



CITY OF GREENWOOD

A YEAR IN A NUTSHELL

MARCH 2024 – DECEMBER 2025



OUR TRANSPARENCY TO YOU!

The City of Greenwood is proud to launch an annual tradition: our *Year in a Nutshell* Town Hall. This event is our opportunity to share the past year's achievements and to be accountable to you - the shareholders of our City - by showing how your dollars were invested in the community we all love.

You'll hear directly from the Mayor and senior staff about what has been accomplished and get a snapshot of the priorities and projects that lie ahead. Together, we'll celebrate progress, reflect on challenges, and look forward to building a stronger Greenwood for the year to come.



QUESTION AND ANSWER PERIOD

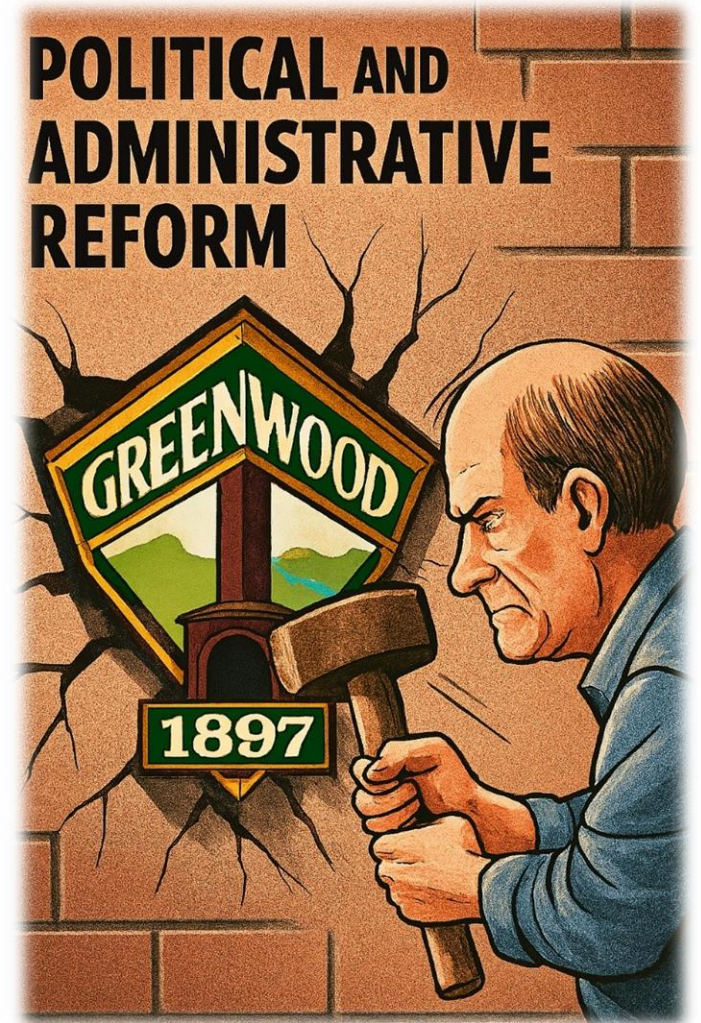
The City will be sharing a lot of information during the *Year in a Nutshell* Town Hall. We respectfully ask that you jot down your questions as we go - there will be a dedicated question and answer period at the end where you can ask Council and staff directly.

For those who prefer a more informal setting, Council and staff will also be available afterward during a small social component. This is a great opportunity to connect one-on-one and raise any questions or comments you may not feel comfortable sharing in front of a larger audience.



