

# **CITY OF GREENWOOD**

## **Regular Council Meeting**

**Monday, August 9, 2021**

## **AGENDA**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Question and Answer Period – Open for questions and answers related to the current agenda only – maximum time period is 15 minutes.**
- 4. Delegations**
- 5. Adoption of the Minutes**
  - a.) Minutes of the Regular Council Meeting of July 12, 2021.
  - b.) Minutes of the Special Council Meeting of July 15, 2021.
- 6. Correspondence for Information**
  - a.) City of Langley – Improvement to Pre-Hospital Care System
  - b.) RDKB – Board Highlights July 29, 2021
  - c.) RDKB – Boundary Recreational Trails Master Plan
  - d.) MyCivic 311 – Municipal Information Application
  - e.) Forest Enhancement Society of BC Accomplishments Update Summer 2021
- 7. Correspondence for Action**
  - a.) Request for Temporary Accommodations with Intent to Build
- 8. Committee Reports**
- 9. Councillor's Reports**
- 10. Mayor's Report**
- 11. Administrator's Report**
- 12. Public Works Report**
- 13. Bylaw Officer Report**
- 14. Accounts Payable**
- 15. New and Unfinished Business**
  - a.) Appointment of Municipal Approval Officer
  - b.) RDKB Garbage Proposal
  - c.) City of Greenwood – 125<sup>th</sup> Birthday Celebration Committee

- d.) Lion's Park Playground Project (Final Phase) – Canada Community Revitalization Fund (CCRF) application
- e.) Phoenix Mountain Alpine Ski Society – Grant in Aid application
- f.) City of Greenwood 2020 Statement of Financial Information
- g.) Collaboration and discussion with the Village of Midway Council

#### **16. Bylaws**

- a.) Adoption of Bylaw No. 973, 2021 (OCP Amendment Application – Mallach)
- b.) Adoption of Bylaw No. 974, 2021 (Zoning Amendment Application – Mallach)

#### **17. In-Camera**

- a.) To move in-camera under Sections 90(1) (c)(d)(e) of the *Community Charter*.

#### **18. Question Period**

##### **Excerpt from Council Procedures Bylaw 674 Section 14**

**Immediately prior to the adjournment of every regular meeting of Council, Questions, but not statements, relating to matters dealt with at that meeting may be directed to Council by members of the public then present. All such questions shall be directed to the Mayor, and will where possible and appropriate be answered by the Mayor or a member designated by the Mayor.**

**A maximum period of 15 minutes shall be provided for considering question from member of the public; however that maximum may be extended to 30 minutes with the unanimous consent of all Council members present.**

#### **19. Adjournment**



CITY OF GREENWOOD  
Minutes of the Regular Meeting of Council held on July 12, 2021

**PRESENT**

Mayor B. Noll  
Councillors: C. Lang, J. Nathorst, J. Bolt, M. Seymour

**ALSO PRESENT**

Marcus Lebler, CAO/CFO  
Andrea Sherstobitoff, via Zoom

**CALL TO ORDER**

Mayor B. Noll called the meeting to order at 7:00 pm.

**ADOPTION OF AGENDA**

**Motion: J. Bolt / M. Seymour**  
THAT the July 12, 2021 agenda be adopted as presented.  
**Carried**

(95-21)

**QUESTION & ANSWER  
PERIOD**

J. Matsalla requested an update on the relocation of the Greenwood Food Bank.

**DELEGATIONS**

None

**ADOPTION OF MINUTES**

**Motion: J. Nathorst / C. Lang**  
THAT the Regular minutes of the June 14, 2021 Council meeting be adopted.

(96-21)

**Carried**

**Motion: J. Nathorst / C. Lang**  
THAT the Regular minutes of the June 28, 2021 Council meeting be adopted.

(97-21)

**Carried**

**CORRESPONDENCE FOR  
INFORMATION**

- |     |   |             |
|-----|---|-------------|
| a.) | Supernatural British Columbia -<br>#exploreBCNOW: Community Social Media<br>Video | Information |
| b.) | District of Saanich – UBCM Resolution on a<br>Replacement BC CARIP Program        | Information |
| c.) | EMBC Policy 5.13: COVID-19 Pandemic<br>Response Task Number Eligibility           | Information |
| d.) | Drought Information for the Boundary<br>Region (PDF)                              | Information |

- |     |  |             |
|-----|--|-------------|
| e.) | Well-Being in the Boundary Region: A Strategy to Eliminate Poverty (PDF) | Information |
| f.) | Boundary Country Monthly Tourism Update                                  | Information |
| g.) | Capture Boundary Country Photo Challenge                                 | Information |
| h.) | Boundary Region Drought Conditions and Updates                           | Information |

**Motion: J. Nathorst / J. Bolt**

THAT Correspondence for Information Items a.) through h.) be accepted.

**(98-21)**

**Carried**

**CORRESPONDENCE FOR ACTION**

None

**COMMITTEE REPORTS**

None

**COUNCILLOR REPORTS**

Councillor Nathorst

None

Councillor Lang

None

Councillor Bolt

Interior Health Authority report, as provided.

Councillor Seymour

None

**MAYOR'S REPORT**

Greenwood is experiencing a very active housing and property market. Changes in the zoning bylaw will help to promote development. Future sale of city-owned property will increase the tax base. Closure of the office on Mondays has been very beneficial. High heat and fire risk levels continue to be a concern. Mainstreet and downtown businesses continue with their improvements and their efforts are appreciated, especially in preparation for the City's 125<sup>th</sup> anniversary.

**ADMINISTRATOR'S REPORT**

None

**PUBLIC WORKS REPORT**

None

**PEACE OFFICER'S REPORT**

Service and activity report, as provided.

**ACCOUNTS PAYABLE**

**Motion: C. Lang / J. Nathorst**

THAT the cash disbursement of \$25,405.68 be received.

**(99-21)**

**Carried**

**NEW AND UNFINISHED  
BUSINESS**

- a.) Designate a Corporate Officer for the City of Greenwood  
**(100-21)**
- Motion: J. Nathorst / C. Lang**  
THAT Marcus Lebler be designated as the Corporate Officer for the City of Greenwood  
**Carried**
- b.) City of Greenwood Entry Signage
- c.) City of Greenwood 125<sup>th</sup> Anniversary
- d.) Fire Department Uniforms  
**(101-21)**
- Information to be reviewed and discussed via email.
- A committee will be formed and community groups will be contacted for involvement.
- Motion: J. Bolt / J. Nathorst**  
THAT Council approve the purchase of 16 new uniforms for the Fire Department and that a portion of this expense be taken from the COVID-19 restart reserve fund.  
**Carried**

**BYLAWS**

- a.) Bylaw No. 968, 2021  
**(102-21)**
- Motion: J. Nathorst / C. Lang**  
THAT Council give Second and Third Readings to Bylaw No. 968, 2021.  
**Carried**
- b.) Bylaw No. 969, 2021  
**(103-21)**
- Motion: J. Nathorst / J. Bolt**  
THAT Council give Second and Third Readings to Bylaw No. 969, 2021.  
**Carried**
- c.) Bylaw No. 970, 2021  
**(104-21)**
- Motion: J. Nathorst / C. Lang**  
THAT Council give Second and Third Readings to Bylaw No. 970, 2021.  
**Carried**
- d.) Bylaw No. 971, 2021  
**(105-21)**
- Motion: J. Nathorst / J. Bolt**  
THAT Council give First, Second, and Third Readings to Bylaw No. 971, 2021.  
**Carried**
- e.) Bylaw No. 972, 2021  
**(106-21)**
- Motion: C. Lang / J. Nathorst**  
THAT Council give First, Second, and Third Readings to Bylaw No. 972, 2021.  
**Carried**

**QUESTION PERIOD**

None

**ADJOURNMENT**

**(107-21)**

**Motion: J. Bolt**

THAT Council adjourn the regular meeting at 7:35 pm.

