

(a) In the case of a **Development Variance Permit**, for the following variance from the requirements of Section _____ of the Zoning Bylaw:

or

(b) in the case of a **Development Permit** or a **Temporary Commercial or Industrial Use Permit**, to permit the following development or temporary use:

(use a separate sheet if necessary to provide full details)

1. Current full legal description of the land: _____

2. Location of the land (street address): _____

3. Present zoning of the land: _____

4. Description of the existing use/development of the land: _____

5. Description of the proposed use/development of the land: _____

6. Are there any buildings on the land now? Yes [] No []

If yes, list the use, size, and date of construction:

	Use	Size	Date constructed
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(a) _____

(b) _____

(c) _____

(d) _____

7. If applicable, provide the following information regarding the proposed building or addition:

(a) Size: Width _____ Length _____ Area _____

7. (b) Proposed setback from property lines:

Front _____ Back _____ Sides _____

(c) Maximum roof height: _____

(d) Use or purpose of proposed building or addition: _____

8. Reasons and comments in support of the application (use a separate sheet if necessary):

9. The Municipal Act requires that owners and "tenants in occupation" of the subject land and of neighbouring parcels be notified of Council's intention to pass a resolution to authorize the issue of a Development Variance Permit or a Temporary Commercial or Industrial Use Permit. As it is not possible for the City to be aware of the names and mailing addresses of all tenants, the applicant for a Development Variance Permit or a Temporary Commercial or Industrial Use Permit is required to supply, with this application, a full list of all tenants (if any) of each parcel any part of which lies within 60 metres of any land covered by this application and not currently owned by the applicant.

Please print the names and mailing addresses of the tenants on a separate sheet and attach it to this application. Please note that it is **not** necessary to provide the names of **owners** of the properties, as this information is available in the City's records.

I/We hereby declare that all statements and information contained in this application and the material submitted in support of the application are, to the best of my/our knowledge and belief, true and correct in all respects.

Date: _____

Signature of applicant or owner(s)]

NOTE: The following must be submitted with this application:

1. A copy of a State of Title Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than 30 days prior to submission of the application, as proof of ownership of the land covered by the application.
2. A sketch plan, with dimensions and drawn to scale, showing the parcel(s) or parts of parcel(s) covered by the application, and the location of existing and proposed buildings, structures, uses, access roads, parking, driveways, and any screening, landscaping and fences.
3. The fee prescribed for the application in Schedule C of the Development Procedures Bylaw.

SCHEDULE OF FEES

1.	For an application to amend the Official Community Plan (\$250 refunded if the application is withdrawn or rejected prior to a public hearing).	\$ 500.00
2.	For an application to amend the Zoning Bylaw..... (\$250 refunded if the application is withdrawn or rejected prior to a public hearing).	\$ 500.00
3.	For an application to amend both the Official Community Plan Bylaw and the Zoning Bylaw..... (\$400 refunded if the application is withdrawn or rejected prior to a public hearing).	\$ 800.00
4.	For an application for a Development Permit (a) where the construction value is less than \$2,000..... (b) where the construction value is \$2,000 or more.....	\$ 50.00 \$ 200.00
5.	For an application for a Development Variance Permit.....	\$ 200.00
6.	For an application for a Temporary Commercial or Industrial Use Permit.....	\$ 200.00