agreement.

THIS AGREEMENT WITNESSES that in consideration of the mutual covenants and agreements contained in this Agreement and the payment by the Owner to the City consideration in the amount of \$10.00 (Ten) Dollars, the receipt and sufficiency of which are acknowledged by the City, the City and Owner covenant and agree with each other as follows:

DEFINITIONS

1. In this Agreement the following words have the following meanings:

"Agreement" means this Agreement, including the standard charge terms contained in this Agreement;

"Assessed Value" means the most recent assessed value of the Property as determined by the BC Assessment Authority in the area in which the Property is located; if such value is not available then the assessed value means the highest price in terms of money that the real property will fetch under all conditions requisite to a fair sale with the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus as estimated by a real estate appraiser accredited in the jurisdiction in which the Property is located;

"Bylaw" means "City of Greenwood Revitalization Tax Exemption Bylaw No. 963, 2020", in force from time to time;

"Council" means the Council of the City of Greenwood;

"Owner" means the legal registered owner and any subsequent owner of the Property or any parts into which the Property is subdivided, and includes any person who is a registered owner in fee simple of the Property from time to time;

"Property" means the legally described land and improvements to which a Revitalization Tax Exemption is applied for and as legally described in the Agreement;

TERM

2. The Owner covenants and agrees with the City that the term of this Agreement is:
 - a) 5 years commencing on January 1 of the first calendar year after the calendar year that the Revitalization Tax Exemption Certificate is issued; and
 - b) a renewal term of an additional 5 years at the election of the Owner.

RENEWAL

3. The Owner must make application to the City for a renewal by October 31 in the year prior to the year in which the Revitalization Tax Exemption is requested to qualify for a renewal for the additional 5 years.

APPLICATION IMPROVEMENTS

4. The Revitalization Tax Exemption authorized under the Bylaw applies to:
 - a) construction of a new improvement where the value of the construction referred to in the building permit is in excess of \$25,000.00; or
 - b) alteration of an existing improvement, where the value of the alteration referred to in the building permit is in excess of \$25,000.00;

Any construction of a new improvement or alteration of an existing improvement as outlined in this section that is undertaken prior to the application for a Revitalization Tax Exemption will not be eligible for consideration.

REVITALIZATION TAX EXEMPTION CERTIFICATE

5.
 - a) Once the Owner has completed the construction of the new improvement or alteration of an existing improvement referred to in Section 4 of this Agreement and the City has issued an Occupancy Permit under the City's Building Regulation Bylaw, in force from time to time, in respect of the new improvement or alteration of an existing improvement, the City must issue a Revitalization Tax Exemption Certificate to the Owner of the Property if the Owner and the Property are otherwise in compliance with this Agreement.
 - b) A Revitalization Tax Exemption Certificate must, in accordance with the conditions established under the Bylaw and this Agreement, specify the following:
 - i) the amount of the Revitalization Tax Exemption or the formula for determining the Revitalization Tax Exemption;
 - ii) the term of the Revitalization Tax Exemption;
 - iii) the conditions on which the Revitalization Tax Exemption is provided; and
 - iv) that a recapture amount is payable if the Revitalization Tax Exemption Certificate is cancelled and how that amount is to be determined.

REVITALIZATION TAX EXEMPTION

6. So long as a Revitalization Tax Exemption Certificate in respect of the Property has not been cancelled, the Property is exempt, to the extent, for the period and subject to the

- a) Year 1-5 Total Amount
- b) Year 6 Total Amount less 20%
- c) Year 7 Total Amount less 40%
- d) Year 8 Total Amount less 60%
- e) Year 9 Total Amount less 80%
- f) Year 10 Total Amount less 100% - No Revitalization Tax Exemption, the Property is fully taxable.

12. The Revitalization Tax Exemption Certificate may be cancelled by the City:

- a) on the request of the Owner;
- b) The Commercial zoning is changed within the Revitalization Area;
- c) the Owner breaches any covenant or condition of the Bylaw or this Agreement;
- d) Owner has allowed the property taxes to go into arrears or to become delinquent;
or
- e) the Property is put to a use that is not permitted within the Commercial zones in the Revitalization Area.

