

**CORPORATION OF THE CITY OF GREENWOOD
SIGNAGE BYLAW NO. 1030, 2025
A BYLAW TO REGULATE SIGNAGE IN THE CITY OF GREENWOOD**

WHEREAS Council may, pursuant to the *Community Charter* and the *Local Government Act*, regulate the erection, placement, display, alteration or movement of signs on all private property and on streets within the boundaries of the City of Greenwood.

NOW THEREFORE the Council of the Corporation of the City of Greenwood, in open meeting assembled, enacts as follows:

1. Title

1.1 This Bylaw may be cited as the “City of Greenwood Signage Bylaw No. 1019, 2024”.

2. Interpretation

2.1 Words and phrases defined in the *British Columbia Interpretation Act*, *Motor Vehicle Act*, *Local Government Act* or any successor legislation, shall have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

2.2 If any part of this Bylaw is for any reason held invalid by any court of competent jurisdiction, the invalid portion shall be severed and the severance shall not affect the validity of the remainder of this Bylaw.

3. General Regulations

3.1 No person shall obstruct or interfere with a Bylaw Enforcement Officer and/or Building Official in the exercise of their duties.

3.2 A Bylaw Enforcement Officer and/or Building Official shall have the right to enter upon the property of any owner or occupant at all reasonable times and in a reasonable manner for the purpose of inspecting to determine compliance with the provisions of this Bylaw.

3.3 The following forms of signage are permitted on all properties in the City without any sign permit, provided they comply with all regulations in this Bylaw:

- a) Official Signs or signs required to be maintained or posted by law or governmental order, rule or regulation, and traffic control signs pursuant to the *Motor Vehicle Act* or other Provincial legislation;
- b) Signs wholly not visible from a public roadway, sidewalk, park or any adjacent or abutting properties;
- c) Election signs and Real Estate Signs;

- d) On-site signs, with a sign area not exceeding 1.0 m², and with a vertical dimension of the sign, exclusive of any supporting structure, of less than 1.0 m, for the direction of control of traffic, pedestrians or parking;
 - e) Temporary seasonal decorations provided that they are erected no longer than 45 consecutive days; and
 - f) Banner Signs - Temporary for special events may only be displayed immediately prior to and during the special event, provided the sign area does not exceed 2.0 m² and the Banner Sign - Temporary is displayed for no more than 14 consecutive days and for no more than 90 days in one (1) calendar year.
 - g) Signs indicating business hours and open and closed only.
- 3.4 Any Sign in existence and in use within the City on the date of adoption of this Bylaw, which does not conform to, and comply with the provisions hereto, shall be considered a legal, non-conforming sign and shall be allowed to remain in use provided it also meets the following requirements:
- a) the Sign was in compliance with all other City Bylaws and applicable provincial and federal legislation on the date of the adoption of this Bylaw.
- 3.5 Legal non-conforming signs shall retain this status only until they are structurally changed or moved, at which time a permit shall be required for so doing, and the sign shall be brought into compliance with this Bylaw, or shall be removed.

4. Definitions

4.1 In this Bylaw, unless the context otherwise requires:

'Awning' means a retractable or non-retractable covering of non-rigid materials such as canvas or similar fabric projecting from the exterior wall of the building.

'Building Facade' means the exterior wall of a building, usually one with doors or windows. Often refers to a structure's front wall with an entrance. The front facade tends to be more imposing or decorative.

'Building Inspector' means the persons appointed by City Council to administer and enforce the provisions of the City of Greenwood Building Bylaw of the day.

'Bylaw Enforcement Officer' means the officers or employees appointed by Council as such.

'Canopy' means a non-retractable hood, cover, or marquee which projects from the wall of a building. It does not include an awning, projecting roof, roof eaves, or enclosed structure.

'Changeable Copy' means a sign on which copy can be changed automatically or manually through use of attached letters and numerals.

'City' means the City of Greenwood.

'Copy' means the wording of a sign in permanent or removable letter form, including symbols,

logos and other things comprising the visual message.

'Council' means the Municipal Council of the City of Greenwood.

'Frontage' means the length of a lot line which immediately adjoins a street other than a lane or walkway.

'Height' means, with respect to a sign, the maximum vertical distance between grade around the sign and the highest point of the sign.