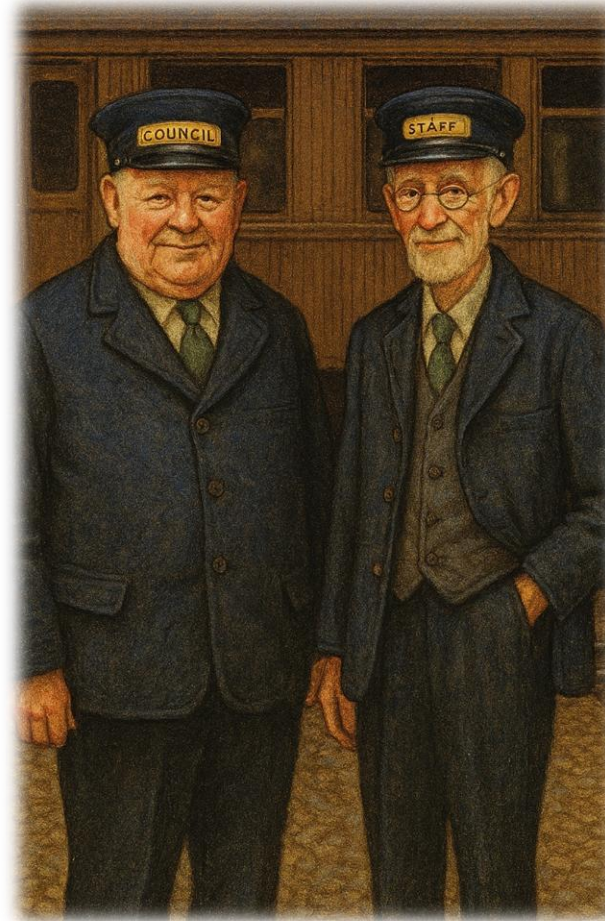
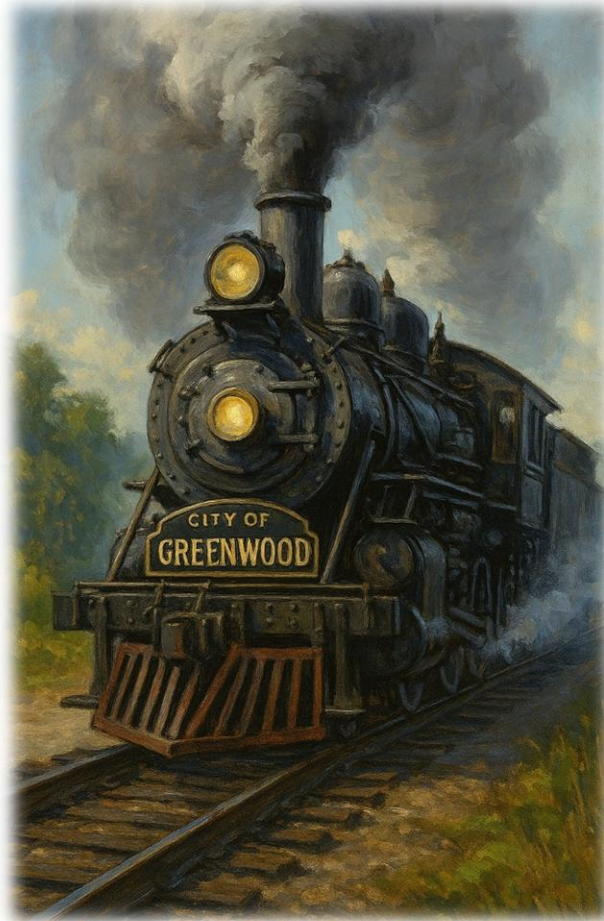
TIME FOR A FRESH START!

Greenwood had been held back by years of poor politics and weak administration, but Mayor and Council knew the community deserved better. They committed to change from the top - anchored in transparency, accountability, and solid governance. This would mark a new chapter of stability, teamwork, and momentum, with a renewed focus on earning public trust and building a resilient future.



WE GOT TO WORK!

City council and administrative staff went to work and strategically started to put the train back on the track!



**THE MAYOR AND COUNCIL ARE
PROUD TO PRESENT:**



**CITY OF
GREENWOOD**

A YEAR IN A NUTSHELL





DEAN TRUMBLEY

CHIEF ADMINISTRATIVE OFFICER



THREE CRITICAL GOVERNANCE DOCUMENT

Council Procedures Bylaw No. 1018, 2024



2024-06 CAO-One Employee Policy

2024-13 Asset Management Policy



REESTABLISHING GOVERNANCE

Mayor
Council

Chief
Administrative
Officer


Staff



ESTABLISHED FOUNDATION BUILDING TOOLS



ALIGNS EVERY DECISION MADE BY COUNCIL


MEMORADUM TO COUNCIL

REPORT TO: Mayor and Council **DATE PRESENTED:**

REPORT FROM: **MEETING TYPE:** Regular

SUBJECT:

Recommendation:

THAT
AND THAT.

1. **Rationale:**

2. **Acronyms:**

CoG	City of Greenwood
CAO	Chief Administrative Officer
CO	Corporate Officer

3. **Background:**

4. **Implications:**

- a. **Asset Management:**
- b. **Budget:**
- c. **Organizational Impact:**
- d. **Governance (Bylaw and Policy):**
- e. **Strategic Plan:**

MEMORANDUM TO COUNCIL – PREPARED: THURSDAY, NOVEMBER 13, 2025 – PAGE 1

5. **Alternatives:**

6. **Next Steps:**

1. .

