



CITY OF GREENWOOD

Business Licence Application

202 S. Government Avenue PO Box 129, Greenwood, BC V0H 1J0

This application must be completed in full. If you have any questions regarding this application, please contact the Greenwood City Hall at 250-445-6644, frontdesk.greenwoodcity@shaw.ca or visit us at 202 S. Government Ave.

OFFICE USE ONLY

Business Licence Number:

Effective Date:

Approved By:

Fee:

(date of payment) _____
(mm / dd / yyyy)

APPLICATION INFORMATION

- | | | |
|--|--|--|
| <input type="checkbox"/> New Business | <input type="checkbox"/> Renewal / Reinstatement | <input type="checkbox"/> Change of Business Name |
| <input type="checkbox"/> Change of Business Type/Use | <input type="checkbox"/> Change of Address | <input type="checkbox"/> Change of Owner/Manager |

Proposed Business Start Date:
(mm / dd / yyyy)

Effective Date of Change:
(mm / dd / yyyy)

BUSINESS INFORMATION

Business Operating Name:

Doing Business As:

City:

Province:

Mailing Address:

Street Address:

Business Phone:

Fax:

Cell Phone:

E-Mail:

Business Website:

Facebook / Other Social Media:

Nature of Business: (ie: contractor, food services, retail sales, etc.)

Limited / Incorporated Company Name:

Charitable / Not for Profit / Society Name:

Number of Employees:
(full-time)

Number of Employees:
(part-time)

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I hereby make this application for a business licence in accordance with the above stated information and declare that the statements are true and correct. I agree, if granted a business licence, to comply with all relevant bylaws now in force or which may come into force in the City of Greenwood.

Owner

Name(s): _____
(print)

Signature(s): _____

Date: _____

Manager

Name(s): _____
(print)

Signature(s): _____

Date: _____

This application must be completed in full. Completion of this application does not guarantee approval of application. Approved licences will be issued only upon:

- receipt of the Business Licence Application form;
- payment of the applicable Business Licence Application fee; and
- submission of supporting documentation and certification, as described in the City of Greenwood Business Licence Bylaw No. 924, 2018.

Please be advised this document is subject to the Freedom of Information and Protection of Privacy Act and access can be requested.

OFFICE USE ONLY							
Current Zoning: _____	<input type="checkbox"/>	OCP Amendment Required	<input type="checkbox"/>	Zoning Bylaw Amendment Required	<input type="checkbox"/>	Building Permit Required	
<input type="checkbox"/>	Fire Inspection Report Required	<input type="checkbox"/>	Fire Suppressions Systems Report	<input type="checkbox"/>	Liquor / Food Primary Licence	<input type="checkbox"/>	Food Safe Certificate Required
<input type="checkbox"/>	Home Occupation	<input type="checkbox"/>	Industrial Business (Council Approval Required)				
<input type="checkbox"/>	Other Certification Required:						