



PRESENT

Mayor: Ed Smith
Councillors: C. Lang, J. Nathorst, L. Cudworth, G. Shaw

ALSO PRESENT

Wendy Higashi, CAO / CO

CALL TO ORDER

Mayor Smith called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

(30-18)

Motion: C. Lang / J. Nathorst
THAT the February 13, 2018 agenda to include 14, e. be adopted.

Carried

QUESTION & ANSWER PERIOD

DELEGATIONS

4.a.) Transit Bus Service –
John Martin

Discussion:

- Request to increase the bus service to two days a week
- Support from the community
- The bus is full every Friday
- Residents had to be turned away

Mayor's Response:

- Discussed at the RDKB meeting
- All stakeholders will be meeting to discuss increasing service

Motion: J. Nathorst / G. Shaw

THAT the City of Greenwood send a letter of support to increase the transit service in the City of Greenwood.

(31-18)

Carried

4. b.) Bluegrass Festival –
Randy Berg

Discussion:

- Will be held on June 22, 2018
- Will be setting up the weekend before
- June 18th to June 24th.

ADOPTION OF MINUTES

(32-18)

Motion: G. Shaw / C. Lang
THAT the Regular minutes of January 22, 2018 and the Budget meeting of January 19, 2018 be adopted as presented.

Carried

CORRESPONDENCE FOR INFORMATION

- 6. a.) RDKB – Removal of the Recycling Bin
- 6. b.) Board of Trade – Wine N Sign Night in Greenwood

(33-18)

CORRESPONDENCE FOR ACTION None

**COMMITTEE REPORTS
COUNCILLOR REPORTS**

- Councillor Cudworth: - Attended the Fire Department AGM
- Councillor Lang: - Unveiling of the Bronze Statue at the Assay Site, Feb. 21, 2018, 1:30 pm
- Councillor Nathorst: - Will be attending a Hospital Board Meeting
- Gerry Shaw: - Attended the Fire Department AGM
- Request for pickle Ball

MAYOR’S REPORT
Verbal & Submitted

- Attended RDKB meetings
- Greenwood Street Culvert
- Community Forest meeting
- Generator
- Road Rescue Services
- Transit Bus Services

ADMINISTRATORS REPORT

- Verbal & Submitted - Office Staff preparing for the Annual Audit
- Grant reports
- Records Management - ongoing
- Painting – City Office

Property Taxes / Utilities / Arrears and Delinquent

Property Taxes / Utilities	January 18, 2018	February 8, 2018
Residential Properties in Arrears: Taxes not paid in 2 years. This includes utilities that were not paid and were moved over to taxes.	\$ 104,467.40	\$ 97,050.61
Commercial Properties in Arrears: Taxes not paid in 2 years. This includes utilities that were not paid and were moved over to taxes.	\$ 80,898.90	\$ 80,581.84
Residential Properties Delinquent: Properties for Tax Sale	\$ 50,190.69	\$ 45,004.42
Commercial Properties Delinquent: Properties for	\$28,173.09	\$ 27,614.33

tax sale		
Complete Taxes – Arrears and Delinquent	\$ 264,349.74	\$250,251.20
Complete Utilities - Arrears and Delinquent		
Total amount outstanding	\$ 264,349.74	\$ 250,251.20

In 2017 34 % of Taxes and Utility Bills were not paid

Every year over \$200,000 of operating funds ear-marked for budget items towards basic city services and projects cannot be spent due to delinquent taxes and utility payments. All tax payers suffer when services are delayed or cancelled.

In 2018, the City will be shutting off water in Greenwood, Anaconda and the North-End to property owners that do not pay their utility bills.

In 2018, the City will be posting Property Taxes / Utilities – Arrears and Delinquent in the Heritage Credit Union and on the City webpage.

The City is researching the cost to follow the City of Kelowna’s example and have Information available to the public on the website regarding taxes and utilities. The public can search a property address by tax roll number, address, block or PID to view Assessments and the taxes owing.

- Council received the list of utilities sent to taxes in 2018
- BC Copper Company Smelter Site –ISL Engineering & Architect - Presentation

SUPERINTENDENT OF PUBLIC WORKS REPORT

No Report

Motion: C. Lang / L. Cudworth
To accept the reports as presented.

(34-18)
ACCOUNTS PAYABLE

Carried

Motion: C. Lang / G. Nathorst
THAT the cash disbursement for \$48,786.24 be received.

(35-18)

Carried

NEW AND UNFINISHED BUSINESS

14. a) Signing Authority

Motion: J. Nathorst / G. Shaw
THAT Council remove Noela Tutti and Anne Thompson as signing authorities and add Andrea Sherstobitoff as a signing authority on all City accounts.

The Signing Officers for the City Account and the Skateboard Account:
One staff member must sign: Wendy Higashi, CAO/CO or Andrea Sherstobitoff, Deputy Clerk, and One Council member must sign: Ed Smith, Mayor or Colleen Lang, Councillor.

(36-18)

Carried

14. b.) Holder Machine

Motion: J. Nathorst / G. Shaw

THAT the City purchase the Holder machine from West Vac for \$12,000 plus tax; and
THE money is to come out of the Community Forest Reserve Account.