---

**Mayor**

**Certified Correct**

---

**Corporate Officer**



CITY OF GREENWOOD  
Minutes of the Special Meeting of Council held on July 15, 2021

<b>PRESENT</b>	Mayor B. Noll Councillors: C. Lang, J. Nathorst, J. Bolt, M. Seymour
<b>ALSO PRESENT</b>	Marcus Lebler, CAO Andrea Sherstobitoff, via Zoom
<b>CALL TO ORDER</b>	Mayor B. Noll called the meeting to order at 6:30 pm.
<b>ADOPTION OF AGENDA</b>  <b>(10-SP-21)</b>	<b>Motion: J. Bolt / C. Lang</b> THAT the July 15, 2021 Special Meeting Agenda be adopted.  <b>Carried</b>
<b>BYLAWS</b>	
a.) Bylaw No. 968, 2021 (OCP Bylaw Amendment) <b>(11-SP-21)</b>	<b>Motion: J. Nathorst / C. Lang</b> THAT Council give Fourth and Final Reading to Bylaw No. 968, 2021.  <b>Carried</b>
b.) Bylaw No. 969, 2021 (Zoning Bylaw Amendment) <b>(12-SP-21)</b>	<b>Motion: J. Nathorst / J. Bolt</b> THAT Council give Fourth and Final Reading to Bylaw No. 969, 2021.  <b>Carried</b>
c.) Bylaw No. 970, 2021 (Carriage Houses and Secondary Suites) <b>(13-SP-21)</b>	<b>Motion: J. Bolt / M. Seymour</b> THAT Council give Fourth and Final Reading to Bylaw No. 970, 2021.  <b>Carried</b>
d.) Repeal Bylaw No. 965, 2020 (Utilities Billing and Payment Amendment) <b>(14-SP-21)</b>	<b>Motion: C. Lang / J. Nathorst</b> THAT Council repeal Bylaw. No. 965, 2020.  <b>Carried</b>
e.) Repeal Bylaw No. 966, 2020 (Utilities Billing and Payment Schedule Amendment) <b>(15-SP-21)</b>	<b>Motion: J. Nathorst / C. Lang</b> THAT Council repeal Bylaw No. 966, 2020.  <b>Carried</b>
f.) Bylaw No. 971, 2021 (Utilities Billing and Payment Amendment) <b>(16-SP-21)</b>	<b>Motion: J. Nathorst / M. Seymour</b> THAT Council give Fourth and Final Reading to Bylaw No. 971, 2021.  <b>Carried</b>
g.) Bylaw No. 972, 2021 (Utilities Billing and Payment Schedule Amendment) <b>(17-SP-21)</b>	<b>Motion: C. Lang / J. Nathorst</b> THAT Council give Fourth and Final Reading to Bylaw No. 972, 2021.  <b>Carried</b>

h.) Bylaw No. 973, 2021  
(OCP Bylaw Amendment)  
**(18-SP-21)**

**Motion: J. Nathorst / M. Seymour**  
THAT Council give First, Second, and Third Reading to Bylaw No. 973, 2021.  
**Carried**

i.) Bylaw No. 974, 2021  
(Zoning Bylaw Amendment)  
**(19-SP-21)**

**Motion: C. Lang / J. Nathorst**  
THAT Council give First, Second, and Third Reading to Bylaw No. 974, 2021.  
**Carried**

**(20-SP-21)**

**Motion: J. Nathorst / M. Seymour**  
THAT Council schedule a Public Hearing for Bylaw No. 973, 2021 and Bylaw No. 974, 2021 for August 2, 2021 at 10:00 am.  
**Carried**

**IN-CAMERA**

**Motion: J. Nathorst / M. Seymour**  
THAT Council move in-camera under Sections 90(1)(d)(e), and 90(2)(e) of the *Community Charter*.

Council moved In-Camera at 6:39 pm.  
Council ended the In-Camera session at 7:52 pm.

**ADJOURNMENT**  
**(21-SP-21)**

**Motion: J. Bolt / M. Seymour**  
To adjourn the Special Meeting at 7:54 pm.

---

**Mayor**

**Certified Correct**

---

**Corporate Officer**



File: 0110.00

July 29, 2021

Honourable Premier John Horgan  
Province of British Columbia  
PO Box 9422 Stn Prov Govt  
Victoria, BC V8W 9V1

Email: [premier@gov.bc.ca](mailto:premier@gov.bc.ca)

The Honourable Adrian Dix, M.L.A.  
Minister of Health  
PO Box 9050, Stn Prov Govt  
Victoria, BC V8W 9E2

Email: [HLTH.Minister@gov.bc.ca](mailto:HLTH.Minister@gov.bc.ca)

Dear Premier Horgan and Minister Dix:

**Re: Improvement to Pre-Hospital Care System**

---

At its July 26, 2021 Regular Council meeting, the Council for the City of Langley adopted the following resolution regarding the above-referenced subject.

**WHEREAS** local governments have been raising concerns of long delays with ambulance response time and First Responders responding to increasing number of Medical Emergency Service Alarm (MESA) calls due to lack of inadequate number of ambulances being available.

**WHEREAS** the recent heat wave exacerbated the shortcoming of the pre-hospital care system which created unacceptable delays in ambulance response time.

**WHEREAS** First Responders had to respond to extraordinary number of Medical Emergency Service Alarm (MESA) calls during the recent heat wave and endured unreasonable delays in response time by the ambulance to release them from the calls.

**WHEREAS** First Responders play an essential role in the pre-hospital care system and in supporting BC Emergency Health Services (BCEHS) with the delivery of the quickest possible response to patients requiring time-critical care.

**WHEREAS** the Auditor General of British Columbia's report, published in February 2019, on Access to Emergency Health Services provided recommendations to make transformational changes to the pre-hospital care system.

**WHEREAS** Health Minister Adrian Dix announced on July 14, 2021 to improve ambulance response time by providing funding for 85 new full-time paramedics, 30 fulltime dispatchers, 22 new ambulances, and converting 22 rural ambulance stations to 24/7 ALPHA stations.

**THEREFORE, BE IT RESOLVED** that the Province of BC and BC Emergency Health Services (BCEHS) immediately allocate the funding to improve ambulance response

time; and to improve coordination with fire departments to support consistent application of medical standards, information sharing, an integrated dispatch system, and improvements to patient care as recommended in the Auditor General report.

**BE IT FURTHER RESOLVED** that Minister Dix take concrete actions to treat First Responders as an equal and an integral partner of the pre-hospital care system with adequate support (e.g. training) and resources (e.g. cost recovery) in order to achieve this goal; and that this motion be forward to Premier John Horgan; Minister Adrian Dix, Minister of Health; Andrew Mercier, MLA Langley, Susan Wannamaker, Executive Vice President, Clinical Service Delivery, Provincial Health Services Authority; and All municipalities in BC.

Yours truly,  
CITY OF LANGLEY



Paula Kusack  
Deputy Corporate Officer

cc: Andrew Mercier, MLA Langley  
Susan Wannamaker, Executive Vice President, Clinical Service Delivery,  
Provincial Health Services Authority  
All municipalities in BC.



# Board Highlights



**JULY 29, 2021**

**A general overview of** discussion items & major decisions from the Regional District of Kootenay Boundary (RDKB) Board of Directors meeting. The next board meeting is **August 26, 2021** at 1:00 p.m. on Zoom.

## Wildfires – Keep Safe

The RDKB Emergency Operations Centre has been working to keep residents updated on the status of the Nk'Mip Creek Wildfire. The RDKB is grateful to First Responders, firefighters, emergency support services, the BC Wildfire Service and Emergency Management BC for their extraordinary efforts.

The RDKB strongly encourages residents to register for our emergency alert system at <https://ca.voyent-alert.com/vras/client.html#!/user-registration>

Please visit <https://emergency.rdkb.com/Be-Prepared/Wildfire-Conditions> for information on how to FireSmart your property and prepare for wildfire.

Stay safe.

## Lumber Industry Speaks Out on Forestry Policy

Representatives from the Interior Lumber Manufacturers' Association spoke to the Board about the BC government's proposal to modernize the provincial forest policy. The Board learned that the industry's priorities are increased forest sector participation (diversifying tenure); enhancing stewardship and sustainability; and strengthening the social contract. ILMA's priorities are securing more support for independent facilities; improved fibre access; more diverse tenures; protecting the working forest land base; and focus on getting the right log to the right mill. The Board will submit a letter to the Province of BC asking that the government prioritize consultation with watershed users and the impact to old-growth forests.

### Main

202 – 843 Rossland Avenue  
Trail, BC V1R 4S8  
T: 250.368.9148  
T/F: 1.800.355.7352  
F: 250.368.3990

### Grand Forks

2140 Central Avenue; Box 1965  
Grand Forks, BC V0H 1H0  
T: 250.442.2708  
T/F: 1.877.520.7352  
F: 250.442.2688

[rdkb.com](http://rdkb.com)



## Change to September Board meeting

The Board meeting scheduled for September 30<sup>th</sup> has been changed to September 29<sup>th</sup> to accommodate staff and directors' travel to the Association of Kootenay Boundary Local Governments convention to Radium Hot Springs.