13. To maintain a Revitalization Tax Exemption, the Occupancy Permit must be issued within twenty-four (24 months) of the revitalization tax exemption application being approved.

RECAPTURE

14. In the event that the conditions under which a Revitalization Tax Exemption Certificate was issued are no longer met by the Owner, as set out in Section 7 of this Agreement, the Owner must pay to the City a recapture amount of the foregone property taxes of the following applicable percentage of the total Revitalization Tax Exemptions obtained under the Bylaw:

- a) Years 1 to 10 50%

OWNERS OBLIGATIONS

15. The Owner must pay to the City the cost of all tie-ins of works and services associated with the new improvements or alteration to improvements, to existing storm and sanitary sewers, water mains, water meters, driveways, and other municipal services prior to the issuance of a Revitalization Tax Exemption Certificate.
16. The Owner must comply with:
 - a) all enactments, laws, statutes, regulations and Orders of any authority having jurisdiction, including bylaws of the City; and
 - b) all federal, provincial, ~~municipal~~ and environmental licences, permits and approvals required under applicable enactments.

OBLIGATIONS OF CITY

17. The City must issue a Revitalization Tax Exemption Certificate to the Owner in respect of the Property once the Owner has applied for and obtained an Occupancy Permit from the City under the City's Building Regulation Bylaw, in force from time to time, in relation to the new improvements or alterations to an existing improvement, so long as the Owner and the Property are otherwise in compliance with the Bylaw and this Agreement.

CITY'S RIGHTS AND POWERS

18. Nothing contained or implied in this Agreement prejudices or affects the City's rights and powers in the exercise of its functions or its rights and powers under any public and private statutes, bylaws, orders, or regulations to the extent the same are applicable to the Property, all of which may be fully and effectively exercised in relation to the Property as if this Agreement had not been executed and delivered by the Owner.

GENERAL PROVISIONS

19. The City of Greenwood Revitalization Tax Exemption Bylaw No. 963, 2020, and amendments thereto form an integral part of this Agreement.
20. It is mutually understood, agreed and declared by and between the parties that the City of Greenwood has made no representations, covenants, warranties, guarantees, promises, or agreements (oral or otherwise), expressed or implied, with the Owner other than those expressly contained in this Agreement.
21. It is further expressly agreed that the benefit of all covenants made by the Owner herein shall accrue solely to the City and this Agreement may only be modified by agreement of the City with the Owner.
22. This Agreement shall enure to the benefit of and is binding on the parties and their respective heirs, executors, administrators, ~~successors~~ and assigns.

23. The Owner shall, on the request of the City, execute and deliver or cause to be executed and delivered, all such further transfers, agreements, documents, instruments, easements, statutory rights of way, deeds and assurances, and do and perform or cause to be done and performed, all such acts and things as may be, in the opinion of the City, necessary to give full effect to the intent of this Agreement.
24. Time is of essence of this Agreement.
25. This Agreement constitutes the entire agreement between the Owner and the City with regard to the subject matter hereof and supersedes all prior agreements, understandings, negotiations, and discussions, whether oral or written of the City with the Owner.
26. Any notice or other communication required or contemplated to be given or made by any provision of this Agreement shall be given or made in writing and either delivered personally (and if so shall be deemed to be received when delivered) or mailed by prepaid registered mail in any Canada Post Office (and if so, shall be deemed to be delivered on the sixth business day following such mailing except that, in the event of interruption of mail service notice shall be deemed to be delivered only when actually received by the party to whom it is addressed), so long as the notice is addressed as follows:

to the Owner at:

Name
Address

and

to the City at:

City of Greenwood
202 S. Government Ave.,
Box 129
Greenwood, BC V0H 1J0

Attention: Corporate Officer

or to such other address to which a party hereto from time to time notifies the other parties in writing.

27. a) No amendment or waiver of any portion of this Agreement shall be valid unless in writing and executed by the parties to this Agreement; and
- b) Waiver of any default by a party shall not be deemed to be a waiver of any subsequent default by that party.

