

# **CITY OF GREENWOOD**

## **Regular Council Meeting**

**Tuesday, October 12, 2021  
7:00 pm**

## **AGENDA**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Question and Answer Period – Open for questions and answers related to the current agenda only – maximum time period is 15 minutes.**
- 4. Delegations**
- 5. Adoption of the Minutes**
  - a. Minutes of the Regular Council Meeting of April 12, 2021 (amended)
  - b. Minutes of the Regular Council Meeting of September 13, 2021
  - c. Minutes of the Special Council Meeting of September 29, 2021
- 6. Correspondence for Information**
  - a. BC Wildfire Service – open burning permitted in parts of the Southeast Fire Centre
  - b. BC Interior Health – updates to COVID-19 orders related to events
  - c. RDKB – bylaw enforcement officer to educate about / not enforce provincial health orders
  - d. RDKB Board Highlights
- 7. Correspondence for Action**
  - a. Regional District of Mount Waddington – request for a contribution to help rebuild Lytton
- 8. Committee Reports**
- 9. Councillor's Reports**
- 10. Mayor's Report**
- 11. Administrator's Report**
- 12. Public Works Report**

**13. Peace Officer Report – Final Report****14. Accounts Payable****15. New and Unfinished Business**

- a. Policy 2021-02 Fire Hydrant Maintenance and Servicing Policy
- b. Greenwood Amateur Ham Radio Group
- c. City of Greenwood Board of Variance – application review and decision (Parry)

**16. Bylaws**

- a. Bylaw No. 977, 2021 – Zoning Bylaw Amendment (Temporary Use Permits)
- b. Bylaw No. 978, 2021 – Official Community Plan Amendment (Bugeaud)
- c. Bylaw No. 979, 2021 – Zoning Bylaw Amendment (Bugeaud)
- d. Bylaw No. 980, 2021 – Permissive Tax Exemption Bylaw

**17. In-Camera**

- a. To move in-camera under Sections 90(1) (a)(c)(d) of the *Community Charter*.

**18. Question Period****Excerpt from Council Procedures Bylaw 674 Section 14**

**Immediately prior to the adjournment of every regular meeting of Council, questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor, and will where possible and appropriate be answered by the Mayor or a member designated by the Mayor.**

**A maximum period of 15 minutes shall be provided for considering question from member of the public; however that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.**

**19. Adjournment**



**CITY OF GREENWOOD**  
Minutes of the Regular Meeting of Council held on Monday, April 12, 2021  
7:00 pm at City Hall

**PRESENT**

Mayor B. Noll  
Councillors: C. Lang, J. Nathorst, J. Bolt, M. Seymour

**PRESENT**

Darlene Teron, Deputy Clerk via Zoom

**CALL TO ORDER**

Mayor B. Noll called the meeting to order at 7:00 pm.

**ADOPTION OF AGENDA**

(49-21)

**Motion: J. Nathorst / C. Lang**  
THAT the April 12, 2021, agenda be adopted as amended.

**Carried**

**QUESTION & ANSWER PERIOD**

Printing news items are a waste of paper.  
Interim CAO has been retained.

**DELEGATIONS**

None

**ADOPTION OF MINUTES**

(50-21)

**Motion: J. Bolt / M. Seymour**  
THAT the Regular minutes of the March 22, 2021, be adopted.

**Carried**

**CORRESPONDENCE FOR INFORMATION**

a.) COVID – 19 Vaccine Clinic

Pfizer and Moderna vaccines to be administered. Questions call Minette at Midway Clinic 205 449 9005.

b.) Interior Health COVID-19 Vaccine Appointments

Vaccine Clinic needs volunteers for screening and traffic security.  
Information

c.) Federal Gas Tax Fund: 2021 Update

Program restructuring

d.) Heritage Credit Union Annual General Meeting

Information

e.) 2021 Regional District / CAO Forum Agenda

Information

f.) Health Canada – Radon Action

Greenwood in high radon area – high concern

g.) Boundary Regional Poverty Reduction Plan Information

h.) Natural Resource Operations Letter Information

i) Indigenous Awareness Canada Information

j.) The First Responder Assistance Program Information

k.) Ecosystem Services & British Columbia's Inland Temperate Rainforest Information

l.) Boundary Country BBQ Festival & Picnic details Information

**CORRESPONDENCE FOR ACTION** None

#### COMMITTEE REPORTS

Property Taxes / Utilities  
Arrears & Delinquent

Property Taxes / Utilities	Jan 01-Feb 18 2021	Feb 19 – Apr 8 2021
Residential Properties in Arrears: Taxes not paid in 2 years. This includes utilities that were not paid and were moved over to taxes.	\$ 90,717.94	\$ 90,717.94
Commercial Properties in Arrears: Taxes not paid in 2 years. This includes utilities that were not paid and were moved over to taxes.	\$ 30,799.48	\$ 30,799.48
Residential Properties Delinquent: Properties for Tax Sale	\$ 23,093.26	\$ 23,093.26
Commercial Properties Delinquent: Properties for tax sale	\$ 35,250.00	\$ 35,250.00
Complete Taxes – Arrears and Delinquent	\$179,860.68	\$179,860.68
Complete Utilities – Owed to date	\$ 63,703.18	\$20,247.15
<b>Total amount outstanding</b>	<b>\$243,563.86</b>	<b>\$200,107.83</b>

#### COUNCILLOR REPORTS

Councillor Nathorst None

Councillor Lang None

Councillor Bolt  
March 24<sup>th</sup> West Kootenay-Boundary Regional Hospital District Board passed budget report.  
Ministry of Transportation granted permission to haul timber.  
West Boundary Community Forest Grant application closes May 14, 2021

**MAYOR'S REPORT**

Art Club wants to set up artwork at Miner's Park every couple of weeks.  
 Poverty Reduction – opportunity to get help for people.  
 Shaw to update high-speed internet in Greenwood, April 27 & 28, 2021.  
 Boundary Country website – user friendly.  
 Presently no signs of flooding this year.  
 Mayor's Meeting – Town of Creston waived business licences this year.  
 Small homes – draw more people.  
 Food Hub – trailer by lift station.  
 Healthcare a concern.  
 Trash to Treasure – promote? (weekend before spring cleanup).

**PEACE OFFICER'S REPORT**

None

**ADMINISTRATORS REPORT**

None

**Motion: J. Nathorst / C. Lang**

THAT Council retain the services of Ron Mattiussi as an interim CAO.

(51-21)

**Carried****PUBLIC WORKS REPORT**

None

**ACCOUNTS PAYABLE****Motion: C. Lang / J. Nathorst**

THAT the cash disbursement for \$26,015.46 be received.

(52-21)

**Carried****NEW AND UNFINISHED BUSINESS**

a.) Barco Products Canada quote

**Motion: J. Nathorst / C. Lang**

THAT Council purchase 20 picnic tables for the campground.

(53-21)

**Carried****To Amend Motion (52-21) Motion: J. Nathorst**

That picnic tables for campground be purchased using the Gas Tax Fund.

(54-21)

**Carried**

b.) Electrical Build Required for Campsite

**Motion: J. Nathorst / C. Lang**

THAT Council purchase a 20' seacan to house electrical equipment and for storage.

(55-21)

**Carried**

c.) New Garbage Cans

Discussion: Where funding will come from. Bear-proof, bolted down.  
 Suggestion to use wine barrels.

d.) Art Gallery Request

Need public space at Miner's Park, maybe every two weeks.

e.) Responsible Conduct Guiding Principles and Policy

Tabled for now as new policy coming out in two weeks.

**BYLAWS**

None

**QUESTION PERIOD**

Shaw high speed initiative project to commence April 27<sup>th</sup> and 28<sup>th</sup>. Project completed in sections.  
Sweeper issues – not the right equipment. Gravel can be a liability so sweeping must be done. Suggestion to place sandwich signboards in areas that sweeping is to be done.  
Interim CAO to serve maybe until June.  
Firepits: suggestion to use rims & hubs from logging contractors.  
Seacans throughout city.

**IN-CAMERA**

Council moved to in-camera meeting for discussion at 8:06 pm.

Council returned to the Regular Council Meeting at 8:32 pm

**AJOURNMENT**

Regular Council Meeting adjourned at 8:32 pm.

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**Barry Noll, Mayor**

**Certified Correct**

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**Marcus Lebler, Corporate  
Officer**



CITY OF GREENWOOD  
Minutes of the Regular Meeting of Council held on September 13, 2021

**PRESENT**

Mayor B. Noll  
Councillors: C. Lang, J. Nathorst, J. Bolt, M. Seymour

**ALSO PRESENT**

Marcus Lebler, CAO/CFO  
Andrea Sherstobitoff, via Zoom

**CALL TO ORDER**

Mayor B. Noll called the meeting to order at 7:00 pm.

**ADOPTION OF AGENDA**

**Motion: J. Nathorst / J. Bolt**  
THAT the September 13, 2021 agenda be adopted as amended.  
Additions to agenda under New and Unfinished Business:

- Page 2 of the Greenwood Heritage Society application (was not correctly scanned)
- Final Phase of the Greenwood Natural Playground Project

**Carried**

(126-21)

**QUESTION & ANSWER PERIOD**

**DELEGATIONS**

Larry Bartsch – Tiny House Development Proposal

**ADOPTION OF MINUTES**

a.) Regular Council Meeting  
August 9, 2021

**Motion: J. Bolt / C. Lang**  
THAT the minutes of the August 9, 2021 Regular Council Meeting be adopted.

(127-21)

**Carried**

b.) Special Council Meeting  
August 11, 2021

**Motion: J. Bolt / C. Lang**  
THAT the minutes of the August 11, 2021 Special Council Meeting be adopted.

(128-21)

**Carried**

c.) Special Council Meeting  
August 19, 2021

**Motion: J. Bolt / C. Lang**  
THAT the minutes of the August 19, 2021 Special Council Meeting be adopted.

(129-21)

**Carried**

d.) Special Council Meeting  
August 26, 2021

**Motion: J. Bolt / C. Lang**  
THAT the minutes of the August 26, 2021 Special Council Meeting be adopted.

(130-21)

**Carried**

## **CORRESPONDENCE FOR INFORMATION**

- |     |  |             |
|-----|--|-------------|
| a.) | Martin Huhn, Systems Solar Business Licence  | Information |
| b.) | BC Kootenay-Boundary Water Management Extreme Low Water Warning and Conservation Request | Information |
| c.) | RDKB Board Highlights  | Information |
| d.) | Ministry of Municipal Affairs – proof of vaccination and mandatory mask requirements     | Information |
| e.) | BC Provincial Medal of Good Citizenship  | Information |
| f.) | Emergency Paramedics and Dispatchers   | Information |
| g.) | RDKB BC Rivers Day – raffle for water conservation                                       | Information |

### **Motion: J. Nathorst / C. Lang**

THAT Correspondence for Information Items a.) through g.) be accepted.

**(131-21)**

**Carried**

## **CORRESPONDENCE FOR ACTION**

- a.) Recycling Council of British Columbia – support for Waste Reduction Week

### **Motion: J. Bolt / C. Lang**

THAT Council declares October 18-24, 2021 Waste Reduction Week in the City of Greenwood.

**(132-21)**

**Carried**

- b.) Village of Midway – support for forest management priorities

### **Motion: J. Bolt / J. Nathorst**

THAT Council sends a letter of support for the Village of Midway's forest management priorities to the Minister of Forests, Lands, Natural Resource Operations and Rural Development.

**(133-21)**

**Carried**

## **COMMITTEE REPORTS**

None



## COUNCILLOR REPORTS

Councillor Nathorst	None
Councillor Lang	None
Councillor Bolt	Attended the August 31, 2021 West Boundary Community Forest Board meeting.
Councillor Seymour	Attended the Labour Day weekend Greenwood Library book sale / fund raiser event.