'Logo' means a symbolic representation not including any words, names or numbers unless part of a registered trademark, which is used exclusively to simplify advertising of a product, business, service, or activity, and which contains no additional identification, information or message.

'Official Sign' means a sign required by, or erected pursuant to the provisions of federal, provincial, or local government legislation, regulation, or Bylaw.

'Owner' shall have the same meaning assigned to it by the British Columbia *Land Title Act*.

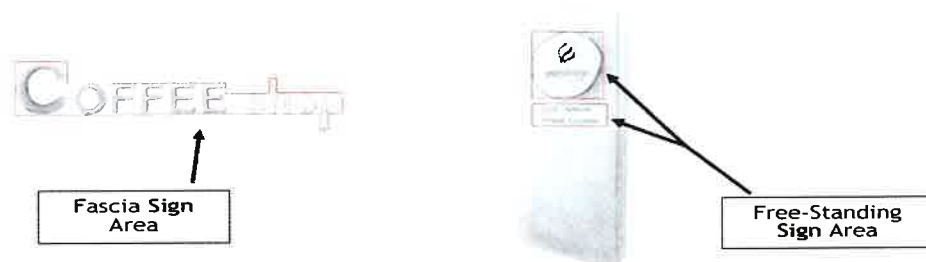
'Roof Line' means the horizontal line made by the intersection of the wall of the building with the roof of the building or the top of the edge of the parapet. In the case of a building with a pitched roof, the roof line shall be at the eave level.

'Sign' means any visual medium, including its structure and other component parts, or banner, illuminated or non-illuminated, which is visible from any public street or adjacent property or any lettering, words, pictures or symbols which identify, describe, illustrate, advertise or draw attention to a product, place, activity, business, service, or institution. Without limiting the generality of the foregoing, signs include banners, letters, illustrations, figures, neon tubing, placards, painted messages, but not flags, window displays of merchandise or signs painted on or attached to a motor vehicle unless the vehicle is parked on a regular basis to act as a sign.

'Sign Area' means the total area within the outer edge of the frame or border of a sign. Where a sign has no frame, border, or background, the area of the sign shall be the area contained within the shortest straight line surrounding the whole group of letters, figures, or symbols of such a sign, but not each letter individually. In the case of a multi-faced sign, only one side of the sign shall be counted.

'Zone' means the zones identified and defined in City of Greenwood Zoning Bylaw.

'Zoning Bylaw' means City of Greenwood Zoning Bylaw of the day.



Note. Illustrations from the City of Kelowna Sign Bylaw No. 11530, 2022

5. Sign Application Information:

- 5.1 Every application for a permit must be made on an approved form as outlined in Schedule "A" of this Bylaw.
- 5.2 The City will commence processing of an application upon delivery of the application form and the applicable Sign Permit application fee set out in the City's Fee and Charges Bylaw. Incomplete applications will not be processed.
- 5.3 License application fees paid pursuant to this Bylaw are not refundable.
- 5.4 The applicant shall provide sufficient information to identify the site and any applicable improvements thereon including:
 - a) The completed application form signed by the property owner and, if different, the person responsible for erecting the sign;
 - b) Drawings that describe the dimensions, area, materials, finishes, colors, size of lettering, wording and graphics, method of illumination, and mounting or erection details;
 - c) Drawings or photos that show the dimensions and location of all existing and proposed signs on the building façade or on a site relative to grade, vehicle areas, and lot lines; and
 - d) Any other information required by the Bylaw Enforcement Officer in order to determine compliance with this Bylaw, including all information necessary to determine compliance with this Bylaw.