2. **Staff Review:**

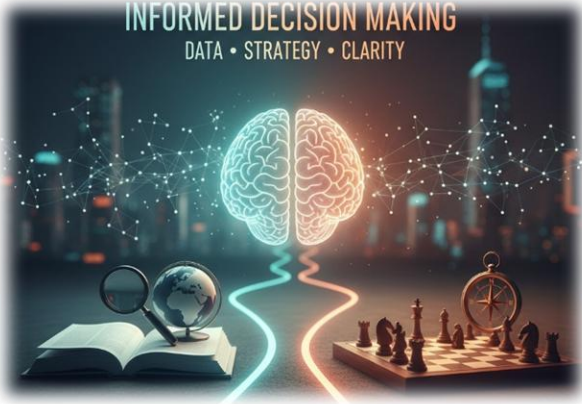
Prepared By:
CAO Dean Trumbley

Reviewed By:
CO Brooke McCourt

CAO Recommendation:
That the recommendation of the staff be approved.
Dean Trumbley, CAO

List of Attachments:

1. .



INFORMED DECISION MAKING
DATA • STRATEGY • CLARITY

MEMORANDUM TO COUNCIL – PREPARED: THURSDAY, NOVEMBER 13, 2025 – PAGE 2

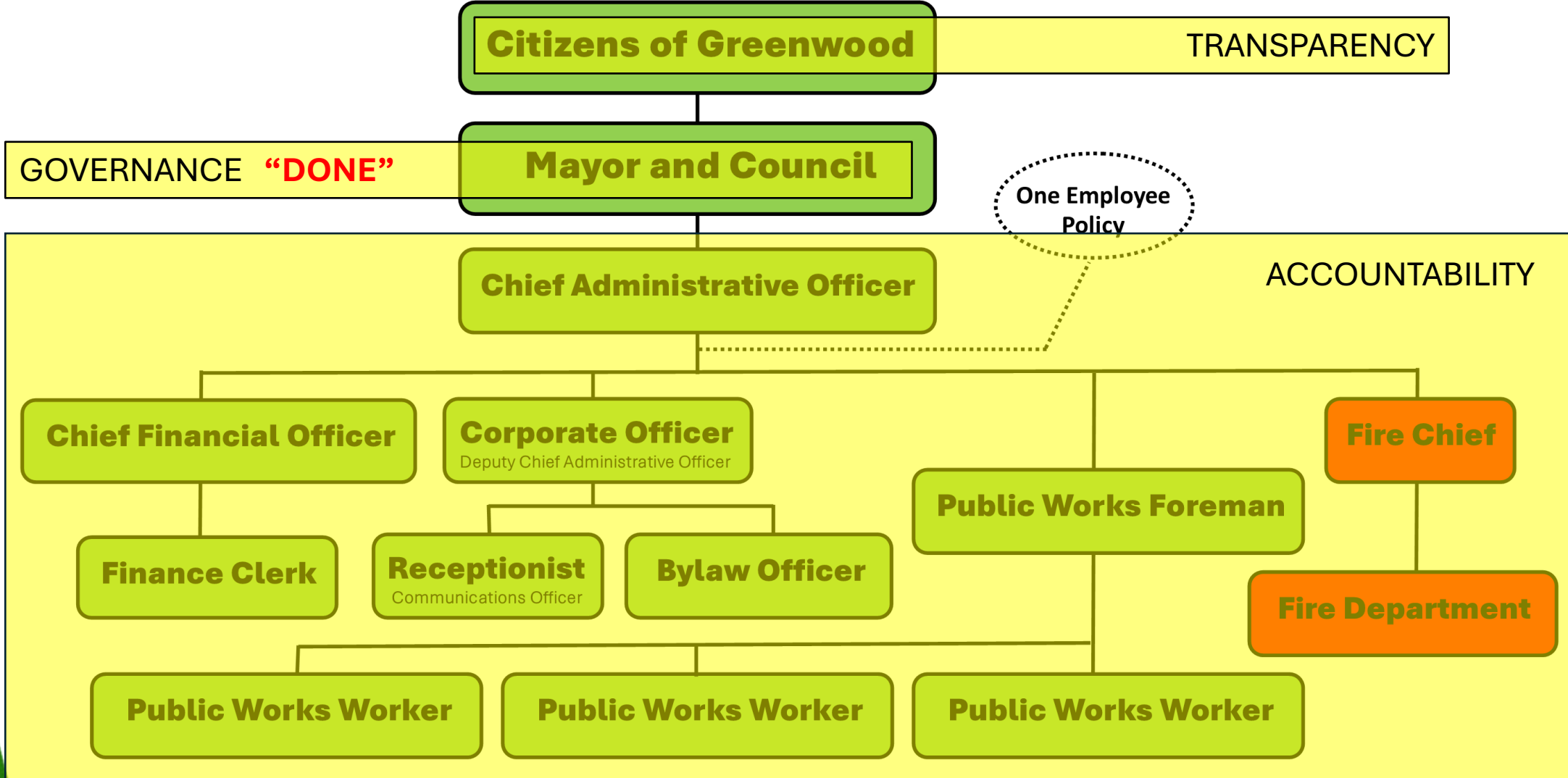




LET'S GO!!!