## MAYOR'S REPORT

It was a very busy summer. Efforts to beautify the community are appreciated. Greenwood was lucky to be unaffected by wildfires this summer. The campfire ban has been lifted in City limits, but open burning is not permitted. A lot of litter and trash is being dumped in the bush around Greenwood and the dump is not being utilized properly.

## ADMINISTRATOR'S REPORT

Update on the transition of the garage collection utility from the City of Greenwood to the RDKB.

## PUBLIC WORKS REPORT

None

## PEACE OFFICER'S REPORT

None

## ACCOUNTS PAYABLE

### **Motion: C. Lang / J. Nathorst**

THAT Council receive the cash disbursement accounts payable report in the amount of \$179,728.24 for the period of August 6, 2021 to September 9, 2021.

(134-21)

**Carried**

## NEW AND UNFINISHED BUSINESS

- a.) Accura Alarms – estimate for monitoring at the Curling Rink

### **Motion: J. Nathorst / C. Lang**

THAT Council approve monitoring at the Curling Rink by Accura Alarms, including upgrading four wired motion detectors.

(135-21)

**Carried**

- b.) Greenwood Heritage Society – Grant-in-Aid application

Councillor C. Lang abstained from voting.

### **Motion: J. Nathorst / J. Bolt**

THAT Council approve the Greenwood Heritage Society's 2021 Grant-in-Aid request in the amount of \$7,414.00.

(136-21)

**Carried**

- c.) Disposition of Municipal Land Policy No. 2021-01  
(137-21) **Motion: J. Nathorst / C. Lang**  
THAT Council approves the Disposition of Municipal Land Policy No. 2021-01.  
**Carried**
- d.) Greenwood Activities Abound Society – Termination of Licence to Use and Occupy Agreement  
(138-21) **Motion: J. Nathorst / M. Seymour**  
THAT Council terminate the Licence to Use and Occupy Agreement with the Greenwood Activities Abound Society for the RC racetrack on Lots 9-12, Block 29, Plan KAP34, DL 701, Land District 54, SDYD.  
**Carried**
- e.) Bike Racks  
(139-21) **Motion: J. Bolt / J. Nathorst**  
THAT Council requests staff to provide quotes for 2-3 bike racks at locations in Greenwood to be determined.  
**Carried**
- f.) RDKB Trail User Survey
- g.) Greenwood Foodbank  
(140-21) **Motion: J. Nathorst / J. Bolt**  
THAT Council rejects the old ambulance bay at the Firehall as a potential location for the Greenwood Foodbank due to potential safety concerns and the need for the space for municipal equipment. Council and staff will continue to investigate alternate locations.  
**Carried**
- g.) Lion’s Park Playground Project – Final Phase of the Greenwood Natural Playground Project  
**Motion: J. Nathorst / C. Lang**  
THAT Council approve an application through the Canadian Community Revitalization Fund (CCRF) requesting 75% of the costs of \$336k to complete the “Final Phase of the Greenwood Natural Playground Project” and to allocate the City’s 25% portion of the \$112k to be funded from the Community Works Gas Tax Reserve, and;  
To grant permission for Sean Annan of ISL Engineering and Land Services to apply for the “Final Phase of the Greenwood Natural Playground Project” through the CCRF on behalf of the City of Greenwood.  
**Opposed: M. Seymour / J. Bolt / B. Noll      Defeated**

## BYLAWS

- a.) Bylaw No. 2, 1922  
(141-21) **Motion: J. Nathorst / C. Lang**  
THAT Council repeals Bylaw No. 2, 1922 “The City of Greenwood Bylaw for disposal of land belonging to the City”.  
**Carried**

b.) Bylaw No. 975, 2021 **Motion: J. Nathorst / C. Lang**  
Official Community THAT Council give First and Second Readings to Bylaw No.  
Plan Bylaw Amendment 975, 2021.  
(142-21) **Carried**

c.) Bylaw No. 976, 2021 **Motion: J. Nathorst / C. Lang**  
Zoning Bylaw THAT Council give First and Second Readings to Bylaw No.  
Amendment 976, 2021.  
(143-21) **Carried**

## **QUESTION PERIOD**

**IN-CAMERA** **Motion: J. Bolt / C. Lang**  
THAT Council move to In-Camera at 8:30 pm.  
(144-21) **Carried**

**Motion: M. Seymour / J. Bolt**  
THAT Council adjourn the In-Camera meeting at 9:11 pm.  
(145-21) **Carried**

**ADJOURNMENT** **Motion: J. Bolt / J. Nathorst**  
THAT Council adjourn the regular meeting at 9:12 pm.  
(146-21) **Carried**

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**Barry Noll, Mayor**

**Certified Correct**

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**Marcus Lebler, Corporate Officer**



CITY OF GREENWOOD  
Minutes of the Special Meeting of Council held on September 29, 2021

**PRESENT**

Mayor B. Noll  
Councillors: C. Lang, J. Nathorst, J. Bolt, M. Seymour

**ALSO PRESENT**

Marcus Lebler, CAO via Zoom  
Andrea Sherstobitoff, via Zoom

**CALL TO ORDER**

Mayor Noll called the meeting to order at 7:04 pm.

**ADOPTION OF AGENDA**

**Motion: J. Bolt / C. Lang**  
THAT the September 29, 2021 agenda be adopted as amended.  
(Addition to Agenda: National Day for Truth and Reconciliation  
Statutory Holiday and In-Camera Meeting)

**(32-SP-21)**

**Carried**

**DISCUSSION ITEMS**

- 1.) National Day for  
Truth and  
Reconciliation

**Motion: C. Lang / J. Bolt**  
THAT Council recognize September 30, 2021 as the National  
Day for Truth and Reconciliation as a statutory paid holiday for  
municipal employees and close the office to the public.

**Carried**

**(33-SP-21)**

- 2.) Disposition of  
Municipal Lands –  
Appraisal Quotes

**Motion: C. Lang / J. Bolt**  
THAT Council accept the estimate provided by Keystone  
Appraisals for appraisal of properties identified for potential  
sale.

**Carried**

**(34-SP-21)**

- Disposition of  
Municipal Lands –  
Exclusion of  
Property for Sale

**Motion: C. Lang / J. Bolt**  
THAT Council exclude Lots 12-20 on Church Avenue and Lots  
5-6 on Lincoln Avenue as potential candidates for sale due to  
significant development constraints.

**Carried**

**(35-SP-21)**

- Disposition of  
Municipal Lands –  
Advertising

**Motion: C. Lang / J. Bolt**  
THAT Council approve advertising for property sales for at least  
two weeks in the local newspaper, as well as regionally and  
provincially.

**Carried**

**(36-SP-21)**

- 3.) Letter of Temporary  
Accommodation  
with Intent to Build

**Motion: C. Lang / J. Bolt**  
THAT Council refuse to review and issue approval of “Letters  
of Temporary Accommodation with Intent to Build” until the  
City of Greenwood Zoning Bylaw is amended to include  
Temporary Use Permits.

**Carried**

**(37-SP-21)**

4.) Public Hearing  
Scheduling – Nikkei  
Legacy Park OCP  
and Zoning Bylaw  
Amendments  
**(38-SP-21)**

**Motion: C. Lang / M. Seymour**  
THAT Council amend Motion 142-21 to read: “THAT Council give First and Second Readings to Bylaw No. 975, 2021”; and to amend Motion 143-21 to read: “THAT Council give First and Second Readings to Bylaw No. 976, 2021”.  
**Carried**

**(39-SP-21)**

**Motion: J. Bolt / C. Lang**  
THAT Council schedule a Public Hearing for Bylaw No. 975, 2021 and Bylaw No. 976, 2021 for November 8, 2021.  
**Carried**

5.) Route 3 Racing Club  
Off-Season  
Maintenance  
**(40-SP-21)**

**Motion: C. Lang / M. Seymour**  
THAT Council approve off-season maintenance of the Route 3 Racing Club motocross racecourse developed at 1425 Deadwood Avenue / S. Copper Avenue.  
**Carried**

6.) Draft Policy Review

Council discussed restricting motorized access, signage and barricading the motocross raceway during the off-season.

Policy 2021-02 Fire Hydrant Maintenance and Servicing Policy

**IN-CAMERA**  
**(41-SP-21)**

**Motion: C. Lang / J. Bolt**  
THAT Council move to In-Camera at 7:44 pm.  
**Carried**

**(42-SP-21)**

**Motion: J. Nathorst / C. Lang**  
THAT Council adjourn the In-Camera meeting at 8:32 pm.  
**Carried**

**ADJOURNMENT**  
**(43-SP-21)**

**Motion: J. Nathorst / C. Lang**  
THAT Council adjourn the meeting at 8:32 pm.  
**Carried**

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**Barry Noll, Mayor**

**Certified Correct**

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**Marcus Lebler, Corporate Officer**

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## INFORMATION BULLETIN

For Immediate Release  
Sept. 15, 2021

Ministry of Forests, Lands and Natural Resource Operations  
and Rural Development  
BC Wildfire Service

### **Open burning to be allowed again in parts of the Southeast Fire Centre**

CASTLEGAR -- Effective at noon Pacific Time on Thursday, September 16, 2021, all open burning will be permitted in the Cranbrook, Invermere, Columbia, Arrow and Kootenay Lake fire zones. However, open burning will remain prohibited in the Boundary fire zone.

In the Boundary Zone the following equipment and activities remain prohibited:

- Category 2 and Category 3 open fires, as defined in the Wildfire Regulation;
- the use of burn barrels and burn cages of any size or description;
- the use of air curtain burners;
- the use of sky lanterns;
- the use of fireworks, including firecrackers; and
- the use of binary exploding targets.

A map of the affected areas and their associated prohibitions is available online:

<http://ow.ly/5E3I50G9hgR>

Local governments may still have their own burning restrictions in place, people should always check with local authorities before lighting any fire of any size.

The BC Wildfire Service takes several factors into account before rescinding its open burning prohibitions. This includes balancing the needs of the public with the need to mitigate the risk of human-caused wildfires. With recent and forecast weather conditions that include cooler temperatures, and higher humidity, the fire danger rating has dropped throughout most of the Southeast Fire Centre.

Anyone lighting a Category 3 open fire must first obtain a burn registration number by calling 1 888 797-1717. A poster explaining the different categories of open fires is available online: <http://ow.ly/jdO5301kS32>

People who do open burning should use caution and be aware of local conditions that might impact their ability to burn safely and control their open fires. Anyone who lights an open fire must also comply with B.C.'s air quality control legislation. Check the local venting index by calling 1 888 281-2992 or visiting: <http://www.env.gov.bc.ca/epd/epdpa/venting/venting.html>

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## INFORMATION BULLETIN

The BC Wildfire Service urges people to take the following precautions with any allowed outdoor burning:

- Ensure that enough people, water and tools are on hand to control the fire and stop it escaping.
- Do not burn in windy conditions. The weather can change quickly, and wind may carry embers to other combustible material and start new fires.
- Create a fire guard around the planned fire site by clearing away twigs, grass, leaves and other combustible material right down to the soil.
- Never leave a fire unattended.
- Make sure that your fire is fully extinguished and the ashes are cold to the touch before leaving the area for any length of time.

The Southeast Fire Centre extends from the U.S. border in the south to Mica Dam in the north, and from the Okanagan Highlands and Monashee Mountains in the west, to the B.C.-Alberta border in the east.

The Southeast Fire Centre would like to thank the public for its continuing help in preventing wildfires. To report a wildfire, unattended campfire or open burning violation, call 1 800 663-5555 toll-free or \*5555 on a cellphone.

For up-to-date information on current wildfire activity, burning restrictions, road closures and air quality advisories, call 1 888 3-FOREST or visit: [www.bcwildfire.ca](http://www.bcwildfire.ca)

**Follow the latest wildfire news:**

On Twitter: <http://twitter.com/BCGovFireInfo>

On Facebook: <http://facebook.com/BCForestFireInfo>

**Contact:**

Fire Information Officer  
BC Wildfire Service  
Southeast Fire Centre  
250 318-7715

For Immediate Release | September 13, 2021

## Interior Health updates COVID-19 orders related to events

IH-WIDE – Interior Health is updating COVID-19 regional medical health officer orders to make it possible for larger events to go ahead in the Interior, as long as participants show proof of full vaccination.