## RDKB to Regulate Fireworks

The Board directed staff to seek an Order in Council from the Province of BC granting the RDKB the ability to regulate the discharge of fireworks in rural areas. Under legislation, municipalities have this authority; however, regional districts do not unless granted power by the Province. The process is expected to take several months. The RDKB anticipates it will receive approval in spring of 2022.

## Electors Approve Long-term Borrowing for Christina Lake Fire Protection

The Board adopted a loan authorization bylaw enabling the RDKB to proceed to borrow long term funds to purchase vehicles and equipment for the Christina Lake fire service. Adoption of the bylaw followed the results of an alternative approval process in which two out of an eligible 1604 electors opposed the RDKB borrowing funds for the fire service.

## Regulating Rodenticides

The Board received a communication from the Provincial government advising that certain rodenticides have been banned to prevent wildlife poisoning. It stated that owls and other raptors have been dying after eating poisoned rodents. In response, the Province has now banned the sale and use of second-generation anticoagulant rodenticides. Exemptions to the ban can be found at <https://www.gov.bc.ca/RodentIPM>. For more information on the ban, please visit <https://www.gov.bc.ca/RodentIPM>.

## New Alternate Director for Electoral Area E/West Boundary

The Board appointed Rose Zitco as the new alternate director for Electoral Area E/West Boundary. The RDKB extends a warm welcome to Alternate Director Zitco.

## RDKB Seeks Nominees for Trust Board of Directors

The Board is accepting nominations for an individual to serve as the RDKB's appointee to the Columbia Basin Trust's Board of Directors. The term would begin January 1, 2022 and end on December 31, 2023. To obtain a copy of the Trust's Board Composition, Appointment, Skills and Attributes Policy, please email [corporate@rdkb.com](mailto:corporate@rdkb.com)

## Heritage Sites get Designation

The RDKB Board adopted Heritage Designation Amendment Bylaw No. 1762, which formally recognizes the Cascade Cemetery in Area C/Christina Lake and the Franklin Trail in Area D/Rural Grand Forks as heritage sites. Public hearings were held to enable residents to comment on the proposed bylaw. The Board has directed staff to apply to the Heritage Branch of BC to have the sites, along with the Hardy Mountain View Doukhobor Museum, added to the BC Register of Historical Places.

### Main

202 – 843 Rossland Avenue  
Trail, BC V1R 4S8  
T: 250.368.9148  
T/F: 1.800.355.7352  
F: 250.368.3990

### Grand Forks

2140 Central Avenue; Box 1965  
Grand Forks, BC V0H 1H0  
T: 250.442.2708  
T/F: 1.877.520.7352  
F: 250.442.2688

[rdkb.com](http://rdkb.com)



### Trails Society to lease Little Red Schoolhouse

The Board will lease the Little Red Schoolhouse in Rock Creek to the Trails in the Boundary Society for a 10-year term at a cost of \$1. The Society intends to use the building for community purposes and will preserve the heritage value of the schoolhouse.

### Area B Recreation Grant

Silver City Trap Club—replacement of trap machine \$12,962.23

### Lower Columbia Agricultural Area Plan

In addition to \$10,000 in Gas Tax funding, the RDKB has received \$29,232 from the Investment Agriculture Foundation and \$19,500 from the Columbia Basin Trust to develop a Lower Columbia Agricultural Area Plan.

### Community Organizations receive Gas Tax Funding

The following organizations were granted Gas Tax funding:

#### Area A

RDKB—Picnic Table for Mazzochi Park: \$5,837.88

#### Area B

Casino Water District—Phase 2 Watermain Replacement: \$30,000

Kootenay Doukhobor Historical Society—Doukhobor Archive & Research Centre: \$50,000

#### Area E

Westbridge Recreation Society—new roof for Westbridge Hall building \$24,018.75

Mountain Medical Services Society—new roof for Mtn Medical Services building \$50,000

### Grants-in-Aid: board-approved funding to local groups/projects

#### Area A

- The Village of Fruitvale – Meal Train Program: \$500

#### Area C/Christina Lake

- Christina Gateway Community Development Association: \$3,000

#### Area E/West Boundary

- Rock Creek Community Medical Society – Quickbooks Subscription: \$821.50
- Trails to the Boundary Society – WBCSCA Commercial Lease Development Legal Costs: \$3,021.15

*These highlights exclude confidential information such as business negotiations, personnel issues and legal matters. For full meeting agendas/minutes visit [rdkb.civicweb.net](http://rdkb.civicweb.net). For a list of upcoming board meetings, visit [rdkb.com](http://rdkb.com).*

*For other information or to provide feedback, please contact our Corporate Officer at 250-368-0235 or [corporate@rdkb.com](mailto:corporate@rdkb.com).*

**Main**  
202 – 843 Rossland Avenue  
Trail, BC V1R 4S8  
**T:** 250.368.9148  
**T/F:** 1.800.355.7352  
**F:** 250.368.3990

**Grand Forks**  
2140 Central Avenue; Box 1965  
Grand Forks, BC V0H 1H0  
**T:** 250.442.2708  
**T/F:** 1.877.520.7352  
**F:** 250.442.2688

[rdkb.com](http://rdkb.com)





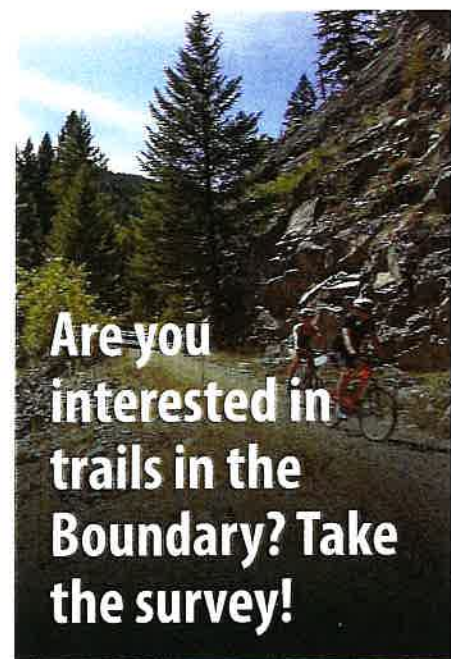


We invite you to help us decide whether to develop a **Boundary Recreational Trails Master Plan**. To take a 10-minute survey: follow the QR code or visit [jointheconversation.rdkb.com/boundary-trails](http://jointheconversation.rdkb.com/boundary-trails).

The plan would apply to electoral areas D/Rural Grand Forks, E/West Boundary and to the municipalities of Midway, Greenwood and Grand Forks.

Paper surveys are also available at Greenwood City Hall, the Village of Midway office and Riverside Centre in Rock Creek. Or, contact [info@rdkb.com](mailto:info@rdkb.com) or 1-877-355-7352 to request a copy.

The survey is open until September 9, 2021.



[jointheconversation.rdkb.com/boundary-trails](http://jointheconversation.rdkb.com/boundary-trails)



**Attention: Trail users, Stakeholders & Partners  
in the Boundary Region**

Boundary Recreational Trails Master Plan  
survey open until September 9, 2021:



202 – 843 Rossland Ave, Trail, BC V1R 4S8 | T: 250.368.9148 | T/F: 1.800.355.7352 | [rdkb.com](http://rdkb.com)



[jointheconversation.rdkb.com/boundary-trails](http://jointheconversation.rdkb.com/boundary-trails)



July 2021

Dear Mayor and Council,

Greenwood, BC

Please find attached information on our mobile app.

The City of Abbotsford and the City of Moose Jaw are examples of two cities that have our app. If you would like to see what the app looks like you can download it from the app stores:

- Abbotsford – search for City of Abbotsford, app is called @abbotsford
- Moose Jaw – search for City of Moose Jaw, app is called City of Moose Jaw

Pricing is based on population and annual budget, so it is affordable for all sizes of towns and cities.

If there are any questions I can answer or any further information that I can provide, please let me know.

Thank you !!!

A handwritten signature in black ink that reads "Gerald Arksey".

Gerald Arksey,

778-772-7155

gerald@mycivicapps.com

mycivicapps.com

MyCivic™ is a comprehensive mobile app designed to promote civic engagement and enhance the quality of life in your community. By placing all of your public-facing engagement tools in a single app, residents will be better connected and play a more active role in the area they call home. Ask me for pricing and further information on how this new system can help make your life easier!