TIME FOR THE CITY OF GREENWOOD STAFF TO SHOW YOU,
"A YEAR IN NUTSHELL"

ORGANIZATIONAL STRUCTURE





GOVERNANCE

MAYOR AND COUNCIL

CORPORATE OFFICER

DEPUTY CHIEF ADMINISTRATIVE OFFICER

BROOKE MCCOURT

- BYLAWS

Eight (8) new bylaws:

- Signage
- Bees and Hens
- Water Regulation
- Sewer Regulation
- Municipal Ticketing

Amendments made to:

- Council Procedures Bylaw
- Fees and Charges Bylaw



- POLICY & PROCEDURES

Five (5) new policies:

- Workplace Surveillance
- Council Conference Attendance
- Employee Travel Expense
- Council Remuneration
- Fleet Replacement



Development of the City's new OCP, Zoning Bylaw, Building Bylaw and new Development Procedures Bylaw will be introduced in 2026



ACCOUNTABILITY

STAFF

SERVICES

CHIEF FINANCIAL OFFICER

JAMES SEXTON

- Finance

 - Accountability to Council

 - Quarterly Financial updates to Council
 - Asset Management – cost of replacement

 - Investments

 - \$2.75M with the Municipal Finance Authority
 - Conservative / Pooled / Tailored for Municipalities / Flexibility

 - Streamline business process

 - Update operating procedures initiative
 - Technology upgrades
 - Automate processes where possible
 - Procurement policies in place

- Capital Projects

 - Investing in the City of Greenwood

 - Public Works Building Expansion – started
 - Pool Upgrade – started
 - Water Reservoir Project – ongoing
 - Lind Creek Dam decommissioning - ongoing

 - Improving services & operating efficiencies:

 - New fire engine - delivered
 - New bylaw service truck - delivered
 - New mower – delivered
 - New tractor - delivered



FIRE CHIEF

PRESENTED ON BEHALF OF...**ROY TERISHITA**

- Worked with Council to increase Department's Annual Budget to \$232,000.00 from est. \$109,000.00
- Applied for UBCM CEPF funding
 - \$30,000.00 has been applied for via the Volunteer training stream
 - Plans to apply for the second stream for EOC equipment and training
- Plans to apply for second stream of UBCM funding for major equipment upgrades by February deadline
- 2026 – 2028 plans to move forward with the building of a new fire hall



FIRE SERVICE REVIEW/MASTER PLAN

“A fire department master plan serves as a strategic blueprint outlining the long-term vision for the Greenwood Volunteer Fire Department”



SECURED NEW FIRE TRUCK



CORPORATE OFFICER

DEPUTY CHIEF ADMINISTRATIVE OFFICER

BROOKE McCOURT

- BYLAW ENFORCEMENT

- Continued support for community safety and compliance throughout 2025.

Focus areas included:

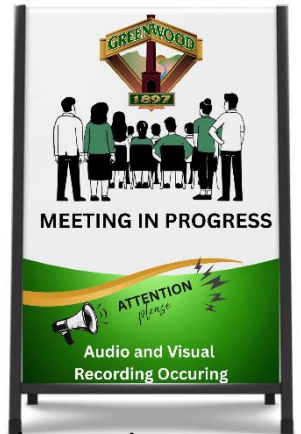
- Property standards
- Streets and traffic enforcement
- Compliance with newly adopted bylaws
- Emphasis on education and voluntary compliance.
- Issued warnings and tickets where necessary.
- Worked collaboratively with other municipal departments to improve service delivery.
- Closed a total of 38 bylaw enforcement files so far in 2025.
- Issued 4 Stop Work Orders in conjunction with the Building Department.

- COUNCIL ADMINISTRATION

Supported Mayor and Council in their legislative and administrative duties throughout 2025.

- A total of 296 Council resolutions have been passed so far this year.
- Worked with Mayor and Council on updates to:
 - Council Procedures Bylaw
 - Policies governing Council operations
- Successfully rolled out the new eScribe meeting management system.
- Provided ongoing support to help Mayor and Council become fully proficient with the new system.
- Continued to ensure efficient agenda preparation, meeting coordination, and legislative process support.