(37-18)

Carried

14. c.) Greenwood Fire Department - Truck

Motion: J. Nathorst / G. Shaw

THAT the City purchase a 2004 Ford F350 Crew Cab for the Fire Department from Big White;
THE cost is \$8,000 plus tax; and
THAT the money will come out of the Fire Department savings account.

(38-18)

Carried

14. d.) Disposition of Records

Motion: G. Shaw / L. Cudworth

THE Records Management Classification Retention Schedule, "LGMA, Records Management Manual for Local Government in British Columbia", states that the following records are to be destroyed.

A shredding company will be hired to destroy the records.

<u>TYPE</u>	<u>YEARS</u>
<u>FINANCIAL</u>	
Financial Statements	1978-1979, 1983, 1989-1992, 1998-2003, 2005-2007
Accounts Payable	1983, 1990, 1998, 2001, 2003, 2005-2009
Accounts Receivable	1990, 2008
Utility Billing / Receipts / Trial Balances	1975-1980, 1982-1983, 1985-2009
Cheque Stubs	2002, 2007-2008
Purchase Invoices/Orders	1999, 2001, 2003-2008
Misc. Office Receipts	1980-1995, 1997-2003, 2007-2008
BC Assessment Appeals	1996-1997
General Ledger, Adjusting Entries, Journal Entries, Balance Sheet	1979-1980, 1982-1983, 1986-1996, 1999-2008
Home Owner's Grant Receipts	1994-1997, 1999-2001
Payroll	1980, 1983-1984, 1986-1991, 1997-2004, 2007-2008
Grants-in-lieu of taxes applications, invoicing, coupons	1964-1970, 1991, 2000-2004, 2006-2008
Tax Information (rates, roll copies, searches, payments, advice sheets)	1982, 1984, 1992-1997, 1999-2003, 2005-2011
<u>OUTDATED GENERAL INFORMATION</u>	
Grants	1981
Schools / Library / Health Board	1975-1982, 1985
Municipal Services (garbage, fire, insurance, utilities)	1963, 1980-1982, 1990-1991, 1998-2000, 2005-2006
Quotes / Tenders	1980, 1991, 2006
Assets (fleet, computers)	1985, 1989-1991, 1996-1998, 2003-2006
Emergency Plan	1981-1982
News Releases, bulletins, brochures	1981-1982, 1986-1987, 1998-2007
<u>PREVIOUS ELECTIONS</u>	
Information and voters lists	1997, 1999, 2001

<u>CORRESPONDENCE</u>	
Misc. Correspondence	1981-1990, 1997-2001, 2006-2007
Emergency Services	1987-1997, 2003-2007
Municipal Services (utilities, licenses, bylaw enforce.	1982, 1984, 1993-2003, 2007
Regional / Provincial (boards, conferences, reports	1973-1985, 1988, 1997-2007
<u>CUPE</u>	
Outdated Information	1977, 1980, 1983-1984, 1996-2003
<u>BYLAWS / COUNCIL INFO</u>	
Bylaws (revision, samples)	1981-1982, 1986-1989
Agenda / Minutes (copies)	1978-1979, 1990-1991, 1993-1997
<u>ADMINISTRATIVE / HUMAN RESOURCES</u>	
Employment Information (applications, records, training,	1981-1984, 1987, 1991, 1995-2010
Benefits / Superannuation	1982, 1984, 1995-2004, 2007-2008
WCB (claims, general info)	1961-1967, 2002, 2004-2008
<u>COMMITTEES / GROUPS / ORGANIZATIONS</u>	
Outdated information and correspondence	1980-2001, 2003, 2008
<u>PARKS / RECREATION / CEMETERIES</u>	
Outdated information and correspondence	1981, 1983, 1999-2003

(39-18)

14. e.) RDKB Extended
Service Financial Aid
Establishment – Repeal Bylaw

Carried

40-18

BYLAWS

15. a.) Business Licence Bylaw
No. 919, 2018

Motion: G. Shaw / J. Nathorst

THAT the Municipal Council for the Corporation of the City of Greenwood Consents to the Regional District of Kootenay Boundary Board of Directors Adopting Bylaw No. 1665 being the “Regional District of Kootenay Boundary Extended Service Financial Aid Establishment (West Boundary Road Rescue Service) Repealing and Discontinuation Bylaw No. 1665, 2018.”

Carried

Councillor Shaw left the Council Chambers at 8:41 pm

Motion: J. Nathorst / C. Lang

2nd Reading of the Business Licence Bylaw No. 919, 2018

and

THAT Council direct staff to provide notice of Council’s intention to adopt Business Licence Bylaw No. 919, 2018, with a notice in the newspaper, to the Board of Trade, and on the city webpage;

Council deems one time in the newspaper to be reasonable;

THAT business owners can make an appointment through City Hall to make representations to Council; and

THE deadline for submissions to Council is March 8, 2018.

(41-18)

Carried

15. b.) Mail Ballot
Authorization and Procedure
Bylaw No. 854
(42-18)

Councillor Shaw returned to the Council Chambers at 8:45 pm.

Motion: G. Shaw / J. Nathorst
THAT Council will repeal Mail Ballot Authorization and Procedure
Bylaw No. 854.

Carried

QUESTION PERIOD

ADJOURNMENT

17.)
(4318)

Motion: J. Nathorst
To adjourn the Regular Council meeting at 8:51 pm.

Carried



Mayor

Certified Correct



Wendy Higashi,
Corporate Officer