6. Prohibitions:

- 6.1 No person shall cause, suffer or permit any sign to be placed, constructed, erected, altered or relocated except as provided for in this Bylaw.
- 6.2 No sign shall:
 - a) due to its position, shape, color, format or illumination obstructs the view of, or maybe confused with, an official traffic sign, signal or device, or may create a hazard to the safe and efficient movement of vehicular or pedestrian traffic;
 - b) display lights resembling the flashing, intermittent or scintillating motion of lights usually associated with danger or those used by police, fire, ambulance and other emergency vehicles;
 - c) obstruct or interfere with the use of a fire escape, fire exit, door, flue, air intake, exhaust, ventilation, window, or interferes with any electrical or telephone wires or associated supports, but shall not include a window sign permitted by this Bylaw.
 - d) project over or rests upon any part of a public right-of-way, walkway or public sidewalk, unless otherwise permitted in this Bylaw;
 - e) attach to or painted upon a tree, fence, hydrant, curb, bridge, utility pole, or City infrastructure;
 - f) be a roof sign;
 - g) be a third party sign, including billboards, except a sign giving general warning or direction to the public and signs located on City facilities, public transit buses and public transit shelters as approved in accordance with applicable municipal advertising contracts and/or agreements;

- h) attach to or be located on any parked vehicle, trailer or container not normally used in the daily activity of the business and that is visible from the road so as to act as a sign for the advertisement of products, or to direct people to a business or activity;
 - i) emits sound or odor, or discharges any gas, liquid or solid; or
 - j) moves or assumes any motion constituting a non-stationary or non-fixed condition including rotating signs, swinging signs and trivision signs. Signs having moving parts, whether caused by mechanical apparatus, electrical pulsation or other motive power are also prohibited.
- 6.3 No sign is permitted across any street or public thoroughfare except for Special Events Signs, Projecting Signs, Awning Signs, Canopy Signs, Fascia Signs, Free-Standing Signs, Suspended Signs, and Sandwich Board Signs or as otherwise permitted by City Bylaws.

7. Permit Required:

- 7.1 No person shall construct, place, erect, display, alter, repair, or re-locate a sign requiring a permit without a valid sign permit issued pursuant to this Bylaw.
- 7.2 A permit expires if the authorized sign development is not substantially commenced within one (1) year of the date of issuance.
- 7.3 Notwithstanding a permit being issued to a third party, the owner and occupier of the lot where a sign is located are jointly and severally responsible to complete all work in accordance with the permit and public safety, and to maintain the sign in a safe condition free from defects.
- 7.4 Variances to the provisions of this Bylaw may be granted by Council and/or the Board of Variance if applicable under a development permit or development variance permit.

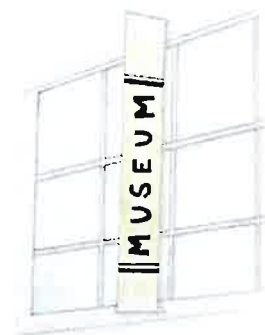
8. Abandoned and Dilapidated Signs:

- 8.1 Every sign where the business, product, activity or service to which the sign relates ceases to operate or is no longer available at the premises where the sign is located. Any such sign shall be removed within 60 days of termination of such business or service.
- 8.2 No person being the owner, lessee or occupant of a lot upon which a sign is located shall permit suffer or allow such sign, its faces, supports, electrical system or anchor-age to become dilapidated or unsafe.
- 8.3 The Bylaw Enforcement Officer may require the removal or repair of any sign or its supporting structure which, at the discretion of the Bylaw Enforcement Officer, is or has become dilapidated, unsightly or unsafe, or is in such a state of disrepair as to constitute a hazard, or which has been erected or maintained contrary to the provisions of this Bylaw.

9. Signs Regulations:

9.1 Banner Sign – Permanent

- 9.1.1 'Banner Sign - Permanent' means a sign of non-rigid material, such as cloth, canvas, or vinyl, mounted to a permanent structure or building.
- 9.1.2 Regulations:
 - a) The maximum sign area is 2.0 m² (21.5 ft²).
 - b) No part of the sign shall be higher than 3.66m (12 feet), nor lower than 2.2m (7.2 feet) from the ground directly underneath.



9.2 Banner Sign – Temporary

9.2.2 'Banner Sign - Temporary' means a sign of non-rigid material, such as cloth, canvas, or vinyl, mounted to a pole, and not attached to a building or structure.

9.2.3 Regulations:

- a) Shall not be placed on public roadways or sidewalks unless in a permitted enclosed patio.
- b) Shall not be placed on a property for more than 14 consecutive days and for no more than 90 days in one (1) calendar year.
- c) The maximum sign area is 2.0 m² (21.5 ft²).
- d) Shall not be higher than 3.66 m (12 feet), nor lower than 2.2 m (7.2 feet) from the ground directly underneath.