The new system saves approximately 5–6 hours of administrative time previously spent preparing meeting agendas and minutes.



PUBLIC WORKS FOREMAN

ERICH SCHNEIDER

- **Utilities**

Due to the Asset Management System and the Leak Detection work, the City is now pro-actively conducting repairs on the water system.

This has already shown incredibly positive results.

7 of 14 high priority leaks have been repaired.

- **Operations**

Currently there is (4) four public works staff.

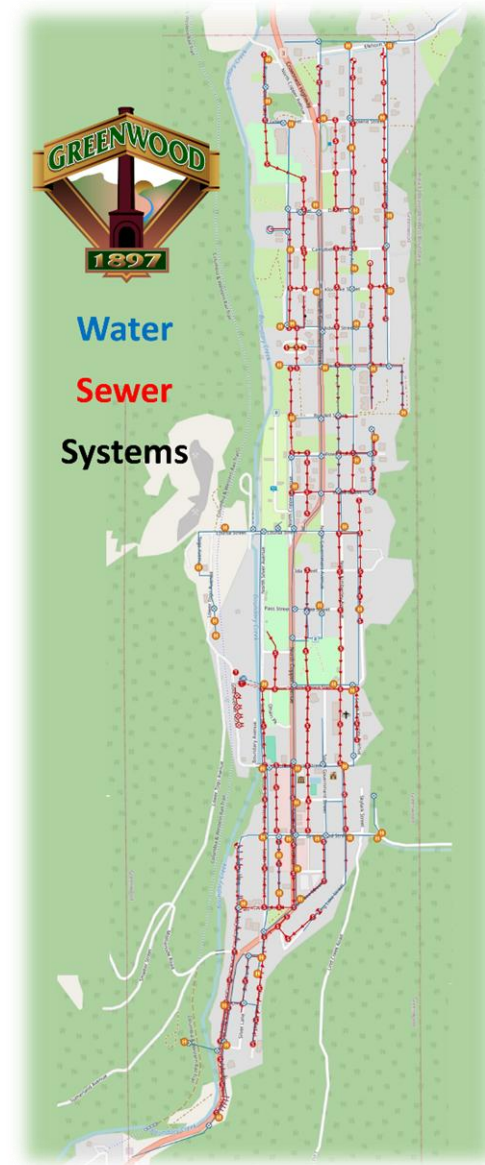
Been working with administrative staff and Council to update the equipment fleet and increase productivity, thereby increasing the level of service for our taxpayers.

On-going city maintenance and support for all major capital works projects.