“Thank you to everyone across the Interior who continues to help slow the spread of COVID-19,” said Interior Health president and CEO, Susan Brown. “However, we can’t let our guard down now. Getting vaccinated and being able to show proof of vaccination is how we can now resume some events and activities safely and with more people.”

With the introduction of the BC Vaccine Card, an update has been made to the Interior region *Gatherings and Events Order*:

- For smaller organized events, participants will be required to show proof of vaccination (minimum one dose) until Oct. 24, 2021. By Oct. 24, full vaccination (two doses) will be required. Indoor events may be held with up to 50 people, and outdoor events may be up to 100 people.
- Proof of full vaccination will be required for participants at all large events, consistent with Step 3 of B.C.’s Restart Plan. This means indoor events may be held that include 50 people or 50 per cent of a venue’s capacity (whichever is greater); outdoor events may include 5,000 people or 50 per cent of a venue’s capacity (whichever is greater).

High-intensity group exercise classes in the Interior are now permitted, provided all participants and instructors are fully vaccinated with two doses. All other fitness and exercise classes require proof of a minimum of one dose of the vaccine until Oct. 24, after which time two doses will be required.

The following regional medical health officer orders remain in place across the Interior region:

- Gatherings in vacation rentals are limited to five guests or one other household.
- Outdoor personal gatherings (e.g., birthday parties, backyard BBQs, block parties) are limited to no more than 50 people, and indoor personal gatherings are limited to five guests or one other household.

Non-essential travel to or from the Interior remains discouraged until individuals are fully-vaccinated.

In addition, the central Okanagan *Food and Liquor Serving Premises Order* is now lifted, and alcohol service may resume after 10 p.m. effective today.

These measures will remain in place until Interior Health experiences lower cases and higher vaccination rates.

The Provincial Health Officer has issued an order mandating masks in public indoor settings. Details are located [here](#).

The interval between first and second COVID-19 vaccine doses has decreased to 28 days for everyone. People can get vaccinated by dropping into any IH immunization clinic and are available [here](#).



Testing continues to be available to anyone experiencing symptoms of COVID-19. People can book an appointment online [here](#) or call 1.877.740.7747 between 8 a.m. – 7 p.m. daily.

### **How to get vaccinated**

People can get their first or second dose of a COVID-19 vaccine by dropping in to any IH immunization clinic or by making an appointment.

To make an appointment, register online by visiting the provincial website at:

[www.getvaccinated.gov.bc.ca/](http://www.getvaccinated.gov.bc.ca/), call 1-833-838-2323, or visit a Service BC office listed [here](#), and then book an appointment.

For a list of all Interior Health COVID-19 immunization clinics and other resources visit:

<https://news.interiorhealth.ca/news/covid-19-vaccines/>

To learn about B.C.'s Restart Plan and COVID-19 Immunization Plan, visit: [www.gov.bc.ca/covid](http://www.gov.bc.ca/covid)

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# NEWS RELEASE

## Trail, BC

September 17, 2021

3:15 p.m. PT

## RDKB bylaw enforcement officer educates about, does not enforce provincial health orders

View on the RDKB website: [rdkb.com/Latest-News](https://rdkb.com/Latest-News)

The Regional District of Kootenay Boundary has one bylaw enforcement officer who investigates written reports of bylaw infractions related to zoning and other regional district bylaws, and issues tickets and fines when enforcement is required.

Over the last year and half during the pandemic, the Province of B.C. has asked local government bylaw officers to also help educate the public about health orders related to COVID-19.

"I always seek to educate residents about the purpose of our own bylaws so they can understand how and why to comply. In the course of my day if I can help someone understand the health orders that the provincial health officer has put in place, of course I do so," said Brandy Rafuse, bylaw enforcement officer for the RDKB.

"Most of our bylaw enforcement officer's work hours are spent out in the community carrying out much-needed local bylaw investigation and enforcement work to make sure our communities are safe and livable for all our residents. Our officer is not in a position to follow up on all calls related to the COVID-19 Vaccination Passport or mandatory masks in public places," said Mark Andison, RDKB chief administrative officer.

The RDKB bylaw enforcement officer is responsible for responding to reports of bylaw infractions across a broad geographic area from Champion Lakes in the east and west to Bridesville and Big White.

Public inquiries about health orders or reports of people failing to follow those orders will be referred to [other officials](#) who have the legal authority to enforce health orders, including the RCMP, conservation officers and community safety units with Interior Health, gaming investigators and liquor and cannabis inspectors.

For more information about RDKB bylaws or to report an infraction visit [rdkb.com/bylawenforcement](https://rdkb.com/bylawenforcement), email [bylawclerk@rdkb.com](mailto:bylawclerk@rdkb.com) or call 1-800-355-7352.

– 30 –

*The RDKB serves more than 31,000 residents in eight incorporated municipalities and five unincorporated electoral areas. The RDKB stretches across 8,200 square kilometres from Champion Lakes in the east all the way to Big White in the west. Our services include recreation and culture, planning, building inspection, environmental programs, economic development and public safety services for fire and other emergencies.*

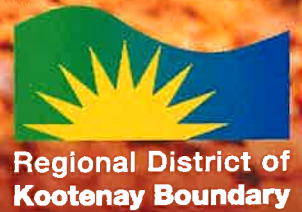
More information:	Mark Andison Chief Administration Officer 250-368-0224 mandison@rdkb.com	Brandy Rafuse Bylaw Enforcement Officer 250-368-9148 bylawenforcement@rdkb.com	Frances Maika Corporate Comm. Officer 250-231-3172 (cell) fmaika@rdkb.com
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# Board Highlights

SEPTEMBER 29, 2021



**A general overview of** discussion items & major decisions from the Regional District of Kootenay Boundary (RDKB) Board of Directors meeting. The next board meeting is on **October 13, 2021** at 1:00 p.m. on Zoom.

## RDKB presents its first Annual Report

The RDKB has prepared its first Annual Report and invites the public to read about who we are and what we do. Unlike municipalities, regional districts are not legislated to produce annual reports. However, the RDKB feels it is important to communicate to residents how their tax dollars are spent. The report will soon be uploaded to our Join the Conversation site at <https://jointheconversation.rdkb.com/>. Check it out and let us know what you think.

## Loan Authorization for Solid Waste Service

The Board gave three readings to Bylaw 1777, which would authorize the borrowing of up to \$4.6 million for upgrades to the McKelvey Creek Landfill and the purchase of organics processing equipment such as a wood grinder and/or a shredder. The bylaw will now be sent to the Ministry of Municipal Affairs to gain statutory approval so that the RDKB can initiate an alternative approval process (AAP). Eligible voters in the regional solid waste service will be asked if they oppose the RDKB entering into long-term borrowing to fund these capital costs. The RDKB will send out detailed information on the AAP in the near future. Check your mailboxes, the local newspapers and online at Join the Conversation at <https://jointheconversation.rdkb.com/> for more info.

## RDKB chooses nominee for the Columbia Basin Trust Board of Directors

The Board was happy to receive applications from citizens interested in serving as the RDKB's nominee to the Trust Board of Directors. The RDKB thanks everyone who applied. The Board has chosen Betty Anne Marino as its nominee to the Board. A Trail resident, Ms. Marino is a professional coach, skilled facilitator and public relations specialist with a long history of

**Main**  
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**Grand Forks**  
2140 Central Avenue; Box 1965  
Grand Forks, BC V0H 1H0  
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F: 250.442.2688

[rdkb.com](https://rdkb.com)



volunteer service in the community. She is passionate about the well-being of youth in our region, having worked with Freedom Quest and developed KidSport Marketplace, which showcased the sport, culture and recreation opportunities in the lower Columbia. She also facilitated the redevelopment of the Warfield pool and spearheaded Alley Bash, a fundraiser for Trails' pre-teen drop-in centre. Ms. Marino has also worked for the BC Cancer Agency and the Trail Regional Hospital Foundation.

### Water to get Monitored at Solid Waste Facilities

The RDKB will enter into a contract with Ecoscape Environmental Consultants Ltd for four years starting January 1, 2022 and expiring on December 31, 2025 at an annual cost of \$71,981 (excluding taxes) and total four-year cost of \$284,142 (excluding taxes) to complete water monitoring at the Grand Forks Landfill, Rock Creek Transfer Station, Beaverdell Transfer Station, McKelvey Creek Landfill and West Boundary Landfill.

### Grants-in-Aid: Board-approved funding to local groups/projects

#### Area C/Christina Lake:

- Christina Gateway Community Development Association – Cascade Cemetery Ground Penetrating Radar Scan: \$5,000
- Christina Gateway Community Development Association for Promotional Whistles requested from Christina Lake Tourism Society for RCMP officer to hand out to Christina Lake residents and visitors: \$1207.50

#### Area D/Rural Grand Forks:

- Grand Forks Community Trails Society – Multiple Trail Development: \$5,000

#### Area E/West Boundary:

- City of Greenwood – Greenwood Municipal Pool – 2021 Aquatic Transportation Funding for West Boundary resident: \$775
- Trails to the Boundary Society – Visitor Information Centre Laptop: \$314.49

*These highlights exclude confidential information such as business negotiations, personnel issues and legal matters. For full meeting agendas/minutes visit [rdkb.civicweb.net](http://rdkb.civicweb.net). For a list of upcoming board meetings, visit [rdkb.com](http://rdkb.com).*

*For other information or to provide feedback, please contact our Corporate Officer at 250-368-0225 or [corporate@rdkb.com](mailto:corporate@rdkb.com).*

#### Main

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Regional District of  
Kootenay Boundary



# Regional District of Mount Waddington

PO Box 729 2044 McNeill Road, Port McNeill, BC V0N 2R0

Telephone (250) 956-3161 Fax (250) 956-3232

Web-site: [www.rdmw.bc.ca](http://www.rdmw.bc.ca) Email: [info@rdmw.bc.ca](mailto:info@rdmw.bc.ca)

File No. 310.01

August 27, 2021

By e-mail to BC Local Governments

Dear Regional District Chairs and Boards, Mayors and Councils:

The people of the Regional District of Mount Waddington (RDMW) are independent, resilient, and compassionate. Although we may be a little geographically and politically isolated, we are caring, and community oriented. When trouble befalls one of our friends, we show up to help.

The Village of Lytton suffered a catastrophic loss this summer. The RDMW would like to remind the population of Lytton and the Thompson-Nicola Regional District that they do not stand alone in their time of need.

To help Lytton rebuild, the Electoral Area Directors of the RDMW will contribute one dollar for every person in their representative areas. In doing so, the Electoral Area Directors of the RDMW wish to challenge all other local governments to make a similar gesture.

This is a time for solidarity and the rebuilding of community, lives, and dreams. The Regional District of Mount Waddington is honoured to contribute.

Sincerely,

Andrew Hory  
Chair and Area B Director

Sandra Daniels  
Area A Director

James Furney  
Area C Director

Rod Sherrell  
Area D Director



INCORPORATED JUNE 13, 1966

MUNICIPALITIES: VILLAGE OF ALERT BAY, VILLAGE OF PORT ALICE, DISTRICT OF PORT HARDY, TOWN OF PORT MCNEILL  
ELECTORAL AREAS: "A" (BROUGHTON ARCHIPELAGO, SOINTULA / MALCOLM ISLAND, MAINLAND); "B" (COAL HARBOUR, HÖLBERG, QUATSINO, WINTER HARBOUR);  
"C" (FORT RUPERT, HYDE CREEK, TSULQUATE); "D" (CORMORANT ISLAND, TELEGRAPH COVE, WOSS)



**Regional District of Mount Waddington**

VILL001 VILLAGE OF LYTTON

DATE 27-Aug-2021

CHEQUE NO.