28. This Agreement is not intended to create a partnership, joint venture, or agency between the Owner and the City.
29. This Agreement shall be construed according to the laws of the Province of British Columbia.
30. A reference in this Agreement to the City or the Owner includes their permitted assigns, heirs, successors, officers, employees, and agents.
31. This Agreement is effective from and after the reference date in this Agreement, but only if this Agreement has been executed and delivered by the Owner executed by the City.
32. Unless otherwise expressly provided in this Agreement, the expense of performing the obligations and covenants of the Owner contained in this Agreement, and of all matters incidental to them, is solely that of the Owner.
33. The Owner represents and warrants to the City that:
- a) all necessary corporate actions and proceedings have been taken by the Owner to authorize its entry into and performance of this Agreement;
 - b) upon execution and delivery on behalf of the Owner, this Agreement constitutes a valid and binding contractual obligation of the Owner;
 - c) neither the execution and delivery, nor the performance, of this Agreement shall breach any other Agreement or obligation, or cause the Owner to be in default of any other Agreement or obligation, respecting the Lands; and
 - d) the Owner has the corporate capacity and authority to enter into and perform this Agreement.

IN WITNESS WHEREOF the parties have affixed their hands and seals and where a party is a corporate entity, the corporate seal of that company has been affixed in the presence of its duly authorized officers effective the day and year first recited above.

SIGNED, SEALED AND DELIVERED BY THE
CITY OF GREENWOOD in the presence of:

Witness

Mayor

Corporate Officer

SIGNED BY THE OWNER OF THE ABOVE
NOTED PROPERTY in the presence of:

Witness

BYLAW NO. 981, 2021

SCHEDULE "C"

Application for Revitalization Tax Exemption

Date _____ Receipt No. _____ Application No. _____

Property Owner/Applicant _____

Mailing Address _____

Telephone No. _____ Cell No. _____

Subject Property

Roll No. _____ Civic Address _____

Legal Description _____

Zoning Designation _____

Current Assessed Value _____ Business Licence No. _____

Description of Proposed Revitalization _____

Year(s) Applying For _____

Value of Construction _____ Building Permit No. _____

Note: Additional backup information may be required.

I certify that the above information is to my knowledge accurate and that I have received and read the Revitalization Tax Exemption Bylaw and applicable schedules.

Property Owner/Applicant	Date
--------------------------	------

Date _____

Office Use:

Property Tax Account _____ Utility Account _____

Other Fees, Rates or Charges Outstanding _____

Notes to File _____

[illegible]

CORPORATION OF THE CITY OF GREENWOOD

BYLAW NO. 982, 2021

UTILITIES BILLING AND PAYMENT SCHEDULE

A Bylaw to establish the Corporation of the City of Greenwood Utilities and Billing Payment Schedule for the year 2022.

The Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Utilities Billing and Payment Schedule Bylaw No. 982, 2021".
2. Utility rates are divided into four equal payments. Utility rates include municipal water and sewer services. The annual billing periods are set out as follows:

Billing Period	Month to Expect Bill	Month of Due Date (30+ Days After Issuance)
January 1 – March 31	January	March 31
April 1 – June 30	April	June 30
July 1 – September 30	July	September 30
October 1 – December 31	October	December 31

3. **Rate Increases:**
 - 3.1 This Bylaw shall be amended annually.
 - 3.2 There shall be an annual inflation rate increase for municipal water and sewer services.
 - 3.3 Council may increase the municipal water and sewer service rates above the annual inflation rate.
4. **Sewer Rates:** Municipal sewer rates are set out in Schedule A of this Bylaw.
5. **Water Rates:** Municipal water rates are set out in Schedule B of this Bylaw.
6. **Violations and Penalties:**
 - a.) A 2.5% penalty will be placed on all accounts not paid by the due date on the quarterly bill;
 - b.) Water shut off dates:
 - (i) User rates not paid by the deadline date established as the first working day after July 1st each year shall have the water shut off by the City;
 - (ii) User rates not paid by the deadline date established as the first working day after October 1st each year shall have the water shut off by the City;
 - c.) Shut off charges are at the owner's expense;
 - d.) Reconnection charges are at the owner's expense;
 - e.) Owners will be required to prepay the rest of the billing year; and
 - f.) Failure to pay invoices or fines by December 31st in any year will be added to and form part of the taxes payable on the property taxes in arrears.