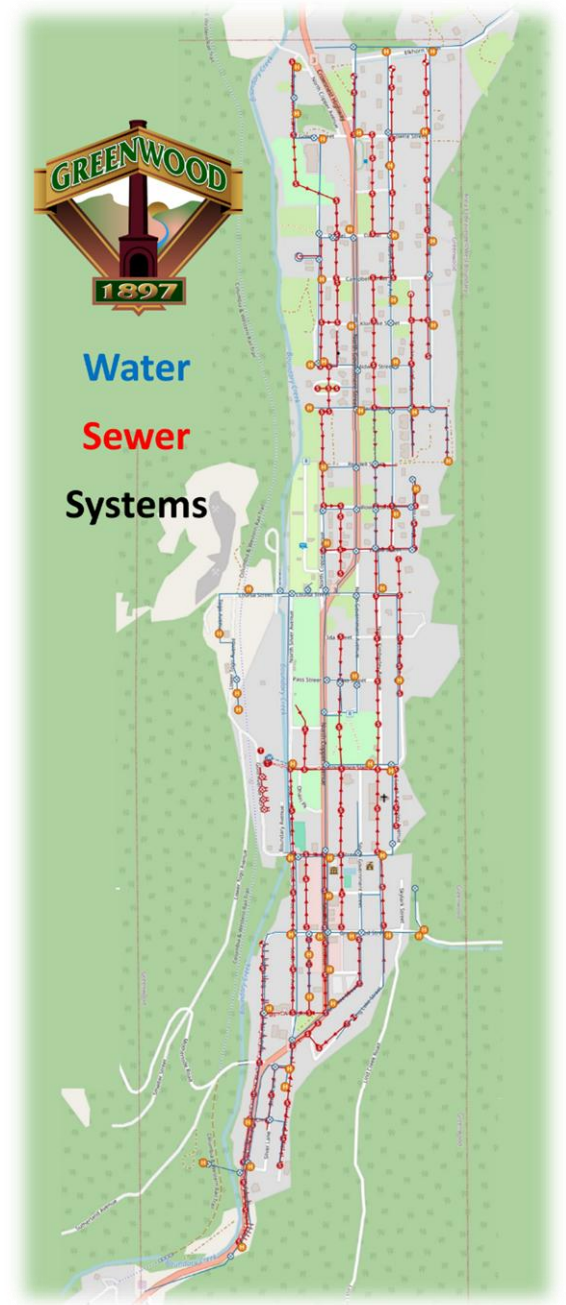
POTABLE WATER SYSTEM

- 57 Fire Hydrants
- 17.5 KM of Pipe
 - 7.5 KM asbestos concrete
 - 1.5 KM Cast Iron
 - .3 KM Galvanized
 - .1 KM Muni Poly
 - .1 KM Plastic
 - 5.0 KM PVC
 - 2.5 KM unknown
- 1 Reservoir
- 5 Wells
- 157 Valves



WASTE WATER SYSTEM

- 13.8 KM pipe
 - 7.7 KM Asbestos Concrete
 - 1.9 KM Unknown
 - 4.2 KM PVC
 - Various diameters between 150mm – 250mm
- Sewage Treatment plant
- 3 Lift stations



TRANSPORTATION SYSTEM

- 18 meters of bridge
- 2.4 KM of sidewalks
- 20.7 KM of roadways
- 1 municipal parking lot

EQUIPMENT

- \$1.3 M in equipment to maintain, operate and repair
 - Construction
 - Heavy Duty
 - Light Duty



INFRASTRUCTURE

- Over 45,000 square meters of infrastructure
- Valued over \$10M dollars
- Assay building
- City hall
- Community hall
- 2 dugouts
- Fire hall and fire hall garage
- Health center
- Public works building
- Seniors building
- 7 sheds
- Swimming pool
- 2 Public washrooms
- Concession
- 3 park grounds
- Cemetery
- Emergency back-up generator



CENTRALIZATION OF PUBLIC WORKS OPERATIONS

Provides the public works staff with proper facilities for meetings, office space, washroom/showers, change rooms and protective storage for all public works vehicles and equipment.

Frees up the Curling Rink for future recreational opportunities.



EQUIPMENT PURCHASES TO INCREASE LEVEL OF SERVICE

Small municipalities have an average fleet age of 8-11 years; Greenwood's fleet age is 24.5 years old.

This results in elevated costs and a lower level of service.

The new equipment increases productivity, reduces costs and increases the level of service.



*“the newly approved **2025-05 Fleet Replacement Policy** will ensure this never happens again”*





TRANSPARENCY

CITIZENS OF GREENWOOD
COMMUNICATIONS

Receptionist Communications Michelle Moya

-  More Ways to Connect: Town Halls, Coffee with Council, Newsletter, Website, Facebook, City Hall Screens, Bulletin Boards
-  Positive Engagement Up: Facebook shifted negative 75% → positive 80%
-  Participation Growing: Increased turnout at Town Halls & Coffee with Council
-  New Website Launch: **November 27, 2025**
-  Coming in 2026: Mailed newsletters, new social platforms, bylaw brochures





MAJOR ACCOMPLISHMENTS

AWARDS

RECOGNITIONS

ACHIEVEMENTS

UNION BRITISH COLUMBIA MUNICIPALITIES COMMUNITY EXCELLENCE AWARD



LOCAL GOVERNMENT MANAGEMENT ASSOCIATION MOST IMPACTFUL NEW PROFESSIONAL AWARD



Brooke McCourt
Corporate Officer
City of Greenwood



Most
Impactful
New
Professional



ASSET MANAGEMENT BRITISH COLUMBIA KEYNOTE SPEAKER



PROVINCE OF BRITISH COLUMBIA FIVE MINISTER MEETING - VICTORIA



PURCHASED THE MUNICIPAL PARKING LOT CITY OF GREENWOOD OWNED



“ upgrades, improvements and beatification to the parking lot is a topic of discussion with Council in 2026”





2026 SNAPSHOT

WHAT'S BIG FOR NEXT YEAR?