3956

DATE	INVOICE #	DESCRIPTION / VOUCHER NO.	AMOUNT
27-Aug-2021	VILLAGE OF LYTTON	VILLAGE OF LYTTON - COMMUNITY REBUILD DONA	LYTTON 3,413.00

TOTAL

3,413.00

THIS DOCUMENT CONTAINS SECURITY FEATURES SEE DETAILS ON REVERSE

**REGIONAL DISTRICT OF MOUNT WADDINGTON**

P.O. BOX 729, PORT McNEILL, BC V0N 2R0  
TEL: 250-956-3301 FAX: 250-956-3232

CANADIAN IMPERIAL BANK OF COMMERCE  
P.O. BOX 340, PORT McNEILL, BC V0N 2R0

003956

DATE 20210827  
Y Y Y Y M M D D

PAY Three Thousand Four Hundred Thirteen AND 00/100 Dollars

\$\*\*\*\*\*3,413.00

**VILLAGE OF LYTTON**

TO THE  
ORDER OF

380 Main Street  
PO Box 300  
Lytton BC V0K 1Z0



⑈003956⑈ ⑆07040⑈010⑆ ??⑈00814⑈



## PEACE OFFICER'S REPORT

To: Mayor and Members of Council

From: Stephen Lanegraff, Peace Officer,

SUBJECT: Peace Officer's Final Report

Date: October 5<sup>th</sup>, 2021,

File No: 2021-10-05

Peace Officer's Report	2019	2020	2021
<b><i>Calls for service</i></b>	<b><i>121</i></b>	<b><i>150</i></b>	<b><i>121</i></b>
<u>Unsightly</u>	<u>14</u>	<u>15</u>	<u>10</u>
<u>Noise</u>	<u>10</u>	<u>13</u>	<u>8</u>
<u>Animal</u>	<u>8</u>	<u>10</u>	<u>2</u>
<u>Zoning</u>	<u>9</u>	<u>5</u>	<u>9</u>
<u>Boulevard</u>	<u>10</u>	<u>9</u>	<u>13</u>
<u>Burning</u>	<u>2</u>	<u>9</u>	<u>5</u>
<u>Watering</u>	<u>6</u>	<u>3</u>	<u>1</u>
<u>Other/COVID-19</u>	<u>14</u>	<u>13</u>	<u>11</u>
<u>Municipal Ticket</u>	<u>2</u>	<u>2</u>	<u>3</u>
<u>Updates/Info</u>	<u>15</u>	<u>14</u>	<u>4</u>
<u>Dumping/Garbage</u>	<u>3</u>	<u>6</u>	<u>2</u>
<u>Grass</u>	<u>18</u>	<u>39</u>	<u>44</u>
<u>Vegetation</u>	<u>2</u>	<u>3</u>	<u>2</u>
<u>R.C.M.P.</u>	<u>2</u>	<u>1</u>	<u>2</u>
<u>Trespassing</u>	<u>1</u>	<u>3</u>	<u>1</u>
<u>Building Permit</u>	<u>1</u>	<u>0</u>	<u>3</u>
<u>Snow</u>	<u>5</u>	<u>5</u>	<u>0</u>
<u>Business Licence</u>	<u>0</u>	<u>0</u>	<u>1</u>

  
Stephen Lanegraff  
Municipal Peace Officer  
Fire Safety Officer, Fire Inspector,




## Cheque Register-Summary-Bank



Supplier : HERIT To ZWARN  
 Cheque Dt. 10-Sep-2021 To 07-Oct-2021  
 Bank : 01 - General Bank To 999 - Penny Rounding Suspense

Seq : Cheque No. Status : All  
 Medium : C=Computer E=EFT-PAP T=EFT-

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
5021	16-Sep-2021	ACCUR	ACCURAALARMS	Issued	303	C	126.00
5022	16-Sep-2021	ACECOUR	A.C.E. COURIER SERVICES	Issued	303	C	414.68
5023	16-Sep-2021	CAROENV	CARO ANALYTICAL SERVICES	Issued	303	C	230.37
5024	16-Sep-2021	YOUNG001	YOUNG ANDERSON BARRISTERS	Issued	303	C	5,112.29
5025	24-Sep-2021	BOUN	BOUNDARY WASTE WATER SYSTEMS AND E	Issued	307	C	635.25
5026	24-Sep-2021	CHARV001	CHARTIER, VANESSA DAWN	Issued	307	C	320.00
5027	24-Sep-2021	GREHER	GREENWOOD HERITAGE SOC IETY	Issued	307	C	7,414.00
5028	24-Sep-2021	GWBUCK	GREENWOOD BUCK & UP	Issued	307	C	253.03
5029	24-Sep-2021	HOMEG	HOME GNOMES	Issued	307	C	605.00
5030	24-Sep-2021	ICONIX	ICONIX WATERWORKS LP	Issued	307	C	389.67
5031	24-Sep-2021	ISL	ISL ENGINEERING AND LAND SERVICES LTD	Issued	307	C	868.20
5032	24-Sep-2021	QUALI	QUALITY CHAIN LINK FENCING LTD	Issued	307	C	8,885.38
5033	04-Oct-2021	BOUNDSEP	BOUNDARY SEPTIC SERVICE	Issued	318	C	743.75
5034	04-Oct-2021	CHARV001	CHARTIER, VANESSA DAWN	Issued	318	C	320.00
5035	04-Oct-2021	FLUENT	FLUENT IMS	Issued	318	C	1,050.00
5036	04-Oct-2021	ICONIX	ICONIX WATERWORKS LP	Issued	318	C	3,616.63
5037	04-Oct-2021	ISL	ISL ENGINEERING AND LAND SERVICES LTD	Issued	318	C	6,937.88
5038	04-Oct-2021	PRAXAIR	LINDE CANADA INC	Issued	318	C	31.98
5039	04-Oct-2021	VILLMID	VILLAGE OF MIDWAY	Issued	318	C	63.99
00431-0001	16-Sep-2021	CANAD003	CANADA REVENUE AGENCY	Issued	304	E	14,545.43
00431-0002	16-Sep-2021	FORTI001	FORTIS BC - Electric	Issued	304	E	429.59
00431-0003	16-Sep-2021	SHAW001	SHAW CABLE	Issued	304	E	168.00
00432-0001	24-Sep-2021	ACCUR	ACCURAALARMS	Issued	308	E	131.25
00432-0002	24-Sep-2021	FORTI001	FORTIS BC - Electric	Issued	308	E	2,181.80
00432-0003	24-Sep-2021	MUNIP	MUNICIPAL PENSION PLAN	Issued	308	E	3,211.72
00432-0004	24-Sep-2021	SIRIUS	SIRIUS BENEFIT PLANS	Issued	308	E	3,600.38
00432-0005	24-Sep-2021	TELUS 003	TELUS	Issued	308	E	74.01
00435-0001	30-Sep-2021	BARRY001	NOLL, BARRY	Issued	319	E	100.00
00435-0002	30-Sep-2021	BOLTJ	BOLT, JOHN	Issued	319	E	100.00
00435-0003	30-Sep-2021	FORTI001	FORTIS BC - Electric	Issued	319	E	1,109.05
00435-0004	30-Sep-2021	FORTI002	FORTIS BC NATURAL GAS	Issued	319	E	21.70
00435-0005	30-Sep-2021	LANG	Lang, Colleen	Issued	319	E	100.00
00435-0006	30-Sep-2021	NATHJ002	JIM, NATHORST	Issued	319	E	100.00
00435-0007	30-Sep-2021	SEYM	SEYMOUR, MARK G	Issued	319	E	100.00
00435-0008	30-Sep-2021	SHAW001	SHAW CABLE	Issued	319	E	119.91
00436-0001	04-Oct-2021	FORTI002	FORTIS BC NATURAL GAS	Issued	320	E	473.55
00436-0002	04-Oct-2021	SHAW001	SHAW CABLE	Issued	320	E	218.10
00437-0001	04-Oct-2021	ACCUR	ACCURAALARMS	Issued	322	E	131.25
00437-0002	04-Oct-2021	SIRIUS	SIRIUS BENEFIT PLANS	Issued	322	E	3,600.38
Total Computer Paid :		38,018.10	Total EFT PAP :	30,516.12	Total Paid :		68,534.22
Total Manually Paid :		0.00	Total EFT File :	0.00			

	POLICY TITLE: Fire Hydrant Maintenance and Servicing Policy	POLICY NO: 2021-02
	AUTHORITY: Council for the Corporation of the City of Greenwood	CLASSIFICATION: Public Works – Greenwood City Works Crew Policy Manual
	EFFECTIVE DATE:	MOTION:
	SUPERSEDES: Policy 2510 – Greenwood City Works Crew Policy Manual (Page 9 only)	

## 1. Purpose

The City of Greenwood maintains the fire hydrants connected to the City’s municipal water system. Public Works ensures the fire hydrants are serviced to a certain standard, subject to operational and financial limitations of the City of Greenwood.

## 2. Scope

Fire hydrant maintenance is the responsibility of Public Works Department. Fire hydrants shall be maintained and serviced in accordance with the Greenwood Fire Hydrant Maintenance and Servicing Procedure attached to this policy as Schedule A.

## 3. Definitions

“City” means the Corporation of the City of Greenwood.

“Fire Hydrant” means all fire hydrants connected to the City’s municipal water system but does not include standpipes or privately owned fire hydrants.

“Public Works Department” means the City of Greenwood’s Public Works Department.

## 4. Regulations

- a) Fire hydrants are the responsibility of the Public Works Department and shall be maintained in accordance with this policy
- b) Upon written request by the City of Greenwood Volunteer Fire Department, the Public Works Department will:
  - install additional fire hydrants;
  - alter or relocate fire hydrants; and
  - perform external maintenance, including site clearing for visibility and painting, as required;

provided that the addition, alteration, or relocation of the fire hydrants does not conflict with the requirements of the City of Greenwood’s municipal insurance policy and can be completed within budget restraints.

- c) When a fire hydrant is damaged or destroyed, the City of Greenwood Volunteer Fire Department shall be notified immediately, and the repair / replacement by the Public Works Department shall take place as soon as replacement materials are available.

- d) The Public Works Department shall provide the labour, equipment and materials necessary to perform fire hydrant maintenance in accordance with the Fire Hydrant Maintenance and Servicing Procedure attached to this policy as Schedule A.
- e) The annual budget for providing the fire hydrant maintenance and servicing requirements shall be reviewed annually and may be amended to reflect labour, equipment and material costs more accurately.
- f) The Public Works Department will maintain records pertaining to the maintenance and servicing the fire hydrants and copies of these records shall be forwarded to the City of Greenwood Volunteer Fire Department for their records.
- g) The Foreman for the Public Works Department may delay or cancel fire hydrant maintenance and servicing if they deem that:
  - There is insufficient water to do the work due to water shortages or water restrictions; or
  - Operational or financial limitations make it impractical to do the work.

**SCHEDULE A  
CITY OF GREENWOOD  
FIRE HYDRANT MAINTENANCE AND SERVICING PROCEDURE**

**Type 'A' Maintenance and Servicing Requirements:**

Type 'A' service is considered preventative maintenance to identify possible problems. The Public Works Department operator will inspect and check the following:

- Ports for leaks
- Threads for binding or damage
- Valve operation for smoothness of turning
- Drain to ensure there is no free-standing water within the hydrant barrel
- Pressure testing of the hydrant under system pressure to ensure there are no visible external leaks
- Flowing of the hydrant to ensure there are no apparent flow restrictions or closed valves
- External maintenance including site clearing for visibility and painting if required
- Identify defective hydrants and hydrants requiring Type 'B' service
- Preparation of maintenance and service records for hydrants

**Type 'B' Maintenance and Servicing Requirements:**

Type 'B' service is carried out in a regular rotation that is less frequent than Type 'A' service. Type 'B' service is performed when identified as necessary during the performance of Type 'A' service. The Public Works Department operator will perform a complete tear-down of the fire hydrants as follows:

- Removal and inspection of all internal parts
- Inspection of the main hydrant seating for irregularities
- Inspection of drain and rubbers
- Inspection of the main stem for alignment and straightness
- Inspection of threads on the main stem
- Replacement of any worn or suspected worn parts while the internal components are exposed
- Lubrication of all moving parts and reinstallation of the hydrant
- Installation of new O-rings and gaskets as required
- Preparation of maintenance and service records for hydrants

**Maintenance and Servicing Schedule**

Type of Service	Schedule (per fire hydrant)
'A'	Type 'A' service shall include one inspection carried out in the Spring of each year, one inspection carried out in the Fall of each year, plus additional inspections after each operation of the fire hydrant by the City of Greenwood Volunteer Fire Department, Public Works Department, or contractor.