7. **Water Shut Off:** When the City or the owner shuts off the water, the owner will continue to pay for water utilities. The owner is not exempt from paying utilities.

8. **Interpretation:**

8.1 "City" means the City of Greenwood.

"Owner" means the home owner or the land owner.

"User" means any person, company or corporation who is the owner or agent for the owner of any premises connected to municipal water and sewer services.

9. **Repeal:**

9.1 Bylaw No. 938, 2018, cited as "Utilities Billing and Payment Schedule Bylaw", and Bylaw No. 972, 2021, cited as "Utilities Billing and Payment Schedule Amendment Bylaw" are repealed.

10. **Effective Date:** The "Utilities Billing and Payment Schedule Bylaw No. 982, 2021" will be in effect on January 1, 2022.

Read a First Time this	22 nd day of November, 2021.
Read a Second Time this	22 nd day of November, 2021.
Read a Third Time this	22 nd day of November, 2021.
Adopted by Council this	13 th day of December, 2021.

Barry Noll, Mayor

Certified a true copy of Bylaw No. 982, 2021

On the day of , 2021.

Andrea Sherstobitoff, Corporate Officer

**CITY OF GREENWOOD
SCHEDULE A**

UTILITIES BILLING AND PAYMENT SCHEDULE

This Schedule A of per annum Sewer Rates will apply effective January 1, 2022

	WITHIN THE CITY 2022	OUTSIDE THE CITY 2022
<u>RESIDENTIAL</u>		
Single Family or Mobile or Multi Family (per dwelling unit)	305.48	305.48
Carriage House	305.48	305.48
<u>COMMERCIAL</u>		
Apartment or Secondary Suite (per unit)	285.00	285.00
Store or Office Building	285.00	285.00
Store Front with Residence	391.35	391.35
Motel or Cabin (per unit)	467.76	467.76
Beauty Parlor or Beauty Shop	305.49	305.49
Restaurant or Dining Room	467.76	467.76
Coffee Shop	383.80	383.80
Hotel or Saloon	672.53	672.53
Church or Club	249.12	249.12
Public Garage or Service Station	383.80	383.80
Campground or RV Park: Base	305.49	305.49
- Rate per site	39.50	39.50
<u>INDUSTRIAL</u>		
Laundry or Dry Cleaner	493.86	493.86
Car Wash	473.14	473.14
Small Industries (up to 10 employees)	383.78	383.78
Small Industries (over 10 employees)	451.66	451.66
<u>INSTITUTIONAL</u>		
Schools (per classroom or gym)	102.05	102.05
<u>FORT GREENWOOD</u>		
Per Occupied Site	285.00	285.00
Clubhouse	249.12	249.12

**CITY OF GREENWOOD
SCHEDULE B**

UTILITIES BILLING AND PAYMENT SCHEDULE

This Schedule B of per annum Water Rates will apply effective January 1, 2022

	WITHIN THE CITY 2022	OUTSIDE THE CITY 2022
<u>RESIDENTIAL</u>		
Single Family or Mobile or Multi Family (per dwelling unit)	438.00	438.00
Carriage House	438.00	438.00
Home Based Business: Greenhouse or Beauty Salon	547.53	547.53
<u>COMMERCIAL</u>		
Apartment or Secondary Suite (per unit)	301.52	301.52
Store or Office Building	265.50	265.50
Store Front with Residence	499.31	499.31
Motel or Cabin (per unit)	128.19	128.19
Beauty Parlor or Beauty Shop	357.75	357.75
Restaurant or Dining Room	640.76	640.76
Coffee Shop	333.91	333.91
Hotel or Saloon	640.76	640.76
Church or Club	270.66	270.66
Public Garage or Service Station	370.49	370.49
Campground or RV Park: Base	396.93	396.93
- Rate per site	51.70	51.70
<u>INDUSTRIAL</u>		
Laundry or Dry Cleaner	658.25	658.25
Car Wash	551.67	551.67
Small Industries (up to 10 employees)	311.68	311.68
Small Industries (over 10 employees)	372.43	372.43
<u>INSTITUTIONAL</u>		
Schools (per classroom or gym)	194.01	194.01
<u>FORT GREENWOOD</u>		
Per Occupied Site	301.52	301.52
Clubhouse	270.66	270.66