MUNICIPAL POOL RETROFITTING AND UPGRADES

2025

Pool buildings and decking have been demolished

2026

Pool will be retrofitted with a liner

Upgrades to pool mechanical and drainage system

New deck installed

New building infrastructure being built

Greenspace and sitting areas expanded



**“YES...the pool is still meeting the deadline
to open for summer 2026”**



WATER SYSTEM IMPROVEMENTS

2025

Test wells have been drilled

City-wide leak detection survey completed

Engineering and planning have been completed

2026 - 2028

Water reservoir location determined and maybe installed

Treatment building

Pump station

SCADA system reviewed and updated

Decommissioning old reservoir

Backflow preventer (between Anaconda and Greenwood)



“YES...the pool is still meeting the deadline to open for summer 2026”



ASSET MANAGEMENT SYSTEM

2025

Asset Management Policy adopted by Council

Inventory mapped

Software system populated

Risk, replacement, consequence of failure

2026

Field operationalization of system

Final Town Hall and live demonstration

Operational level Strategic Plan delivery

The screenshot displays the MyCivitas Asset Management System interface. The top navigation bar includes links for 'MyCivitas', 'How Does MyCivitas Work?', 'Pricing', 'Our Story', and 'Documentation'. On the right, there are links for 'Community Map', 'View Table', 'Dashboard', and 'Work Orders'. The main content area is divided into three sections:

- Left Panel (Filters):**
 - Greenwood**
Boundary Region
British Columbia
 - Classification:**
 - Structures (checked)
 - Stormwater Collection (checked)
 - Wastewater Collection (checked)
 - Water Supply (checked)
 - Transportation Network (checked)
 - Risk:**
 - Consequence of Failure (unchecked)
 - Probability of Failure (unchecked)
 - Risk (unchecked)
 - System (financial):**
 - Buildings, Parks, and Recreation (checked)
 - Non-municipal (checked)
 - Stormwater Collection (checked)
 - Transportation (checked)
 - Wastewater Collection and Treatment (checked)
 - Water Treatment and Distribution (checked)
- Map:** A map of Greenwood, British Columbia, showing a network of assets represented by colored lines and markers. The map includes labels for 'Boundary', 'Phoenicia Pk', and 'Phoenicia Road'.
- Right Panel (Assets):**
 - Assets**
This panel shows the assets that are selected in map.
 - Asset Details:**
 - Install Date: 1975-01-01
 - Inspection Date: -
 - Contractor: -
 - Meets Level of Service: true
 - Attachment: -
 - Life**
 - Lifespan: 65
 - Age: 50
 - Remaining Years: 15
 - Risk & Failure**
 - Risk Level: Medium
 - Probability of Failure: Possible
 - Consequence of Failure: Major
 - Cost**
 - Footer:** Golden Albatross 1.1.0, Powered by Open Source, Developed by LandInfo Technologies, Kartosza.