MyCivic is a division of Tyler Technologies. Tyler is the largest software company in North America that is solely based on providing integrated software and technology services to the public sector.



## MyCivic 311

MyCivic 311™ is a comprehensive request management system designed to enhance citizen engagement by giving citizens the power to report issues, ask questions, and monitor resolutions 24/7/365. Staff can easily track, manage, respond, and analyze issues and service requests while real-time status and resolution updates keep citizens informed and reduce office phone calls.

### ***Empower Your Community***

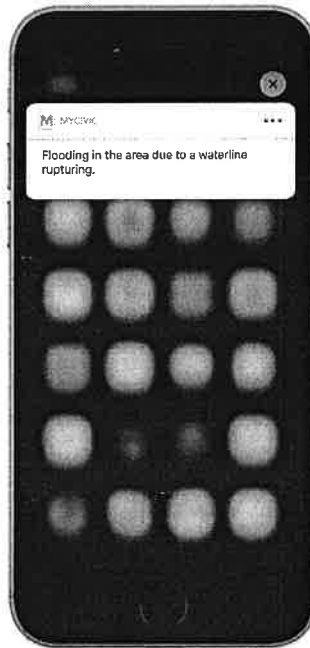
From potholes or graffiti to a malfunctioning traffic light, MyCivic 311 enables citizens to submit incidents or requests anytime, anywhere on their mobile device, your organization's website, or Facebook page.

To submit a report, citizens simply select the type of issue, enter accompanying notes, attach photos, and notify staff with the click of a button. Once an issue is submitted via your organization's website or Facebook® page, citizens will be kept updated of resolution status through real-time emails. Additionally, citizens who submit issues or service requests through your organization's app will receive push notifications throughout the process.

### ***Achieve Greater Office Efficiency and Make More Informed Decisions***

Once an issue has been reported, MyCivic automatically generates an email or push notification to staff within the appropriate department. Past-due or unresolved issues can be escalated, and automated responses can be generated for recurring issues.

*Continued on reverse*



*Push notifications and real-time emails keep citizens up to date throughout the issue resolution process.*

### **Highlights of MyCivic 311**

- Receive, manage, and resolve issues
- Enable residents to report issues or ask a question via their mobile device, your organization's website, or Facebook
- Send real-time updates regarding issue status and resolutions
- Map and analyze incidents
- Create reports and dashboards to facilitate informed decision-making

For more information, visit

[www.tylertech.com](http://www.tylertech.com)

or email [info@tylertech.com](mailto:info@tylertech.com)





## MyCivic

MyCivic™ is a comprehensive mobile app designed to promote civic engagement and enhance the quality of life in your community. By placing all of your public-facing engagement tools in a single app, residents will be better connected and play a more active role in the area they call home. You have the freedom to incorporate your own branding and maintain complete control over your content — an approach that allows you to specifically tailor messaging to your community — and your community members can choose when and how to interact with your organization.

Whatever you want to communicate, MyCivic offers a comprehensive, affordable, and easy-to-use mobile app experience for you and the people you serve.

### ***Put Power in Your Community's Hands***

With MyCivic, you stay connected with your residents and share the services, resources, and information your organization has to offer. App users can find local news, events, and job postings, and easily locate parks and trails with built-in maps and geolocation services. The app's two-way communication options keep residents informed of the information that's important to them, and provides a way for elected officials and leaders to connect with their communities.

**Push Notifications:** Communicate up-to-the-minute information, such as city office closings or storm alerts, which can be pushed to community members in a particular zip code or geo-located area in real time.

**Calendar Feeds:** Administrative users can create their own one-time or recurring events, while residents can add the event to their mobile device's native calendar.

*Continued on reverse*



*Your MyCivic app will stand out  
with your brand incorporated into  
the design.*

### **Key Features for Organizations**

- Manage one app for your organization
- Create targeted push notifications
- Send surveys and feedback forms
- Provide interactive maps
- Develop virtual tours
- Offer two-way communication with citizens

### **Key Features for Community Members**

- Find information
- View event calendars
- Receive real-time notifications
- Find public transportation options
- Map community facilities
- Manage profile preferences
- Provide feedback and suggestions
- Make payments

For more information, visit

[www.tylertech.com](http://www.tylertech.com)

or email [info@tylertech.com](mailto:info@tylertech.com)



Forest Enhancement  
Society of British Columbia

July 20, 2021

**Re: Forest Enhancement Society of BC Accomplishments Update Summer 2021**

Dear Mayor Barry Noll and Greenwood (City) Council,

The Forest Enhancement Society of BC (FESBC) delivered projects worth \$77 million dollars in the fiscal year ended March 31, 2021. This was a significant increase to our expenditure target and included \$3 million dollars as part of the B.C. government's economic response to COVID-19. This work was achieved while keeping **forest worker safety paramount**.

We are working together to achieve B.C. government priorities established for FESBC related to the health of our forests, including:

- Increasing participation of Indigenous communities in the forest economy,
- Assisting with wildfire recovery efforts and risk reduction,
- Contributing to the achievement of greenhouse gas emission reduction targets,
- Improving habitat for wildlife,
- Improving the recovery of fibre, and
- Adding to the environmental sustainability of B.C.'s natural resources.

Since inception, we have always strived to fund projects that deliver multiple benefits for British Columbians. In most cases, each dollar granted achieves more than one objective. For example, a project with a primary objective of reducing wildfire risk to protect a community might also have a secondary benefit of **protecting and enhancing important recreational values**.

We have highlighted 39 FESBC funded projects in the enclosed Accomplishments Update Summer 2021 that protect and enhance these recreational assets. From campsites and hiking/biking trails to heritage sites and ski resorts, we hope you enjoy reading about projects taking place throughout our province.

If you are interested in further information, please visit our website [www.fesbc.ca](http://www.fesbc.ca) and connect with our Executive Director Steve Kozuki at [skozuki@fesbc.ca](mailto:skozuki@fesbc.ca) or 1.250.819.2888.

Jim Snetsinger, RPF  
Board Chair, Forest Enhancement Society of BC

(003) MC-21125



City of  
**GREENWOOD**

PO Box 129, 202 S. Government Avenue,  
Greenwood, BC V0H 1J0  
Phone: 250.445.6644 Fax: 250.445.6441  
greenwoodcity.com

**LETTER OF TEMPORARY  
ACCOMMODATIONS WITH  
INTENT TO BUILD**

I Gerald Martins being the owner of the property  
located at: 457 Ponderosa Lane, Greenwood, BC, do hereby  
make application to the City of Greenwood to place a temporary accommodation on the property from:

01 July 2021 to 01 August 2022 inclusive.

This accommodation will be a: Travel Trailer

I understand that as a condition of this approval, all applicable plans and permits must be obtained for the intended  
home to be built. I also understand that when this approval expires, the temporary accommodation must be  
removed.

Date of Application: July 2021

Signature: [Signature]

Date of Council Approval: \_\_\_\_\_

Motion Number: \_\_\_\_\_

Date of Approval Expiry: \_\_\_\_\_

Building Completion Date: \_\_\_\_\_

\_\_\_\_\_  
Darlene Teron, Deputy Clerk

# City of Greenwood

## MEMORANDUM

To: Mayor Noll and Council Date: July 28, 2021

From: Marcus Lebler, CAO

Subject: Appointment of the City of Greenwood Municipal Approving Officer

---

### Recommendations:

That Council appoint Marcus Lebler as the Municipal Approving Officer for the City of Greenwood.

### Background / Report:

Pursuant to Section 77 of the *Land Title Act*, the City of Greenwood requires a Municipal Approving Officer for matters related to subdivision.

The Approving Officer is appointed by Council to apply provincial statutes and municipal bylaws regarding subdivision. This position is a statutory official with separate and independent jurisdiction from Council.

## City of Greenwood

# MEMORANDUM

To: Mayor Noll and Council

From: Marcus Lebler, CAO

Subject: RDKB Garbage Proposal

Location: City of Greenwood

Date: August 3, 2021

---

### **Rationale:**

The purpose of this report is follow-up on Council Resolution (93-21) from the June 28, 2021 Regular Council Meeting, that "The City of Greenwood formally requests the RDKB provide garbage and green bin waste collection services to all residential properties, starting January 1, 2022."

### **Options:**

1. Council may choose to support the recommendation.
2. Council may choose to refer back to staff for additional information.
3. Council may choose to not support the recommendation.