CORPORATION OF THE CITY OF GREENWOOD

BYLAW NO. 983, 2021

REVENUE ANTICIPATION BORROWING BYLAW

A BYLAW TO PROVIDE FOR THE BORROWING OF MONEY IN ANTICIPATION OF REVENUE

WHEREAS the municipality does not have sufficient money on hand to meet the current lawful expenditures of the municipality;

AND WHEREAS it is provided by Section 177 of the *Community Charter* that Council may, without the assent of the electors or the approval of the Inspector of Municipalities, provide for the borrowing of such sums of money as may be necessary to meet the current lawful expenditures of the municipality provided that the total of the outstanding liabilities does not exceed the sum of:

- a) The whole amount remaining unpaid of the taxes for all purposes levied during the current year, provided that prior to the adoption of the annual property tax bylaw in any year, the amount of the taxes during the current year for this purpose shall be deemed to be 75% of the taxes levied for all purposes in the immediately preceding year; and
- b) The whole amount of any sums of money remaining due from other governments;

AND WHEREAS there are no liabilities outstanding under Section 177;

AND WHEREAS the total amount of liability that Council may incur is Four Hundred Fifteen Thousand Nine Hundred Seventy Nine dollars (\$415,979), made up of the sum of Four Hundred Fifteen Thousand Nine Hundred Seventy Nine dollars (\$415,979), being 75% of the whole amount of the taxes levied for all purposes in prior year, and Zero dollars (\$0), being the whole amount of the sum of money remaining due from other governments;

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Revenue Anticipation Borrowing Bylaw No. 983, 2021".
2. The Council shall be and is hereby empowered and authorized to borrow upon the credit of the municipality an amount or amounts not exceeding the sum of Four Hundred Fifteen Thousand Nine Hundred Seventy Nine dollars (\$415,979).
3. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the Mayor and the officer assigned the responsibility of financial administration of the municipality.
4. All unpaid taxes and the taxes of the current year when levied or so much thereof as may be necessary shall, when collected, be used to repay the money so borrowed.
5. That the "Revenue Anticipation Borrowing Bylaw No. 983, 2021" will be in effect on January 1, 2022.

Read a First Time this	22 nd day of November, 2021.
Read a Second Time this	22 nd day of November, 2021.
Read a Third Time this	22 nd day of November, 2021.
Adopted by Council this	13 th day of December, 2021.

Barry Noll, Mayor

Certified a true copy of Bylaw No. 983, 2021

On the day of , 2021.

Andrea Sherstobitoff, Corporate Officer

CORPORATION OF THE CITY OF GREENWOOD

BYLAW NO. 984, 2021

CREDIT CARD SERVICE FEE BYLAW

A BYLAW TO ESTABLISH A FEE FOR RECOVERY OF CREDIT CARD MERCHANT FEES

The Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Credit Card Service Fee Bylaw No. 984, 2021".
2. Where a credit card is used to pay for property taxes or utilities through any of the City of Greenwood's payment platforms, a service charge of 1.22% of the final transaction amount, net of all discounts and rebates, shall be assessed and charged to the payor in addition to the final transaction amount.
3. The credit card service charges assessed and charged under this Bylaw are non-refundable.
4. Bylaw No. 909, 2016, cited as "Credit Card Service Fee Bylaw", is repealed.

This Bylaw shall come into full force and effect upon adoption.

Read a First Time this	22 nd day of November, 2021.
Read a Second Time this	22 nd day of November, 2021.
Read a Third Time this	22 nd day of November, 2021.
Adopted by Council this	13 th day of December, 2021.

Barry Noll, Mayor

Certified a true copy of Bylaw No. 984, 2021

On the day of , 2021.