'B'	Type 'B' service shall be for fire hydrants identified in the Type 'A' service as requiring additional service. Type 'B' service shall be for enough fire hydrants per year to ensure that a Type 'B' service is carried out on all fire hydrants on a maximum three-year rotation.
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## City of Greenwood

# MEMORANDUM

To: Mayor Noll and Council

From: Marcus Lebler, CAO

Subject: Emergency Communication Station

Location: City of Greenwood

Date: October 5, 2021

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### **Rationale:**

The purpose of this report is to follow-up on the HAM Radio delegation presented to Council during the August 9, 2021 regular Council meeting.

### **Options:**

1. Council may choose to support the recommendation.
2. Council may choose to refer back to staff for additional information.
3. Council may choose to not support the recommendation.

### **Recommendations:**

That Council approve up to \$1,500 to be put towards equipment for an emergency communication station to be funded from the City's COVID Safe Restart Reserve, and;

To designate the Judge's Chambers in the old Courthouse as the secure location to house the emergency communication station and approve the installation of the antenna from City Hall to the Fire Hall.

### **Background / Report:**

At the August 9, 2021 Regular Council meeting, Susan Charnell and Mark Hoddinott addressed Council with a proposal to assemble an emergency communications HAM radio station within Town Hall. The station would serve 2 purposes:

- 1) Serve the Greenwood Volunteer Fire Department as a reliable emergency communication backup system.
- 2) Offer the basic infrastructure to facilitate the forming of a potential HAM radio club in the City of Greenwood.

The proposal included a breakdown of the costs associated with setting up the station. Most of the costs and labor associated with the station would be donated by Susan and Mark. They are asking the City for two things:

- 1) A suitable, secure location to setup the station including an antenna (Recommendation: The Judge's Chambers in the old Courthouse with the antenna to run across to the Fire Hall).
- 2) Approximately \$1,020 to cover the additional equipment costs associated with setting up the station (Recommendation: Approve up to \$1,500 out of the COVID Safe Restart Reserve)

Having a backup HAM radio communication station located at City Hall would be a substantial asset, not just to the Fire Department, but to the City as a whole. HAM has proven to be an indispensable form of communication in the event of a natural disaster where other communication options fail.

The minimal \$1,500 cost to the City is well worth gaining such a valuable asset. It is therefore staff's recommendation to facilitate this proposal by increasing the City's portion to \$1,500 to account for any potential cost overruns and offer the Judge's Chambers in the old Courthouse as a location to house the station.

As these costs are associated with protective services and improving communications, they would qualify as eligible amounts under the COVID Safe Restart monies received from the province. The Greenwood Volunteer Fire Department was also consulted and are in full support of the recommendations.

**Attachments:**

- 1) Greenwood HAM Radio Emergency Communication Station Delegation – August 9, 2021 Report

# Statement of Need

## Greenwood Area Amateur Radio Emergency Communication Station

The Greenwood Volunteer Fire Department (GVFD) depends on communication with fire dispatch and other emergency services to effectively perform their duties. In a major emergency (e.g. a large fire, flood, storm, or earthquake), these communication systems can be disabled, greatly decreasing the effectiveness and safety of the members of the GVFD.

Communication with fire dispatch, located in Trail, B.C., is currently dependent on Telus telephone services (using wired phone lines and a back-up cellular system). The cellular system tower is located at 270(?) South Government street, and cellular signals are blocked by hills so the coverage area does not extend to the boundaries of the GVFD service area.

The radio repeater in the fire hall also depends on electricity; there is a back-up battery system in place, but it may only run the repeater for a few hours of heavy use, perhaps as little as an hour if it is in use constantly. This may happen in a major emergency, as all personnel on an emergency scene need to communicate with each other and with fire dispatch or incident commanders at other emergency scenes.

As was seen in the Rock Creek fire of August 2015, a major emergency can disable the electricity for a wide region, which can also disable other services such as cellular and wired telephone lines.

Shaw internet services are dependent upon electrical power and a fibre-optic communication line, which would be vulnerable to disruption by earthquake, landslide, flood, etc. This means that in the event of a major emergency, all forms of mass communication with the outside world could be disrupted.

Amateur radio operators can help in emergency situations by providing communication between emergency personnel on scene and fire dispatch or other off-scene assistance.



# Ham Radio Emergency Comm Station

Following is a brief outline on the proposed Emergency Communications station for Greenwood. The project began in 2016, when I introduced the idea to local Hams, Fire Chief Roy Tarashita, and Mayor Smith. Everyone was enthusiastic, but we were unable to get the Mayor's support.

The Emergency Comm Station would support the Fire Department (first and foremost), emergency responders, and city government and public works/services.

Emergency comm support would provide ham radio network services in the event cell/digital communications go down altogether, most likely due to fire (but earthquake and solar disturbance are also possible scenarios).

There are a few basic aspects to consider:

**Station location:** a room where equipment can be set-up and securely stored (about the same space an office computer set-up would take), accessible by designated operators

**Ham radio operators:** there are currently three licensed operators in Greenwood that we know of: myself, Mark Hoddinett, and Chris Gozdzik. All expressed interest in the project when I first introduced it in 2016, and the three of us met on several times to discuss it.

**Gear & equipment:** a ham station comprises an HF radio with power supply, battery power source (12 volt), and antenna. I have the radio equipment and would set it up for this purpose. Mark has two antenna towers, and was willing, at the time, to install one for the project.

**Protocol:** we would develop a rule-set that establishes how and when the ham station comes online, e.g., when the Fire Chief announces the need; how Greenwood fire/city officials contact outside parties (which involves identifying and establishing contact arrangements with emergency comm stations in nearby locations).

**Provincial support:** we may wish to connect with provincial, and even federal emergency support entities just to make our presence known in the broader network, take advantage of mentoring, and perhaps training/funding potential.

**Service support:** Regularly scheduled tests of the equipment and network connection to make sure it's always ready to go; training new participants in protocol (e.g., new lead members at fire station or additional ham operators), etc.

That about sums it up. If you'd like to discuss it, please let me know. It would be good to have one more conversation before bringing a delegation to Council.

Here's a background article you might find interesting:

<http://www.thenownewspaper.com/news/365486231.html>

I got my license while a member of the Surrey Amateur Radio Club and served as club secretary some years back. During the 2003 Kelowna fires many cell towers burned (they were the first thing to go), and our club operators provided emergency comm support for Kelowna fire and ambulance. At one point during the fires, ham radio was the ONLY available comm channel fire and rescue had available to them. Which really underscores the importance of having such a system in place!

## Emergency communication station requirements:

### 1. Locations

Requirements: controlled access, antenna supports (trees, tower, tall structures), indoor area with chair and desk/table for the operator

- city hall, antenna across to fire hall or nearby tree
- Mark Hoddinott's house? (antennas and power supply already set up)
- alternates?

### 2. Equipment

donations:

- HF radios: use of M. Hoddinott's TS-570D or S. Charnell's FT-757GX
- VHF radio: S. Charnell's Tait 2m mobile
- S. Charnell's Carolina window antenna, J-pole, TRX-80
- M. Hoddinott's G5RV

need:

- Batteries: deep cycle or Lithium, approx. 100Ah at each station location
- power source: 100-200W solar panel at each station location
- antennas: multi-band HF antenna set up at each station location, with feedline
- computer if using digital modes
- power supply cables, feedline, connectors, etc.
- headset with boom microphone for operation in busy environments

### 3. People

- currently 4 licensed amateur radio operators in Greenwood (VE7HOD, VE7IIE, VE7BSB, VA7JUD)
- possibility of holding a class to license more operators (approx. 2 months)

### 4. Procedures

- need to discuss procedures with PERCS, RDKB, etc.
- need to develop local procedures to activate stations, ongoing training and station readiness checks

### 5. Cost of equipment:

12V Deep-cycle battery	220	<a href="#">Battery at Canadian Tire</a>
Battery box	25	<a href="#">Battery box on Amazon</a>
100W solar panel	150	<a href="#">Solar panel at Amazon</a>
headset w/boom mic	100	<a href="#">Headset at Radioworld</a>
power supply cable	15	<a href="#">Power cable at Amazon</a>
computer: Used laptop	240	<a href="#">Laptop on eBay</a>
wire for antennas, coax feedline, connectors, etc.	200	<a href="#">Princess Auto</a>
Total	950	+GST/PST,

# City of Greenwood

## MEMORANDUM

To: Mayor Noll and Council Date: October 7, 2021

From: Marcus Lebler, CAO Council Date: October 12, 2021

Subject: Board of Variance – Development Variance Permit application decision

Applicant(s): Allen and Heather Parry

Location: 399 S. Gold Avenue  
Plan KAP17035M, District Lot 597 6, Land District 54, SDYD (PID: 025-610-376)  
(Additional legal description: adjacent to Lot 11, Block 9, Plan KAP21)

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### Recommendation:

That Council receive the following Board of Variance – Development Variance Permit application decision as information:

**Applicant(s):** Allen and Heather Parry

**Location:** 399 S. Gold Avenue

**Legal Land Description:** Plan KAP17035M, District Lot 597 6, Land District 54, SDYD (PID: 025-610-376)  
(Additional legal description: adjacent to Lot 11, Block 9, Plan KAP21)

**Variance Requested:** Section 402.4(1)(b) of Zoning Bylaw 683, 1997 (minimum setback for an interior side lot line)

The minimum setback requirement for a building adjacent to an interior side lot line is 1.5 m (5 ft.). The Board of Variance approved the requested variance of 0 m (0 ft.) for the accessory building (shed).

The Board members reviewed the location and found the variance to be acceptable as the shed would not encroach onto the parcel boundary. There is a 3.048 m stormwater utility right of way corridor between the subject property and the adjacent land owner.

## City of Greenwood

# MEMORANDUM

To: Mayor Noll and Council Date: October 7, 2021

From: City Staff Date to Council: October 12, 2021

Subject: First and Second Reading of City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 977, 2021

Location: City of Greenwood

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### **Purpose / Rationale:**

For Council to consider first and second reading of an amendment to the City of Greenwood Zoning Bylaw No. 683, 1997, cited as Amendment Bylaw No. 977, 2021.

### **Options:**

1. Council may choose to support the recommendation.
2. Council may choose to support the recommendation with changes.
3. Council may choose to refer back to staff for additional information.
4. Council may choose to not support the recommendation.

### **Recommendations:**

That Council pass the following resolution:

"That Council gives first and second reading to City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 977, 2021; and

That Council direct staff to proceed with the legislated requirements for public notice and schedule a Public Hearing to take place on November 8, 2021."

### **Background / Report:**

The City of Greenwood has received interest to use municipally owned lands for a motor vehicle racetrack. The intended parcels for use are zoned PR (Park and Recreational), which permits the following uses:

#### **408.2 Permitted Uses**

- (1) Community halls;
- (2) Arenas, rinks, swimming pools, tennis courts, bowling greens, golf courses, playing fields, stadiums and similar active open or enclosed recreational areas and facilities;
- (3) Campgrounds and day camps;
- (4) Fairgrounds and amusement parks;
- (5) Public and private parks and playgrounds;
- (6) Accessory buildings or structures.