9.3 Home Based Business Sign

9.3.1 'Home Based Business Sign' means a sign that identifies a licensed business secondary to the residential use of a lot.

9.3.2 Regulations:

- a) May only be used for Home Based Businesses.
- b) Shall be a Fascia or Free-Standing Sign.
- c) The maximum size of Home Based Business Signs is:
 1. Sign area:
 - I. The maximum sign area is 0.5 m² (5.4 ft²).
 - II. Where a sign advertises a Bed and Breakfast, the maximum sign area is 2.0 m² (21.5 ft²).
 2. Height:
 - I. No part of the sign shall exceed a height of 2.4 m (7.9 ft) from the ground directly underneath.



9.4 Marketing Sign

9.4.1 'Marketing Sign' means any temporary sign that promotes the future tenant of the existing building on which the sign is erected.

9.4.2 Regulations:

- a) Shall be a Wall Sign or Window Sign.
- b) Copy shall be limited to the future tenant's name and logo, and a description of the future activity in the building.



- c) The display of signs shall be limited to 90 days.
- d) The maximum sign area is 4.0 m² (43.0 ft²).

9.5 Real Estate Sign – Residential

9.5.1 'Real Estate Sign – Residential' means a temporary sign for the purpose of advertising that the residential property on which it is located is for sale, lease or rent and may include the name of the agent, contact, or owner offering the property.

9.5.2 Regulations:

- a) Shall only be displayed during the required advertising period and shall be removed within 30 days of contract completion.
- b) Where a residential property is being advertised for sale, lease or rent for more than six (6) months, all Real Estate Signs – Residential on the property must be replaced semi-annually.
- c) The maximum sign area is 1.5 m² (16.1 ft²).



9.6 Sandwich Board Sign

9.6.1 'Sandwich Board Sign' means a framed sign consisting of two (2) faces, hinged together at one end that is self-supported, easily moved, and not affixed to a building, base structure, or the ground.

9.6.2 Regulations:

- a) Sidewalk in front of the business the sign relates to is at least 2.6 m (8.5 ft) in width;
- b) As close to the property line of the business it relates to as practical;
- c) At least 2 m (6.5 ft) from another Sandwich Board sign;
- d) in such a way that it does not:
 - I. impede pedestrian or vehicular traffic;
 - II. leave less than 1.52 m (5 ft) of sidewalk width clear for pedestrians and other users of the sidewalk;
 - III. restrict access to and egress from vehicles lawfully parked or stopped on a street;
 - IV. interfere with the use of any City infrastructure, including street furniture and bus stops; or
 - V. cause any damage to City property.
- e) A Sandwich sign must not:
 - I. be displayed when the business the sign relates to is not open to the public;
 - II. be illuminated;



- III. be attached to the ground, a building or other structure, or any type of conveyance;
- IV. exceed 0.6 m (1.97 ft) in width and 1.0 m (3.2 ft) in height;
- V. have more than 80% of the sign area used for changeable text;
- VI. be placed on a sidewalk until snow and ice has been removed;
- VII. display any advertising other than that related to the business in front of which it is located;
- VIII. The holder of the sign permit must, at all times the sign is displayed on a street or in a public place, maintain the sign in a safe and clean condition and in good repair.

9.7 Special Event Sign

9.7.1 'Special Event Sign' means a sign that promotes, identifies or directs to a community service or event, which is endorsed by the City or which is organized by a service club, religious organization, school, non-profit or health and welfare organization.

9.7.2 Regulations:

- a) Shall advertise sporting events, community causes, charitable fund raising campaigns, and non-profit arts and cultural events.
- b) A maximum of four (4) signs shall be permitted per event or campaign.
- c) May be placed on private property, City property, or on a municipal right of way only with the permission of the property owner or the City.
- d) Shall not be erected more than 30 days per calendar year.
- e) Shall not be displayed longer than 14 consecutive days.
- f) Shall be removed within four (4) days of the end of the event or campaign.
- g) May be placed on the public right of way only if specifically permitted, in writing, by the Chief Administrative Officer. Such signs shall be placed so as not to obstruct, hinder or in anyway interfere with the use by drivers of motor vehicles and pedestrians on abutting streets or walkways.
- h) The maximum sign area is 3.0 m² (32.3 ft²), for temporary portable signs, and 1.0 m² (10.8 ft²) for all other sign types.