Andrea Sherstobitoff, Corporate Officer

CORPORATION OF THE CITY OF GREENWOOD

BYLAW NO. 985, 2021

WASTE DISPOSAL REGULATION BYLAW

A BYLAW TO REGULATE WASTE DISPOSAL IN THE CITY OF GREENWOOD

The Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Waste Disposal Regulation Bylaw No. 985, 2021".
2. **Spring Clean Up Week**
 - 2.1 The annual week designated "Spring Clean Up Week" will be determined by Council after consultation with Public Works staff.
 - 2.2 To facilitate the clean up of the City, Public Works staff will transfer accepted items to the landfill site. The types of items accepted, and the related fees charged, are determined by City staff. The schedule of items and fees will be available for two weeks prior to the Spring Clean Up Week. The required fees for such items must be paid in advance at City Hall.
3. **Unlawful Disposal**
 - 3.1 Garbage is to be disposed of at the landfill site.
 - 3.2 The disposal of garbage at locations other than at the landfill site is subject to a fine as set out in Schedule A of this Bylaw.

4. **Interpretation**

"City" means the City of Greenwood.

"City Hall" means the City of Greenwood City Hall office located at 202 South Government Avenue in Greenwood, BC.

"Hazardous Waste" means paints and solvents, motor oil, antifreeze, transmission fluid, oil, mercury-containing waste, aerosols, propane cylinders, caustic / corrosive material, batteries, ammunition, radioactive waste, pesticides, fluorescent light bulbs, and any materials with properties such as flammability, corrosiveness or inherent toxicity.

"Landfill" means the West Boundary (Greenwood) Regional District of Kootenay Boundary landfill site.

"Spring Clean Up Week" means the annual week determined by Council when the Public Works staff will pick up items at residential properties located within the City to be transferred to the landfill for a fee determined by City staff.

"Unlawful Disposal" means discarding garbage or hazardous waste in the bush, on City property, vacant lots, and any area outside of the landfill site.

5. Bylaw No. 910, 2016, cited as "Garbage Collection Regulation Bylaw 910, 2016", is repealed.
6. The "Waste Disposal Regulation Bylaw No. 985, 2021" will be in effect on January 1, 2022.

This Bylaw shall come into full force and effect upon adoption.

Read a First Time this	13 th day of December, 2021.
Read a Second Time this	13 th day of December, 2021.
Read a Third Time this	13 th day of December, 2021.
Adopted by Council this	day of

Barry Noll, Mayor

Certified a true copy of Bylaw No. 985, 2021

On the day of , 2021.

Andrea Sherstobitoff, Corporate Officer

**CORPORATION OF THE CITY OF GREENWOOD
BYLAW NO. 985, 2021
WASTE DISPOSAL REGULATION BYLAW**

SCHEDULE A

The following amounts shall apply as fines:

Unlawful Disposal:

First Offence:	\$ 500.00
Second Offence:	\$1,000.00
Third Offence:	\$5,000.00

Failure to pay fines by December 31st in any year will be added to and form part of property taxes in arrears.

CORPORATION OF THE CITY OF GREENWOOD

BYLAW NO. 986, 2021

A BYLAW TO AMEND MUNICIPAL TICKETING INFORMATION BYLAW NO. 960, 2020

The Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Municipal Ticketing Information Bylaw Amendment No. 986, 2021".
2. Municipal Ticketing Information Bylaw No. 960, 2020 is amended as follows:
 - a. Schedule A – Column 1 "Garbage Collection Regulation Bylaw No. 910" is replaced with "Waste Disposal Regulation Bylaw No. 985, 2021";
 - b. Schedule K is replaced with:

BYLAW NO. 985, 2021 "Waste Disposal Regulation Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
OFFENSE	SECTION	FINE
Unlawful Disposal	Schedule A	
First Offence		\$ 500.00
Second Offence		\$1,000.00
Third Offence		\$1,000.00

This Bylaw shall come into full force and effect upon adoption.

Read a First Time this 13th day of December, 2021.
Read a Second Time this 13th day of December, 2021.
Read a Third Time this 13th day of December, 2021.
Adopted by Council this day of

Barry Noll, Mayor

Certified a true copy of Bylaw No. 986, 2021
On the day of

Andrea Sherstobitoff, Corporate Officer