A commonsense approach to this list of permitted uses would likely find that motor vehicle racetracks do not neatly fit within the described uses in subsection 2 above. Further, motorized uses are typically considered incompatible with park and recreational uses due to noise, fumes, dust, etc, and are thus separated from them. Motorized uses also introduce fuels, lubricants, and other pollutants to the land, creating a risk of contamination, which in turn, can significantly limit future development potential of the parcel. As a result, it is a planning best practice to separate motorized uses from urban uses (residential, commercial, recreational, etc). Typically, motorized uses are acceptable in rural zones, often outside of or on the edges of the municipal boundary.

Upon further review, it was revealed that while the intended use is not specifically contemplated in the permitted uses of the PR zone in the City's Zoning Bylaw, section 309 (Parking Requirements) mentions motor vehicle racetracks as part of the recreational use:

RECREATIONAL	X.	Arenas, rinks, swimming pools, tennis courts, bowling greens, stadiums, motor vehicle race tracks, golf courses and driving ranges, rodeo and gymkhana grounds	One space per 4 seats plus 1 space for every 4 players or participants.
--------------	----	--	---

Interpreting the Zoning Bylaw to allow for motorized uses in the PR zone on the rationale that it is contemplated in the parking requirements is certainly reasonable. However, since motorized uses are not explicitly listed in the Permitted Uses of the PR zone, other interpretations could arise. While it is unlikely that this interpretation would be challenged in Court, as Court typically reads bylaws in their full context, it is a best practice to ensure that permitted uses in each zone within the Zoning Bylaw are abundantly clear. By removing the motorized uses listed in the parking requirements section of the Zoning Bylaw, the opportunity to interpret the PR zone as allowing for motorized uses is removed.

Though this does not necessarily mean that the use is prohibited, or that Council could not consider an application for such a use. The Temporary Use Permit (TUP) power in Part 14, Division 8 of the Local Government Act allows Local Governments to lawfully consider a use on a parcel which is either not permitted in the designated zone, or not contemplated by the Zoning Bylaw, with the understanding that the use is only to be carried out for a short period of time. TUPs must expire within 3 years of issuance, while applicants may apply to Council for a renewal only once, there is no obligation for Council to do so. Essentially, the TUP mechanism is intended to avoid the administratively cumbersome process of constant rezoning. Further, TUPs can specify conditions under which the temporary use may be carried on, including the regulation of buildings and structures associated with the use. TUPs also carry legislated notification requirements, whereby surrounding property owners must receive notice, and an ad must be published in the local newspaper before Council can lawfully make a decision. In staff's view, this is the most appropriate method for considering motorized uses within the municipal boundary.

Before a Local Government can consider a TUP application, it must first designate areas where a TUP may be considered. These designations must appear in either the Official Community Plan (OCP) or Zoning Bylaw. Since OCP amendments require additional consultation beyond that required for Zoning Bylaw amendments, staff recommend inserting this authority into the Zoning Bylaw.

### Proposed Amendment

At this time, staff are proposing the following interventions which are contained within the proposed City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 977, 2021:

REMOVE from section 309 (Parking Requirements) of Zoning Bylaw No. 683 the following under item X:

- Motor vehicle race tracks
- Gymkhana grounds ("gymkhana" is generally understood to refer to motorsports)

ADD section 316 to Part 3 (General Provisions) to Zoning Bylaw No. 683 the following:

- Temporary Use Permits:
  - (1) Temporary Use Permit applications will be considered by Council on a case-by-case basis within all zone areas within the City of Greenwood.

### Rationale

Broadly, this amendment to the Zoning Bylaw is recommended for three reasons:

1. Clarification of Permitted Uses – Interpreting bylaws with consistency is a best practice which avoids legal challenge and intervention.
2. Separation - Motorized uses are generally incompatible with urban land uses due to undesirable effects on local land uses and the risk of soil contamination.
3. Future Applications – Without relying on interpretation, the Temporary Use Permit power within the Local Government Act becomes the appropriate mechanism for considering motorized uses in the future.

### Process Ahead

In general, Zoning Bylaw amendments consist of four readings by Council, and a public hearing. As per s.465 of the LGA, a public hearing must be held between first reading and third reading of the bylaw. Section 266 of the LGA further specifies that notices of public hearing must be published in at least two (2) consecutive issues of a newspaper, with the final publication appearing between three (3) and ten (10) days before the public hearing.

As opposed to rezoning applications, mailed notices are not required for text amendments as the proposed amendment does directly affect the permitted use or density of any specific parcel or area.

### Point of Decision

At this time, the decision before Council is whether City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 977, 2021 should be given first and second reading.

### Next Steps

Should Council give first and second reading to City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 977, 2021, staff will proceed with the legislated requirements for a public hearing. Council may give third and final reading after the public hearing.



### Tentative Timeline

The following timeline is tentative and aligns with the statutory requirements set out in the Local Government Act.

Action	Date (2021)
Review of interest for motor vehicle racetrack	September 13
Options considered by City staff	September 14
Draft City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 977, 2021 initiated	September 16
City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 977, 2021 to Regular Meeting of Council for first and second reading.	October 12
Referrals distributed to Council, internal agencies, and external agencies	October 13
City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 977, 2021 provided to Ministry of Transportation Infrastructure (MoTI) for endorsement	October 13
Draft notifications provided to Boundary Creek Times for publication (issues published every Thursday)	October 18
First notice published in Boundary Creek Times	October 28
Second notice published in Boundary Creek Times	November 04
Deadline for written submissions by the public	November 04
Deadline for staff report submission to agenda	November 05
MoTI endorsement received	October 14 – November 05
*Public hearing, third reading, and final adoption of City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 977, 2021	November 08
Implementation (if adopted) – Update to mapping and Zoning Bylaw	November 08 – November 26

\*s.480 LGA reads: *Despite section 135 (3) [at least one day between third reading and adoption] of the Community Charter, a council may adopt a zoning bylaw at the same meeting at which the bylaw passed third reading.* This is a standard practice for municipalities as it is the most efficient use of staff time, however, Council can give third reading and final adoption at later meetings.

### Attachments

1. Draft City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 977, 2021



**CORPORATION OF THE CITY OF GREENWOOD**

**BYLAW NO. 977, 2021**

**A BYLAW TO AMEND THE "CITY OF GREENWOOD ZONING BYLAW NO. 683, 1997"**

**WHEREAS:**

The Council of the Corporation of the City of Greenwood has, pursuant to the *Local Government Act*, established a Zoning Bylaw;

The Council of the Corporation of the City of Greenwood has deemed it necessary and expedient to amend the "City of Greenwood Zoning Bylaw No. 683, 1997"; and

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in an open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as the "City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 977, 2021".
2. The "City of Greenwood Zoning Bylaw No. 683, 1997" is hereby amended as follows:
  - a. **DELETE** from section 309 (Parking Requirements) of Zoning Bylaw No. 683 under item X:
    - "Motor vehicle racetracks" and "Gymkhana grounds"
  - b. **INSERT** section 316 under Part 3 (General Provisions) to Zoning Bylaw No. 683 the following:
    - "Temporary Use Permits:  
(1) Temporary Use Permit applications will be considered by Council on a case-by-case basis within all zone areas within the City of Greenwood."

The Public Hearing notice was advertised on \_\_\_\_\_, 2021, and \_\_\_\_\_ 2021.

A Public Hearing was held on \_\_\_\_\_, 2021.

Approved by the Ministry of Transportation and Infrastructure on \_\_\_\_\_, 2021 by \_\_\_\_\_.

Read a first time this	day of	, 2021
Read a second time this	day of	, 2021
Read a third time this	day of	, 2021
Given a fourth and final reading and adopted this	day of	, 2021

\_\_\_\_\_  
Barry Noll, Mayor

Certified a true copy of Bylaw No. 977, 2021  
On the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Marcus Lebler, Corporate Officer

# City of Greenwood

## MEMORANDUM

To: Mayor Noll and Council Date: October 1, 2021

From: Marcus Lebler, CAO Council Date: October 12, 2021

Subject: Application to amend the City of Greenwood Official Community Plan Bylaw No. 682, 1996, and the City of Greenwood Zoning Bylaw No. 683, 1997 – Bylaw No. 978, 2021 and Bylaw No. 979, 2021

Applicant(s): Bob and Margaret Bugeaud

Location: 101 S. Government Avenue / Providence Street, Greenwood, BC  
Lot 1, Block 6, Plan KAP34, District Lot 711, Land District 54, SDYD and  
Lots 5-6, Block 6, Plan KAP34, District Lot 711, Land District 54, SDYD

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### Recommendation:

1. That Council give First and Second Readings to Bylaw No. 978, 2021 to amend the “Corporation of the City of Greenwood Official Community Plan Bylaw No. 682, 1996” Schedule “X” Land Use Map as follows:  
  
Amending the land use designation from “Residential 1 – One and Two Family” to “General Commercial” as shown on Appendix A attached to and forming part of Bylaw No. 978, 2021 for Lots 5-6, Block 6, Plan KAP34, District Lot 711, Land District 54, SDYD (PIDs: 012-874-981 and 012-875-007).
2. That Council give First and Second Readings to Bylaw No. 979, 2021 to amend the “City of Greenwood Zoning Bylaw No. 683, 1997” as follows:
  - i. Amending Section 401 Zones by adding a Commercial 1A – General Commercial Zone.
  - ii. Inserting Section 405A Commercial 1A – General Commercial Zone, including subsections 405A.1 – 405A.7.
  - iii. Amending Section 103 Definitions to include “Auction Mart / Grounds” and “Storage and Warehousing Accessory Buildings / Containers”.
  - iv. Amending the Schedule “A” Zoning Map to re-designate Lot 1, Block 6, Plan KAP34, District Lot 711, Land District 54, SDYD (PID: 012-874-884), and Lots 5-6, Block 6, Plan KAP34, District Lot 711, Land District 54, SDYD (PIDs: 012-874-981 and 012-875-007) from “Residential 1 – Single and Two Family” to “Commercial 1A – General Commercial”, as shown on Appendix A attached to and forming part of this Bylaw.
3. That Council refer the application to a period of public consultation and schedule a Public Hearing to take place on November 8, 2021.

Background / Report:

The applicant's property is developed with an auction mart and administrative office. The applicant plans to move fifteen (15) containers onto the property for storage / warehousing purposes.

The applicant's property has three separate zonings: "Highway Commercial" along Highway 3, "General Commercial" on the corner of Providence Street and S. Government Avenue, and "Residential – Single and Two Family" on S. Government Avenue. This application refers to the property currently zoned as "General Commercial" and "Residential – Single and Two Family".

The developments on this property are a mix of commercial and industrial uses that do not conform to any of the zones included in Greenwood's Zoning Bylaw.

A new zone for this property has been developed to accommodate the current and proposed developments on this property. The C1A – General Commercial Zone is largely modelled after the current C1 – General Commercial Zone, with the following modifications:

- allowing outdoor evidence of the auction mart as a permitted use
- adding storage and warehousing accessory buildings and containers as a permitted use
- including minimum setback requirements for principal and accessory buildings / containers

Attachments:

- Bylaw No. 978, 2021
- Bylaw No. 979, 2021
- Applicant's Site Plan
- Additional application information

**CORPORATION OF THE CITY OF GREENWOOD**

**BYLAW NO. 978, 2021**

**A BYLAW TO AMEND THE “CORPORATION OF THE CITY OF GREENWOOD OFFICIAL COMMUNITY PLAN  
DESIGNATION BYLAW NO. 682, 1996”**

**WHEREAS:**

The Council of the Corporation of the City of Greenwood has, pursuant to the *Local Government Act*, established an Official Community Plan;

The Council of the Corporation of the City of Greenwood has received an application to amend the land use designation for property in the City of Greenwood located at 101 South Government Avenue and Providence Street;

The Council of the Corporation of the City of Greenwood has deemed it necessary and expedient to amend the “Corporation of the City of Greenwood Official Community Plan Designation Bylaw No. 682, 1996”; and

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in an open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as the “Corporation of the City of Greenwood Official Community Plan Designation Bylaw No. 682, 1996, Amendment Bylaw No. 978, 2021”.
2. The “Corporation of the City of Greenwood Official Community Plan Designation Bylaw No. 682, 1996” Schedule “X” Land Use Map be amended as follows:

Amending the land use designation from “Residential – One and Two Family” to “General Commercial” as shown on Appendix A attached to and forming part of Bylaw No. 978, 2021 for Lots 5-6, Block 6, Plan KAP34, District Lot 711, Land District 54, SDYD (PIDs: 012-874-981 and 012-875-007).