### **Recommendations:**

That Council officially request the RDKB to provide garbage and green bin collection service to Greenwood residents with a planned start date of January 1, 2022.

### **Background / Report:**

At the June 28, 2021 Regular Council Meeting, Council requested a waste collection service proposal from the RDKB with a commencement date of January 1, 2022. Staff subsequently reached out to Tim Dueck, the Solid Waste Program Coordinator at the RDKB. On July 8, 2021, Tim sent the City an initial proposal for residential garbage and green bin waste collection services with a January 1, 2022 start date. The following is a summary of the RDKB proposal:

- The RDKB is prepared to provide weekly garbage and green bin (organic material) curbside collection services to an estimated 375 residential homes in the City of Greenwood. If it is agreeable to Council, the service model would be the same as is presently provided to residents of Anaconda and Midway.

- Under this model, the municipality is not involved in the waste collection service at any level, although the RDKB will still work with Greenwood regarding ongoing educational materials for residents. There will be no formal agreement between the RDKB and the City of Greenwood. The RDKB costs to provide this service will be integrated and included in the RDKB Regional Solid Waste Service Budget. The City of Greenwood is the only municipality in the Boundary area to which the RDKB is not currently providing residential green bin and garbage collection services.
- Residents – whether in the City or outside – will pay for waste collection service directly to the RDKB through the purchase of \$3 garbage tags – available at local retailers. This charge is intended to pay for the cost of collection and disposal of garbage and encourage residents to use other waste diversion programs (Blue box and Green bin). The cost of the green bin program is ultimately paid for by all participants in the Regional Solid Waste Service through taxation and tipping fees. RDKB garbage tags are presently available for purchase at My Udder Store, The Spot in Midway, McMynns Family Foods, and could be made available for sale at Greenwood City Hall or other local retailers.
- The Pay-as-you-throw system encourages residents to use the blue box recycling and green bin composting programs. If a resident puts out a bag of garbage per week, the annual cost to the resident would be (52 x \$3 =) \$156 per year. Residents who fully use the waste diversion programs will create significantly less garbage and will likely only put out a bag of garbage every other week or every third week. With organic materials collected every week, garbage does not create significant odor or wildlife-attractant issues.
- This service is not available to commercial properties. The RDKB has a mandate to only provide this service to residential properties or properties with residential units which create an amount of material similar to a residential property. Commercial properties are welcome to contract with a commercial hauler or self-haul to the West Boundary Landfill.
- The RDKB is asking that Council provide a resolution asking the RDKB to provide garbage and green bin collection service to Greenwood residents. This resolution needs to include a date that Council would like the collection program to be initiated. The RDKB will work with Greenwood to the best of their ability to accommodate this requested start date and will also continue to work closely regarding resident education and roll-out of the program. A coordinated effort between the RDKB and the City of Greenwood will be essential in avoiding confusion for Greenwood residents.

When making amendments to municipal services, all relevant issues should be considered by Council before making any conclusions. Giving up our garbage collection service to the Regional District is no different. The following is an analysis of the proposed changes and their potential impact on the City of Greenwood:

### **Financial**

A large factor to be considered is the financial impact this change would have on the City. Over the past 5 years, the City has incurred a net loss of \$17k associated with operating the garbage utility. This averages to a \$3.4k loss per year since 2016. The utility's future losses can be mitigated by increasing garbage rates. Current garbage rates are being held at just under \$100 per residential property. This is very low compared to the industry average for the area. Realistically, if the City decides to continue to operate the garbage

utility, these rates need to be increased to a sustainable level of at least \$130 per residential property. This would generate roughly \$14k in additional revenue per year. A solid waste reserve should be setup to hold any annual surplus generated for future use on replacing garbage collection capital assets the City owns.

### **Capital Assets**

The City's current garbage truck is aging and will need to be replaced in 2022 if the utility continues to be operated. Most of the major operational losses over the past 5 years were directly caused by repairs and maintenance on the garbage truck. A suitable used replacement truck would cost the City about \$50k. New purchasing options are not financially feasible at the current time.

### **Other Considerations**

Currently the City's Public Works department does not have the time nor manpower to scrutinize every piece of garbage that they pickup. Moving the service to the Regional District will not only change the fee structure for residents but the level of scrutinization of what is and is not allowed to be thrown into the garbage. This would be a welcome change overall but will generate pushback from some residents.

Changing the current waste collection system to include Green Bin services will require City resources for distribution of the bins as well as an education campaign. This would largely be administered by the RDKB with the support of the City of Greenwood. Many will embrace this change but there will be others who resist it.

Moving the utility away from the City would free-up some resources for the public works team. Staffing workload at the City has been a long running issue and there is no shortage of work for the outside staff. Freeing up Fridays would allow public works to focus their time and energy on other areas within the City. Garbage collection for City parks and City owned property will still need to be undertaken. However, the time savings from residential and commercial collection will be significant. Time would also be saved for office staff, who would no longer have to administer the utility.

### **Other Options**

The proposal outlined above is the simplest and the preferred service model of the RDKB. There are, however, other service model options available through the Regional District. The City has the option to remain involved in the garbage utility by entering into a service agreement with the RDKB, which would see the City continue to bill residents for the service. This is the service model used in Grand Forks, where the municipality bills for the service, allowing the city to set their own garbage rates. The City would then pay the RDKB a monthly service fee for providing the service to residents.

This model has the benefit and flexibility of the Municipality retaining control over its own rates, which, in theory, could financially benefit the City. This model would take additional time to implement as a contract would need to be negotiated and the administrative burden of running the utility would partly remain with the City. It would also move the model away from a "pay as you go" system along with the waste reduction incentives that come with it. It's for these reasons staff is not recommending this model to Council. However, if Council feels this is a route worth investigating further, staff can reach out to the RDKB and work with them to prepare a new proposal under this alternative model.

## City of Greenwood

# MEMORANDUM

To: Mayor Noll and Council

Date: August 6, 2021

From: Marcus Lebler, CAO

Subject: Final Phase of the Greenwood Natural Playground Project

Location: City of Greenwood

---

### **Rationale:**

The purpose of this report is to seek Council's approval for moving forward with a grant application through the Canadian Community Revitalization Fund (CCRF) to complete the Lion's Park Playground Project (Final Phase of the Greenwood Natural Playground Project).

### **Options:**

1. Council may choose to support the recommendation.
2. Council may choose to refer back to staff for additional information.
3. Council may choose to not support the recommendation.

### **Recommendations:**

That Council pass the following resolution: "That Council approve an application through the Canadian Community Revitalization Fund (CCRF) requesting 75% of the costs of \$560,116 to complete the "Final Phase of the Greenwood Natural Playground Project" and to allocate the City's 25% portion of \$186,705 to be funded from the Community Works Gas Tax reserve, and;

To grant permission for Sean Annan of ISL Engineering and Land Services to apply for the "Final Phase of the Greenwood Natural Playground Project" through the CCRF on behalf of the City of Greenwood."

### **Background / Report:**

The Final Phase of the Greenwood Natural Playground Project has an estimated total cost of \$746,821 (budget attached). If the grant application through the CCRF is successful, the City will be responsible for 25% of the project costs, or \$186,705. It is recommended this amount be drawn from the Community Works Gas Tax Reserve which will have an estimated balance of \$597k at the end of 2021.