9.8 Window Sign

9.8.1 'Window Sign' means any sign or decal painted on, attached to, or installed inside a window, including a window in a door, intended to be viewed by persons passing by outside the premises. Window Signs do not include window displays or merchandise displayed through a window.

9.8.2 Regulations:

- a) Window area includes all contiguous panes of glass, including panes of glass that would be contiguous if not separated by mullions, but does not include contiguous panes of glass on a doorway.
- b) "Closing out" signs are not limited in sign area and shall not be displayed longer than 60

consecutive days.

- c) The maximum sign area is 0.3 m² (3.2 ft²) per meter of frontage occupied by the business advertised to a maximum of 25% of the total window area.

9.9 Awning Sign

9.9.1 'Awning Sign' means a sign painted, stenciled or attached on the fabric surface of a shelter supported entirely from an exterior building wall.

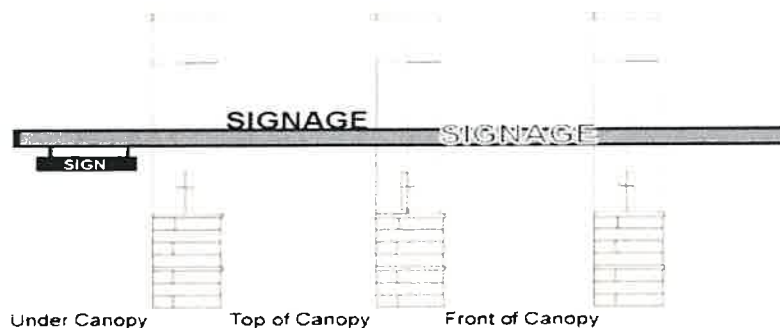
9.9.2 Regulations:

- a) Shall not extend vertically or horizontally beyond the limits of the awning.
- b) Shall conform to the Building Bylaw.
- c) Shall be painted or affixed flat to the exterior of the awning.
- d) Shall be limited to a logo, name or principal product line of the business occupying the building to which it is attached.
- e) Where an awning projects over public property, the awning must have been issued a valid and subsisting Building Permit, comply with the City of Greenwood Building Bylaw, and all other relevant Bylaws and policies prior to the issuance of a Sign Permit.
- f) A professional engineer registered in British Columbia shall prepare and seal the structural design.
- g) The maximum sign area is 1.0 m² (10.76 ft²) ft per lineal meter of awning to a maximum of 40% of the awning face.



9.10 Canopy Sign

9.10.1 'Canopy Sign' means a sign attached to, constructed as part of, or installed under, on top of, or in front of the face of a building canopy, and shall not include an Awning Sign.



9.10.2 Regulations:

- a) Shall not extend beyond the horizontal limits of the canopy.
- b) The maximum sign area is 1.0 m² (10.76 ft²) per lineal meter of canopy to a maximum of 40% of the canopy face.
- c) No part of the sign shall be less than 2.4 m (7.9 ft) from the ground directly underneath.

9.11 Fascia Sign

9.11.1 'Fascia Sign' means a flat sign, illuminated or non-illuminated, that runs parallel to the facade of a building to which it is attached.

9.11.2 Regulations:

- a) Shall not project above roof line or more than 0.4 m (1.3 ft) from the wall face.
- b) Shall have a minimum vertical clearance of 2.5 m (8.2 ft).
- c) May be located above the second storey provided that the sign consists of only a logo, the name of a building, street address, or particular tenant.
- d) When in the form of individual letters, symbols or logos shall be directly attached to the building face or to a raceway attached to the building face.



9.12 Free-Standing Sign

9.12.1 'Free-Standing Sign' means a sign that is supported by columns, structures or supports that are placed or anchored in the ground, and that does not require the support of a building or other structure.

