

	POLICY TITLE: City of Greenwood Campground Policy	POLICY NO: 2024-07
	AUTHORITY: Council	CLASSIFICATION: Parks / Recreation
	EFFECTIVE DATE: April 8, 2024	MOTION: (91-24)
	SUPERSEDES: Municipal Campground Policy 2022-02	

PURPOSE

The purpose of this policy is to provide:

- General rules and regulations for visitors using the City of Greenwood Campground; and
- Guidelines to ensure the City operates the City of Greenwood Campground in a fiscally responsible manner while providing safe, clean and centrally located camping for visitors.

POLICY FRAMEWORK

This policy provides information and guidelines regarding:

- 1) The campground operating season;
- 2) Reservation requirements;
- 3) Reservation cancellations;
- 4) The maximum length of stay (consecutive days);
- 5) The maximum occupancy per campsite;
- 6) Camping rates
- 7) Services and Amenities;
- 8) Check-in / check-out times;
- 9) Quiet hours;
- 10) Pet regulations; and
- 11) Guidelines for safe and responsible use of the campground.

Operating Season:

The City of Greenwood Campground is open to visitors from May 1st to October 1st. The duration of the camping season may be impacted by weather (i.e. early frost / freezing or late thaw).

Reservations:

Reservations can be made by:

- **Phone:** to the campground manager (number posted on-site at the campground, or to Greenwood City Hall – 250-445-6644);
- **Email:** campground@greenwoodcity.ca;
- **Online:** <https://www.campspot.com/book/greenwoodcampground>; or
- **In Person:** by speaking with the on-site campground manager.

Payment is required at the time of placing a reservation.

Campers must be at least 19 years of age to make a reservation.

Reservation Cancellations:

Penalties for reservation cancellations may apply, as per the Campspot and City of Greenwood terms of service agreement.

Maximum Stay:

Two weeks. Extended stays may be approved on a day-to-day basis if there are vacant campsites available. Please contact Greenwood City Hall at 250-445-6644 or 202 South Government Avenue to request an extended stay (i.e. more than 14 consecutive days).

Maximum Occupancy (per campsite):

- Six individuals;
- Two vehicles (vehicles must be licenced and insured);
- Two tents.

Fees:

Please reference City of Greenwood Bylaw No. 993, 2022 “Fees and Charges Bylaw” Schedule A.

Use of the Sani-dump is free for campers staying at the campground. Users who are not staying at the campground must pay \$5.

Additional charges may apply as follows:

- Occupancy of more than 6 individuals per campsite;
- Additional vehicles, RVs, or tents (more than two);
- Late check-out;
- Late cancellation;
- Littering or other property use infractions;
- Damage to services / amenities.

Services and Amenities:

All campsites include the following services and amenities:

- Picnic table;
- Fire ring;
- Proximity to washrooms;
- Sani-dump service;
- Bear proof garbage containers;
- WIFI (password provided by the campground manager);
- 45 ft. pull-in sites;
- Pet friendly.

Campsites with full services and amenities also include:

- Water hook-up;
- Sewer hook-up;
- 30-amp power.

Check-in / Check-out:

Campers may check-in at 1:00 pm and must check-out by 11:00 am. Campers must check-in with the campground manager. If the manager is unavailable, campers must contact Greenwood City Hall at 250-445-6644 or visit 202 South Government Avenue.

Quiet Hours:

Please reference City of Greenwood Bylaw No. 1014, 2023 “Good Neighbour Bylaw” Section 6 “Noise Regulations”.

Pet Regulations:

Pets must be kept on a leash in the campground. Dogs may be off-leash only in the fenced dog park in Lion’s Park. Pet owners are responsible for collecting and disposing of pet waste. Disposable bags and dispensers are available in the campground. Pets cannot be left unattended when their owners leave the campground.

General Regulations:

1. Campground rules and regulations are posted on-site and made available to all campers upon arrival and check-in.
2. Campers must check-in with the on-site campground manager.
3. Camping is permitted only in designated areas. Overflow campsites / areas, approved by Greenwood City Hall, may be available as needed. Campers must contact the on-site campground manager or Greenwood City Hall to request permission to camp in an overflow area.
4. Vehicles must be parked in campsites. A maximum of two vehicles is permitted per campsite. Parking on roads or unoccupied campsites is prohibited.
5. Campfires are permitted only if a fire ban is not in effect in the City of Greenwood.
6. Campers must use the available garbage bins for all garbage and litter. Garbage and litter must not be left in the open or in the firepits / rings.
7. Food must be kept in a safe place to avoid attracting animals.
8. Alcohol may be consumed at campsites. Alcohol cannot be consumed in adjacent public areas (i.e. Nikkei Legacy Park, Lion's Park Playground, municipal dog park).
9. The City of Greenwood and the on-site campground manager are not responsible for any lost or stolen items. Please ensure your belongings are secure and your vehicles are locked.
10. Dirt bikes and ATV's are prohibited.
11. Fireworks are prohibited.
12. RV generators may only be used between the hours of 8:00 am and 10:00 pm.
13. Campground speed is 10 km/hour.
14. Vehicle or RV washing is not permitted in the campground.
15. Campers and visitors must follow all applicable local, provincial and federal laws, bylaws and regulations during their stay at the City of Greenwood Campground.

CAMPGROUND MANAGER

The on-site campground manager is available to provide basic campground maintenance and repairs, and address any concerns raised by campers.

In case of an emergency, campers must call 911 or contact the RCMP at 250-449-2244.

EXCEPTIONS

The City of Greenwood may provide exceptions to this policy. Please contact Greenwood City Hall at: 250-445-6644, or email frontdesk@greenwoodcity.ca