<b>PROJECT COSTS *</b>		
Description	Type	Amount
<b>Greenwood Tower Play Feature</b>	<b>Capital</b>	<b>\$141,133</b>
<b>Logjam Play Feature</b>	<b>Capital</b>	<b>\$39,530</b>
<b>Sand and Water Feature</b>	<b>Capital</b>	<b>\$48,065</b>
<b>Merry Go Round Play Feature</b>	<b>Capital</b>	<b>\$38,080</b>
<b>Engineered Wood Fiber Safety Surface</b>	<b>Capital</b>	<b>\$49,000</b>
<b>Playground Washroom Facility and Associated Sewer Line Improvements</b>	<b>Capital</b>	<b>\$172,345</b>
<b>Tables and Benches</b>	<b>Capital</b>	<b>\$14,752</b>
<b>Two Gazebo Shelter</b>	<b>Capital</b>	<b>\$71,432</b>
<b>Landscaping including tree and shrub vegetation</b>	<b>Capital</b>	<b>\$49,591</b>
<b>10% Contingency for Inflation</b>	<b>Capital</b>	<b>\$62,393</b>
<b>Project Management and Supervision</b>	<b>Non-Capital</b>	<b>\$53,000</b>
<b>Design of Sewer line Improvements for Washroom</b>	<b>Non-Capital</b>	<b>\$7,500</b>
Total project costs		<b>\$746,821</b>

## The Corporation of the City of Greenwood

### Policy – Grant in Aid

- 1.) DATE: August 6, 2021\_\_\_\_\_
  - 2.) NAME OF GROUP: Phoenix Mountain Alpine Ski Society\_\_\_\_\_
  - 3.) MAILING ADDRESS: Box 2428, Grand Forks, BC, V0H 1H0\_\_\_\_\_ 4.)  
CIVIC ADDRESS: 8000 Phoenix Ski Hill Road, Grand Forks, BC\_\_\_\_\_ 5.)  
LEGAL DESCRIPTION: DL 255S, SDYD / DL2701, SDYD, surface of pts w/i Lots 1811, 976, 977, 975  
&915 as shown on map attached to license, for operation & maintenance of ski hill purposes, lease/  
permit/license #340472
  - 6.) TAX FOLIO #: 02100.000 / 10431.000 \_\_\_\_\_ TAX YEAR: 2021\_\_\_\_\_
  - 7.) CONTACT PERSON: Cathy Astofooroff \_\_\_\_\_
  - 8.) PHONE # 250-442-6928\_\_\_\_\_
  - 9.) LIST OF EXECUTIVE MEMBERS: Executive Committee: Sean Routley, Sheryl McIver, Dean  
Herdman / Board Members: Klaus Bialon, Margo Dean, Shilo Freer, Ian Mitchell, Shannon Thorpe-  
Frederick, Justin VanHoogevest, Melina VanHoogevest, Greg Vanderzande, Adam Williams
  - 10.) GROUPS AIMS AND OBJECTIVES: \_\_See Attached
  - 11.) OUTLINE SERVICES PROVIDED TO OUR COMMUNITY: See Attached
  - 12.) OUTLINE DETAILS OF EFFORTS MADE BY YOUR ORGANIZATION TO WORK TOWARDS SELF-  
SUFFICIENCY: \_\_Ticket Sales, Rental Sales, Concession Sales, Fundraising, Grant Opportunities,  
Sponsorships, Volunteer Programs
  - 13.) IS THE FUNCTION OF YOUR ORGANIZATION:  
A. REGIONAL IN NATURE \_\_Yes\_\_\_\_\_
  - B. TO SERVE THE GREENWOOD AND AREA \_\_Yes\_\_\_\_\_
  - C. TO SERVE THE GREENWOOD AREA ONLY \_\_No\_\_\_\_\_
  - 14.) HAS YOUR GROUP RECEIVED GRANTS AND /OR TAX EXEMPTIONS FROM THE City in the past two  
(2) years? \_\_Yes\_\_ amount of grant/tax exemption \$600/year\_\_\_\_\_
  - 15.) HAS YOUR GROUP EVER RECEIVED SUPPORT IN ANY FORM FROM THE City of Greenwood (grant  
in aid, services in kind, free use of facilities etc.) \_\_Yes. Grant In Aid
-

16.) HAS YOUR GROUP RECEIVED GRANTS FROM OTHER SENIOR GOVERNMENTS  
(FEDERAL/PROVINCIAL) LOCAL GOVERNMENT, CROWN AGENCIES, REGIONAL DISTRICTS, ETC.

NAME OF CONTRIBUTOR: Gaming Grant

YEAR: 2019-2020

AMOUNT RECEIVED:

NAME OF CONTRIBUTOR: Regional District of Kootenay Boundary

YEAR: 2020-2021

AMOUNT RECEIVED: \$27,000

NAME OF CONTRIBUTOR: Rotary Club of Grand Forks

YEAR: 2020-2021

AMOUNT RECEIVED: \$8,951.96

NAME OF

CONTRIBUTOR:

YEAR:

AMOUNT RECEIVED:

17.) APPLICATIONS MUST BE ACCOMPANIED BY THE FOLLOWING INFORMATION:

A. THE GROUPS MOST RECENT FINANCIAL STATEMENT

**Please forward application to:** THE CITY OF GREENWOOD  
PO BOX 129  
202 GOVERNMENT AVE. S.  
GREENWOOD, BC  
V0H 1J0

Attach any additional information, which would assist in the evaluation of your request for Grant in Aid.

ON BEHALF OF THE GROUP, I/WE HEREBY DECLARE THAT ALL THE INFORMATION  
PRESENTED AND/OR PROVIDED WITH THIS APPLICATION IS TRUE & CORRECT.

Dated at the City of Greenwood, in the Province of British Columbia, the 6th day of  
August, 2021

Signature: 

Name: Cathy Astooroff

Position: Administrator

Address: Box 2428, Grand Forks, BC, V0H 1H0

Phone#: 250-442-6928

**PHOENIX MOUNTAIN ALPINE SKI SOCIETY**  
**BENEFITS TO THE COMMUNITY**

- With an operating season from mid-December to the end of March, we employ a total of 30 full-time and part-time workers. We purchase approximately 50% of our goods and services locally and do so whenever possible. We anticipate spending approximately \$100,000 at local businesses during the 2021-2022 ski season, and that our payroll will put another \$100,000 into the local economy – all in a four (4) month period.
- We provide an affordable family recreational facility, 30 minutes from town, with approximately 12,000 skier visits per year. The ski hill has broad spectrum appeal with its proximity to x-country ski and snowshoeing facilities and the opportunities it offers to spectators, or those who might want to come up for lunch and a beverage.
- Our growing Nancy Greene Ski League Jr. Racing Program served approximately 25 families last year, and we anticipate an increase in participation this year with our plan to broaden the scope of the program.
- Our events, such as the NGSL zone race, draw participants from out of town, who spend an estimated \$10,000 on motels, gas and meals in Grand Forks.
- By providing every school age child in from Grand Forks, Greenwood and Christina Lake with the opportunity to learn to ski and/or snowboard, we are enhancing the physical fitness of every child in the community, at a time when physical education programs are experiencing cutbacks at the provincial and school board levels, and childhood obesity is reaching levels never before seen in our society. Each child gains from this program a new or improved physical recreational skill which they can enjoy and share with their family, in the outdoors, for the rest of their lives.
- Our Snow School learn to ski program for children ages 3 and up, and skill improvement lesson program for older children build a strong base for our Nancy Greene and School programs.
- Our free Night Ski sponsored by local businesses attracted 100 skiers and boarders this season. Many participants are new to the sport or are reacquainting themselves with it after years of winter inactivity. This is a great example of community support.
- We support community programs and events with donations of lift tickets and passes.
- We serve as a “Feeder Hill” for large resorts in the Regional District, such as Big White.

## City of Greenwood

# MEMORANDUM

To: Mayor Noll and Council

From: Marcus Lebler, CAO

Subject: 2020 Statement of Financial Information

Location: City of Greenwood

Date: August 3, 2021

---

### **Rationale:**

The purpose of this report is to seek Council approval of the 2020 Statement of Financial Information.

### **Options:**

1. Council may choose to support the recommendation.
2. Council may choose to refer back to staff for additional information.
3. Council may choose to not support the recommendation.

### **Recommendations:**

That Council accept and approve the Statement of Financial Information for 2020.

### **Background / Report:**

The Financial Information Act requires all public entities to submit specific financial information to the Province and make it available to the public. This information is to be submitted in a prescribed format and includes annual audited financial statements, schedules disclosing remuneration and expenses paid to employees, and a schedule of payments made to acquire goods or services for the municipality. It is required that this information be approved by Council at an Open meeting. The audited financial statements were received by Council at the July 7, 2021 Council meeting and have already been forwarded to the Ministry.

The Financial Information Act requires that all remuneration, benefits and expenses paid to or on behalf of elected officials be disclosed, in addition to information regarding all employees where remuneration exceeds \$75,000. As well, the City must disclose whether there were any severance agreements with non-unionized employees in 2020, which there were none. The Act also requires disclosure of suppliers who received aggregated payments exceeding \$25,000 as well as all others as an aggregate total. Total supplier payments were \$1.4M in 2020.



# **CITY OF GREENWOOD**

**Statement of Financial Information  
For the year ended December 31, 2020**



## **CITY OF GREENWOOD**

### **MANAGEMENT REPORT**

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Council of the City of Greenwood is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Council. The external auditors report to Council once a year.

The external auditors, Grant Thornton LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to Council.