The Public Hearing notice was advertised on October 28, 2021, and November 24, 2021.

A Public Hearing was held on November 8, 2021.

Approved by the Ministry of Transportation and Infrastructure on \_\_\_\_\_, 2021 by \_\_\_\_\_.

Read a first time this	12 <sup>th</sup> day of	October, 2021
Read a second time this	12 <sup>th</sup> day of	October, 2021
Read a third time this	8 <sup>th</sup> day of	November, 2021
Given a fourth and final reading and adopted this	day of	, 2021

\_\_\_\_\_  
Barry Noll, Mayor

Certified a true copy of Bylaw No. 978, 2021  
On the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

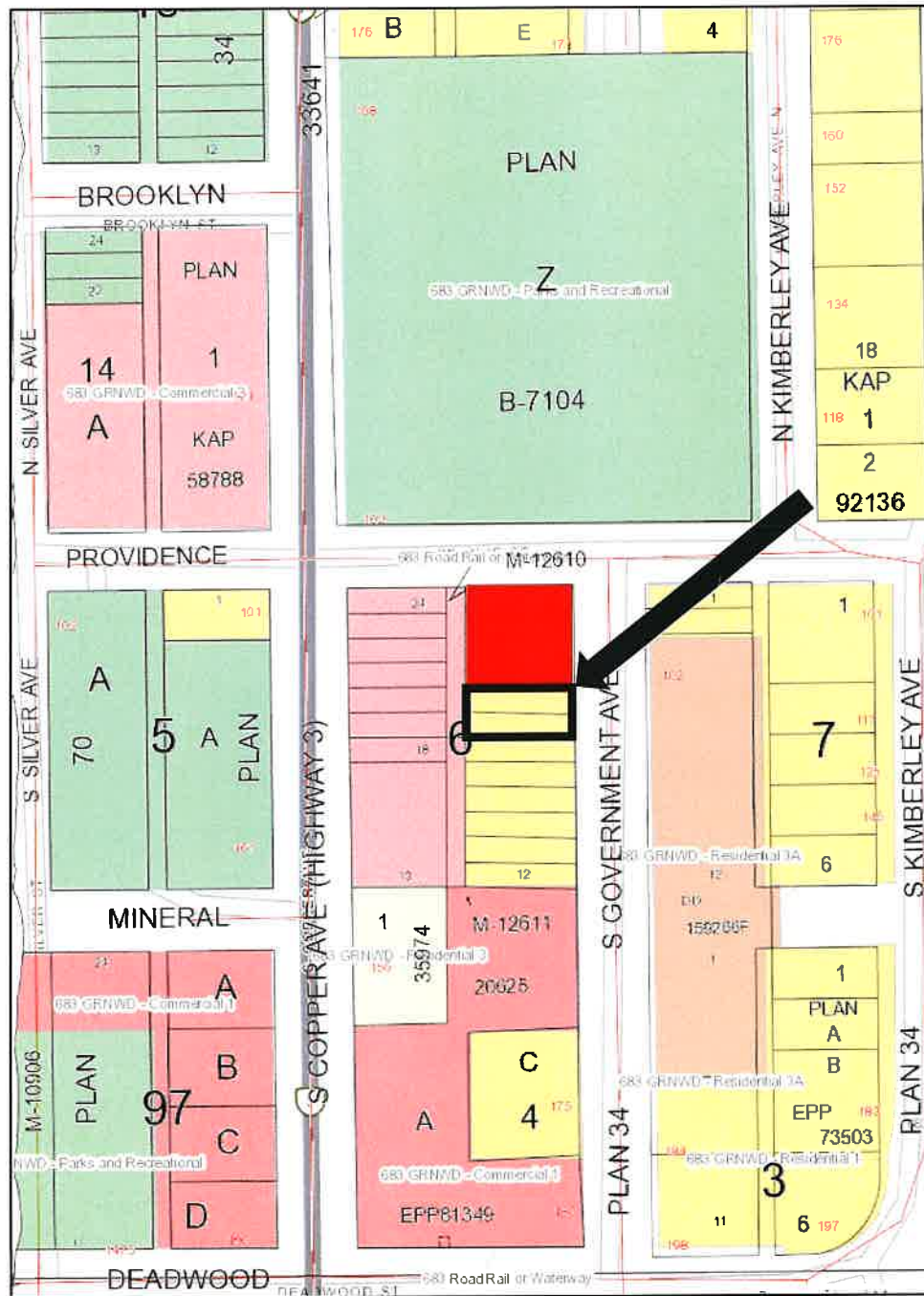
\_\_\_\_\_  
Marcus Lebler, Corporate Officer

# BYLAW NO. 978, 2021 – APPENDIX A

## AMENDMENT TO THE CITY OF GREENWOOD OFFICIAL COMMUNITY PLAN SCHEDULE “X” LAND USE MAP

Location: 101 S. Government Avenue / Providence Street, Greenwood, BC

Legal Land Description: Lots 5-6, Block 6, Plan KAP34, District Lot 711, Land District 54, SDYD  
(PIDs: 012-874-981 and 012-875-007)



**CURRENT LAND USE:**

Residential (One and Two Family)

**PROPOSED LAND USE:**

General Commercial

**CORPORATION OF THE CITY OF GREENWOOD  
BYLAW NO. 979, 2021**

**A BYLAW TO AMEND THE “CITY OF GREENWOOD ZONING BYLAW NO. 683, 1997”**

**WHEREAS:**

The Council of the Corporation of the City of Greenwood has, pursuant to the *Local Government Act*, established a Zoning Bylaw;

The Council of the Corporation of the City of Greenwood has received an application to rezone property in the City of Greenwood located at 101 South Government Avenue and Providence Street;

The Council of the Corporation of the City of Greenwood has deemed it necessary and expedient to amend the “City of Greenwood Zoning Bylaw No. 683, 1997”; and

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in an open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as the “City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 979, 2021”.
2. The “City of Greenwood Zoning Bylaw No. 683, 1997” be amended as follows:

- i. Amending Section 401 Zones by adding the following new zone after the Commercial 1 Zone (General Commercial), as follows:

<u>Short Form</u>	<u>Zone Title</u>	<u>Zone Description</u>
C1A	Commercial 1A	General Commercial

- ii. Inserting the following new zone as Section 405A after the Commercial 1 Zone (General Commercial):

405A    Commercial 1A Zone (General Commercial)        C1A

405A.1 Subject to compliance with the General Provisions in Part 3, the following provisions shall apply in the Commercial 1A Zone.

405A.2 Permitted Uses

- (1) All uses permitted in the Commercial 1 Zone (General Commercial)
- (2) Auction Mart / Grounds
- (3) Storage and Warehousing Accessory Buildings / Containers

405A.3 Minimum Lot Area

The minimum area for a lot provided with both community water and sewer services shall be 465 square metres (5,005 square feet).

#### 405A.4 Setbacks

No building or structure shall be located within:

- (a) 6 metres (20 feet) from a front lot line or from an exterior side lot line for principal buildings.
- (b) 1.5 metres (5 feet) from a front lot line or from an exterior side lot line for accessory buildings / containers.
- (c) 1.5 m (5 feet) from an interior side lot line.
- (d) 6 metres (20 feet) from a rear lot line for principal buildings.
- (e) 1.5 metres (5 feet) from a rear lot line for accessory buildings.

#### 405A.5 Lot Coverage

Buildings and structures together shall not cover more than 75 percent of the gross lot area.

#### 405A.6 Height

The maximum permitted height shall be as follows:

- (a) Principal buildings – 15 metres (50 feet).
- (b) Accessory buildings / containers – 4.5 metres (15 feet).

#### 405A.7 Parking and Loading

Parking and loading shall be in accordance with the provisions of Sections 309, 310 and 311 of this Bylaw.

iii. Amending Section 103 Definitions to include the following uses:

“Auction Mart / Grounds” means the use of land or a facility for the storage of goods and materials which are to be sold on the premises by public auction, and for the sale of said goods and materials by public auction on an occasional basis.

“Storage and Warehousing Accessory Buildings / Containers” means the use of accessory buildings or storage containers for the purpose of receiving and storage of goods and materials, either as accessory to the principal use of the premises, or for rent. Storage and Warehousing Accessory Buildings / Containers does not include an automobile salvage or wrecking yard, a display yard, a junkyard, a recycling depot, waste transfer station, compost facility or log sorting and storage.

iv. Amending the Schedule “A” Zoning Map to re-designate Lot 1, Block 6, Plan KAP34, District Lot 711, Land District 54, SDYD, (PIDs: 012-874-884), and Lots 5-6, Block 6, Plan KAP34, District Lot 711, Land District 54, SDYD (PIDs: 012-874-981 and 012-875-007) from “Residential 1 Zone (Single and Two Family)” to “Commercial 1A Zone – General Commercial”, as shown on Appendix A attached to and forming part of this Bylaw.

The Public Hearing notice was advertised on October 28, 2021, and November 24, 2021.

A Public Hearing was held on November 8, 2021.

Approved by the Ministry of Transportation and Infrastructure on \_\_\_\_\_, 2021 by \_\_\_\_\_.

Read a first time this	12 <sup>th</sup>	day of	October, 2021
Read a second time this	12 <sup>th</sup>	day of	October, 2021
Read a third time this	8 <sup>th</sup>	day of	November, 2021
Given a fourth and final reading and adopted this		day of	, 2021

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Barry Noll, Mayor

Certified a true copy of Bylaw No. 979, 2021

On the       day of       , 2021.

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Marcus Lebler, Corporate Officer