DATA MANAGEMENT SYSTEM

2025

Mapped data management framework

Staff training

System testing

Implemented software

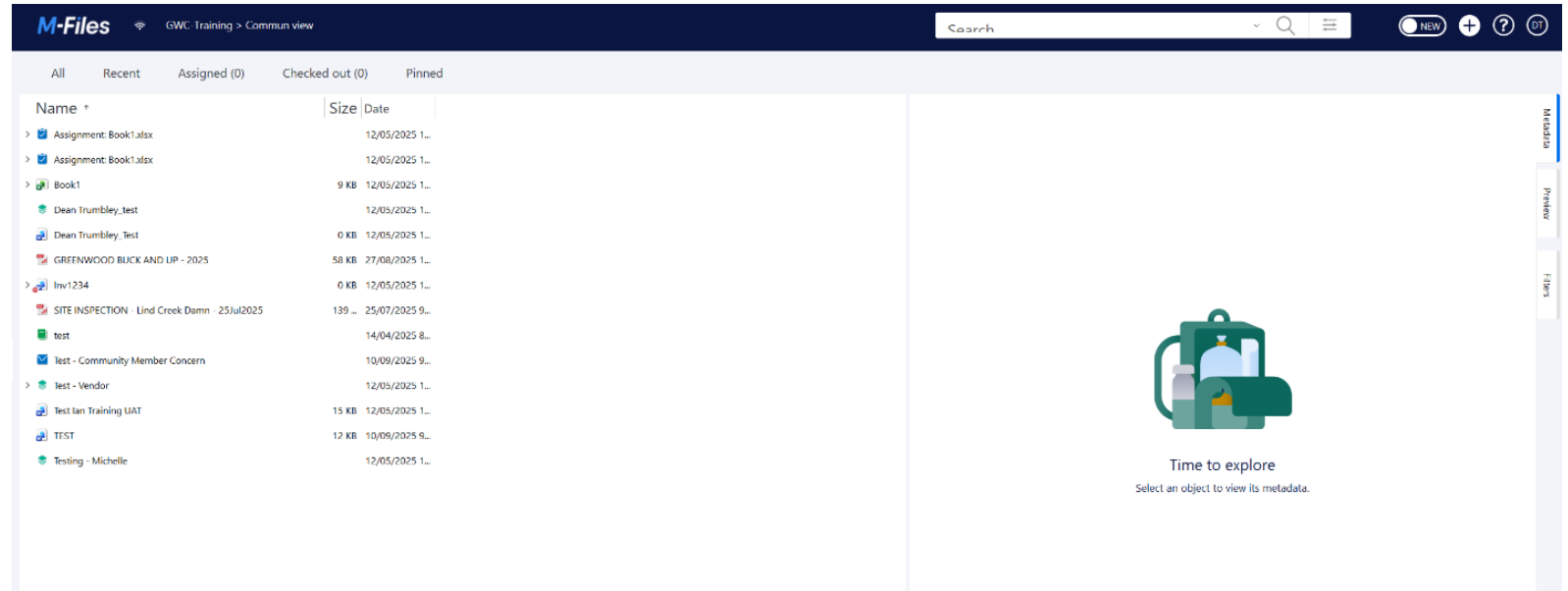
2026 - 2028

Live launch

Further staff training

Full operationalization of the system

Assign capacity to enter shared drive archives into the new system (assign metadata)



“this will establish a full corporate memory for Greenwood and increase staff efficiencies”



LIND CREEK DAM DECOMMISSIONING

2025

Engineer drawings have been completed

Project design has been completed

On-going safety monitoring

2026 - 2028

Project implementation is scheduled for 2026, but it may take another year before ground break due to complications on determining access to the site.





2026 SNAPSHOT

WHAT'S **POTENTIALLY** BIG FOR NEXT YEAR?

STORM WATER INFRASTRUCTURE AND ROAD PAVING PROJECT

Applied for **\$4,062,693.07**

Strategic Priorities Grant

This is a two phased project to remove deteriorated asphalt from Veterans Lane, Centre Street, Deadwood Street, and South Government Street, followed by the installation of subbase and base gravel layers to support a newly constructed asphalt surface.

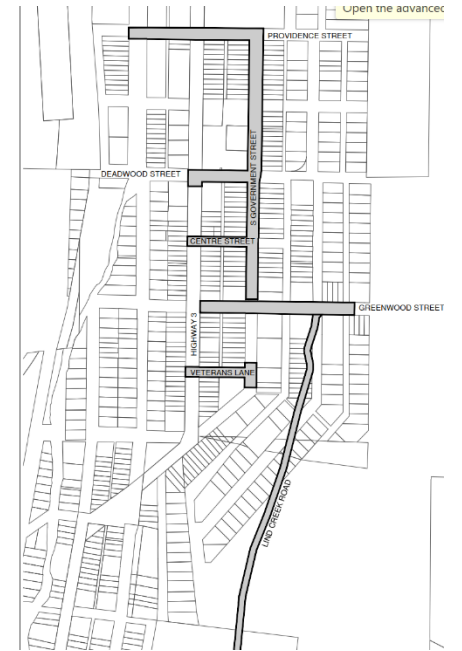
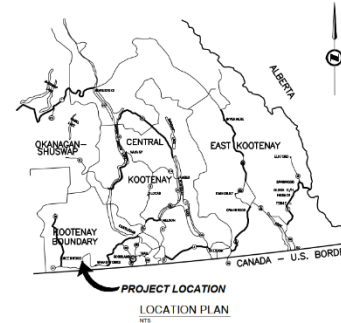
Stormwater infrastructure additions are also a key component of this project on South Government Street.

CITY OF GREENWOOD 2026 DRAINAGE IMPROVEMENTS CONTRACT #33819

ISSUED FOR TENDER
SEPTEMBER 2025

PLOT DATE: September 12, 2025

DRAWING INDEX	
Sheet Number	Sheet Title
00	COVER
01	NOTES
02	DRAINAGE IMPROVEMENTS PLAN (PHASE 1)
03	DRAINAGE IMPROVEMENTS PLAN (PHASE 1)
04	DRAINAGE IMPROVEMENTS PLAN (PHASE 2)



CITY HALL ACCESSIBILITY

Estimated **\$172,692.33**

Funding Source being Established

Greenwood City Hall is a designated historic building that serves as the administrative and civic heart of the community. While it holds significant heritage value, the building's current front entrance does not meet modern accessibility standards, creating barriers for residents with mobility challenges.



CURLING RINK REPURPOSE

Estimated \$ **not assigned**

Quote being obtained and Funding Source being established

Phase 2 of the Public Works centralization was to free up the old curling rink facility to be repurposed into a community use building for recreation and non-profit use.

This is still in the Council decision making process; however, it was a priority identified by the Council for 2026.



THANK YOU FOR YOUR TIME!

Are there any questions for staff or Council?

or

Staff and Council will be around after this presentation to allow you to ask any questions informally.