On behalf of the City of Greenwood

---

Marcus Lebler, CPA, CA  
CAO/CFO  
July 9, 2021

Prepared pursuant to Financial Information Regulation, Schedule 1, section 9



## CITY OF GREENWOOD

### STATEMENT OF GUARANTEE AND INDEMNITY AGREEMENTS

A Statement of Guarantee and Indemnity payments has not been prepared as the City of Greenwood has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

On behalf of the City of Greenwood

---

Marcus Lebler, CPA, CA  
CAO/CFO  
July 9, 2021

Prepared under the Financial Information Regulation, Schedule 1, subsection 5(1)



**2020 Expenses**  
**SCHEDULE OF REMUNERATION AND EXPENSES PAID ON BEHALF OF ELECTED OFFICIALS**  
**AND REMUNERATION AND EXPENSES PAID IN RESPECT OF EMPLOYEES**  
**YEAR ENDED DECEMBER 31, 2020**

Information provided in accordance with Financial Information Regulation Schedule I:

6.(2) a)	Elected Officials	Position	Remuneration		Benefits provided to Elected Official	Expenses paid to or on Behalf	Combined Total
			Paid Directly to Elected Official				
	BOLT, John	Councillor	\$ 8,728.63	\$ -	\$ -	\$ 1,300.00	\$ 10,028.63
	LANG, Colleen	Councillor	\$ 7,500.00	\$ -	\$ -	\$ 1,300.00	\$ 8,800.00
	NATHORST, James	Councillor	\$ 7,500.00	\$ -	\$ -	\$ 1,908.60	\$ 9,408.60
	NOLL, Barry	Mayor	\$ 2,103.64	\$ -	\$ -	\$ 100.00	\$ 2,203.64
	SEYMOUR, Mark	Councillor	\$ 1,477.27	\$ -	\$ -	\$ -	\$ 1,477.27
	SHAW, Gerald	Councillor	\$ 5,170.00	\$ -	\$ -	\$ 1,355.00	\$ 6,525.00
	SMITH, Edward	Mayor	\$ 1,780.00	\$ -	\$ -	\$ 300.00	\$ 2,080.00
			<b>\$ 34,259.54</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,263.60</b>	<b>\$ 40,523.14</b>

b) Employees where remuneration exceeds \$75,000

Name	Position	Expenses paid to or on Behalf		Total Remuneration
		Remuneration	Expenses paid to or on Behalf	
HIGASHI, Wendy	Chief Administrative Officer	\$ 82,527.01	\$ 906.99	\$ 83,434.00
		<b>\$ 82,527.01</b>	<b>\$ 906.99</b>	<b>\$ 83,434.00</b>

c) Consolidated total of remuneration paid to employees under \$75,000 individually is \$475,937.18.

d) The consolidated total of items a), b) and c) will not agree to operational statements as wages are not shown as individual amounts.

6.(6) Employer portion of EI & CPP paid to Canada Revenue Agency in 2020 = \$35,043.21

6.(7) There were no severance agreements under which payment commenced between the City of Greenwood and its non-unionized employees during the fiscal year of 2020.

Marcus Lebler, CPA, CA  
 CAO/CFO  
 July 9, 2021



## CITY OF GREENWOOD

### STATEMENT OF SEVERANCE AGREEMENTS

There were no severance agreements made between the City of Greenwood and its non-unionized employees during the fiscal year 2020.

On behalf of the City of Greenwood

---

Marcus Lebler, CPA, CA  
CAO/CFO  
July 9, 2021

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(7)



**CITY OF GREENWOOD**

**SCHEDULE SHOWING PAYMENTS MADE FOR THE PROVISION OF  
GOODS OR SERVICES  
YEAR ENDED DECEMBER 31, 2020**

---

Marcus Lebler, CPA, CA  
CAO/CFO  
July 9, 2021

# SCHEDULE OF PAYMENTS MADE TO SUPPLIERS FOR GOODS AND SERVICES - (Greater than \$25,000)

Supplier Name	Amount
BRANDT TRACTOR LTD	25,368
CAPRI	37,011
FORTIS BC	60,078
GRANT THORNTON LLP	31,395
ISL ENGINEERING AND LAND SERVICES LTD.	179,532
MUNICIPAL PENSION PLAN	83,127
PEAK PLAY CONSULTING CORP	129,961
RECEIVER GENERAL FOR CANADA	164,392
REGIONAL DISTRICT OF KOOTENAY BOUNDARY	87,799
SIRIUS	38,053
	<hr/>
<b>Payments to Suppliers over \$25,000</b>	<b>836,716</b>
<b>Payments to Suppliers under \$25,000</b>	<b>585,897</b>
<b>Total Payments made to Suppliers</b>	<b>1,422,613</b>

## Reconciliation

Total of aggregate payments exceeding \$25,000 paid to suppliers	836,716
Consolidated total of payments of \$25,000 or less paid to suppliers	585,897
Amortization expense	264,795
Subtotal	<hr/> 1,687,408
Total per Statement of Revenue and Expenditure	1,714,097
Variance*	<hr/> 26,689

\*The Financial Statements are prepared on a consolidated basis using the accrual method of accounting, whereas the supplier payments schedule is prepared on a calendar cash basis.

---

Marcus Lebler, CPA, CA  
CAO/CFO  
July 9, 2021



## CITY OF GREENWOOD

### STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

On behalf of the City of Greenwood

---

Marcus Lebler, CPA, CA  
CAO/CFO  
July 9, 2021

---

Barry Noll  
Mayor  
July 9, 2021

**CORPORATION OF THE CITY OF GREENWOOD**

**BYLAW NO. 973, 2021**

**A BYLAW TO AMEND THE "CORPORATION OF THE CITY OF GREENWOOD OFFICIAL COMMUNITY PLAN  
DESIGNATION BYLAW NO. 682, 1996"**

**WHEREAS:**

The Council of the Corporation of the City of Greenwood has, pursuant to the *Local Government Act*, established an Official Community Plan;

The Council of the Corporation of the City of Greenwood has deemed it necessary and expedient to amend the "Corporation of the City of Greenwood Official Community Plan Designation Bylaw No. 682, 1996"; and

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in an open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as the "Corporation of the City of Greenwood Official Community Plan Designation Bylaw No. 682, 1996, Amendment Bylaw No. 973, 2021".
2. The "Corporation of the City of Greenwood Official Community Plan Designation Bylaw No. 682, 1996" be amended as follows:

That the Schedule B Land Use Map be amended by re-designating Lot 4, Block 2, Plan KAP34, District Lot 711, Land District 54 from "C3 – Service Commercial" to "R1 – Residential Single and Two Family" as shown on Schedule A attached to and forming a part of this Bylaw.
3. A Public Hearing was held on August 2, 2021.

Read a first time this	15 <sup>th</sup> day of	July, 2021
Read a second time this	15 <sup>th</sup> day of	July, 2021
Read a third time this	15 <sup>th</sup> day of	July, 2021
Given a fourth and final reading and adopted this	9 <sup>th</sup> day of	August, 2021