9.12.2 Regulations:

- a) Shall not be located closer than 1.5 m (4.92 ft) to a lot line or within 3.0 m (9.8 ft) of another Free-Standing Sign.
- b) Shall maintain a minimum clearance of 4.4 m (14.44 ft) when projecting over a vehicular traffic area such as a parking lot aisle or driveway.
- c) Shall not obscure a pedestrian's or driver's line of vision from a street, access road or sidewalk to oncoming traffic. The line of vision shall be measured a distance of 8.0 m (26.25 ft) back along both abutting and intersecting streets along the abutting lot lines of the lot from the point of intersection of the streets. In the case of an access road, the 8.0 m (26.25 ft) shall be measured back along the edge of the access road from the point of intersection with the street.
- d) If requiring power, shall be connected to an underground electrical source. All light fixtures, switches and wiring shall be weatherproofed unless a permanent rigid sealed structure is provided that ensures that the electrical installation is kept dry at all times. All wiring and conduits shall be placed within building walls, located underground or somehow concealed from view.



9.13 Projecting Sign

9.13.1 'Projecting Sign' means any self supporting sign that is attached to or projects more than 0.4 m (1.3 ft) from the face of structure or building wall.

9.13.2 Regulations:

- a) Shall have two (2) sign faces.
- b) Shall not project above the top of the vertical face of the roof line or parapet to which it is attached, except a cantilever support may extend a maximum of 0.3 m (0.98 ft) above the roof line.

- c) Shall have no more than 0.6 m (1.97 ft) in space between the sign and the supporting wall.
- d) May be lit by wall mounted directional lighting.
- e) Shall not project more than 1.5 m (4.9 ft) from the building face to which it is attached or within 0.6 m of any curb line.
- f) The maximum size of Projecting Signs is:

- 1. Sign area:

- l. The maximum sign area is 0.6 m² (6.5 ft²) in area per side.

- 2. Height:

- l. No sign shall be higher than 3.66 m (12 ft), nor lower than 2.4 m (7.8 ft) from the ground directly underneath.



9.14 Suspended Sign

9.14.1 'Suspended Sign' means a sign attached to the underside of an awning.

9.14.2 Regulations:

- a) Shall not extend vertically or horizontally beyond the limits of the awning.
- b) Shall be limited to the logo, name, or principal product lines of the business occupying the building to which it is attached.
- c) A professional engineer registered in British Columbia shall prepare and seal the structural design.
- d) The maximum size of Suspended Signs is:

- 1. Sign Area:

- l. The maximum sign area is 0.5 m² (6 ft²) per side.

- 2. Height:

- l. No part of the sign shall be less than 2.3 m (7.5 ft) from the ground directly underneath.

9.15 Wall Sign

9.15.1 Wall Sign' means a sign, painted mural or architectural feature that consists of a logo, the name of the building, street address or tenant name attached to any wall of principal building or structure on a property, including retaining walls, fences freestanding walls and walls enclosing the perimeter of a property.

9.15.2 Regulations:

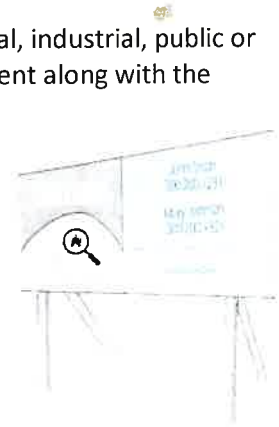
- a) Shall not project above roof line.
- b) The maximum sign area or mural area is 1.0 m² (10.8 ft²) per lineal meter of building facade to a maximum of 20% of the wall surface to which it is attached.

9.16 Real Estate Sign – Commercial

9.16.1 "Real Estate Sign – Commercial" means a sign indicating that the commercial, industrial, public or institutional property or building on which it is located is for sale, lease or rent along with the name of the agent, contact, or owner offering the property or building.

9.16.2 Regulations:

- a) Are not permitted in residential zones.
- b) Shall only be displayed during the required advertising period and shall be removed within seven (7) days of contract completion.
- c) Signs must be replaced when they begin to show wear, become weathered or are defaced.
- d) Where a building or unit is being advertised for lease or rent, the Real Estate Sign – Commercial must be placed on the property where the space is being leased or rented.
- e) The maximum sign area is 3.0 m² (9.84 ft²).