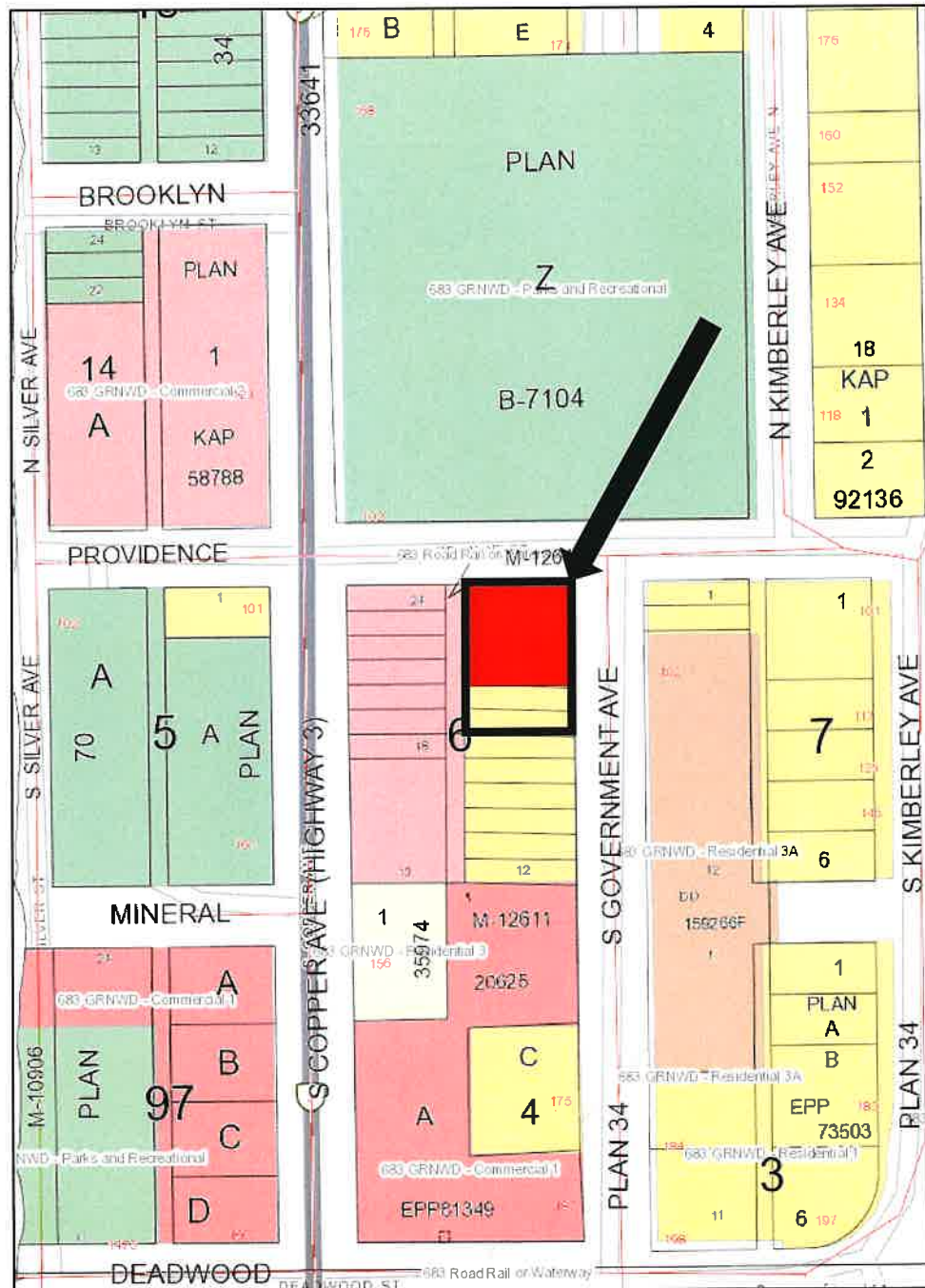
**BYLAW NO. 979, 2021 – APPENDIX A  
AMENDMENT TO THE CITY OF GREENWOOD ZONING BYLAW  
SCHEDULE “A” – ZONING MAP**

Location: 101 South Government Avenue / Providence Street, Greenwood, BC

Legal Land Description: Lot 1, Block 6, Plan KAP34, District Lot 711, Land District 54, SDYD (PID: 012-874-884)

Lots 5-6, Block 6, Plan KAP34, District Lot 711, Land District 54, SDYD

(PIDs: 012-874-981 and 012-875-007)



**CURRENT ZONING:**

- Commercial 1 Zone (General Commercial) and
- Residential 1 Zone (Single and Two Family)

**PROPOSED ZONING:**

- Commercial A1 Zone (General Commercial)

5FT set back

fence line

← 30 FT →

← 40 FT →

← 40 FT →

← 40 FT →

← 50 FT →

15 FT

15 FT

← 150 →

Highway 3 ↑

6 x 20 FT containers

← 90 →

3 x 20 FT containers

← 90 →

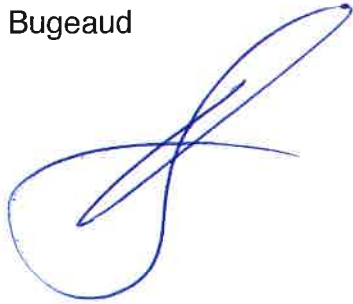
← 230 → Providence Street

S. Government Avenue

To: CITY OF GREENWOOD

As per your email stating that the City has no concerns with the fence I had installed, I would move the fence in the case of an emergency servicing issue. With my application I have included a sit plan. I will be having the building painted in the spring and will have any containers on the property painted the same color as the building so the property will have a pleasing appearance. Please let me know if you have any questions.

Thank you Bob Bugeaud

A handwritten signature in blue ink, consisting of a large, stylized loop followed by a horizontal stroke and a small upward flick.

## City of Greenwood

# MEMORANDUM

To: Mayor Noll and Council

From: Marcus Lebler, CAO

Subject: Permissive Tax Exemption Bylaw 980– 2022 to 2024

Location: City of Greenwood

Date: October 8, 2021

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### **Rationale:**

The purpose of this report is to report to Council the results of the applications received from all property owners to be considered in the Permissive Tax Exemption Bylaw and introduce Permissive Tax Exemption Bylaw 980 for Council consideration.

### **Options:**

1. Council may choose to support the recommendation.
2. Council may choose to refer back to staff for additional information.
3. Council may choose to not support the recommendation.

### **Recommendations:**

That Council give first, second and third reading to Permissive Tax Exemption Bylaw 980; and

That Staff undertake the statutory notice requirement as outlined in the Community Charter prior to adoption of the Bylaw.

### **Background / Report:**

The Community Charter, in Sections 220 through 226, provides for both “statutory” and “permissive” tax exemptions to be applicable to a variety of property types such as federal, provincial and municipally owned properties, hospitals, schools and churches. The “statutory” exemptions are managed by BC Assessment using the Charter and supporting regulations as the basis for including the exemptions in the annual assessment roll. “Permissive” exemptions, however, are the jurisdiction of municipal councils and are dealt with through an annual application and bylaw process.

Attached is Permissive Tax Exemption Bylaw 980 (attachment 1) that includes a list of all the proposed tax-exempt properties in Greenwood that can be reviewed on “Schedule A” of the bylaw. It is the recommendation of staff that these exemptions are put in place for 3 years (2022 to 2024 taxation years).

Under section 224 (4)(a) of the Community Charter, Council has the authority to exempt properties for up to 10 years, however staff feel a 3-year exemption period is a more suitable amount of time and allows Council the chance to review the exemptions again in 2024. The only changes to note from the previous Permissive Tax Exemption Bylaw (Bylaw 962) adopted by Council on October 28, 2020 is the following:

- 1) The addition of Route 3 Racing Club's request to have the newly leased City owned lands exempted from taxes – Roll #'s 00380.005, 00380.010, 00380.015 and 00381.000.
- 2) The exclusion of the Greenwood Temple Society as they no longer exist as an entity in Greenwood – Roll # 00039.000.

The Route 3 Racing Club is a non-for-profit society and qualifies for a tax exemption under the City's current Permissive Tax Exemption Policy. The purpose of this policy is to give Council the means "to support organizations within the community which further Council's objectives of enhancing quality of life (economic, social, cultural) and delivering services economically". The lands Route 3 Racing Club are operating on have been statutorily tax exempt for many years as they are owned by the City. Since the lands are now being used by Route 3 Racing Club the tax exempt status will change for the 2022 taxation year. Continuing this exemption under Route 3 Racing Club will not change the future tax amounts the City collects. It is therefore Staff's recommendation that Council approve Route 3 Racing Club's request and grant a permissive tax exemption for these lands.

**Attachments:**

- 1) Permissive Tax Exemption Bylaw 980

**CORPORATION OF THE CITY OF GREENWOOD  
BYLAW NO. 980, 2021**

**A Bylaw to exempt certain properties from municipal property taxation**

WHEREAS:

Section 224 of the *Community Charter* permits Council to exempt certain lands or improvements or both from municipal property taxes for a period of up to ten years;

And whereas Council desires to exempt from taxation all church halls and land surrounding buildings of public worship and church halls, and including any minor improvements on lands surrounding principal buildings;

And whereas Council also desires to exempt from taxation certain other land or improvements or both, as permitted by Section 224 of the *Community Charter*.

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in an open meeting assembled, enacts as follows:

1. That the lands and improvements shown on the attached Schedule "A", attached to and forming part of this bylaw, are hereby exempted from municipal property taxation for the 2022 through 2024 taxation years.
2. This bylaw repeals replaces the Corporation of the City of Greenwood "2021 and 2022 Tax Exemption Bylaw No. 962, 2020".
3. This bylaw may be cited as "Permissive Tax Exemption Bylaw 980, 2021".

Read a first time this	day of	, 2021
Read a second time this	day of	, 2021
Read a third time this	day of	, 2021
Given a fourth and final reading and adopted this	day of	, 2021

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Barry Noll, Mayor

Certified a true copy of Bylaw No. 980, 2021

On the       day of       , 2021.

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Marcus Lebler, Corporate Officer

# Schedule A



## City of Greenwood - Permissive Tax Exemptions

PO Box 129 Greenwood, BC  
V0H 1J0

Tel: 250-445-6644

Fax: 250-445-6441 [www.greenwoodcity.com](http://www.greenwoodcity.com)

The following land and/or improvements are exempt from taxation under Section 224 of the Community Charter by "Permissive Tax Exemption Bylaw 980" and amendments thereto.

Folio	Property Description	Owner/Lessee	Description of Exemption	Estimate of Taxes Exempted:		
				2022	2023	2024
00160.000	LOT 5, BLK 7, PLAN 34, DL 711	ANGLICAN CHURCH	All class 8 land and improvements	1,937	1,995	2,055
00160.010	LOT 6, BLK 7, PLAN 34, DL 711	ANGLICAN CHURCH	All class 8 land and improvements	227	234	241
00226.000	LOT 1, PLAN 2806, DL 711, SDYD	ANGLICAN CHURCH	All class 8 land and improvements	1,816	1,870	1,927
00226.010	LOT 2, PLAN 2806, DL 711, SDYD	ROMAN CATHOLIC CHURCH	All class 8 land and improvements	283	291	300
00267.005	PARCEL A, BLK 36, PLAN 34, DL 711	EVANGEL CHURCH	All class 8 land and improvements	1,305	1,344	1,384
00026.000	LOT 1 & 2, BLK 6, PLAN KAP21, DL 597	CITY OF GREENWOOD LESSEE	All class 6 land and improvements	449	462	476
00026.020	LOT 3 & 4, BLK 6, PLAN KAP21, DL 597	CITY OF GREENWOOD LESSEE	All class 6 land and improvements	408	420	433
00026.040	LOT 5 - 7, BLK 6, PLAN KAP21, DL 597	CITY OF GREENWOOD LESSEE	All class 6 land and improvements	540	556	573
00027.000	LOT 8, BLK 6, PLAN KAP21, DL 597	CITY OF GREENWOOD LESSEE	All class 6 land and improvements	208	214	220
00028.000	LOT 9, BLK 6, PLAN KAP21, DL 597	CITY OF GREENWOOD LESSEE	All class 6 land and improvements	49	50	51
00028.025	LOT A, PLAN KAP22200, DL 597	CITY OF GREENWOOD LESSEE	All class 6 land and improvements	760	782	806
00101.025	PARCEL A,(DD83911), BLK 14 PLAN 21, DL 597	GREENWOOD HERITAGE SOCIETY	All class 8 land and improvements	593	611	629
00101.025	PARCEL A,(DD83911), BLK 14 PLAN 21, DL 597	GREENWOOD HERITAGE SOCIETY	All class 8 land and improvements	3,381	3,482	3,586
00380.005	PARCEL A, BLK 97, PLAN KAP70, DL 711	ROUTE 3 RACING CLUB	All class 6 land and improvements	866	892	919
00380.010	PARCEL B, BLK 97, PLAN KAP70, DL 711	ROUTE 3 RACING CLUB	All class 6 land and improvements	866	892	919
00380.015	PARCEL C, BLK 97, PLAN KAP70, DL 711	ROUTE 3 RACING CLUB	All class 6 land and improvements	866	892	919
00381.000	LOTS 13-24 BLK 97, PLAN KAP 70	ROUTE 3 RACING CLUB	All class 8 land and improvements	832	857	883
00381.000	LOTS 13-24 BLK 97, PLAN KAP 70	ROUTE 3 RACING CLUB	All class 6 land and improvements	1,277	1,315	1,354
00021.001	LOTS 10 & 11, BLK 5, PLAN 21, DL 597	ROYAL CANADIAN LEGION	All class 6 land and improvements	1,898	1,955	2,014
<b>TOTAL ESTIMATED ANNUAL PROPERTY TAXES EXEMPTED</b>				<b>18,558</b>	<b>19,115</b>	<b>19,689</b>