---

Mayor

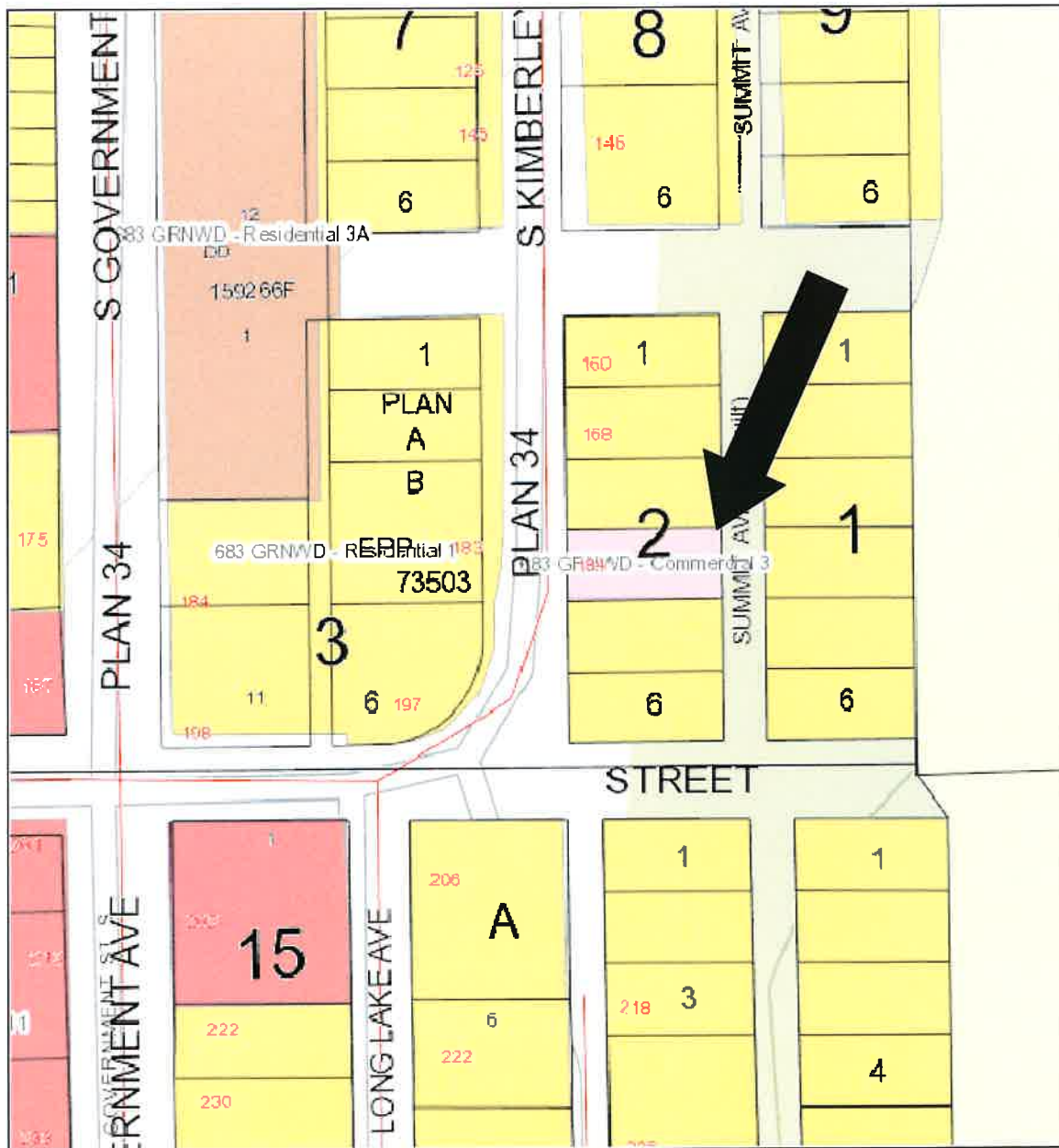
Certified a true copy of Bylaw No. 973, 2021  
On the      day of      , 2021.

---


Corporate Officer

**BYLAW NO. 973, 2021**  
**AMENDMENT TO THE CITY OF GREENWOOD OFFICIAL COMMUNITY PLAN**  
**LAND USE MAP**


**SCHEDULE A**



**Current Zoning**

 Commercial 3 – Service Commercial

**Proposed Zoning**

 Residential 1 – Single and Two Family

**CORPORATION OF THE CITY OF GREENWOOD**

**BYLAW NO. 974, 2021**

**A BYLAW TO AMEND THE "CITY OF GREENWOOD ZONING BYLAW NO. 683, 1997"**

**WHEREAS:**

The Council of the Corporation of the City of Greenwood has, pursuant to the *Local Government Act*, established a Zoning Bylaw;

The Council of the Corporation of the City of Greenwood has deemed it necessary and expedient to amend the "City of Greenwood Zoning Bylaw No. 683, 1997"; and

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in an open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as the "City of Greenwood Zoning Bylaw No. 683, 1997, Amendment Bylaw No. 974, 2021".
2. The "City of Greenwood Zoning Bylaw No. 683, 1997" be amended as follows:

That the Schedule A Zoning Map be amended by re-designating Lot 4, Block 2, Plan KAP34, District Lot 711, Land District 54 from "C3 – Service Commercial" to "R1 – Residential Single and Two Family" as shown on Schedule A attached to and forming a part of this Bylaw.

3. A Public Hearing was held on August 2, 2021.

Read a first time this	15 <sup>th</sup>	day of	July, 2021
Read a second time this	15 <sup>th</sup>	day of	July, 2021
Read a third time this	15 <sup>th</sup>	day of	July, 2021
Given a fourth and final reading and adopted this	9 <sup>th</sup>	day of	August, 2021

---

Mayor

Certified a true copy of Bylaw No. 974, 2021  
On the      day of      , 2021.

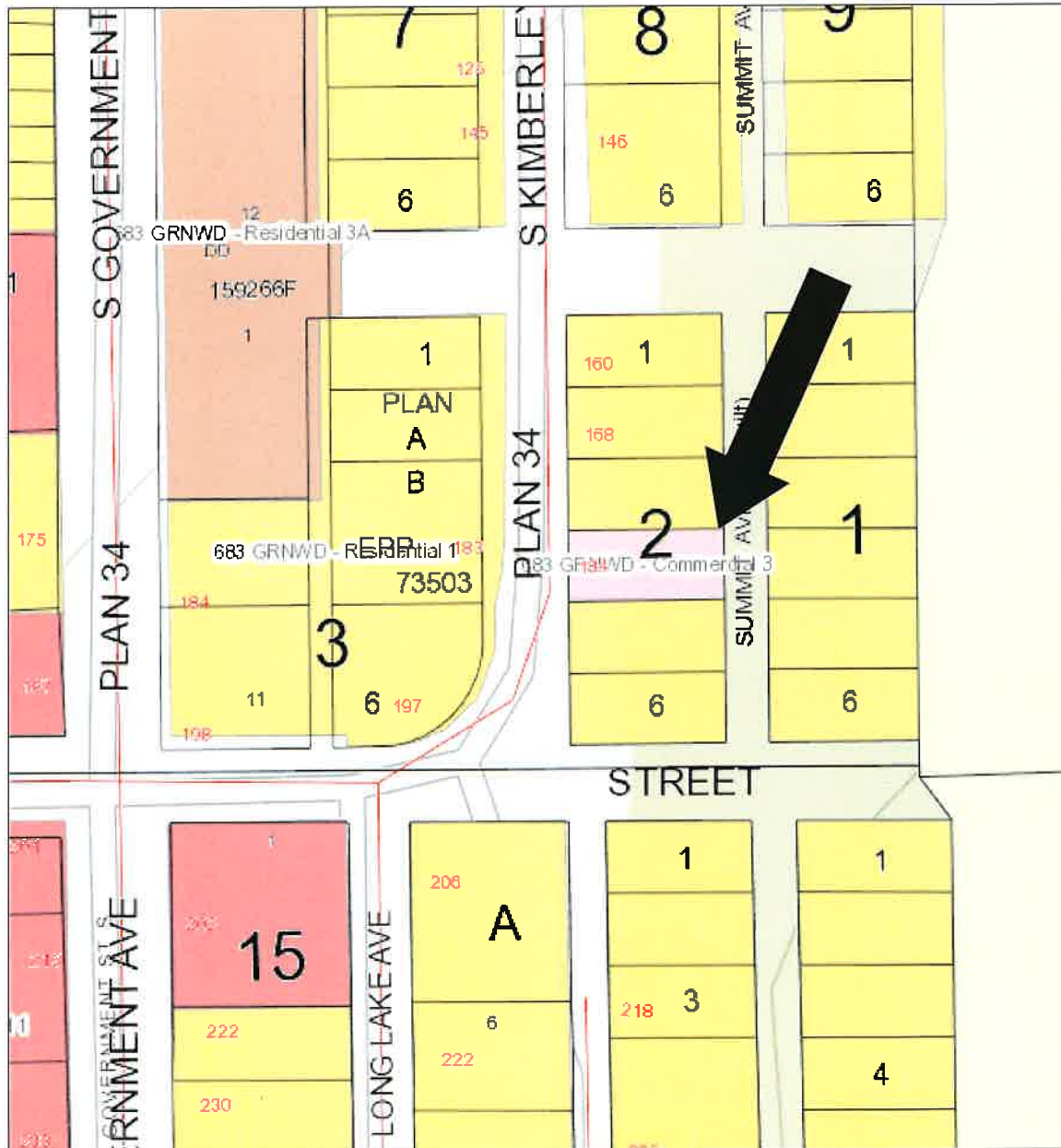
---

Corporate Officer




**BYLAW NO. 974, 2021  
AMENDMENT TO THE CITY OF GREENWOOD ZONING BYLAW  
ZONING MAP**


**SCHEDULE A**



**Current Zoning**

 Commercial 3 – Service Commercial

**Proposed Zoning**

 Residential 1 – Single and Two Family