10. Regulations Per Zone:

10.1 Residential Zones

Applicable Zones: R1, R1A, R2

- a) One (1) Home Based Business Sign per residence
- b) Maximum two (2) Real Estate sign – Residential

10.2 Multi – Family Residential Zones

Applicable Zones: R3, R3A

- a) Fascia Sign: Maximum sign area of 2.0 m² (21.5 ft²) per lineal meter of business frontage
- b) Free-Standing Sign:
 - VI. Maximum sign area of 3.0 m² (32.2 ft²)
 - VII. Maximum height of 1.8 m (5.9 ft)
- c) Up to two (2) signs per business from the following:
 - I. Awning, Canopy, Fascia Signs
- c) One (1) Free-Standing Sign per lot
- d) One (1) Home Based Business Sign per residence
- e) Maximum one (1) of the following per building:
 - I. Real Estate Sign – Residential
 - II. Special Event Sign

10.3 Commercial Zones

Applicable Zones: C1, C1A, C2, C3

- a) Fascia Sign: Maximum sign area of 0.3 m² (3.2 ft²) per lineal meter of business frontage to a maximum of 4.0 m² (43.0 ft²).
- b) Free standing Signs:
 - I. Maximum sign area of 3.0 m² (32.2 ft²)
 - II. Maximum height of 3.0 m (9.8 ft)
- c) Up to two (2) signs per business from the following:
 - I. Awning, Canopy, Fascia, Projecting, Suspended Signs
 - II. Wall Sign
 - III. Window Sign
- d) One (1) Free-Standing Sign per lot
- e) One (1) Home Based Business Sign per business
- f) Two (2) Banner Signs – Permanent per lot
- g) One (1) illuminated Fascia Sign per business. If a business has more than one frontage, a maximum of two (2) illuminated Fascia Signs per business.
- h) Up to three (3) per lot from the following:
 - I. Marketing Sign
 - II. Real Estate Sign – Commercial
 - III. Sandwich Board Sign
 - IV. Special Event Sign
 - V. Banner Sign - Temporary

10.4 Industrial Zones

- a) Fascia Sign: Maximum sign area of 1.0 m² (10.7 ft²) per lineal meter of business frontage to a maximum of 20% of the area of the wall it is attached to
- b) Free-Standing Sign:
 - I. Maximum sign area of 10.0 m² (107.6 ft²)
 - II. Maximum height of 5.0 m (16.4 ft)
- c) Up to three (3) signs per business from the following:
 - I. Awning, Canopy, Fascia, Projecting, Suspended Signs
 - II. Wall Sign
 - III. Window Sign
- d) Two (2) Banner Signs – Permanent per lot

- e) One (1) Free-Standing Sign per frontage (Maximum of one (1) per lot on corner lots)
- f) Up to three (3) per lot from the following:
 - I. Banner Sign - Temporary
 - II. Marketing Sign
 - III. Real Estate Sign – Commercial
 - IV. Sandwich Board Sign
 - V. Special Event Sign

10.5 Institutional, Community Facilities & Parks and Recreation Zones

- a) Fascia Sign: Maximum sign area of 0.3 m² (3.2 ft²) per lineal meter of business frontage to a maximum of 4.0 m² (43.0 ft²).
- b) Free-Standing Sign:
 - I. Maximum sign area of 14 m² (150.6 ft²)
 - II. Maximum height of 4.0 m (13.1 ft)
- c) Up to three (3) signs per business from the following:
 - I. Awning, Canopy, non-illuminated Fascia, Projecting, Suspended Signs
 - II. Wall Sign
 - III. Window Sign
- d) Two (2) Banner Signs – Permanent per lot
- e) One (1) Free-Standing Sign per frontage (Maximum of one (1) per lot on corner lots)
- f) One (1) Illuminated Fascia Sign. If a business has more than one, a maximum of two (2) illuminated Fascia Signs per business.
- g) Up to three (3) per lot from the following:
 - I. Banner Sign – Temporary
 - II. Marketing Sign
 - III. Real Estate Sign – Commercial
 - IV. Sandwich Board Sign
 - V. Special Event Sign

11. Delegation of Powers

- 11.1 The Building Inspector, License & Bylaw Enforcement Officers and delegates are hereby empowered to:

- a) administer this Bylaw, which includes the issuance of sign permits where the proposed sign conforms to this Bylaw and all other applicable Bylaws of the City;
- b) keep records of any application received, permits and orders issued, and inspections made;
- c) order the correction of any work that is being or has been improperly done under a permit, or that is done in contravention of the terms and conditions of a permit or of this Bylaw or any other Bylaw of the City;
- d) order the cessation of work that is proceeding in contravention of this Bylaw or any permit issued pursuant to this Bylaw;
- e) revoke a permit where there is a violation of any term or condition of the permit or a contravention of this Bylaw or any other Bylaw of the City;
- f) order the removal of a sign for which there is no valid and subsisting permit or that does not conform to this Bylaw or any other Bylaw of the City; and
- g) order the painting, repair, alteration or removal of any sign that has become dilapidated or is abandoned, or that constitutes, in the opinion of the Building Inspector, a hazard to public safety or property.

11.2 If any section, subsection, clause or other provision of this Bylaw is held to be invalid by a decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Bylaw.

12. Enforcement and Penalty

12.1 The provisions of this Bylaw may be enforced by any Bylaw Enforcement Officer.

12.2 Any person who violates any of the provisions of this Bylaw is, upon summary conviction, liable to the maximum fine provided in the Offence Act, plus the cost of prosecution for each offence.

12.3 Where the offence is a continuing one, each day the offence continues shall be a separate offence.

13. Effective Date

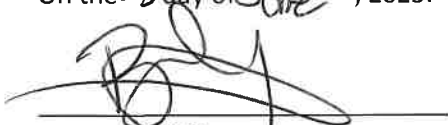
This Bylaw shall come into full force and effect upon adoption.

Read a First Time this	26	day of	May, 2025.
Read a Second Time this	26	day of	May, 2025.
Read a Third Time this	26	day of	May, 2025.
Adopted by Council this	9	day of	June, 2025.



Mayor

Certified a true copy of Bylaw No. 1030, 2025
On the 23 day of June, 2025.



Corporate Officer

Sign Information

In accordance with Sign Bylaw No. 1019, 2025 section 8 the following applies:

7.1 No person shall construct, place, erect, display, alter, repair, or re-locate a sign requiring a permit without a valid sign permit issued pursuant to this Bylaw.

7.2 A permit expires if the authorized sign development is not substantially commenced within one (1) year of the date of issuance.

7.3 Notwithstanding a permit being issued to a third party, the owner and occupier of the lot where a sign is located are jointly and severally responsible to complete all work in accordance with the permit and public safety, and to maintain the sign in a safe condition free from defects.

7.4 Variances to the provisions of this Bylaw may be granted by Council and/or the Board of Variance if applicable under a development permit or development variance permit.

Banner Sign - Permanent <input type="checkbox"/>	Banner Sign - Temporary <input type="checkbox"/>	Home Based Business Sign <input type="checkbox"/>	Marketing Sign <input type="checkbox"/>
Real Estate Sign - Residential <input type="checkbox"/>	Sandwich Board Sign <input type="checkbox"/>	Special Event Sign <input type="checkbox"/>	Window Sign <input type="checkbox"/>
Awning Sign <input type="checkbox"/>	Canopy Sign <input type="checkbox"/>	Fascia Sign <input type="checkbox"/>	Free-Standing Sign <input type="checkbox"/>
Projecting Sign <input type="checkbox"/>	Suspended Sign <input type="checkbox"/>	Wall Sign <input type="checkbox"/>	

Zoning for where sign(s) is/are to be erected:

Residential Zone <input type="checkbox"/>	Multi - Family Residential Zone <input type="checkbox"/>	Commercial Zone <input type="checkbox"/>	Industrial Zone <input type="checkbox"/>
Real Estate Sign - Residential <input type="checkbox"/>			

If Required, Name & Address of professional engineer registered in British Columbia:

I/We understand and agree that neither the granting of a permit, approval of plans and specifications nor inspections made during the erection of the sign shall in any way relieve me/us from full responsibility for carrying out of the work in strict accordance with all bylaws of the Corporation of the City of Greenwood.

Signature of Applicant	Date	Name of Applicant (please print)
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Signature of Applicant	Date	Name of Applicant (please print)
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Signature of Owner (if different than applicant)	Date	Name of Owner (please print)
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Signature of Owner (if different than applicant)	Date	Name of Owner (please print)
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